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PROCEEDINGS
OF THE
Teachers College Board
(FORMERLY NORMAL SCHOOL BOARD)
OF THE
STATE OF ILLINOIS

DWIGHT H. GREEN
GOVERNOR



Issued by
FRANK G. THOMPSON
Chairman of Teachers College Board
VERNON L. NICKELL
Secretary of Teachers College Board

1946

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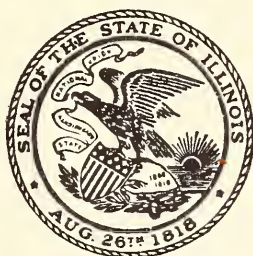
PROCEEDINGS
OF THE
Teachers College Board
(FORMERLY NORMAL SCHOOL BOARD)

Frank G. Thompson

Director Department of Registration and Education
Chairman of Teachers College Board

Vernon L. Nickell

Superintendent of Public Instruction
Secretary of Teachers College Board



STATE OF ILLINOIS

DWIGHT H. GREEN
GOVERNOR

1946

SB6
P7
1946

AGENDA
TEACHERS COLLEGE BOARD MEETING

January 7, 1946

10:00 A.M.

1. Call to order.
2. Roll call.
3. Reading minutes of previous meeting.
 - a. Corrections
 - b. Approval
4. Opening remarks of Chairman.
5. General discussion.
6. Reports of committees.
 - a. Hitter, Miles, Anderson - Handling funds for guidance centers.
 - b. Hitter, Anderson report on - Proper classification of student workers.
 - c. Hitter - On ruling by University Retirement System about certification of "physically sub-standard."
 - d. Committee, Dunn, Sturgis and Pegelow on - Relation of teachers colleges to religious foundations.
 - e. Adams - Form for Presidents' reports.
 - f. Guin - Report on revised salary schedule.
 - g. Committee, Dunn, McIntire and Sturgis on - Housing.
7. Approval of scholarship lists.
8. Presidents' reports.
 - a. Northern
 - b. Eastern
 - c. Normal
 - d. Western
 - e. Southern

TEACHERS COLLEGE BOARD

MINUTES OF THE MEETING OF THE TEACHERS COLLEGE BOARD

January 7, 1946

The regular meeting of the Teachers College Board and the college presidents was held at 10:00 A.M. on Monday, January 7, 1946, in the Abraham Lincoln Hotel, Springfield, Illinois. Mr. Frank G. Thompson, Director of the Department of Registration and Education and Chairman of the board, presided.

The following members were present:

Mr. Frank G. Thompson, Chairman
Mr. Vernon L. Nickell, Secretary
Mr. Richard F. Dunn
Mr. Russell L. Guin
Mrs. Helen R. Pegelow
Mr. Lindell W. Sturgis

Members absent:

Dr. Preston Bradley
Mr. John D. Dill
Miss Harriet A. McIntire
Mr. Charles E. McMorris

Also present were:

Mr. Edwin McDonald, Co-ordinator
Mr. Harris Jones
Department of Registration and Education

Dr. Robert G. Buzzard, President
Mr. Raymond Gregg, Business Manager
Eastern Illinois State Teachers College

Dr. R. W. Fairchild, President
Mr. Preston Ensign, Business Manager
Illinois State Normal University

Dr. Karl L. Adams, President
Mr. Emil A. Anderson, Business Manager
Northern Illinois State Teachers College

Dr. Frank A. Beu, President
Western Illinois State Teachers College

Dr. Chester F. Lay, President
Mr. Edward V. Miles, Jr., Business Manager
Southern Illinois Normal University

Mr. Elmer P. Hitter.

The meeting was called to order by Chairman Thompson and roll call was taken.

PROCEEDINGS

Secretary Nickell read a letter dated December 27, 1945 from Dr. Chester F. Lay concerning errors which appeared in his report to the board for the October 15, 1945 meeting. Dr. Lay requested that the following corrections be made:

The date of resignation for Dr. Judson T. Landis changed from July 20, 1945 to July 23, 1945.

The title of Dr. Sherman B. Barnes changed from Assistant Professor of History to Associate Professor of History.

Mrs. Lora Bosley's salary to be shown as \$190 a month for nine months, instead of \$100 a month for eight months and \$190 for the ninth month.

The date of Mr. Glenn J. McGowan's appointment changed from September 10, 1945 to September 8, 1945.

Secretary Nickell moved that Dr. Lay's October report be amended to include these corrections, and that the minutes of the October meeting be approved. The motion was seconded by Mr. Dunn and the corrected report for Southern Illinois Normal University for the October board meeting and the minutes of the October meeting were approved.

Appreciation was expressed by Chairman Thompson for the work being done by the housing committees. He said that the work of the appraisers in valuing the land to be purchased by the Teachers Colleges and Normal Universities was well under way and that all the appraisers were well qualified and highly respected citizens in the communities where they had been selected to carry out this important project. In their informal reports called for by Chairman Thompson, Dr. Fairchild said the work at Normal was almost finished, and Dr. Lay said the work at Southern might be completed the day of the board meeting. President Adams stated that three appraisers had been selected for Northern and that they would have their first meeting on January 8 or 9. Due to a misunderstanding Dr. Buzzard had been waiting for approval of the appraisers selected for Eastern. Dr. Beu reported that the appraisers selected for Western had accepted and had practically completed their work.

Chairman Thompson stated that the appraisers should make a comprehensive report to be used in case of condemnation proceedings. Dr. Beu said that because of condemnation proceedings it would be necessary to pay the appraisers for Western. It was agreed that under similar circumstances it would be necessary to pay the other appraisers.

With regard to forms to be used by the appraisers, Mr. Dunn suggested that one similar to that used for veterans' loans be adopted. It was decided that Mr. Reid of the Department of Registration and Education be asked to obtain one of these forms for revision to be used by appraisers for the schools.

Mr. Dunn stated that the general rule for the appraisal of property to be condemned is that it shall be appraised at the present fair cash market value for the best use to which the property is at that time adaptable, but this is not subject to speculation, and the jury of a condemnation suit is

TEACHERS COLLEGE BOARD

instructed by the court to assume a seller ready and willing to sell but not compelled to sell, and a buyer ready and willing to buy but not compelled to buy.

Chairman Thompson said he thought it would be well to release some publicity, naming the appraisers and commending them for the fine spirit they had shown in serving the public, the article to inform the affected communities in particular and the public in general that the work in connection with procuring property is proceeding on a high plane.

George McKibbin, a member of the Post-War Planning Commission, was quoted by Chairman Thompson as saying that when the time came there would be no delay in releasing funds for the purchase of property.

Chairman Thompson announced the return from military service of Mr. Edwin McDonald who has resumed his position as Co-ordinator, and that Mr. Elmer P. Hitter, who was Co-ordinator in Mr. McDonald's absence, now holds the position of Assistant Secretary to Governor Dwight H. Green. Mr. Hitter was thanked for his fine work and cooperation when serving the teachers colleges.

Mr. Hitter read a letter he wrote to Dr. Chester F. Lay on October 17, 1945 advising him that the statutes prohibit the placing of funds received from the federal government for the operation of veterans guidance centers in agency fund accounts, making it mandatory that these federal warrants be deposited in the Teachers College Income Fund.

Next on the agenda was the subject of the classification of student workers. Mr. Hitter read correspondence with Leonard Belt, Chief of Position Classification Service, which brought out the fact that students working part time, formerly listed as "faculty assistants," should henceforth appear on the payroll as "student workers." These students are to be paid on an hourly basis with a minimum hourly rate of thirty-five cents, which comes within the range established for this classification when figured on a normal work month of one hundred seventy-four hours.

Mr. Hitter was then asked for a report on his findings with regard to employees being certified to the University Retirement System of Illinois. He said he believed all the presidents had received complete information from Lloyd Morey, Comptroller of the Retirement System, and explained to the board that in a letter to him Mr. Morey requested that to meet the various problems presented and to carry out the recommendations of the Retirement Board, the following procedure for examination and certification be followed:

1. Examinations at the time of employment should be made on behalf of the employer.
2. Reports of such examinations should be made to the employer, and, if the physical condition of the individual is such that he should not be given the right of participation in the Retirement System, he should be so advised by the examiner. The Medical Director of the System stands ready to advise medical examiners as to appropriate policies with respect to this point.

PROCEEDINGS

3. The institution should certify to the Retirement System for participation only those persons who are in physically satisfactory condition.
4. The Medical Director of the System should be furnished a report by the medical examiners on only those persons certified by the institution for participation.

Finding it necessary to leave the meeting Mr. Hitter expressed his appreciation for the courtesies and cooperation extended to him while serving as Co-ordinator, and the pleasure his association with the schools and the board had afforded him. He also offered his assistance if at any time he could be of further service.

The fact that a physical examination of the employee must be made before certification to the University Retirement System was stressed by Chairman Thompson, who added that if the services of a local doctor are utilized he must be selected by the president of the college and must be familiar with the standards to be met. He also stated that the physical examination must be passed before signing a contract, but in the event the prospective employee does not pass the physical examination he can be hired provided he waives all rights under the University Retirement System. It was agreed that a form to be used by employees would be furnished by the board.

Consideration was then given to veterans' counseling and testing services in the colleges. Chairman Thompson said that it is one of the most essential services to be given veterans, that it is of the utmost importance to the public at large, and that it might be necessary to employ additional personnel to handle the work properly. Dr. Buzzard said he had been unable to get any action from the Veterans Administration and that Eastern would, therefore, be limited to counseling veterans. Chairman Thompson suggested that Dr. Buzzard set forth in a letter to him the need for this service at Eastern so that he could take the matter up with Mr. Hostetler of the Veterans Administration. Secretary Nickell and Chairman Thompson remarked that every sacrifice should be made to assist the returning servicemen not only because the sentiment of the people would be affected for years to come but as an expression of gratitude.

Dr. Chester F. Lay informed the board that a returned veteran, a former member of the faculty at Southern, had been assigned to counsel and test veterans because the position he had formerly occupied no longer existed. It was agreed by the board that this person should be restored to his original position as soon as the work was available, and Dr. Lay said the veteran had been advised this would be done.

In a brief discussion concerning the cost of counseling and testing of veterans the board agreed that there was no objection to paying this cost out of the Income Fund. Chairman Thompson remarked that this service must be rendered without a deficiency appropriation being requested.

The shortage of faculty personnel was then brought up and Chairman Thompson expressed the thought that some of these persons might not be serving sufficient time and that, in his opinion, they should serve full time. It was the general opinion of the board that some steps should be taken to eliminate the wasting of time among faculty members.

TEACHERS COLLEGE BOARD

Dr. Adams, speaking of the cost of counseling and testing veterans at Northern, said that the actual expense was \$19.94 for each person.

Mr. Dunn was called upon for his report on housing. On the strength of an opinion given by Mr. Reid the Housing Committee had come to the conclusion that apartments and dormitories could not be financed on a self-liquidating basis, that there would have to be legislation which would permit this system of financing to be used, or secure from the Legislature appropriations sufficient to cover these projects.

After a brief discussion on the problem of housing the presidents were requested to give the minimum number of students for which additional housing would be needed. These figures follow:

Northern	300 men 400 women 50 married couples	Western	300 men 300 women 75 married couples
Eastern	300 men 250 women 75 married couples	Normal	480 men 700 women 200 married couples
Southern	900 men 650 women 225 married couples		

In considering the educational problems of veterans, Mr. Dunn expressed the belief that the board should have a definite policy in admitting veterans to the teachers colleges in preference to high school graduates if the lack of facilities made discrimination necessary. Chairman Thompson suggested a time limit in the matriculation of veterans so that no high school graduate would have to be turned away after his enrollment.

There followed a discussion concerning veterans who are not high school graduates who desire a high school diploma. Those who expressed opinions favored granting credit for various phases of military service and completion of high school work without regular high school attendance, and the issuance of high school diplomas whether or not the veteran intends to enter college.

The subject of housing was again brought up and Mr. Dunn made the following statement: "It is the sense of the Teachers College Board that although the housing problem for students at the Illinois State Teachers Colleges is a problem of this board, yet furnishing of such housing is an inviting field for private finances and this board desires to encourage the investment of private capital in private housing projects in the communities where the five Teachers Colleges and Normal Universities are located."

Mr. Guin, Chairman of the committee on a revised salary schedule, reported that he had conferred with Professor Holmes, that the faculty committees would make recommendations with the approval of the college presidents, after which all five committees would report to the board committee, and the final proposals agreed upon would be presented to the board.

President Adams had not completed his report on a new form to be used by the presidents in reporting to the board.

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REPORT FOR NORTHERN ILLINOIS STATE TEACHERS COLLEGE

President Adams presented the report for Northern and requested that the following changes be made: In the heading, "Chicago" changed to "Springfield"; under item I, 2, the figure "631" changed to "640" and the figure "187" changed to "196".

Motion was made by Mr. Nickell to approve the report with the foregoing corrections. The motion was seconded by Mr. Dunn, carried, and the report for Northern Illinois State Teachers College was approved.

REPORT FOR EASTERN ILLINOIS STATE TEACHERS COLLEGE

President Buzzard presented the report for Eastern.

A motion was made by Mr. Guin to approve the report. The motion was seconded by Mr. Dunn, carried, and the report for Eastern Illinois State Teachers College was approved.

A motion was made by Secretary Nickell, seconded by Mrs. Pegelow, and carried by unanimous vote, that the following resolution be adopted: Permission to secure housing facilities under the federal plan to dismantle, transport and reassemble complete, temporary housing facilities for the use of veterans, be granted to the colleges.

REPORT FOR ILLINOIS STATE NORMAL UNIVERSITY

President Fairchild presented the report for Normal with the request that the following changes be made: Under item II, sub-heading 4, add "e" "Mr. John Foy, Instructor of Health and Physical Education at the Illinois Soldiers and Sailors Childrens School. This position is on the payroll of the Department of Public Welfare." Also under item II, add sub-heading "7" "New Positions to be Created"; "a" "Additional Educational Tester at the Veterans Center, to be paid from the University Income Fund." Under Item III, sub-heading 3, add "d" "One additional Trades Helper, effective February 1, 1946." Under item IX, sub-heading 2, re-word the first sentence as follows: "Students, faculty, and other employees of the University as a part of the Schools Division lead the community in reaching their established quota of gifts to the Bloomington-Normal Community Chest to the extent of \$4,090." Under item X, sub-headings from 8 through 14 renumbered so that the following sub-headings may be inserted: "8" "Authorization of a position of Educational Tester at the Veterans Center to be paid from the Income Fund." "13" "Creation of an Additional Trades Helper Position." In the supplementary report on the Illinois State Normal University Foundation Constitution the following changes were requested: Under Article I, Section "5" corrected to Section "4." Under Article V, Section 3, "Executive Director" changed to "Secretary-Treasurer." Under By-Laws of the Illinois State Normal University Foundation, Article I, Investment, Section 5, the word "written" inserted before the word "approval."

A motion was made by Mr. Guin to approve President Fairchild's report with the corrections requested. Mr. Nickell seconded the motion, it carried, and the report for Illinois State Normal University was approved.

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The purchase of surplus property from the federal government was discussed, and the board learned that Dr. Charles Elliott of Eastern Illinois State Teachers College, who was representing the colleges and expediting purchases, would be leaving immediately. Mr. Emil A. Anderson, Business Manager, Northern Illinois State Teachers College, was selected to succeed Dr. Elliott, this work to be in addition to his regular duties.

REPORT FOR WESTERN ILLINOIS STATE TEACHERS COLLEGE

President Beu gave the report for Western and requested that the following corrections be shown: Under item I add "B" "I wish to present the list of state scholarship holders for the fall quarter." Under item II, sub-heading 2, change "January" to "February" in each instance, and change the figure "\$2,000" to "\$1,600." Under item X add sub-headings as follows: "H" "The approval of the list of scholarship holders for the fall quarter." "I" "To secure housing facilities under Title V, The Lanham Act, for the use of veterans."

Mr. Dunn moved that the report be approved with the corrections as shown. Mrs. Pegelow seconded the motion, it carried, and the report for Western Illinois State Teachers College was approved.

REPORT FOR SOUTHERN ILLINOIS NORMAL UNIVERSITY

President Lay presented the report for Southern, and the following changes were made in the supplementary report on scholarships: Under item I delete "Second Summer Session, 1945, Military Scholarships, \$87.75"; "Fall, 1945, Military Scholarships, \$1,571.65" and "TOTAL \$2,371.90." Under item I, sub-heading J, change the total "\$1,571.65" to "\$789.55."

Motion was made by Mr. Guin to approve the report as here given by President Lay with the above corrections. Seconded by Mrs. Pegelow, the motion carried and the report for Southern Illinois Normal University was approved.

Chairman Thompson presented the following resolution, passed by the Carbondale Garden Study Club, which paid tribute to the late Dr. Delia Caldwell, Emerita Professor of Southern Illinois Normal University:

Resolution in Tribute to Dr. Delia Caldwell

WHEREAS God in His Infinite Wisdom has seen fit to take from our midst one of our most active and most beloved members, Dr. Delia Caldwell, a worthy follower of her Master who was the Great Teacher, the Great Physician and the Prince of Peace.

BE IT RESOLVED that the members of the Garden Study Club realize that they have lost a valuable member and a very good friend.

BE IT RESOLVED that a copy of this resolution be sent to the family of Dr. Caldwell.

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BE IT RESOLVED that a copy of this resolution be incorporated into the minutes of the Garden Study Club.

BE IT RESOLVED that a copy of this resolution be sent to the Carbondale Free Press.

BE IT RESOLVED that a copy of this resolution be sent to the Teachers College Board.

The board accepted the resolution with thanks.

April 22, 1946 was set as the date for the next meeting of the board.

Mr. Nickell made a motion that Chairman Thompson be authorized to provide for a study to be made in the Teachers Colleges and Normal Universities of the faculty load and any problems pertaining thereto, in order to have a comparable basis for recommendations for action. Seconded by Mr. Guin the motion carried.

A motion made by Mr. Guin to adjourn was seconded by Mr. Nickell and carried.

Respectfully submitted,

Frank G. Thompson, Chairman
Teachers College Board

ATTEST: Vernon L. Nickell, Secretary
Teachers College Board

REPORT OF THE NORTHERN ILLINOIS STATE TEACHERS COLLEGE

To be presented at the meeting of the Teachers College Board at Springfield.

January 7, 1946

To the Chairman and Members of the Teachers College Board
Ladies and Gentlemen: I have the honor to submit the following report.

I. STUDENTS

1. Attendance Fall Quarter, 1945

	Men and Boys	Women and Girls	Total	Total One Year Ago
a. College				
Post Graduates	2	2	4	1
Seniors	12	57	69	73
Juniors	10	91	101	68
Sophomores	19	91	110	106
Freshmen	81	217	298	250
TOTAL COLLEGE	124	458	582	498

TEACHERS COLLEGE BOARD

	Men and Boys	Women and Girls	Total	Total One Year Ago
b. DeKalb High School	285	309	594	632
c. Elementary Grades				
McMurry Training School	122	135	257	237
Glidden Training School	126	115	241	273
Affiliated Rural Schools	19	15	34	27
TOTAL ELEMENTARY	267	265	532	537

2. The enrollment for the winter quarter is at present 640. This includes 196 men and 444 women. There are several very significant factors in these numbers. The first is that our fall enrollment was 582. This increase in the winter quarter over the enrollment in the fall quarter in a given year is something quite significant in college attendance in northern Illinois. In the seventeen years I have been associated with this college, this has never happened. We have always started our college year with the registration in the fall which has decreased in the winter and still further in the spring. Another very significant factor is the difference existing between the enrollment of men and women as compared with the fall enrollment of men and women. The returning veterans of whom we now have 106, are causing the increased enrollment.

3. I wish to present for approval the list of scholarship holders for the fall quarter. This approval is necessary at the end of each quarter to make it possible for these students to receive their money from the state under the new scholarship law.

II. FACULTY

1. Request for Leave of Absence

It was necessary for Miss Muriel Duus, dietitian and assistant director of Williston Hall, to give up her work at the college on December 15 in order to assume responsibilities in her home at Grand Rapids, Michigan. These responsibilities were brought on by the sudden death of her mother and the fact that her father's health at the present time is such that he needs her immediate attention. After three weeks of desperate search, I have been able to find some one to take Miss Duus' place. However, as we plan to expand our dormitory program, I should like if possible to keep Miss Duus in mind for future employment. I should like to offer Miss Duus a leave of absence without pay with the possibility of her returning to work at the college some time later. I should like the board's approval to offer her a leave of absence, subject to these conditions.

2. New Appointments

a. I should like to report for approval the appointment of Mrs. Lisbeth Montgomery as dietitian and assistant director of Williston Hall to replace Miss Muriel Duus. Mrs. Montgomery is a graduate of the State Teachers College at Cedar Falls, Iowa. She began her training in the Home Economics Department at the college of Ames, Iowa, but completed her training for her degree at the State Teachers

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College at Cedar Falls. Her experience in foods management includes work with the Statler Hotel chain, with one of the war production units in Texas, and with high school and junior high school cafeteria work at Dallas, Texas. Mrs. Montgomery has a fine personality, is an enthusiastic worker and with her training and experience, should fit into this assignment very nicely. She began work on December 1 and will be paid at the rate of \$2200 plus maintenance on the eleven months basis.

b. Because of the increase in the work of the Veterans Administration Guidance Center at the college, it has been necessary for us to secure the services of full time vocational appraisers who have the college training and background to handle this work adequately. I wish to recommend for approval the appointment of Mr. Melvin A. Anderson of DeKalb as a vocational appriaser to devote his full time to the veterans administration guidance work. Mr. Anderson has his baccalaureate degree from this college and his master's degree in personnel work and vocational counseling at Northwestern University. He has had seven years of teaching experience in the public schools of northern Illinois. He has spent the last two and one-half years as a field director in the American Red Cross. His last experience has fitted him especially for this counseling. He was director more than a year of the largest Red Cross office in the Pacific area -- the office at Pearl Harbor where more than 5,000 cases dealing with navy personnel were processed each month. In this office he had twenty-six persons working under him. Mr. Anderson will receive \$300 a month for this work and the continuity of his employment is based upon the continuity of this need. He began work on December 1. The people employed for these positions will work by the calendar month throughout the year.

III. OTHER SCHOOL EMPLOYEES

I am listing below changes in the employee personnel which have taken place since the meeting of the board in October. This includes new employees and change of status for others.

1. June Larson, faculty assistant, changed to Clerk Typist I, replacing Marguerite Hayhurst, resigned as of October 1 at an increase from \$110 to \$120 per month.
2. Edwin Panttila, changed from Maintenance Laborer to Janitor I as of October 1 at no change in salary.
3. Rogene Gittleson, Switchboard Operator I, new as of October 8, at a salary of \$115 per month. Students previously operated the switchboard.
4. Robert J. Kivell, Maintenance Equipment Operator, changed from \$173 to \$185 per month as of November 1.
5. Elmie Maki, faculty assistant, changed to Clerk Typist I as of November 1 at an increase from \$100 to \$115 per month.
6. Velma Chamberlain, Bookkeeping Machine Operator I, new as of November 12, replacing Lorraine Kittleson, resigned.

TEACHERS COLLEGE BOARD

7. Ida S. Jarvi, Domestic, new as of November 1 at a salary of \$135 per month. This is a new position.
8. Emil A. Anderson, Executive I, changed to Executive Assistant in Administration and Education as of December 1 at no change in salary.
9. Marguerite Hayhurst, faculty assistant, resigned as of October 10.
10. Lorraine Kittleson, Clerk Typist I, resigned as of December 7.
11. Rogene Gittleson, Switchboard Operator I, resigned as of December 14.

IV. THE ORGANIZATION - No report.

V. THE CURRICULUM - No report.

VI. BUILDINGS AND GROUNDS

I wish to report for the information of the board that the planning for our college library has advanced to the point where we could easily present the completed plans for bids and the letting of contracts in a very short time. The basic planning for our college dormitories has already been made, but the detail work which has been transferred to an associate architect, is still in its beginning stage. The planning for our heating plant expansion and for our electrical reconversion and transmission is still in a planning stage. This third unit is being handled very largely by associate architects. We have secured all the data and information necessary for the purchase of our additional land. I hope, by the time this board meets, the appraisers will have been appointed and our first official contact with these sellers will have been made. It has seemed to this college the purchase of land is a starting point that will make the expansion program seem real although latest reports from the state architect's office concerning building costs have been most disconcerting. I want to express my personal appreciation to President Thompson for the help he has given us in having these funds allocated for the purposes for which they were appropriated.

VII. AUXILIARY ENTERPRISES

Teachers College Income Fund July 1 to September 30, 1945

RECEIPTS

Board and Room, Williston Hall	\$9,117.63
Meals, Williston Hall	475.70
Registration fees, college	5,032.00
Registration fees, extension	56.00
Library fines	9.00
Sales and service	8.91
Transcript fees	105.00
Miscellaneous	<u>4,033.62</u>
Total receipts -- July 1 to September 30, 1945	\$18,837.86

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EXPENDITURES

Personal Services	
120 -- Salaries	\$ 1,803.24
Contractual Services	
224 -- Machinery and mechanical equipment	85.50
248 -- Waste removal, cleaning and exterminating service	352.11
Commodities	
302 -- Stationery, printing, office supplies	13.10
360 -- Food supplies	2,584.15
350 -- Medical, scientific and laboratory supplies	28.88
391 -- Household supplies	126.86
Equipment	
560 -- Library books, maps, etc.	<u>1.88</u>
Total expenditures -- July 1 to September 30, 1945	\$ 4,995.72
Balance	13,842.14
Surplus from 63rd Biennium as of September 30, 1945	<u>39,919.83</u>
Balance, excess receipts over expenditures, Sept. 30, 1945	<u>\$ 53,761.97</u>

VIII. STUDENT LIFE - No report.

IX: MISCELLANEOUS - No report.

X: SUMMARY .

Action is requested on the following:

1. Approval of the list of scholarship holders for the fall quarter.
2. Granting of a leave of absence to Miss Muriel Duus without salary.
3. Approval of the appointments of Mrs. Lisbeth Montgomery and Mr. Melvin A. Anderson under the conditions stated.
4. Approval of the changes in status, appointment of new employees, and resignations of other employees as indicated.

Respectfully submitted,

Karl L. Adams,
President

TEACHERS COLLEGE BOARD
REPORT OF THE
EASTERN ILLINOIS STATE TEACHERS COLLEGE, CHARLESTON
FOR THE MEETING IN SPRINGFIELD

January 7, 1946

To the Chairman, Secretary and Members
of the State Teachers College Board.

Ladies and Gentlemen:

The following report concerning the Eastern Illinois State Teachers College is presented for your consideration:

I. STUDENTS

1. Entrollment, Fall Quarter, 1945:

a. COLLEGE

Class	Men	Women	Total	Total one year ago	Per cent change
Seniors	13	36	49	43	12.2% gain
Juniors	11	44	55	52	5.5% gain
Sophomores	14	84	98	70	28.6% gain
Freshmen	74	129	203	162	20.2% gain
Special students	0	0	0	4	100% loss
Total	112	293	405	331	18.3% gain

b. EXTENSION (first half-year, 1945-46)

66	329	395	380	3.8% gain
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c. HIGH SCHOOLS

	Boys	Girls	Total	Total one year ago
T. C. High School	70	102	172	164
Humboldt C. H. S.	42	65	107	104
Kansas C. H. S.	27	63	90	93
Charleston C. H. S.	0	0	0	308
Total	139	230	369	669

d. ELEMENTARY SCHOOLS

T. C. Elementary	110	117	227	233
Humboldt Elementary	32	37	69	62
Clear Springs Rural	0	0	0	10
Oak Grove Rural	0	0	0	8
Muddy Point Rural	0	0	0	11
Total	142	154	296	324

2. So that the members of the Board may have a summarized view of the shift in enrollment at Eastern, we present a summary for the past nine Fall Quarters as follows:

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<u>Class</u>	<u>1937</u>	<u>1938</u>	<u>1939</u>	<u>1940</u>	<u>1941</u>	<u>1942</u>	<u>1943</u>	<u>1944</u>	<u>1945</u>
Postgraduates	5	3	8	2	3	2	0	0	0
Seniors	83	97	132	113	138*	80	62	43	49
Juniors	97	171	150	198	135	116	42	52	55
Sophomores	292	254	389	354	320	174	66	70	98
Freshmen	264	512#	472	485	321	243	112	162	203
Special students	0	0	0	0	0	0	0	4	0
Total	741	1037	1151	1152	917	615	282	331	405

*Largest Senior class.

#Largest Freshman class.

3. Equally important in considering the student body at Eastern is the choice of teaching fields on the part of the graduates. These major subject choices for the Classes of 1937-1945 inclusive tabulate as follows:

<u>Major Subject</u>	<u>1937</u>	<u>1938</u>	<u>1939</u>	<u>1940</u>	<u>1941</u>	<u>1942</u>	<u>1943</u>	<u>1944</u>	<u>1945</u>
Art	5	1	1	1	0	5	3	1	0
Botany	5	6	3	5	5	6	1	1	0
Chemistry	5	6	4	5	2	4	9	2	1
Commerce	0	0	1	6	10	31	8	11	4
English	11	9	8	10	8	12	5	7	3
Geography	0	1	4	2	0	0	0	2	3
Home Economics	7	9	19	14	18	17	10	19	17
Industrial Arts	9	13	19	22	15	4	7	2	2
Latin	3	3	5	3	5	4	1	1	4
Mathematics	10	9	13	14	8	11	6	4	2
Music	0	4	3	5	5	2	6	4	3
Phys. Educ. (Men)	0	0	2	4	7	2	2	0	0
Physics	2	0	2	5	2	0	2	0	0
Social Science	21	18	16	21	17	8	14	3	4
Speech	0	0	1	1	5	3	4	2	0

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Major Subject	1937	1938	1939	1940	1941	1942	1943	1944	1945
Zoology	1	3	2	3	4	1	0	3	1
Elementary Educ.	7	10	13	20	21	15	10	18	12
Totals	86	92	116	141	130	125*	88**	80***	56

*Four of these had double majors (121 graduates).

**Four of these had double majors (84 graduates).

***Three of these had double majors (77 graduates).

4. The distribution of student interest for the Fall Quarter, 1945, is shown by the following table, together with a comparison with one year ago:

4-Year Curricula	Fresh.	Soph.	Juniors	Seniors	Total 1945	Total 1944
Art	4	7	3	0	14	8
Botany	0	1	0	0	1	0
Chemistry	7	3	2	1	13	17
Commerce	34	19	6	6	65	52
Elem. Educ.	14	7	4	4	29	25
English	10	6	4	7	27	33
Foreign Languages	1(S)	1(S)	0	1(L)	3	7
Geography	0	1	1	2	4	6
Home Economics	20	13	7	7	47	54
Industrial Arts	6	0	3	1	10	3
Mathematics	7	6	1	3	17	19
Music	11	7	5	3	26	20
Phys. Educ. (Men)	22	2	2	3	29	15
Phys. Educ. (Women)	9	5	2	0	16	0
Physics	1	0	0	0	1	4
Social Science	15	11	10	8	44	35
Speech	3	4	2	2	11	13
Zoology	1	1	3	0	5	5
Totals	165	93	54	48	362	316

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5. Extension classes for the first half-year, 1945-46, total 463 enrollments, with 395 individuals involved. Centers, courses, enrollments, and instructors are as follows:

<u>Center</u>	<u>Course</u>	<u>Enrollment</u>	<u>Instructor</u>
Campus	German 230	1	Miss Carman
Danville (Lakeview Hospital)	Anatomy E170	22	Dr. Hartley
	Botany E170	22	Dr. Marcy
	Chemistry E170	22	Dr. Marcy
	Education E170	22	Dr. Lawson
	Social Science E170	22	Dr. Wood
Effingham	Physical Education 345	37	Dr. Haight
Flora	Education E447	61	Dr. Zeigel
Hillsboro	Botany E300	33	Dr. Thut
Mattoon	Education E326	23	Dr. Heise
Newton	Geography E130	21	Miss Harris
Olney	Geography E236	26	Miss Harris
Shelbyville	Education E326	28	Dr. Heise
Taylorville	Education E226	23	Dr. Heise
Toledo	Botany E300	34	Dr. Stover
Tuscola	Education E226	27	Dr. Heise
Vandalia	Education E226	34	Dr. Olsen
Total		397	

6. Students during the Fall Quarter, 1945, holding Teachers College Scholarships granting reimbursement of not to exceed \$80 in fees per year, each of whom should receive \$19.50 for fees expended, are:

<u>Name</u>	<u>Charleston Address</u>
Anderson, Gloria Elizabeth	Pemberton Hall
Baily, Ardis Harriott	718 Lincoln Street
Baker, Imogene	714 Johnson Street
Baughman, Elizabeth Ruth	Pemberton Hall
Baumgarten, Marilyn Bernice	1010 Sixth Street
Berninger, Sara Nelle	Pemberton Hall
Booker, Mable Mae	1415 Tenth Street
Bower, Freda Bertha	1615 Seventh Street
Bubeck, June Eloise	Pemberton Hall
10 Bush, Naida Rae	Pemberton Hall
Cameron, Jessie Rosella	1061 Seventh Street
Christy, Beverly Ann	Pemberton Hall
Clark, Gwendolyn Grace	1050 Seventh Street

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	<u>Name</u>	<u>Charleston Address</u>
	Coleman, Victor Warren	1432 Fourth Street
	Colyer, Mary Louise	1024 Sixth Street
	Coon, Mary Joan	1061 Seventh Street
	Crockett, Florence Evelyn	715 Johnson Street
	Curlin, Peggy Jane	1420 Sixth Street
	Day, Berndena Marie	890 Seventh Street
20	Diel, Gladys Juanita	1075 Seventh Street
	Eddington, Virginia Ellen	1420 Sixth Street
	Edgar, Max Arthur	1605 Ninth Street
	Edwards, Mary Catherine	1075 Seventh Street
	Elliott, Betty Grace	1422 Fourth Street
	English, Emma Jane	Pemberton Hall
	Fisher, Charlotte Mary	929 Tenth Street
	Fitzgibbons, Marian Elizabeth	1422 Fourth Street
	Fox, Marjorie Belle	1527 Seventh Street
	Fox, Paula Jeanne	Pemberton Hall
30	Fox, Wilma Lee	Pemberton Hall
	Graven, Iva Jean	1010 Sixth Street
	Gressel, Marie Lucille	1400 Seventh Street
	Grinstead, Joyce May	1050 Seventh Street
	Guthrie, Wilma Irene	Pemberton Hall
	Herrington, Maude Tracy	715 Johnson Street
	Hines, Eleanor Jean	Pemberton Hall
	Hoots, Gene Franklin	1605 Fourth Street
	Holson, Marion Elizabeth	Pemberton Hall
	Huelskoetter, Viola Esther	1024 Sixth Street
40	Husson, Doris Jean	1810 Tenth Street
	Jarboe, Rose Edna	1050 Seventh Street
	Jenkins, Elva Dean	Pemberton Hall
	Jones, Shirley June	Pemberton Hall
	Kibler, Mary Alice	714 Johnson Street
	Kinney, Harriet May	Pemberton Hall
	Krick, Beulah Delores	1609 Seventh Street
	Lambdin, Edith Lorain	714 Johnson Street
	Largent, Grace Lavonne	1420 Sixth Street
	Lathrop, Norma June	1616 Ninth Street
50	Lowe, Marilyn Joan	1420 Sixth Street
	Mason, Martha Moore	829 Seventh Street
	Mathias, Bertha Eileen	1012 Sixth Street
	Mayer, Vera Mildred	1422 Fourth Street
	McGee, Marjorie Louise	1422 Fourth Street
	McGuire, Edith	1527 Seventh Street
	McQueen, Emma Catherine	Pemberton Hall
	Meeker, Gertrude Estaline	1438 Ninth Street
	Middleton, Ruth Evelyn	620 Fifth Street
	Miller, Betty Jewel	1023 Fourth Street
60	Mills, Marian Pearce	1616 Ninth Street
	Neese, Helen Mae	1527 Seventh Street
	Nuttall, Barbara Jane	Pemberton Hall
	Pearce, Juanita Marie	Pemberton Hall
	Poehler, Rhea Eileen	1609 Seventh Street
	Powell, Robert Lowell	1431 Ninth Street
	Price, Donna Ellen	Pemberton Hall
	Proffer, Clinton Lee	1002 Seventh Street
	Refine, Melvina Jo	1024 Sixth Street

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	<u>Name</u>	<u>Charleston Address</u>
	Revis, Bertha	Pemberton Hall
70	Roberts, Veda Lillie	Pemberton Hall
	Sands, Maxine Rose	Pemberton Hall
	Schahrer, Wilma Jean	Pemberton Hall
	Schutte, Eileen Pauline	956 Sixth Street
	Searby, Mary Jo	956 Sixth Street
	Seitzinger, Bertha Nedra	1400 Seventh Street
	Sharrett, Mary Elizabeth	Pemberton Hall
	Shores, Carolyn Jean	Pemberton Hall
	Soltwisch, Eleanor Ann	Pemberton Hall
	Stanhope, Carroll Albert	1605 Ninth Street
80	Stansfield, Harriet Lucille	1010 Sixth Street
	Stites, Helen Eleath	1608 Ninth Street
	Swearingen, Arlene	1050 Seventh Street
	Swinford, Vivian Nadine	1639 Seventh Street
	Tingley, Ferne Eileen	708 Johnson Street
	Van Meter, Elizabeth Ann	Pemberton Hall
	Walter, Lily Ann	Pemberton Hall
	Warner, Dorothy Jean	Pemberton Hall
	Warren, Mary Jean	1050 Seventh Street
	Weber, Kathryn Alice	Pemberton Hall
90	Weger, Norma Jean	1616 Ninth Street
	Wente, Leona Elizabeth	956 Sixth Street
	White, Marjorie Marie	1527 Seventh Street
	Winkler, Jeane	1605 Ninth Street
	Winters, Wilma Ethel	Pemberton Hall
	Wiseman, Dolly Virginia	325 West Harrison Street
	Wiseman, Ruth Marie	325 West Harrison Street
	Wright, Clarence Clark	1610 Fourth Street
98	Zwinak, Maryann	1615 Seventh Street

II. FACULTY

1. Return to duty from leave of absence:

a. Roberta L. Poos, Instructor and Critic Teacher in High School English, from leave due to illness, beginning December 1, 1945, at a salary of \$270 per month.

b. Dr. Harold M. Cavins, Associate Professor of Hygiene and Dean of Men, from duty with the U. S. Public Health Service, beginning December 1, 1945, at a salary of \$380 per month.

c. Dr. Eugene M. Waffle, Associate Professor of English, from military duty as Captain, Army Air Forces, beginning December 1, 1945, at a salary of \$380 per month.

d. Dr. Charles H. Coleman, Professor and Head, Department of Social Science, from duty with the War Man Power Board, beginning December 1, 1945, at a salary of \$435 per month.

2. Return to duty from military service leave of absence, with permission to report for teaching duty in September 1946:

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a. Grace M. Williams, A.M., Assistant Professor of Speech, from Lieutenant, WAVES.

b. J. Norman Carls, Ph.D., Professor and Head, Department of Geography, from Lieutenant Commander, USNR.

c. Robert A. Shiley, Ph.D., Associate Professor of English (Dramatics), from Lieutenant, USNR.

3. Leave of absence:

a. Ruby M. Harris, Associate Professor of Geography, for the remainder of the college year beginning December 8, 1945, without salary, to complete editorial work dealing with elementary school geography.

b. Stanley C. Robinson, Assistant Professor of Business Education, on leave for military duty as Lieutenant Commander, USNR, will be discharged early in 1946, and requests sabbatical leave for study during the second half-year to continue work towards the Doctor of Education degree at New York University, beginning January 15, 1946.

4. Change in leave of absence status:

a. Dr. Wayne P. Hughes, Associate Professor of Industrial Arts, completes a twelve-month leave of absence on December 31, 1945, on loan to the National Safety Council. Dr. Hughes was granted leave of absence for 1945-46, as a part of the May 10, 1945, Board report, along with Dr. Russell H. Landis and Winfield S. Angus. Since we shall in all probability have need of Dr. Hughes and Dr. Landis as staff members when the next college year opens in September 1946, we recommend that the termination of the leaves granted on May 10, 1945, be interpreted as effective on September 1, 1946, with notice of intention to return by May 1, 1946.

5. Substitute instructors:

a. Norbert Koch, B.S., Superior State Teachers College, M.S., University of Tennessee, as Substitute Instructor in Industrial Arts (Machine Shop), vice Dr. Wayne P. Hughes on leave, for the remainder of the college year, at a salary of \$270 per month beginning December 1, 1945.

b. Charles A. Elliott, B.Ed., Eastern Illinois State Teachers College, 1934, as Substitute Instructor in Industrial Arts, vice Dr. Russell H. Landis, on leave, with assignment of duty as Investigator of Surplus War Goods. Mr. Elliott began duty as of November 10, 1945, and will receive a salary of \$225 per month and expenses.

c. Donald Keller, B.S., Indiana State Teachers College, 1931; A.M., Clark University, 1938, as Substitute Assistant Professor of Geography, vice Ruby M. Harris on leave, for the remainder of the college year at a salary of \$330 per month, effective December 1, 1945.

6. Resignations:

a. Corinne Crogen, A.M., Assistant Professor of Physical Education for Women, to accept a position at the University of Michigan, effective November 1, 1945.

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7. New faculty:

a. Maldean McLaughlin, B.S., State University of Iowa, 1929; A.M., Columbus University, 1942, as Instructor in Physical Education for Women, vice Corinne Crogen, resigned, beginning January 7, 1946, at a salary of \$270 per month.

b. Janet M. Hanson, B.E., Duluth State Teachers College, 1934; B.S., University of Minnesota, 1936; A.M., Columbia University, 1941, as added Instructor in Physical Education for Women, with corrective and remedial work as special field, beginning January 7, 1946, at a salary of \$270 per month.

8. Change of status:

a. Rudolph D. Anfinson, Ph.D., Associate Professor of Music, recently Sergeant, U. S. Army, to same position and Director of Veterans Services, at his current salary of \$350 per month.

b. Rose Zeller, Ph.D., Associate Professor of Geography, to same position and Acting Head, Department of Geography, at her current salary of \$350 per month.

9. Affiliated teacher (Faculty Assistant):

a. Elma Catherine Johnson, B.S., 1937; M.S., University of Illinois, 1942, as affiliated teacher in Home Economics at the Kansas Community High School, salary \$35 per month beginning October 29, 1945, vice Ruth H. Gaertner, substitute teacher.

III. OTHER EMPLOYEES

1. Dorothy Cherry, Secretary to the Dean of Women, has been certified to the college by the Department of Registration and Education as Clerk Stenographer I, salary \$130 per month, since she has successfully taken the examination for this position.

2. Rex M. Sims, Maintenance Worker, has now completed the six-month probationary period, and the quality of his service is such that we are asking he be given certification in this grade.

IV. ORGANIZATION: No report.

V. CURRICULUM: No report.

VI. BUILDINGS AND GROUNDS

1. The floor plans of the projected Library Building have been accepted, and the Division of Architecture and Engineering is rushing the plans and specifications towards completion.

2. Fifteen housing units (11 house trailers and 4 expansible trailers) and a toilet-bath utility unit have been established on campus, and are housing fifteen veteran families. Fifteen added units have been assigned the college (6 house and 9 expansibles), together with a laundry utility unit, and are in the process of being moved from Dayton, Ohio. Twenty additional units of similar type, and an added toilet-bath utility unit have been requested.

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3. Information is desired concerning the projected purchase of land parcels as additions to the campus, and for which funds were appropriated. One minor parcel of land has changed ownership within the past thirty days, and land values are anything but in a stable condition.

VII. AUXILIARY ENTERPRISES: No report.

VIII. STUDENT LIFE

The college is pleased to mention that the first award of the William McAndrew football trophy for the "most valuable" player in the Illinois Intercollegiate Athletic Conference was voted to John Stabler of Eastern.

IX. MISCELLANEOUS: No report.

X. SUMMARY

Consideration of the Teachers College Board is requested on the following items:

1. Authorization of payment of \$19.50 to each holder of a Teachers College Scholarship as listed, and forwarding of same along official channels.

2. Return to duty of Roberta L. Poos, Harold M. Cavins, Eugene M. Waffle and Charles H. Coleman.

3. Permission to report for duty as of September 1946, for Grace M. Williams, J. Norman Carls and Robert A. Shiley.

4. Leave of absence for Ruby M. Harris.

5. Sabbatical leave of absence for second half-year for Stanley C. Robinson.

6. Termination of leave of absence for Wayne P. Hughes and Russell H. Landis as of September 1, 1946, and report on decision by May 1, 1946, as to desire to return to faculty.

7. Employment as substitute faculty members of Norbert Koch, Charles A. Elliott, and Donald Keller.

8. Resignation of Corinne Crogen.

9. Employment of Maldean McLaughlin and Janet M. Hanson as new faculty members.

10. Change of status of Rudolph D. Anfinson and Rose Zeller.

11. Employment of Elma Catherine Johnson as an affiliated teacher (Faculty Assistant).

12. Employment of Dorothy Cherry as Clerk Stenographer I.

13. Certification of Rex M. Sims as a Maintenance Worker.

14. That a scheme for purchasing the proposed land additions to the

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campus be adopted, so that the making of plans and specifications for site preparation may be advanced.

15. That permission to secure housing facilities under the federal plan to dismantle, transport and reassemble complete, temporary housing facilities for the use of veterans, be granted to the college.

Respectfully submitted,

Robert G. Buzzard, President

REPORT OF THE ILLINOIS STATE NORMAL UNIVERSITY; NORMAL

Meeting in Springfield

January 7, 1946

To the Chairman and Members of the Teachers College Board:

The following report is submitted from the Illinois State Normal University:

I. STUDENTS

1. Attendance for the First Semester, 1945-1946

	Men	Women	Total	Total One Year Ago
a. University				
Graduates	16	20	36	19
Seniors	23	145	168	145
Juniors	18	113	131	164
Sophomores	14	175	189	165
Freshmen	127	347	474	360
Unclassified	2	5	7	13
Post Graduates	0	3	3	3
 Total Civilian College Students on Campus	 200	 808	 1008	 869
 Total College Students on Campus (including 333 Navy V-12 Students)	 (200)	 (808)	 (1008)	 (1202)
 b. University High School	 186	 150	 336	 315
 c. University Elementary School	 119	 139	 258	 284
 d. Auxiliary Training Schools				
Illinois Soldiers and Sailors Childrens School	124	84	208	253

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	Men	Women	Total	Total One Year Ago
Walker School	<u>11</u>	<u>11</u>	<u>22</u>	<u>24</u>
Total Pupils, Elementary and Secondary	<u>440</u>	<u>384</u>	<u>824</u>	<u>876</u>
Total	640	1192	1832	1745
Extension	<u>19</u>	<u>224</u>	<u>243</u>	<u>314</u>
Grand Total (Civilian)	659	1416	2075	2059
Grand Total (including Navy V-12)	(659)	(1416)	(2075)	(2392)

2. Comments on Attendance

In the foregoing tabulation of attendance for the first semester of the 1945-1946 school year, as compared with a year ago, it will be noted that there was a gain from 869 civilian students to 1008 this fall. This does not take into consideration 333 Navy students shown as a part of the attendance report of a year ago.

Since Illinois State Normal University is on a semester basis, and since registration for the second semester is not until January 28, 1946, the only comment that may be made is the probable increase in the number of veterans attending the University. During this first semester there have been 62 veterans enrolled in the University proper and 27 in the Veterans School, which is the intermediate area between the University High School and the University. If one may judge from the consistent increases in the veterans from the fall to the winter quarter in the other four teachers colleges, it would be presumed that we would have approximately 200 veterans when the second semester opens January 28.

3. Extension

a. The extension service of Illinois State Normal University for the first semester of the 1945-1946 school year indicates a total of 243 persons in twelve classes in nine centers. This is a decrease from 314 in extension work a year ago, but most of this decrease may be attributed to inability to provide instructors for certain classes where the demand for such instructors could not be met. It has been necessary to utilize most of the available teaching force on the campus and staff members were not available to send to extension centers.

b. Enrollment in extension courses, the departmental courses offered, the centers, and the instructor, are here presented for the first semester of the 1945-1946 school year.

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<u>Center</u>	<u>Course</u>	<u>Instructor</u>	<u>Enrollment</u>
Auburn	American Literature E131	Dale Vetter	20
Clinton	School and Community Relations E204	C. E. Decker	28
Danville	History of the United States E117	Clarence Orr	28
Decatur	Introduction to Philosophy of Education E203	H. H. Schroeder	11
Ottawa	Biological Science Workshop E193, E293	L. W. Miller	33
Pekin	Shakespeare E219	H. R. Hiett	12
Peoria	Mental Hygiene E234	Claude Dillinger	22
Peoria	Survey of Special Education E262	F. T. Goodier	15
Peoria	Psychology of Exceptional Children E227	Rose Parker	13
Pontiac	Conservation of Natural Resources E219	H. O. Lathrop	22
Streator	American Industrial History E216	Clarence Orr	25
Pekin	Current Trends in Education E250	C. A. DeYoung	14
			<u>243</u>

4. Teachers College Scholarships

A list of students who are attending Illinois State Normal University on Teachers College Scholarships, and are to be refunded under the provisions of Section 30-4 of "The School Code," is being provided in duplicate to file with the Teachers College Board, since the listing of 350 names, double spaced as requested, would be too bulky to include in this mimeographed report.

The list is certified as persons who will probably complete in satisfactory manner their work as of January 26, 1946. The action requested at this time is to have this list, as checked later by the Teachers College Advisory Committee of Illinois State Normal University, certified in order that these students may receive reimbursement after January 7, 1946, without awaiting the April 8 meeting of the Teachers College Board.

II. FACULTY

1. Resignations

a. Mr. John E. Fraley, Assistant Professor of Biological Science, effective December 1, 1945, in order to enter the business field. Mr. Fraley has not been serving on the staff for the past three years due to being in Red Cross overseas service.

b. Mrs. Janet M. Dohmann, Faculty Assistant in the Alumni Office, in order to be with her husband who has returned from overseas service. This position will not be filled at present, as an attempt will be made to use student help.

c. Mrs. Mary Ruth Turner, Faculty Assistant in the Business Office and that of the Director of Integration, in order to be with her husband who has recently been discharged from naval service. This position is being eliminated.

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2. Leaves of Absence

a. Miss Elsie Bergland, Assistant Professor of Health and Physical Education, requests an extension of her leave of absence covering the first semester of the 1945-1946 school year to include the second semester of the same present school year, in order to continue graduate work at the University of Illinois.

b. Miss Marion Allen, Assistant Professor of Art Education, effective from November 15, 1945, due to illness, this leave to cover the remainder of the present 1945-1946 school year if necessary.

3. Return from Leave

a. Mr. L. W. Hacker, on leave for health reasons since September 1944 expects to return to his work as Associate Professor of Education at the opening of the second semester, January 28, 1946.

4. Return from Military Leaves

a. Miss Alice L. Ebel, Assistant Professor of Social Science, who has been on leave since November 15, 1943 serving as Lieutenant in the Waves, effective January 7, 1946, at an annual salary rate of \$2835.

b. Mr. Harold Frye, Lieutenant (j.g.), United States Navy, returning as Assistant Professor of Health and Physical Education, at an annual salary rate of \$2835, effective January 28, 1946.

c. Mr. Eugene L. Hill, Assistant Professor of Health and Physical Education, returning from duty with the American Red Cross for which he was granted a leave of absence effective September 1942 at an annual salary rate of \$2835, effective January 28, 1946.

d. Mr. William V. White, Faculty Assistant in Printing, returning from overseas military service and on leave since January 1944, his return to be effective January 2, 1946, at an annual (twelve months) salary rate of \$2880.

e. John Foy, Department of Public Welfare.

5. Deaths

a. Dr. C. F. Malmberg, Associate Professor of Psychology, died October 30, 1945, after serving on the faculty of Illinois State Normal University since 1928. Dr. Malmberg was very active in the Americanism and Governmental Relations program of the University. His sudden death came as a shock to his many friends and his excellent service to the University will be missed. His successor will be nominated at a later date.

6. New Positions Filled

a. Miss Catherine Patterson as Instructor in Health and Physical Education for Women at an annual salary rate of \$2430,

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effective November 26, 1945. In a way the appointment of Miss Patterson is not new, since she served on our summer session faculty and was approved for the staff of the regular year. However, she felt that for health reasons she should go to Colorado, but since she recently became available, we are glad to have her services again to fill one of our two existing vacancies in this department. Miss Patterson has her bachelor's degree from the Iowa State Teachers College and her master's from the University of Colorado. She has had several years of teaching experience in Iowa and Wisconsin, her last full time position being supervisor of physical education in the public schools of Oshkosh, Wisconsin.

b. Mrs. Eloise D. Malmberg as Faculty Assistant in Milner Library in charge of the Carnegie Room of musical recordings. Mrs. Malmberg has her bachelor's degree from Wilson College in Pennsylvania and with additional work is well qualified to fill this position which calls for instructional ability. This appointment to be effective from January 2, 1946, at a salary rate of \$135 per month.

7. New Position to be Created

Tester for Vets center to be paid from University Income Fund.

III. OTHER SCHOOL EMPLOYEES

1. Resignations

a. Miss Elba Zanni, Secretary in the Office of the University Registrar, effective December 1, 1945, in order to accept a secretarial position in Chicago. For the present, the work of Miss Zanni will be carried by some of our student assistants.

b. Mr. Russell Hodge, Stationary Fireman at the University Heating Plant, effective November 17, due to health reasons.

2. Deaths

a. Miss Anna Akin, Cook at Fell Hall since May 1929, died November 5, 1945.

3. New Positions to be Created

a. In place of a position as Laborer, which has already been authorized by the Teachers College Board and is not needed, it is desired to have additional janitor help and therefore it is recommended that a position as Janitor be substituted for that as Laborer, thus canceling the authorized Laborer position.

b. Two new Janitor positions are needed in connection with the work at Fell Hall and Smith Hall, especially with reference to food services. It is recommended that two positions as Janitor I be created for which there are ample funds for payment of salaries.

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c. In connection with the new cafeteria an additional position calling for a Domestic is needed and it is recommended that this position be authorized.

d. Additional Trades Helper - February 1, 1946.

4. New Positions Filled

a. Mr. Walter Pierson, Stationary Fireman at the University Heating Plant, effective December 4, at a salary rate of \$200 per month.

b. Mrs. Carrie M. Wakefield, Janitress, effective December 1, at a salary rate of \$115 per month.

c. Mr. Leonard Lee Mallory, Janitor, effective November 21, at a salary rate of \$135 per month.

d. Mr. Chester Redding, Janitor, effective November 20, at a salary rate of \$135 per month.

e. Mr. Everett Long, Laborer (Maintenance), effective December 5, at a salary rate of \$135 per month.

f. Mrs. C. A. Paul, Domestic, effective January 7, 1946, at a salary rate of \$115 per month.

All of these appointments have been made and approved through proper channels as stipulated in Teachers College Board regulations.

IV. THE ORGANIZATION

1. The Veterans School

The Veterans School, an intermediate area between the University High School and the University proper, continues to meet a real need as veterans who feel they are too old for regular high school work and who would like to complete courses as rapidly as their ability permits, are making good use of this service. At the present time there are 34 veterans registered for this accelerated program and a number of applications on file indicate a further interest after January 7, 1946. It is presumed that there may be as many as 100 of these veterans by the close of the present school year. The courses are being taught by regular members of the faculty whose teaching loads will permit this additional service.

V. THE CURRICULUM - No report.

VI. BUILDINGS AND GROUNDS

1. Old Work

a. It is hoped within the next sixty days that the rehabilitation of Smith Hall and Fell Hall, the campus residences for men and women respectively, may be completed. The labor situation, and

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especially inavailability of materials, have delayed the work so that we have not been able to make maximum use of these facilities this school year. The needs at Fell Hall are largely in the nature of rugs and furniture, and the needs at Smith Hall are for dining room and kitchen equipment, rugs and some furniture. The women students have been using Fell Hall since school opened, but it was not until November 17 that we were able to get the men into Smith Hall. This was just a little over a year from the time that the Navy vacated the Hall, which indicates the difficulties under which we have had to operate on this \$40,000 rehabilitation job.

The University cafeteria is not entirely complete, but it is hoped that this will be completed by January 7. This has been in use since November 12 and is meeting a real need.

All of the expense for the work in Smith and Fell Halls, including the cafeteria and totaling almost \$60,000, has been and is being paid for from Navy funds and without any expense to the State of Illinois.

2. New Work

It is a pleasure to report that plans for the Auditorium, Music, Speech, and Administration buildings have reached the point where we are about ready to submit final ideas for the working drawings, from which specifications will be prepared. The request has been made to provide suggestions for the building for Special Education and these will be discussed at a conference with the Division of Architecture and Engineering in the very near future.

The acquisition of land is proceeding in satisfactory manner with most of the work completed on securing all data and information such as abstracts that are necessary for the purchase of this land. The appointment of appraisers has been authorized and it is expected that before long some pieces of property of immediate value to the University may be purchased.

Appreciation is due Mr. Thompson, Chairman of the Teachers College Board, for securing the release of funds for the drawing of plans and for taking steps to expedite the purchase of land.

VII. AUXILIARY ENTERPRISES - No report.

VIII. STUDENT LIFE

1. Future Teachers of America

A chapter of this very important and significant organization has recently been organized on the campus of Illinois State Normal University. An unusual amount of interest has been displayed in the organization, with over 100 students indicating an interest in becoming members. When the charter was presented there were 41 active and interested members present. Using this campus chapter as a nucleus, it is hoped that chapters of the Future Teachers of America may be organized in a number of the high

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schools of central Illinois, in order to stimulate interest in the teaching profession.

2. Student Housing

Illinois State Normal University faces the same situation which confronts most colleges and universities in the shortage of housing for students, especially married veterans. Since it is the understanding that the Teachers College Board does not look with favor upon the use of trailers for such housing, it is hoped that authorization may be granted to negotiate for any other type of housing that might be available. Application has been filed with the Federal Housing Authority, 201 North Wells Street, Chicago, for consideration in connection with the federal bill providing \$191,000,000 for the obtaining and locating of available housing for veterans at colleges and universities.

The place has been reached where additional students, either men or women, cannot be accommodated and the demand is such that we must locate additional housing facilities or be unable to accommodate students applying for admission to the University.

IX. MISCELLANEOUS

1. Bond Purchases

Recently a report was made to Springfield indicating that bonds had been purchased by staff members of the University from July 1, 1945 to December 1, 1945 in the amount of \$26,064.50. During the time that bonds have been purchased and reported through the University to the State of Illinois almost \$260,000 have been purchased.

2. Community Chest

Students, faculty, and other employees of the University lead the community in gifts to the Bloomington-Normal Community Chest to the extent of \$4,090. From the standpoint of the faculty and other employees of the University this represented an average gift of \$13.98.

3. N. E. A. Memberships

Again and for a twelfth consecutive year Illinois State Normal University has a 100 per cent faculty membership in the National Education Association. It is a pleasure to report this active professional interest on the part of staff members.

4. Veterans Guidance Center

The work at the Veterans Guidance Center continues to operate in such volume that it is difficult for the University to find time enough for staff members to aid in the testing. At the present time five members of the psychology staff are giving time to this work, but if the work continues as at the present time, it will be necessary to either provide additional help or be unable to properly care for the increasingly large number of requests for testing service.

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5. University Foundation

Following the example of Southern Illinois Normal University and Western State Teachers College at Macomb, it seems desirable, if not necessary, for Illinois State Normal University to establish a "Foundation" in order to accept gifts that are being made possible for the University. This plan, including constitution and by-laws, is being submitted with this report and in time for consideration at the meeting of the Teachers College Board in Springfield January 7, 1946. The provisions for the organization of this Foundation are to be considered as a part of this report and favorable action will be requested from the Board on an organization that is patterned very closely after the Foundations at the University of Illinois, Southern Illinois Normal University, and Western Illinois State Teachers College.

6. Surplus Property

It is understood that Mr. Elliott of Eastern Illinois State Teachers College is giving some time to coordinating the activities of the teachers colleges in their quest for surplus war property. This is an excellent idea and it is hoped it may be forcefully promoted so that each of the teachers colleges may have equal opportunities to obtain such property on a basis comparable with other colleges and universities.

X. SUMMARY

The approval of the Teachers College Board on the following recommendations is requested.

1. Sanction of the list of scholarship students for the first semester of the 1945-1946 school year, subject to final approval of the Advisory Committee of Illinois State Normal University.
2. Acceptance of the resignations of John E. Fraley, Janet M. Dohmann, and Mary Ruth Turner.
3. Extension of the leave of absence for Elsie Bergland.
4. Granting of a leave of absence to Marion Allen.
5. Resumption of work of Alice L. Ebel, Harold Frye, Eugene Hill, and William V. White, who are returning from military leave.
6. Appointment of Catherine Patterson as Instructor in Health and Physical Education.
7. The appointment of Mrs. Eloise D. Malmberg as Faculty Assistant in Milner Library.
8. Authorization of Vets Center.
9. Acceptance of the resignations of Elba Zanni and Russell Hodge.
10. Cancellation of the position of Laborer and substitution of a position as Janitor I.

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11. Creation of two new Janitor I positions.
12. Creation of an additional domestic position.
13. Trades Helper Position.
14. Employment of Walter Pierson (Stationary Engineer), Carrie M. Wakefield (Janitress), Leonard Lee Mallory (Janitor), Chester Redding (Janitor), Everett Long (Laborer), Mrs. C. A. Paul (Domestic) to fill existing vacancies in positions previously authorized.
15. Some general authorization for the acquisition of necessary student housing, especially for veterans.
16. Establishment of Illinois State Normal University Foundation.

Respectfully submitted,

R. W. Fairchild

REPORT OF THE

WESTERN ILLINOIS STATE TEACHERS COLLEGE MACOMB, ILLINOIS Meeting in Springfield, Illinois January 7, 1946

To the Members of the State Teachers College Board of Illinois:

The following report is submitted for the Western Illinois State Teachers College:

I. Students:

A. Attendance, Winter Quarter, 1945-46

	Men and Boys	Women and Girls	Total	Total One Year Ago
1. College				
Graduates (Saturday and Evening Classes)	20	19	39	24
Seniors	24	46	70	73
Juniors	28	61	89	64
Sophomores	17	89	106	96
Freshmen	94	147	241	168
Extension	40	557	597	472
Total	223	919	1,142	897
2. Secondary Schools				
Western High School	67	61	128	130
Bardolph	23	27	50	53
Galva	129	106	235	229
Macomb Sr. High School	181	171	352	0
Total	400	365	765	412

PROCEEDINGS

	Men and Boys	Women and Girls	Total	Total One Year Ago
3. Elementary Schools				
Western Training School	110	106	216	239
Rural	14	21	35	59
Adair	23	22	45	40
Bardolph	32	30	62	65
Macomb Jr. High School	0	0	0	185
Total	<u>179</u>	<u>179</u>	<u>358</u>	<u>588</u>
Grand Total	802	1,463	2,265	1,897

4. It will be noted from the foregoing figures that the increase in enrollment on the college level at Western, as compared with a year ago, is twenty-eight per cent.

B. I wish to present the list of state scholarship holders for the fall quarter.

II. Faculty

A. Resignation

1. Dr. John Welker of the English Department resigned on December 13, 1945, to enter the commercial field.

B. Faculty Members Who Have Returned from Military Service

1. Mr. Ralph E. Barclay, Assistant Professor of Physical Education, returned to duty December 1, 1945, following his discharge from the United States Naval Reserve. His salary is \$295 per month or a total of \$1,770 for the remainder of the college year 1945-46 (December to May, inclusive).

2. Mr. Raymond W. Hanson, Associate Professor in the Department of Physical Education, was released from the United States Marine Corps Reserve in December and returned to his duties at Western on February 1, 1946. His salary is \$400 per month, or a total of \$1,600 for the remainder of the 1945-46 college year (February to May, inclusive).

C. New Appointments

1. Mrs. Lila S. Linder was employed, effective October 1, 1945, as substitute instructor in the Department of English at a salary of \$225 per month, or a total of \$1,800 for the eight months, October to May, inclusive. Mrs. Linder's degrees are: B. Ed., Western Illinois State Teachers College; M.A., Teachers College, Columbia University. Mrs. Linder replaced Dr. Irving G. Garwood who was granted a leave of absence October 1, 1945.

D. Death of Faculty Member

1. Dr. Charles H. Oathout, head of the Department of Agriculture who retired on August 31, 1945, died suddenly on October 30, due

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to heart failure. Dr. Oathout's death is a serious loss to the college, to the City of Macomb, and to the State of Illinois.

III. Other College Employees

A. Employees Who Have Returned from Military Service

1. Mr. Kenneth Hodges, Janitor I, returned to duty on December 1, 1945, following his discharge from the Army. His salary is \$144 per month, or a total of \$1,008 for the remainder of the year 1945-46 (December to June, inclusive).

2. Mr. Donald S. Foreman, Grounds Foreman, has been discharged from the Seabees and returned to the campus January 1, 1946. His salary is \$190 per month, or a total of \$1,140 for the period January to June, inclusive.

IV. Organization

Just as a matter of record, we wish to state that our college, high school, and grade school are organized in such a manner that veterans who wish to attend our institution on any of these three levels to further their education may do so and that a program will be arranged for each individual.

We are now taking care of the testing and guidance of veterans who are sent to us by the Rehabilitation Division of the State of Illinois, as well as the G.I.'s sent to us from Hines, Illinois.

V. Curriculum

The fifth year plan for teacher-education, which was inaugurated at the Western Illinois State Teachers College commencing with the first six-weeks summer term, 1944, is being well received by the teachers in the western part of the state. During the present quarter we have thirty-nine public school teachers who are taking work on campus toward a Master of Science in Education degree. The following additional courses, which are needed in the various fields, have been submitted to the Graduate Committee in more detail; we are merely listing them here by number and title:

Chemistry 508

Chemistry 509

Education 526

English 577

English 578

Mathematics 551

Mathematics 553

Social Science 547

Physical Chemistry

Inorganic Preparation

Educational Measurements and
Scientific Techniques

Nineteenth Century American Literature

Nineteenth Century British Literature

Introduction to Modern Geometry

Theory of Equations

Social Forces in the World Crisis

PROCEEDINGS

VI. Buildings and Grounds

Progress in the preparation of blueprints and plans for the Western Illinois State Teachers College has been stopped for the time being due to the fact that the amount of money appropriated for Project #B-1, based upon a forty-two per cent increase by the Department of Architecture and Engineering, will not provide the type of buildings in respect to space, facilities, structure, etc., as Mr. Booton of the Department of Architecture and Engineering now informs us that, based upon contracts let for buildings at Elgin and Jacksonville, Illinois, the increase may be seventy-two per cent over the pre-war figures.

Project #B-1 provides:

Power Plant Addition	\$359,000.00
Site Development for Women's Dormitory Area	3,291.06
Addition to the Women's Dormitory and Additions to the Gymnasiums	685,876.00
Land Acquisition	76,200.00
Site Development for new Athletic and Intramural Area	103,740.00
	<hr/>
	\$1,228,107.06

This presents a serious problem for Western as we are badly in need of the dormitory space and the additions to the two gymnasiums. We hope that there will be some way of using money allotted for Project #B-2, which it does not seem possible to expend before the end of the biennium, to carry out Project #B-1. If this is not possible, we will revise our blueprints as originally drawn by the Department of Architecture and Engineering to come within the sum appropriated for Project #B-1.

VII. Auxiliary Enterprises - No report.

VIII. Student Life

As is true on all college campuses, the number of men enrolled at Western has increased greatly. Out of the student enrollment of 545 on campus, 183 are men. Included in this number are 81 G.I.'s.

Housing is still the most acute problem which we have to deal with in respect to the student body.

IX. Miscellaneous

A. Annual Audit

The annual audit of the Western Illinois State Teachers College was made by the firm of Ernest J. Hochfelder and Company, Certified Public Accountants. This firm has made the audit at Western for the last four years. Their audit of the financial affairs of the institution indicated no changes in the way of various funds are handled and stated that the finances were in excellent condition.

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X. Summary

The approval of the State Teachers College Board is requested for the following recommendations:

- A. The resignation of Dr. John Welker effective December 13, 1945.
- B. The re-employment of Mr. Ralph E. Barclay, effective December 1, 1945, at a salary of \$295 per month.
- C. The re-employment of Mr. Raymond W. Hanson, effective January 1, 1946, at a salary of \$400 per month.
- D. The appointment of Mrs. Lila S. Linder as substitute instructor in the Department of English, effective October 1, 1945, at a salary of \$225 per month.
- E. The re-employment of Mr. Kenneth Hodges, Janitor I, effective December 1, 1945, at a salary of \$144 per month.
- F. The re-employment of Mr. Donald S. Foreman, Grounds Foreman, effective January 1, 1946, at a salary of \$190 per month.
- G. The eight additional graduate courses in the fields in which work for the Master of Science in Education degree is offered.
- H. The approval of the list of scholarship holders for the fall quarter.
- I. To secure housing facilities under Title V, The Lanham Act, for the use of veterans.

Respectfully submitted,

Frank A. Beu, President

REPORT OF THE

SOUTHERN ILLINOIS NORMAL UNIVERSITY
Meeting of the Teachers College Board
Springfield, Illinois
January 7, 1946

To the Chairman and Members of the State Teachers College Board:

The following report is submitted for Southern Illinois Normal University:

I. STUDENTS

- A. Enrollments for Fall Quarters of 1945-46 and 1944-45

PROCEEDINGS

1. University	Fall Quarter 1945-46			Fall Quarter 1944-45
	Men	Women	Total	Total
Graduates	10	16	26	22
Post-graduates	2	2	4	8
Seniors	18	94	112	77
Juniors	25	87	112	111
Sophomores	50	210	260	162
Freshmen	216	328	544	511
Unclassified	<u>12</u>	<u>3</u>	<u>15</u>	<u>17</u>
Total College Students in Residence	333	740	1073	908
2. Extension (Duplicâtes excluded)	128	450	578	660
3. Training Schools				
a. University High School			185	185
b. Allyn Training School			<u>175</u>	<u>190</u>
Total Training School Students			360	375
Total Southern Illinois Normal University Students			2011	1943
4. Affiliated Schools				
a. Rural Training Schools			90	68
b. Brush Training School			<u>189</u>	<u>168</u>
Total Affiliated School Students			279	236
Grand Total			2290	2179

B. Enrollments for Winter Quarters of 1945-46 and 1944-45

The current Winter Quarter opened on Monday, December 3, 1945. The total enrollment of University students (exclusive of extension) as of December 27, 1945, is 1147, as compared to 795 students at the same time in the Winter Quarter of 1944-45. This represents an increase of 44.2%. Of the total increase of 352 students, 225 are veterans and 127 are non-veterans. In other words, 36% of the increase is due to the enrollment of students other than veterans.

C. Extension Courses, Fall, 1945-46

<u>Location</u>	<u>Course</u>	<u>Instructor</u>
Anna	Geo. 324--Conservation and Restoration of Natural Resources	Dr. Barton
Cairo	Ed. 311--Work of the Elementary Teacher	Mr. Malone

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<u>Location</u>	<u>Course</u>	<u>Instructor</u>
Carmi	Ed.340--Child Psychology	Dr. Lawson
Centralia	Ed.454-554--Contrasting Philosophies of Education (Graduate course)	Dean Fair
East St.Louis	Ed.337--Reading in the Elementary School	Mr. Bosley
Fairfield	Ed.355--Philosophy of Education	Dr. Tenney
Golconda	Ed.361--Rural and Elementary Curriculum	Dr. E. Hall
Harrisburg	Ed.381--Educational Sociology	Dr. Merwin
Marion	Eng.385a--Teaching of Literature	Miss Entsminger
McLeansboro	Botany-Zoology 351--Economic Biology	Drs. Bailey and Gersbacher
Mt. Vernon	Health Ed.202--Health Education	Misses Denny and Phillips
Nashville	Eng.385a--Teaching of Literature	Miss Entsminger
Pinkneyville	Art. 120--Art Appreciation	Miss Roach
Sparta	Music 307--Recreational Music	Mr. McIntosh
Waterloo	Ed.335--Problems in Rural Education	Mr. Bracewell
West Frankfort	Eng.330 --Modern British Poetry	Dr. Schneider
Vienna	Health Ed.202--Health Education	Misses Denny and Phillips

The enrollment in extension courses for the Fall Term of 1945-46 was 578, duplicates excluded, as compared to an enrollment of 660 for the Fall Term of 1944-45. These figures show a slight loss (12.4%) in the number of extension students served this year. As soon as commuting to extension centers becomes less difficult, we anticipate a growth of this work.

D. Teachers College Scholarships

A list of students who are attending Southern Illinois Normal University on Teachers College Scholarships and who are to be refunded certain amounts, under the provisions of Section 30-4 of "The School Code," will be mailed on January 3, 1946, to the members of the Teachers College Board. The action requested at this time is the certification of this list in order that these students may receive reimbursement.

II. FACULTY

A. Deaths and Resignations

1. With regret we report the death of Mr. George W. Smith, Emeritus Professor of History, who died on November 20, 1945. He came to the University in 1890 and was retired in 1935. He contributed greatly to the establishment of the History Department and brought renown to this institution through his personal research and writings. The most outstanding of his writings and the dates of publication are History of Illinois, 1906, (a school text), History of Southern Illinois, 1911, (three volumes) History of Illinois, 1927, (six volumes), When Lincoln Came to Egypt, 1935. He continued his

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work in research until the time of his death. A memorial service was held for Professor Smith in student assembly on December 13, 1945.

2. With regret we report the death of Dr. Delia Caldwell, Assistant Professor and College Physician for many years, on November 27, 1945, at her home in Carbondale. A member of the faculty since 1922, Dr. Caldwell attained emeritus status in 1935. The University recognizes its deep obligations for her efforts in establishing the position of College Physician. A memorial service was held for Dr. Caldwell in student assembly on December 13, 1945.

3. We regretfully report the resignation, effective March 9, 1946, of a valued member of our staff, Dr. Charles H. Stinson, Associate Professor of Agriculture. He was appointed to the University faculty without rank at the Board meeting of September 27, 1943. In the Board report of the meeting on April 3, 1944, he was listed as an Assistant Professor. At the Board meeting of May 10, 1945, he was recommended for a promotion to an Associate Professorship with a raise in salary. We understand that Dr. Stinson, after leaving the University, will engage in farming near Mattoon.

B. New Appointments, Return of Faculty from Military Service and Other Types of Leave.

1. Mr. William Randle of Chicago, Illinois, has been appointed Appraiser and Counsellor, working at present in the Veterans Administration Guidance Center on this campus, with rank of Faculty Assistant at a monthly salary of \$235.00, effective November 1, 1945. Mr. Randle received his bachelor's degree from this University and has done graduate work at Northwestern University, the University of Michigan, and George Williams College. He worked for six and one-half years as an educational adviser in the Civilian Conservation Corps and comes to the University from the Y.M.C.A. Hotel in Chicago, where he was Program Director.

2. Mr. John Jacobs of Murphysboro, Illinois, was appointed as Faculty Assistant and Supervisor of Vocational Agriculture in the University High School at a monthly salary of \$225.00, effective at the beginning of the Winter Quarter, December 3, 1945. Mr. Jacobs, who received his bachelor's degree in agriculture from the University of Illinois and was discharged recently after serving for three years in the Armed Forces, replaces Mr. Lloyd J. Phipps, Instructor in agriculture, who left in September, 1945, to work toward his doctor's degree at the University of Illinois. Mr. Jacobs' present appointment is for the remainder of the 1945-46 school year only.

3. Mrs. Edna Bradley of Carbondale, Illinois, has been appointed Nurse in the Physiology and Health Education Department and in the Campus Laboratory Schools as Faculty Assistant at a salary of \$150.00 per month, effective October 16, 1945. Mrs. Bradley is a registered nurse, having been graduated from the Olney Hospital. She has had ten years of nursing experience.

4. Mrs. Minnie Mae Pitkin of Carbondale, Illinois, has been appointed as Faculty Assistant with responsibility for educational personnel records in the President's Office at a monthly salary of

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\$200.00, effective October 9, 1945. Her experience as an instructor at McMurray College for a period of six years especially qualifies her for this work. Mrs. Pitkin has a bachelor's degree from the Texas State College for Women and a master's degree from the University of Colorado.

5. Mr. William Horrell of Anna, Illinois, was appointed as a part-time Faculty Assistant in the Photographic Service effective October 1, 1945, at a salary of \$75.00 per month. He helped to set up the Photographic Service when he was an undergraduate student on the campus and has an excellent reputation as a photographer. He will spend two or three days each week on work for the University. Mr. Horrell has his bachelor's degree from Southern and has done work toward a master's degree at the University of Illinois.

6. Miss Mary Anna Robertson has been appointed on the twelve-month basis as Executive Assistant in Education and Administration and Secretary to the President at a monthly salary of \$330.00, effective December 15, 1945. Miss Robertson has been in the WAVES for the past three years, serving as Assistant to the Manager of the U.S. Navy Yard, Charleston, South Carolina. Before that time she was for two years Registrar of the College of Education of the University of Alabama and for thirteen years General University Registrar. She holds both the bachelor's and master's degrees from that institution, and has studied further at Smith College and George Washington University.

7. Miss Madeleine Smith was appointed Assistant Professor in the Department of Foreign Languages at the beginning of the Winter Quarter, December 3, 1945, at a monthly salary of \$260.00. Miss Smith left the University on April 9, 1943, to accept a position in the War Department in Washington, D. C.

8. Miss Martha H. Scott returned to the position of Assistant Professor of Zoology on November 9, 1945, at a monthly salary of \$295.00. She left the University in December, 1944, to enter the Women's Army Corps.

9. Dr. Victor Randolph returned to the University on November 26, 1945, after serving in the U. S. Army since August, 1943. He returned to his former rank of Assistant Professor at a monthly salary of \$280.00. His duties as planned for the remainder of the current school year are those of an Appraiser and Counsellor at the Veterans Guidance Center.

10. Mr. J. Ward Dillow returned to the University at the beginning of the Winter Quarter, December 3, 1945, after being on military leave since July, 1943. He returned to the rank of Assistant Professor with a monthly salary of \$280.00. Mr. Dillow, a member of the faculty of the College of Education, will teach extension courses in Education and aid in the field work and surveys.

11. Mr. Robert D. Faner resumed his work in the English Department at the beginning of the Winter Quarter, December 3, 1945. He had been on military leave since April, 1942. He returned to the rank of Associate Professor with a monthly salary of \$320.00.

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12. Mrs. Marjorie Stull, Instructor and a member of the Library staff, returned to her duties December 1, 1945, at a monthly salary of \$200.00 as approved by the Board last spring. Mrs. Stull was on maternity leave from June 11, 1945, until December 1, 1945.

13. Dr. Fred R. Cagle returned to the University on December 1, 1945, after having served in the U. S. Army since August 2, 1943. He is assuming his former rank of Assistant Professor with a monthly salary of \$300.00. For the present he is assigned duties in the biological section of the Museum and research and extension work in Zoology.

14. Mr. Rockwell McCreight returned to the University on December 21, 1945, after having served in the U. S. Navy since November 1, 1943. He will resume his former rank of Instructor with a monthly salary of \$270.00. For the present he will devote full time to his duties as Director of the Physical Plant.

C. Changes in Duties

1. Miss Lucy K. Woody, who for the past twenty-one years has served with distinction as Dean of Women and Chairman of the Department of Home Economics, asked some time ago to be relieved of her duties as Dean of Women in order that she might be able to devote full time to the work in Home Economics. That transfer of duties was made on December 1, 1945, with no change in rank or salary.

2. Miss Helen A. Shuman, who has rendered valued service as Administrative Assistant to the President since April 1, 1945, took over the duties of the Dean of Women on December 1, 1945, at no change in salary or in her rank as Associate Professor and Executive Assistant in Education and Administration. Miss Shuman has had extensive training in guidance and personnel work. She has served as Dean of Girls in some of the large high schools of Illinois and more recently at High Point College, High Point, North Carolina.

3. In addition to his duties as Professor of English and Philosophy and Acting Head of the Department of Art, Dr. Charles D. Tenney was appointed Administrative Assistant to the President, effective December 1, 1945, with no present change in salary. For payroll purposes, it is requested that the additional title of Executive Assistant in Education and Administration be approved for Dr. Tenney.

4. Miss Anna K. Neufeld, Instructor in Foreign Languages, who was appointed to the staff at the beginning of the Fall Quarter, 1945, on a three-fourths time basis at a monthly salary of \$200.00, was assigned full-time duties effective December 3, 1945, the beginning of the Winter Quarter, at a monthly salary of \$265.00.

D. Leaves of Absence

Dr. Fred R. Cagle, Assistant Professor, has been granted a leave of absence effective February 1, 1946, and continuing until September 1, 1946, to lecture in zoology at Tulane University. We have

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recommended Dr. Cagle's leave, in spite of his recent return from military service, not only because the invitation from Tulane honors both him and Southern, but also because it will make possible further consideration of a suitable assignment for him upon his return.

E. Miscellaneous Adjustments

1. Miss Lorena Drummond, Director of Information Service, received only three-fourths salary for the month of November, 1945, since she was away from the campus a week in November to attend to personal business affairs.

2. At the Board meeting of October 15, 1945, new appointments and changes of duty were requested for Dr. Eugene R. Fair, Professor and Dean of the College of Education; Dr. Henry J. Rehn, Professor and Dean of the College of Vocations and Professions; Dr. T. W. Abbott, Professor of Chemistry and Dean of the College of Liberal Arts and Sciences; and Miss Lorena Drummond, Director of Publicity and Counsellor on Public Relations. For payroll purposes, it is requested that the additional title of Executive Assistant in Education and Administration be approved for these people.

III. OTHER SCHOOL EMPLOYEES

A. New Appointments

Mrs. Hazel Jarrett, Carbondale, Illinois, was employed October 22, 1945, at a salary of \$155.00 per month as Clerk I to operate duplicating machines.

B. Transfers

Mr. Joe Thomas was transferred December 1, 1945, from the position of Laborer Maintenance to the position of Stationary Fireman for a period of five months ending April 30, 1946. This transfer is necessary to handle the additional firing required during the winter months.

C. Reinstatements

Mr. Charles Williams, a returned veteran, was reinstated December 1, 1945. Mr. Williams was promoted from the position of Stationary Engineer to the position of Plant Maintenance Engineer I and will now be paid a salary of \$290.00 per month.

The following calendar is presented for the Summer Session, 1946:

June 10	Monday	Registration
June 11	Tuesday	Instruction begun
August 1-2	Thursday-Friday	Final Examinations

I recommend that the above calendar be approved.

V. CURRICULUM

A. The graduate courses for the Winter Quarter of the 1945-46 session approved by the Board's Graduate Studies Committee are as follows:

PROCEEDINGS

Biological Sciences

Botany 430--Advanced Plant Physiology II. Five hours.
Zoology 422--Advanced Histology. Four or five hours.

Education

Ed.424--School Administration. Four hours.
Ed.437--Problems in Reading. Four hours.
Ed.523--Legal Basis of American Education. Four hours.
Ed.526--Techniques and Therapy in Individual Guidance.
Four hours.

Humanities

Eng.500--Seminar in 20th Century Poetry. Three hours.
Eng.508--Rise of Realism in American Fiction. Three or
four hours.
French 520--Graduate Composition and Diction. Four hours.
Spanish 501--Seminar in a Selected Spanish Author. Two
hours.

Mathematics and Physical Sciences

Math.452--Foundations of the Calculus. Two hours.
Math.460--Modern Geometry. Two hours.
Math.505--Topics in Modern Mathematics. Two hours.

Social Sciences

Com. and Bus. Adm.475--Budget and System of Business
Operations. Three hours.
Gov.472--International Government.. Three hours.
Hist.436--Recent American History. Three hours.
Hist.442--History of the West to 1848. Three hours.
Soc.410--Social Research Methods. Three hours.

- B. Three new undergraduate and two new graduate courses are being offered during the Winter Quarter. These courses are:

Ag.203--Soils
Com. and Bus. Adm.475--Budget and System of Business
Operations
Home Ec.338--Art Needlework
Home Ec.357--Advanced Nutrition and Dietetics
French 520--Composition and Diction

VI. BUILDINGS AND GROUNDS

A major repair project mentioned in the Board report of October 15, 1945, (steam lines affecting three buildings) has been partially carried out. Tunnel work has been completed, but non-availability of steam pipe has prevented further work.

Tentative plans have been drawn for the new Training School Unit. However, the Chief of Design of the State Division of Architecture and Engineering has recently reported that they are refraining

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from further work until additional information concerning increased price levels has been procured. Conferences have been held at both Carbondale and Chicago with representatives of the State Division of Architecture and Engineering, and all requested work for both the Laboratory School Building and the Power Plant has been furnished by Southern's administration and staff.

There are two critical shortages of space developing on the campus. As members of our staff return from the war and as new members are added, both office and classroom space are at a premium. A committee on utilization of present space has been appointed to consider possible solutions of this problem. Equally serious is the acute situation with regard to housing for veterans and other students. No action has been taken by the military authorities on our requests for buildings and equipment at the Illinois Ordnance Plant, for the use of our College of Vocations and Professions. There is a proposal before the city of Carbondale to amend the zoning ordinance to include in the business area certain properties we intend to acquire. We are protesting this move.

We have bettered the space situation slightly by arranging to lease a private residence for the offices of the Veterans Administration Guidance Center.

Possession of several other private residences could be obtained immediately within the property to be acquired through our land-buying program. In this connection, we very much appreciate the efforts of Director Thompson and Mr. Sturgis in arranging for the appraisal of property to be purchased. We have supplied them with all data requested and hope that actual purchasing of land will soon be under way.

In view of our space difficulties, we request general permission to acquire additional student housing facilities, especially under the federal plan for veterans' housing.

VII. AUXILIARY ENTERPRISES - No report.

VIII. STUDENT LIFE

A. Student Employment

On authorization of the Director, since the last report to the Board, the basic hourly rate for student employees has been raised from \$.30 to \$.35. There were 184 students on the November, 1945, student employee payroll at rates from \$.35 to \$.74 per hour. A recent survey reveals that over 85% of students employed are rated as "superior". This indicates a high degree of efficiency, morale, and willingness to perform assigned duties.

B. Fraternities

The four campus fraternities which were revived during the fall quarter have secured houses and are now well organized. The steady influx of male enrollment during the winter quarter has tended to revitalize fraternity life. A large increase is expected in Alpha Chapter of Gamma Iota Alpha, veterans' fraternity.

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C. Student Housing

The housing shortage for students at Southern has reached the acute stage. The increase in enrollment of married and single veterans has practically depleted the available list of vacancies. The Student Housing Committee, of which Mrs. Mabel Pulliam is Chairman, is to be commended for its fine work in surveying Carbondale for rooms and apartments. The outlook for new construction in Carbondale at present is not promising. Various civic committees in Carbondale, however, are working toward improvement of the present housing situation.

D. Veterans Guidance Center

The Veterans Guidance Center at the University was opened in May, 1945, by virtue of our contract with the U. S. Veterans Administration, Hines, Illinois. The Center serves thirty-nine counties in Southern Illinois. Veterans who are suffering from any type of disability and are desirous of rehabilitation through vocational education are scheduled through the Veterans Administration for complete counselling and testing service. The Veterans Administration furnishes a Director and one assistant for the Center together with a secretary to handle the administration. Southern furnishes three full-time faculty members and one half-time member to handle testing and counselling cases.

There are 249 veterans enrolled in the University for the winter quarter, an increase of 159 over the fall quarter. Some veterans were unable to enroll at Southern this quarter because of shortage of housing. An off-campus residence is being leased to handle the expanded activities of the Guidance Center, and occupancy is hoped for at an early date.

The scholarship average of returning veterans is satisfactory, and the morale among them is good. Southern is attempting to cooperate in all ways for the welfare of returning veterans.

IX. MISCELLANEOUS - No report. t.

X. SUMMARY

It is respectfully requested that the following action be taken by the Teachers College Board:

- A. The acceptance of the scholarship claims for the First Summer Session, 1945. Supplementary statement to be mailed on January 3, 1946.
- B. The reimbursement to the students of fees paid by the students holding Normal School Scholarships and registered the Second Summer Session, 1945, and the Fall Quarter, 1945, as listed in the supplementary statement to be mailed January 3, 1946.
- C. The acceptance of the resignation of Dr. Charles H. Stinson, Associate Professor of Agriculture, effective March 9, 1946.
- D. Approval of the appointment of Mr. William Randle, Faculty

TEACHERS COLLEGE BOARD

- Assistant, at a monthly salary of \$235.00, effective November 1, 1945.
- E. Approval of the appointment of Mr. John Jacobs, Faculty Assistant, at a monthly salary of \$225.00, effective December 3, 1945.
 - F. Approval of the appointment of Mr. William Horrell, part-time Faculty Assistant, at a monthly salary of \$75.00, effective October 1, 1945.
 - G. Approval of the appointment of Mrs. Minnie Mae Pitkin, Faculty Assistant, at a monthly salary of \$200.00, effective October 9, 1945.
 - H. Approval of the appointment of Mrs. Edna Bradley, Faculty Assistant, at a monthly salary of \$150.00, effective October 16, 1945.
 - I. Approval of the appointment of Miss Mary Anna Robertson, Executive Assistant in Education and Administration, at a monthly salary of \$330.00, effective December 15, 1945.
 - J. Approval of the return of Miss Madeleine Smith, Assistant Professor of Foreign Languages, at a monthly salary of \$260.00, effective December 3, 1945.
 - K. Approval of the return of Miss Martha H. Scott, Assistant Professor of Zoology, at a monthly salary of \$295.00, effective November 9, 1945.
 - L. Approval of the return of Dr. Victor Randolph, Assistant Professor, at a monthly salary of \$280.00, effective November 26, 1945.
 - M. Approval of the return of Mr. J. Ward Dillow, Assistant Professor, at a monthly salary of \$280.00, effective December 3, 1945.
 - N. Approval of the return of Mr. Robert D. Faner, Associate Professor of English, at a monthly salary of \$320.00, effective December 2, 1945.
 - O. Approval of the return of Mrs. Marjorie Stull, Instructor, at a monthly salary of \$200.00, effective December 1, 1945.
 - P. Approval of the return of Dr. Fred R. Cagle, Assistant Professor, at a monthly salary of \$300.00, effective December 1, 1945.
 - Q. Approval of the return of Mr. Rockwell McCreight, Instructor, at a monthly salary of \$270.00, effective December 21, 1945.
 - R. Approval of the change in duties of Miss Lucy K. Woody from Dean of Women and Chairman of the Department of Home Economics to full-time Chairman of the Department of Home Economics with no change in rank or salary, effective December 1, 1945.
 - S. Approval of the change in duties of Miss Helen A. Shuman from

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Administrative Assistant to the President to Dean of Women at no change in salary or rank, effective December 1, 1945.

- T. Approval of additional duties for Dr. Charles D. Tenney, Professor of English and Philosophy, as Administrative Assistant to the President with no change in salary, effective December 1, 1945, and approval for payroll purposes of the title Executive Assistant in Education and Administration.
- U. Approval of the assignment of Miss Anna K. Neufeld, Instructor in Foreign Languages, to full-time duties at a monthly salary of \$265.00, effective December 3, 1945.
- V. Approval of a leave of absence from February 1, 1946, to September 1, 1946, for Dr. Fred R. Cagle, Assistant Professor.
- W. Approval of the payment of three fourths month's salary to Miss Lorena Drummond in November, 1945.
- X. Approval of the additional title for payroll purposes of Executive Assistant in Education and Administration for Dr. Eugene R. Fair, Professor and Dean of the College of Education; Dr. Henry J. Rehn, Professor and Dean of the College of Vocations and Professions; Dr. T. W. Abbott, Professor of Chemistry and Dean of the College of Liberal Arts and Sciences; and Miss Lorena Drummond, Director of Publicity and Counsellor on Public Relations.
- Y. Approval of the appointment of Mrs. Hazel Jarrett as Clerk I at a monthly salary of \$155.00, effective October 22, 1945.
- Z. Approval of the transfer of Mr. Joe Thomas from position of Laborer Maintenance to position of Stationary Fireman for a period of five months ending April 30, 1946.
- AA. Approval of the reinstatement of Mr. Charles Williams and his promotion from position of Stationary Engineer to the position of Plant Maintenance Engineer I at a monthly salary of \$290.00, effective December 1, 1945.
- BB. Approval of the calendar for the Summer Session of 1946.
- CC. Approval of request for general permission to acquire additional student housing facilities, especially under the federal plan for veterans' housing.

Respectfully submitted,

Chester F. Lay, President

MINUTES OF THE MEETING OF THE TEACHERS COLLEGE BOARD

April 22, 1946

The regular meeting of the Teachers College Board and the college presidents was held at 10:00 A. M. on Monday, April 22, 1946, in the

TEACHERS COLLEGE BOARD

LaSalle Hotel, Chicago, Illinois. Frank G. Thompson, Director of the Department of Registration and Education and Chairman of the board, presided.

The following members were present:

Mr. Frank G. Thompson, Chairman
Mr. Vernon L. Nickell, Secretary
Dr. Preston Bradley
Mr. Robert W. Davis
Mr. Richard F. Dunn
Mr. Russell L. Guin
Miss Harriet A. McIntire
Mr. Ira M. Means
Mrs. Helen R. Pegelow
Mr. Lindell W. Sturgis
Mr. Lewis M. Walker

Also present were:

Mr. Edwin McDonald, Co-ordinator
Department of Registration and Education

Dr. Robert G. Buzzard, President
Mr. Raymond Gregg, Business Manager
Eastern Illinois State Teachers College

Dr. R. W. Fairchild, President
Mr. Preston Ensign, Business Manager
Illinois State Normal University

Dr. Karl L. Adams, President
Mr. Emil A. Anderson, Business Manager
Northern Illinois State Teachers College

Dr. Frank A. Beu, President
Western Illinois State Teachers College

Dr. Chester F. Lay, President
Mr. Edward V. Milles, Jr., Business Manager
Southern Illinois Normal University

Chairman Thompson called the meeting to order and roll call was taken.

Three new members of the board, Robert W. Davis, Ira M. Means, and Lewis M. Walker, were welcomed by Chairman Thompson on behalf of Governor Dwight H. Green and the board. He explained the duties of the board members with relation to the operation of the teachers colleges and gave a resume of the most important problems currently confronting the board.

There was a discussion concerning the diversion of funds allotted to the colleges for a veterans' bonus. Although the members were in favor of a bonus to war veterans, it was the general opinion that the post-war plans of the colleges were of such importance to the veterans that these funds should be retained. It was explained that the greatly increased enrollment at all

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the schools was primarily caused by veterans taking advantage of the educational benefits of the G. I. Bill. Mr. Nickell pointed out the fact that the facilities of the colleges were used by veterans as well as by other students. It was agreed that members of the Legislature, alumni associations of the teachers colleges and other organizations should be informed as to the needs of the colleges in an effort to forestall use of allotted funds for the veterans' bonus.

Chairman Thompson asked all of the presidents to speed up their approvals of plans and specifications submitted by the State Architect for post-war building.

Secretary Nickell moved that the minutes of the meeting of January 7, 1946, be approved. Mrs. Pegelow seconded the motion and it carried by unanimous vote.

President Adams said he was unable to make a report on a "form for presidents' reports" since other matters of more importance had consumed his time.

President Adams then presented the report on a new salary schedule, saying that all the presidents and faculty committees had met and agreed on the schedule. There was considerable discussion regarding the new schedule and the presidents were asked by Chairman Thompson to state the amount of increase over this year's salary schedule in the event the new schedule should be adopted. Following are the figures showing amount necessary to increase salaries at all the colleges except Southern: Northern, \$4,990; Eastern, \$4,860; Western \$1,265; Normal, \$7,110. Dr. Lay said he was not prepared at this time to give a figure, and Dr. Fairchild stated that his university does not have sufficient money to put the new salary schedule into effect this biennium. Dr. Lay explained that it was his opinion that Southern's problems as to salary schedule required more study and some individual treatment because of its increased scope as a university.

Dr. Bradley was excused from the meeting.

Dr. Adams explained that none of the colleges could put the new salary schedule into full effect during the present biennium, but that adoption of the schedule would allow some inequalities in salaries to be corrected. It was stated that in many cases the title "Administrative Assistant" is a misnomer and should be clarified in the new salary schedule. No motion for recommendation was forthcoming from the board committee on the new salary schedule.

Following the recess for lunch Secretary Nickell presided over the meeting for a short time.

The following resolutions, read by President Buzzard from his report, were offered:

RESOLUTIONS CONCERNING EASTERN ILLINOIS STATE TEACHERS COLLEGE

Resolution No. 1

A RESOLUTION, approving and authorizing the execution of an

TEACHERS COLLEGE BOARD

Agreement providing for the development and administration of an emergency housing project for distressed families of servicemen and for veterans and their families, between the Teachers College Board of the State of Illinois, and Federal Public Housing Authority.

WHEREAS, there is an urgent need for additional dwelling units for the housing of servicemen, veterans and their families enrolled at the Eastern Illinois State Teachers College at Charleston, Illinois; and

WHEREAS, it is possible to secure some dwelling facilities from the Federal Public Housing Authority pursuant to the provisions of Title V of the Lanham Act (Public Law 849, 76th Congress as amended, particularly by the amendment embodied in Public Law 292, 79th Congress, 1st Sess.); and

WHEREAS, the Teachers College Board and the Federal Public Housing Authority desire to enter into an Agreement with respect to the utilization of the aforesaid facilities.

BE IT RESOLVED by the Teachers College Board as follows:

Section 1. That the Teachers College Board for the use and benefit of the Eastern Illinois State Teachers College at Charleston shall enter into an agreement for the provision of twenty trailer accommodations substantially in the form of FPHA 1481-1 (a copy of which is on file in the office of the Secretary and has been reviewed by this body and found satisfactory in all respects).

Section 2. That the Chairman of the Teachers College Board is hereby authorized and directed to execute in quintuplicate the Agreement covering the transfer of said facilities, in the form referred to in Section 1 hereof, and the Secretary of said Board shall attest the same and said officers are hereby authorized to comply with the requirements of such contract including the submission of an appropriate Project Development Program and Project Management Plan which is satisfactory to the Federal Public Housing Authority, and take such other action as may be necessary to provide and operate said housing facilities for families of servicemen, for veterans and their families pursuant to the provisions of Title V of the Lanham Act (Public Law 849, 76th Congress as amended, particularly by the amendment embodied in Public Law 292, 79th Congress 1st Sess.).

Section 3. This resolution shall take effect from and after its passage.

Resolution No. 2

BE IT RESOLVED BY THE TEACHERS COLLEGE BOARD OF THE STATE OF ILLINOIS:

Section 1. That Dr. Robert G. Buzzard, President of the Eastern Illinois State Teachers College at Charleston, be and is hereby authorized to take all necessary steps in connection with the construction, administration and management of Project No. ILL-V-11620, as set forth in the contract between the Board and the Government for the use and benefit of the College. In view of the foregoing, Dr.

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Buzzard is authorized to execute all contracts connected therewith in the name of the Board with the approval of the Chairman of the Board.

Section 2. That all action taken and things done by Dr. Robert G. Buzzard in connection with Project No. ILL-V- 11260 prior to the date hereof are hereby ratified, confirmed, and approved.

Section 3. That Dr. Robert G. Buzzard be and is hereby authorized to take all necessary action in connection with the management and administration of Projects Nos. ILL-11245, 11247, 11253, and to execute all contracts connected therewith in the name of the Board with the written approval of the Chairman of the Board. All action taken and things done heretofore by Dr. Buzzard in connection therewith are hereby ratified, confirmed, and approved.

Section 4. That this resolution shall take effect immediately.

Resolution No. 3

A RESOLUTION, approving and authorizing the execution of an Agreement providing for the construction of an emergency trailer project for distressed families of servicemen, and for veterans and their families, between the Teachers College Board for the Use and Benefit of the Eastern Illinois State College at Charleston and the Federal Public Housing Authority.

WHEREAS, the Teachers College Board (herein called the "Board") has entered into a contract for the development and administration of Project No. ILL-11260; and

WHEREAS, the Board and the Federal Public Housing Authority desire to enter into an Agreement with respect to the construction of the aforesaid project.

BE IT RESOLVED by the Teachers College Board as follows:

Section 1. That the Board shall enter into an Agreement for the construction of Project No. ILL-11260 substantially in the form of the FPHA construction contract dated 7/15/44 (a copy of which is on file in the office of the Secretary and has been reviewed by this body and found satisfactory in all respects).

Section 2. That the Chairman of the Board is hereby authorized and directed to execute in quintuplicate the Agreement covering the construction of said facilities, in the form referred to in Section 1 hereof, and the Secretary of said Board shall impress the corporate seal of the Eastern Illinois State Teachers College thereon and to attest the same and that the appropriate officers and representatives of the Board are hereby authorized to comply with all requirements of such contract.

Section 3. This resolution shall take effect from and after its passage.

Mr. Sturgis moved that Resolution No. 1 for Eastern Illinois State Teachers College be approved, Miss McIntire seconded the motion and it carried unanimously.

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Mr. Sturgis moved that Resolution No. 2 for Eastern Illinois State Teachers College be approved. Miss McIntire seconded the motion and it carried unanimously.

Mr. Sturgis moved that Resolution No. 3 for Eastern Illinois State Teachers College be approved. Miss McIntire seconded the motion and it carried unanimously.

A motion was then made by Mr. Dunn that the secretary be authorized to offer identical or similar resolutions required by the Federal Public Housing Authority from the Individual schools. Separate resolutions were offered for each institution upon motion duly made and seconded by a board member authorizing such housing contracts with appropriate project numbers inserted to be entered into with the Federal Public Housing Authority. The motion was seconded by Mrs. Pegelow and carried unanimously.

The resolutions were then offered and seconded as follows:

RESOLUTIONS CONCERNING ILLINOIS STATE NORMAL UNIVERSITY

Resolution No. 1.

A RESOLUTION, approving and authorizing the execution of an Agreement providing for the development and administration of an emergency housing project for distressed families of servicemen and for veterans and their families, between the Teachers College Board of the State of Illinois, and Federal Public Housing Authority.

WHEREAS, there is an urgent need for additional dwelling units for the housing of servicemen, veterans and their families enrolled at the Illinois State Normal University at Normal, Illinois; and

WHEREAS, it is possible to secure some dwelling facilities from the Federal Public Housing Authority pursuant to the provisions of Title V of the Lanham Act (Public Law 829, 76th Congress as amended, particularly by the amendment embodied in Public Law 292, 79th Congress, 1st Sess.); and

WHEREAS, the Teachers College Board and the Federal Public Housing Authority desire to enter into an Agreement with respect to the utilization of the aforesaid facilities.

BE IT RESOLVED by the Teachers College Board as follows:

Section 1. That the Teachers College Board for the use and benefit of the Illinois State Normal University at Normal shall enter into an agreement for the provision of twenty trailer accommodations substantially in the form of FPHA 1481-1 (a copy of which is on file in the office of the Secretary and has been reviewed by this body and found satisfactory in all respects).

Section 2. That the Chairman of the Teachers College Board is hereby authorized and directed to execute in quintuplicate the Agreement covering the transfer of said facilities, in the form referred to in Section 1 hereof, and the Secretary of said Board shall attest the same and said officers are hereby authorized to comply with the requirements of such contract including the submission of an appropriate

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Project Development Program and Project Management Plan which is satisfactory to the Federal Public Housing Authority, and take such other action as may be necessary to provide and operate said housing facilities for families of servicemen, for veterans and their families pursuant to the provisions of Title V of the Lanham Act (Public Law 849, 76th Congress as amended, particularly by the amendment embodied in Public Law 292, 79th Congress 1st Sess.).

Section 3. This resolution shall take effect from and after its passage.

Resolution No. 2

BE IT RESOLVED BY THE TEACHERS COLLEGE BOARD OF THE STATE OF ILLINOIS:

Section 1. That Dr. R. W. Fairchild, President of the Illinois State Normal University at Normal, be and is hereby authorized to take all necessary steps in connection with the construction, administration, and management of Project No. ILL-V-11260, as set forth in the contract between the Board and the Government for the use and benefit of the College. In view of the foregoing, Dr. Fairchild is authorized to execute all contracts connected therewith in the name of the Board with the approval of the Chairman of the Board.

Section 2. That all action taken and things done by Dr. Fairchild in connection with Project No. ILL-V-11260 prior to the date hereof are hereby ratified, confirmed, and approved.

Section 3. That Dr. R. W. Fairchild be and is hereby authorized to take all necessary action in connection with the management and administration of Projects Nos. ILL-11245, 11247, 11253 and to execute all contracts connected therewith in the name of the Board with the written approval of the Chairman of the Board. All action taken and things done heretofore by Dr. R. W. Fairchild in connection therewith are hereby ratified, confirmed, and approved.

Section 4. That this resolution shall take effect immediately.

Resolution No. 3

A RESOLUTION, approving and authorizing the execution of an Agreement providing for the construction of an emergency trailer project for distressed families of servicemen, and for veterans and their families, between the Teachers College Board for the Use and Benefit of the Illinois State Normal University at Normal and the Federal Public Housing Authority.

WHEREAS, the Teachers College Board (herein called the "Board") has entered into a contract for the development and administration of Project No. ILL-11260; and

WHEREAS, the Board and the Federal Public Housing Authority desire to enter into an Agreement with respect to the construction of the aforesaid project;

BE IT RESOLVED by the Teachers College Board as follows:

TEACHERS COLLEGE BOARD

Section 1. That the Board shall enter into an Agreement for the construction of Project No. ILL-11260 substantially in the form of the FPHA construction contract dated 7/15/44 (a copy of which is on file in the office of the Secretary and has been reviewed by this body and found satisfactory in all respects).

Section 2. That the Chairman of the Board is hereby authorized and directed to execute in quintuplicate the Agreement covering the construction of said facilities, in the form referred to in Section 1 hereof, and the Secretary of said Board shall impress the corporate seal of the Illinois State Normal University thereon and to attest the same and that the appropriate officers and representatives of the Board are hereby authorized to comply with all requirements of such contract.

Section 3. This resolution shall take effect from and after its passage.

Mr. Dunn moved that Resolution No. 1 for Illinois State Normal University be approved. Mr. Walker seconded the motion and it carried unanimously.

Mr. Dunn moved that Resolution No. 2 for Illinois State Normal University be approved. Mr. Walker seconded the motion and it carried unanimously.

Mr. Dunn moved that Resolution No. 3 for Illinois State Normal University be approved. Mr. Walker seconded the motion and it carried unanimously.

RESOLUTIONS CONCERNING NORTHERN ILLINOIS STATE TEACHERS COLLEGE

Resolution No. 1

A RESOLUTION, approving and authorizing the execution of an Agreement providing for the development and administration of an emergency housing project for distressed families of servicemen and for veterans and their families, between the Teachers College Board of the State of Illinois, and Federal Public Housing Authority.

WHEREAS, there is an urgent need for additional dwelling units for the housing of servicemen, veterans and their families enrolled at the Northern Illinois State Teachers College at DeKalb, Illinois: and

WHEREAS, it is possible to secure some dwelling facilities from the Federal Public Housing Authority pursuant to the provisions of Title V of the Lanham Act (Public Law 849, 76th Congress as amended, particularly by the amendment embodied in Public Law 292, 79th Congress, 1st Sess.);

WHEREAS, the Teachers College Board and the Federal Public Housing Authority desire to enter into an Agreement with respect to the utilization of the aforesaid facilities.

BE IT RESOLVED by the Teachers College Board as follows:

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Section 1. That the Teachers College Board for the use and benefit of the Northern Illinois State Teachers College at DeKalb shall enter into an agreement for the provision of twenty trailer accommodations substantially in the form of FPHA 1481-1 (a copy of which is on file in the office of the Secretary and has been reviewed by this body and found satisfactory in all respects).

Section 2. That the Chairman of the Teachers College Board is hereby authorized and directed to execute in quintuplicate the Agreement covering the transfer of said facilities, in the form referred to in Section 1 hereof, and the Secretary of said Board shall attest the same and said officers are hereby authorized to comply with the requirements of such contract including the submission of an appropriate Project Development Program and Project Management Plan which is satisfactory to the Federal Public Housing Authority, and take such other action as may be necessary to provide and operate said housing facilities for families of servicemen, for veterans and their families pursuant to the provisions of Title V of the Lanham Act (Public Law 829, 76th Congress as amended, particularly by the amendment embodied in Public Law 292, 79th Congress 1st Sess.).

Section 3. This resolution shall take effect from and after its passage.

Resolution No. 2

BE IT RESOLVED BY THE TEACHERS COLLEGE BOARD OF THE STATE OF ILLINOIS:

Section 1. That Dr. Karl L. Adams, President of the Northern Illinois State Teachers College at DeKalb, be and is hereby authorized to take all necessary steps in connection with the construction, administration, and management of Project No. ILL-V-11260, as set forth in the contract between the Board and the Government for the use and benefit of the College. In view of the foregoing, Dr. Adams is authorized to execute all contracts connected therewith in the name of the Board with the approval of the Chairman of the Board.

Section 2. That all action taken and things done by Dr. Karl L. Adams in connection with Project No. ILL-V-11260 prior to the date hereof are hereby ratified, confirmed, and approved.

Section 3. That Dr. Karl L. Adams be and is hereby authorized to take all necessary action in connection with the management and administration of projects Nos. ILL-11245, 11247, 11253, and to execute all contracts connected therewith in the name of the Board with the written approval of the Chairman of the Board. All action taken and things done heretofore by Dr. Adams in connection therewith are hereby ratified, confirmed, and approved.

Section 4. That this resolution shall take effect immediately.

Resolution No. 3

A RESOLUTION, approving and authorizing the execution of an Agreement providing for the construction of an emergency trailer project for distressed families of servicemen, and for veterans and their families,

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between the Teachers College Board for the Use and Benefit of the Northern Illinois State Teachers College at DeKalb, and the Federal Public Housing Authority.

WHEREAS, the Teachers College Board (herein called the "Board") has entered into a contract for the development and administration of Project No. ILL-11260; and

WHEREAS, the Board and the Federal Public Housing Authority desire to enter into an Agreement with respect to the construction of the aforesaid project;

BE IT RESOLVED by the Teachers College Board as follows:

Section 1. That the Board shall enter into an Agreement for the construction of Project No. ILL-11260 substantially in the form of the FPHA construction contract dated 7/15/44 (a copy of which is on file in the office of the Secretary and has been reviewed by this body and found satisfactory in all respects.

Section 2. That the Chairman of the Board is hereby authorized and directed to execute in quintuplicate the Agreement covering the construction of said facilities, in the form referred to in Section 1 hereof, and the Secretary of said Board shall impress the corporate seal of the Northern Illinois State Teachers College thereon and to attest the same and that the appropriate officers and representatives of the Board are hereby authorized to comply with all requirements of such contract.

Section 3. This resolution shall take effect from and after its passage.

Mrs. Pegelow moved that Resolution No. 1 for Northern Illinois State Teachers College be approved. Miss McIntire seconded the motion and it carried unanimously.

Mrs. Pegelow moved that Resolution No. 2 for Northern Illinois State Teachers College be approved. Miss McIntire seconded the motion and it carried unanimously.

Mrs. Pegelow moved that Resolution No. 3 for Northern Illinois State Teachers College be approved. Miss McIntire seconded the motion and it carried unanimously.

RESOLUTIONS CONCERNING SOUTHERN ILLINOIS NORMAL UNIVERSITY

Resolution No. 1

A RESOLUTION, approving and authorizing the execution of an Agreement providing for the development and administration of an emergency housing project for distressed families of servicemen and for veterans and their families, between the Teachers College Board of the State of Illinois, and Federal Public Housing Authority.

WHEREAS, there is an urgent need for additional dwelling units for the housing of servicemen, veterans and their families enrolled

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at the Southern Illinois Normal University at Carbondale, Illinois; and

WHEREAS, it is possible to secure some dwelling facilities from the Federal Public Housing Authority pursuant to the provisions of Title V of the Lanham Act (Public Law 849, 76th Congress as amended, particularly by the amendment embodied in Public Law 292, 79th Congress, 1st Sess.); and

WHEREAS, the Teachers College Board and the Federal Public Housing Authority desire to enter into an Agreement with respect to the utilization of the aforesaid facilities.

BE IT RESOLVED by the Teachers College Board as follows:

Section 1. That the Teachers College Board for the use and benefit of the Southern Illinois Normal University at Carbondale shall enter into an agreement for the provision of twenty trailer accommodations substantially in the form of FPHA 1481-1 (a copy of which is on file in the office of the Secretary and has been reviewed by this body and found satisfactory in all respects).

Section 2. That the Chairman of the Teachers College Board is hereby authorized and directed to execute in quintuplicate the Agreement covering the transfer of said facilities, in the form referred to in Section 1 hereof, and the Secretary of said Board shall attest the same and said officers are hereby authorized to comply with the requirements of such contract including the submission of an appropriate Project Development Program and Project Management Plan which is satisfactory to the Federal Public Housing Authority, and take such other action as may be necessary to provide and operate said housing facilities for families of servicemen, for veterans and their families pursuant to the provisions of Title V of the Lanham Act (Public Law 849, 76th Congress as amended, particularly by the amendment embodied in Public Law 292, 79th Congress 1st Sess.).

Section 3. This resolution shall take effect from and after its passage.

Resolution No. 2

BE IT RESOLVED BY THE TEACHERS COLLEGE BOARD OF THE STATE OF ILLINOIS:

Section 1. That Dr. Chester F. Lay, President of the Southern Illinois Normal University at Carbondale, be and is hereby authorized to take all necessary steps in connection with the construction, administration, and management of Project No. ILL.V-11260, as set forth in the contract between the Board and the Government for the use and benefit of the College. In view of the foregoing, Dr. Lay is authorized to execute all contracts connected therewith in the name of the Board with the approval of the Chairman of the Board.

Section 2. That all action taken and things done by Dr. Chester F. Lay in connection with Project No. ILL-V-11260 prior to the date hereof are hereby ratified, confirmed, and approved.

TEACHERS COLLEGE BOARD

Section 3. That Dr. Chester F. Lay be and is hereby authorized to take all necessary action in connection with the management and administration of Projects Nos. ILL-11245, 11247, 11253, and to execute all contracts connected therewith in the name of the Board with the written approval of the Chairman of the Board. All action taken and things done heretofore by Dr. Lay in connection therewith are hereby ratified, confirmed, and approved.

Section 4. That this resolution shall take effect immediately.

Resolution No. 3

A RESOLUTION, approving and authorizing the execution of an Agreement providing for the construction of an emergency trailer project for distressed families of servicemen, and for veterans and their families, between the Teachers College Board for the Use and Benefit of the Southern Illinois Normal University at Carbondale and the Federal Public Housing Authority.

WHEREAS, the Teachers College Board (herein called the "Board") has entered into a contract for the development and administration of Project No. ILL-11260; and

WHEREAS, the Board and the Federal Public Housing Authority desire to enter into an Agreement with respect to the construction of the aforesaid project;

BE IT RESOLVED by the Teachers College Board as follows:

Section 1. That the Board shall enter into an Agreement for the construction of Project No. ILL-11260 substantially in the form of the FPHA construction contract dated 7/15/44 (a copy of which is on file in the office of the Secretary and had been reviewed by this body and found satisfactory in all respects.)

Section 2. That the Chairman of the Board is hereby authorized and directed to execute in quintuplicate the Agreement covering the construction of said facilities, in the form referred to in Section 1 hereof, and the Secretary of said Board shall impress the corporate seal of the Southern Illinois Normal University thereon and to attest the same and that the appropriate officers and representatives of the Board are hereby authorized to comply with all requirements of such contract.

Section 3. This resolution shall take effect from and after its passage.

Mr. Davis moved that Resolution No. 1 for Southern Illinois Normal University be approved. Mr. Sturgis seconded the motion and it carried unanimously.

Mr. Davis moved that Resolution No. 2 for Southern Illinois Normal University be approved. Mr. Sturgis seconded the motion and it carried unanimously.

Mr. Davis moved that Resolution No. 3 for Southern Illinois Normal University be approved. Mr. Sturgis seconded the motion and it carried unanimously.

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RESOLUTIONS CONCERNING WESTERN ILLINOIS STATE TEACHERS COLLEGE

Resolution No. 1

A RESOLUTION, approving and authorizing the execution of an Agreement providing for the development and administration of an emergency housing project for distressed families of servicemen and for veterans and their families, between the Teachers College Board of the State of Illinois, and Federal Public Housing Authority.

WHEREAS, there is an urgent need for additional dwelling units for the housing of servicemen, veterans and their families enrolled at the Western Illinois State Teachers College at Macomb, Illinois; and

WHEREAS, it is possible to secure some dwelling facilities from the Federal Public Housing Authority pursuant to the provisions of Title V of the Lanham Act (Public Law 849, 76th Congress as amended, particularly by the amendment embodied in Public Law 292, 79th Congress, 1st Sess.); and

WHEREAS, the Teachers College Board and the Federal Public Housing Authority desire to enter into an Agreement with respect to the utilization of the aforesaid facilities.

BE IT RESOLVED by the Teachers College Board as follows:

Section 1. That the Teachers College Board for the use and benefit of the Western Illinois State Teachers College at Macomb shall enter into an agreement for the provision of twenty trailer accommodations substantially in the form of FPHA 1481-1 (a copy of which is on file in the office of the Secretary and has been reviewed by this body and found satisfactory in all respects).

Section 2. That the Chairman of the Teachers College Board is hereby authorized and directed to execute in quintuplicate the Agreement covering the transfer of said facilities, in the form referred to in Section 1 hereof, and the Secretary of said Board shall attest the same and said officers are hereby authorized to comply with the requirements of such contract including the submission of an appropriate Project Development Program and Project Management Plan which is satisfactory to the Federal Public Housing Authority, and take such other action as may be necessary to provide and operate said housing facilities for families of servicemen, for veterans and their families pursuant to the provisions of Title V of the Lanham Act (Public Law 849, 76th Congress as amended, particularly by the amendment embodied in Public Law 292, 79th Congress, 1st Sess.).

Section 3. This resolution shall take effect from and after its passage.

Resolution No. 2

BE IT RESOLVED BY THE TEACHERS COLLEGE BOARD OF THE STATE OF ILLINOIS:

TEACHERS COLLEGE BOARD

Section 1. That Dr. F. A. Beu, President of the Western Illinois State Teachers College at Macomb, be and is hereby authorized to take all necessary steps in connection with the construction, administration, and management of Project No. ILL-V-11260, as set forth in the contract between the Board and the Government for the use and benefit of the College. In view of the foregoing, Dr. Beu is authorized to execute all contracts connected therewith in the name of the Board with the approval of the Chairman of the Board.

Section 2. That all action taken and things done by Dr. F. A. Beu in connection with Project No. ILL-V-11260 prior to the date hereof are hereby ratified, confirmed, and approved.

Section 3. That Dr. F. A. Beu be and is hereby authorized to take all necessary action in connection with the management and administration of Projects Nos. ILL-11245, 11247, 11253, and to execute all contracts connected therewith in the name of the Board with the written approval of the Chairman of the Board. All action taken and things done heretofore by Dr. Beu in connection therewith are hereby ratified, confirmed, and approved.

Section 4. That this resolution shall take effect immediately.

Resolution No. 3

A RESOLUTION, approving and authorizing the execution of an Agreement providing for the construction of an emergency trailer project for the distressed families of servicemen, and for veterans and their families, between the Teachers College Board for the Use and Benefit of the Western Illinois State Teachers College at Macomb and the Federal Public Housing Authority.

WHEREAS, the Teachers College Board (herein called the "Board") has entered into a contract for the development and administration of Project No. ILL-11260; and

WHEREAS, the Board and the Federal Public Housing Authority desire to enter into an Agreement with respect to the construction of the aforesaid project;

BE IT RESOLVED by the Teachers College Board as follows:

Section 1. That the Board shall enter into an Agreement for the construction of Project No. ILL-11260 substantially in the form of the FPHA construction contract dated 7/15/44 (a copy of which is on file in the office of the Secretary and has been reviewed by this body and found satisfactory in all respects).

Section 2. That the Chairman of the Board is hereby authorized and directed to execute in quintuplicate the Agreement covering the construction of said facilities, in the form referred to in Section 1 hereof, and the Secretary of said Board shall impress the corporate seal of the Western Illinois State Teachers College thereon and to attest the same and that the appropriate officers and representatives of the Board are hereby authorized to comply with all requirements of such contract.

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Section 3. This resolution shall take effect from and after its passage.

Mr. Guin moved that Resolution No. 1, for Western Illinois State Teachers College be approved. Mr. Means seconded the motion and it carried unanimously.

Mr. Guin moved that Resolution No. 2 for Western Illinois State Teachers College be approved. Mr. Means seconded the motion and it carried unanimously.

Mr. Guin moved that Resolution No. 3 for Western Illinois State Teachers College be approved. Mr. Means seconded the motion and it carried unanimously.

The next subject on the agenda related to the approval of scholarship lists, and the following resolution was offered:

BE IT RESOLVED that the State Teachers College Board herewith authorizes the Chairman and Secretary of the Board to approve scholarship lists under Chapter 122, Article 30-4 and 30-5 on behalf of the Board in the interim between meetings of said Board.

A motion was made by Mr. Dunn, seconded by Miss McIntire, to approve the resolution. The motion carried.

Chairman Thompson read a letter dated March 14, 1946, addressed to him by Roland Cross, Director of Public Health, concerning sanitary, sewage, health, and other inspections and examinations of the Teachers Colleges and Normal Universities by the Department of Public Health. All of the presidents voiced a desire to have an inspection made, and no objections were raised by members of the Board.

A motion was made by Mr. Guin, seconded by Secretary Nickell, to approve and welcome sanitary inspections of the Teachers Colleges and Normal Universities. The motion carried.

There followed a short discussion of problems pertaining to the University Retirement System. It was brought out that those employees unable to pass the physical examination could be listed on the payroll as "temporary," but that they would have no rights under the System. Those employees under the age of thirty may be listed as "optional".

Consideration was then given to the payment of expenses of applicants appearing for interviews. A motion was made by Mr. Davis that with reference to hiring instructors a policy be adopted by the Board whereby the presidents be required to advise a candidate that in case he is accepted and given a position all travel will be at his own expense; and in case the candidate is not employed the college shall bear all necessary travel expense; and no expense shall be paid except where the president requests the candidate to come for an interview. The motion was seconded by Mr. Sturgis and carried by unanimous vote.

It was moved by Secretary Nickell that the approval of the advisory committee of the institution must be obtained before any travel expense of alumni groups is paid out of appropriated money for that institution's travel expense. Mr. Guin seconded the motion and it carried.

TEACHERS COLLEGE BOARD

There was a brief discussion relative to sabbatical leaves, particularly concerning employees who have served in the armed forces. A motion was made by Secretary Nickell that where sabbatical leaves are requested, time of service in the armed forces of the United States is to be considered as equivalent to the time of service that would have been rendered in the Teachers Colleges and Normal Universities. The motion was seconded by Mr. Sturgis and carried.

Secretary Nickell moved that those scheduled to take a sabbatical leave, or those on sabbatical leave, be given the same consideration with reference to the salary schedule and their respective contracts thereunder as though they were in active service in the school. Seconded by Mr. Dunn, the motion carried.

There was a general discussion of contracts with the Veterans Administration for tuition under the G. I. Bill. The following resolution was offered: BE IT RESOLVED that the business managers of the Teachers Colleges and Normal Universities, and the co-ordinator, shall work out the form of contract with the Veterans Administration for each of the respective schools. The contract to be executed between the Veterans Administration and the Teachers College Board is to be approved by the president of the college and by the chairman and secretary of the Teachers College Board.

A motion was made by Mr. Dunn to approve the resolution. Seconded by Mr. Sturgis the motion carried unanimously.

Notice of the dismissal of instructors was the next topic, and it was the opinion of the Board that there was no necessity for a ruling on the subject.

Mr. Nickell then read a letter he received from William M. Pierce, a former faculty member at Eastern Illinois State Teachers College. Dr. Buzzard explained in some detail the circumstances of the case of Mr. Pierce. Following is a resume of Dr. Buzzard's statements: A few years ago when the enrollment of the school lessened and the head of the Physics Department, Ora L. Railsback, joined the military services of the United States, Mr. Pierce was made acting head of the Physics Department. Some time later when home on furlough Mr. Railsback told Mr. Pierce that he would be coming back to Eastern the following year. Dr. Buzzard explained to Mr. Pierce that the position belonged to Railsback. On April 1, 1946, Mr. Pierce wrote a letter saying he would accept a position under an agreement previously arrived at, but on the 17th of April he wrote another letter complaining about getting a raw deal. Mr. Pierce had been notified in January 1945 that his services would not be required after August 1945. He was to return to the staff in the Physics Department under conditions of probation as stated in letters written by Dr. Buzzard to Pierce dated January 24, 1944, and April 1, 1946, and Pierce's letter of acceptance dated April 12, 1946.

Mr. Dunn said that Mr. Pierce had called on him in his office last winter and had asked for copies of the minutes of the Board. He again called on Mr. Dunn two weeks prior to the Board meeting of April 22, and was advised to write Chairman Thompson.

Secretary Nickell was excused to attend another meeting.

The discussion of a new salary schedule was resumed. Mr. Guin moved that the salary schedule committee be completed to be empowered by

PROCEEDINGS

the Board to act, and that the Board meet with the chairman and secretary to render a decision as soon as possible after May 12, giving the committee the power to act. Mr. Dunn seconded the motion and it carried.

Chairman Thompson appointed the following persons to serve on the salary schedule committee with Russell L. Guin and Dr. Preston Bradley:

Robert W. Davis
Richard F. Dunn

It was necessary for Chairman Thompson to be absent from the meeting for a time and Mr. Dunn presided.

REPORT FOR NORTHERN ILLINOIS STATE TEACHERS COLLEGE

The report for Northern was presented by President Adams with the following corrections: Under Item I, delete sub-heading 3; under Item II, sub-heading 3, "b", correct next to last word to read "half"; under item II, sub-heading 3, delete all of "d" and change "e" to "d"; under item X, SUMMARY, delete all of number 1 and renumber remaining requests "1" through "15"; in "3" delete the name "Miss Alma Anderson"; change "8" to read "Approval of the personnel for the faculty, administration, and employees for the year 1946-1947, compensation not to be fixed until action of special committee."

Mr. Walker moved that the report be approved as amended. The motion was seconded by Miss McIntire, carried unanimously, and the report for Northern Illinois State Teachers College was approved.

The board members expressed themselves in favor of Dr. Adams attempting to negotiate with St. Albana Boys School of Sycamore, Illinois, for use of some of their buildings for dormitories. Legal technicalities to be overcome were discussed.

REPORT FOR EASTERN ILLINOIS STATE TEACHERS COLLEGE

President Buzzard presented the report for Eastern with the following corrections: Under II FACULTY, sub-heading "8", "b", change "return" to "employment" and insert "LeAnna Smock" after "Dr. Russell H. Laddis"; under II, sub-heading "12", "b", insert "Deferred"; under X SUMMARY, "8", insert "LeAnna Smock" after "Dr. Russell H. Landis", in "14" delete the name "William M. Pierce"; change "19" to read: "Employment of the personnel, Administration, Emeritus Faculty (Old Plan) and Classified Employees in positions, salaries to be fixed by special committee report."; add to "25" the following: "subject to the approval of the advisory committee."

A motion was made by Mrs. Pegelow to accept the report as amended. Seconded by Mr. Davis, the motion carried unanimously, and the report for Eastern Illinois State Teachers College was approved.

REPORT FOR ILLINOIS STATE NORMAL UNIVERSITY

President Fairchild presented the report for Normal with the

TEACHERS COLLEGE BOARD

following change under item X SUMMARY: Reword number 1 to read: "Sanction of the scholarship list of the two names listed from the first semester."

A motion was made by Mr. Means to approve the report as amended. Seconded by Mrs. Pegelow the motion carried, and the report for Illinois State Normal University was approved.

Brought to the attention of the Board was the condemnation of Old Main, located on the campus of Illinois State Normal, by the Division of Architecture and Engineering.

REPORT FOR WESTERN ILLINOIS STATE TEACHERS COLLEGE

President Beu presented the report for Western with the following correction: Delete all of "DD" under X SUMMARY, and change "EE" to "DD".

A motion was made by Mr. Davis to accept the report as amended. The motion was seconded by Mr. Walker, carried, and the report for Western Illinois State Teachers College was approved.

REPORT FOR SOUTHERN ILLINOIS NORMAL UNIVERSITY

The report for Southern was presented by President Lay with the following corrections: Add to "VV" and "WW" under X SUMMARY "with compensation conformable with report of special committee."

Motion was made by Mr. Davis to approve the report as amended. Seconded by Miss McIntire the motion carried, and the report for Southern Illinois Normal University was approved.

Mr. Dunn presented resolutions for right of way easement to the Town of Normal and to Bloomington and Normal Sanitary Districts.

It was moved by Mr. Dunn that the first resolution for easement across a portion of the Illinois State Normal University Farm for the purpose of extending and improving the sewerage system of Normal, Illinois, be approved. Seconded by Mrs. Pegelow, the motion carried. Resolution hereto attached and marked as Exhibit "A".

It was moved by Mr. Dunn that the second resolution for an easement or right of way through, over, and across the premises known as the Illinois State Normal University Farm be approved. Seconded by Mrs. Pegelow, the motion carried. Resolution hereto attached and marked as Exhibit "B".

Chairman Thompson appointed the following board members as advisory committees:

Eastern Illinois State Teachers College

Helen R. Pegelow
Russell L. Guin
Lewis M. Walker

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Illinois State Normal University

Richard F. Dunn
Lewis M. Walker
Russell L. Guin

Northern Illinois State Teachers College

Harriet A. McIntire
Dr. Preston Bradley
Ira M. Means

Southern Illinois Normal University

Lindell W. Sturgis
Robert W. Davis
Helen R. Pegelow

Western Illinois State Teachers College

Ira M. Means
Lindell Sturgis
Harriet McIntire

It was agreed by the members to hold the next meeting on July 8 at Starved Rock State Park if reservations could be made, and Chicago was selected as second choice.

The meeting adjourned.

Respectfully submitted,

/S/ Frank G. Thompson, Chairman
Teachers College Board

ATTEST:

/S/ Vernon L. Nickell, Secretary
Teachers College Board

Exhibit "A"

RESOLUTION

WHEREAS, the Town of Normal has caused a request to be presented to this board for an Easement across a portion of the Illinois State Normal University Farm for the purpose of extending and improving the sewerage system of Normal, Illinois, and,

WHEREAS, this board has been cognizant of the need for an improved sewerage system in Normal and has been advised that the proposed extensions and improvements to the sewerage system of Normal will be of great benefit to the property of the Illinois State Normal University in its future expansion and development, and,

WHEREAS, this board has further been advised that to secure

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the needed improvements and extensions of the Normal Sewerage System it is imperative that this Easement be granted as requested.

NOW, THEREFORE, BE IT RESOLVED BY THE MEMBERS OF THE TEACHERS COLLEGE BOARD OF THE STATE OF ILLINOIS at its regular meeting held in Chicago, Illinois, on April 22, A. D. 1946, that in consideration of the mutual benefits to be derived from the proposed improvements and extensions of the sewerage system of Normal, Illinois, by both the Illinois State Normal University and the Town of Normal, a Municipal Corporation, of the County of McLean and State of Illinois, an Easement or right-of-way to said Town of Normal is hereby granted and conveyed through, over and across the following described premises;

A part of Lot Two (2) in the Northwest Quarter of Section Twenty-eight (28), Township Twenty-four (24) North, Range Two (2) East of the Third Principal Meridian of the Normal Town Survey of 1898.

The Easement or so much thereof as is embodied within and across the premises above described shall be a tract or strip of land One hundred (100) feet in equal width, and shall extend Fifty (50) feet on each side of a center line, which said line shall be the center line of a proposed sewer to be constructed across said premises. The center line of the proposed sewer is described as follows:

Beginning at a point on the West side of Main Street in Normal, Illinois, Three hundred fifty-six (356) feet South of the South line of Gregory Street, thence Westerly to the West end of the proposed improvement. The exact location, size and type of construction, as well as the profile view of the depth of the sewer is set out upon the two (2) attached blue prints or plats, which, by reference hereto, are made a part of this Easement. Said blue prints are marked Exhibits "A" and "B".

BE IT FURTHER RESOLVED that the Easement herein granted shall be subject to the following terms and conditions:

The Town of Normal shall have the right, either in itself or through contractors employed by the Town, to construct, operate and maintain therein and thereon an enclosed storm water sewer and accessories pertaining thereto for the purpose of carrying storm or surface waters. Said Grantee shall be permitted to use the aforesaid One Hundred (100) foot strip of ground described in the description hereinbefore given for the purpose of construction and perpetual operation and maintenance of the said sewer as contemplated by blue prints hereto attached.

The said Town of Normal shall have a perpetual right of ingress and egress for the purpose of making inspections and necessary repairs or alterations whenever the same may be deemed necessary by the said Town, its successors or assigns, retaining, however, in the Grantors all other right, title and interest in, to, or arising out of said above described real estate, for any use or purpose whatsoever not inconsistent with the said Easement rights and for the purpose of this right-of-way only do hereby release all rights under the Laws of this State. Inspections, necessary repairs or alterations shall be made so as not to unnecessarily interfere with the use of the premises, or if such use shall be unnecessarily interfered with, then further reasonable consideration for the actual damage to such use shall be paid by said Town whenever such damage occurs.

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The Town of Normal or its agents or contractors doing work for said Town are hereby given the right to haul onto and store upon said premises all dirt, materials, machinery, tools, equipment, etc., as may be needed for the purpose of constructing and completing such sewer. The backfilling of all excavated trenches which said Town of Normal may cause by reason of said construction shall in all cases be left with a smooth rounding surface. The said Town of Normal shall cause to be repaired at its own expense all fences through which it may be necessary to cut openings in the performance of any of the work above contemplated.

In the event any damage is done to fences or property or to any crop upon the above premises in entering or departing therefrom at any future time after the period of construction, in the making of inspections, or in the making of repairs, the Town of Normal may be required to compensate the owners of said premises for such reasonable damages sustained.

The granting of this Easement shall prohibit the present and future owners from constructing or operating any building which requires a foundation or footing below the frost line either over or within ten (10) feet adjacent to said sewer. This Easement shall not, however, prevent the present or future owner from constructing and operating portable buildings either over or adjacent to said sewer, provided that in the construction thereof no damage is done to said sewer or the operating or maintenance thereof.

In the event the Town of Normal, its agents or contractors, shall break or cut through any drains, water mains or sewers upon the above property while constructing, inspecting or repairing said sewer, the said Town of Normal shall cause the same to be repaired at its expense, putting the same in as good condition as it was before said damage was done, and repair or replace the same if at any time hereafter said drains, water mains or sewers shall be damaged as a result of the construction of this project.

It is further understood that all dirt removed by reason of the excavation necessary for the construction of the sewer to be constructed under the terms of this grant shall be distributed over or removed from the premises in accordance with the direction given by the Grantors herein while the construction of the work is in progress. The black dirt from the top of the ground shall be placed at one side of the excavation and when the backfill is made the same shall be distributed on the surface top of the excavation.

The Grantee assumes the responsibility for injury or damage to any and all persons or property lawfully upon said premises occupied by the Grantee herein or its agent or contractor during the time said sewer is under construction and at any time thereafter resulting from the existence, maintenance and operation of said sewer.

It is further understood that this grant shall not be construed at any time in the future to prevent the Grantors herein or their assigns, heirs, devisees or legatees from constructing such sewers and drains, water mains, gas mains, etc., as they may desire over, above, under and across the line of the sewer to be constructed under the terms of this grant, provided that in the construction thereof no damage is done to said sewer or the operation or maintenance thereof.

BE IT FURTHER RESOLVED that a copy of this Resolution, constituting an Easement, be sent to the Town of Normal, and all terms,

TEACHERS COLLEGE BOARD

conditions, recitals and reservations of this grant become binding upon the Grantor and Grantee herein upon the Town of Normal's adopting a Resolution accepting this grant.

CERTIFICATE OF ENGINEER

I, J. J. Woltmann, Consulting Engineer for the Town of Normal, hereby certify that the attached plat marked Exhibit "A" correctly shows the location of the proposed sewer to be constructed by the Town of Normal across the property of the Illinois State Normal University. Also, that the attached plat marked Exhibit "B" shows the vertical profile of said proposed sewer. The proposed sewer is known as the Cypress Alley Storm Sewer.

Plan and specifications have been prepared under my direction.

/S/ J. J. Woltmann

Exhibit "B"

BE IT RESOLVED, that the Teachers College Board of the State of Illinois, for and in consideration of the special benefits to accrue to Illinois State Normal University, Normal, Illinois, through the construction of the improvement hereinafter mentioned, hereby grants to the Bloomington and Normal Sanitary District, a municipal corporation, of the County of McLean and State of Illinois, an easement or right of way through, over and across the premises known as the Illinois State Normal University Farm, legally described as:

Lot Two (2) in the Subdivision of the Northwest Quarter (NW1/4) of Section Twenty-eight (28), Township Twenty-four (24) North, Range Two (2) East of the Third Principal Meridian, McLean County, Illinois.

being a strip of land one hundred (100) feet across said Lot Two (2) more fully detailed in certain plans of J. J. Woltmann, engineer for said Bloomington and Normal Sanitary District, hereto attached and by reference incorporated herein, and that the terms of said grant are as follows:

1. The said Bloomington and Normal Sanitary District is hereby given the right to enter said property for the purpose of improving the present natural water course on said premises by constructing, operating and maintaining therein and thereon an improved open storm water channel and face water. Said one hundred (100) foot strip is to be used for working space during construction only, after which the said right of way or easement shall cover only the necessary channel and side walls of the channel to be built thereon.

2. Said Bloomington and Normal Sanitary District shall have the perpetual right of ingress and egress for the purposes of making inspections and necessary repairs or alterations whenever same may be deemed necessary by grantees herein, retaining in the grantors all other right, title and interest in, to or arising out of said above described real estate for any use or purpose whatsoever not inconsistent with said easement rights. Inspections shall be made so as not to interfere with the use of the premises.

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3. The Bloomington and Normal Sanitary District, or its agent or contractor doing work for said District, are hereby given the right to haul on to said premises all materials, machinery, tools, equipment, etc., as may be needed for the purpose of completing the said improvement. The channel banks on either side of said improved channel which said Sanitary District may cause to be made shall in all cases be left with a smooth, well graded surface. The said Sanitary District shall repair at its expense all fences through which it may be necessary to cut openings as the work progresses.

4. In the event any damage is done to fences or property or to any crops on the above premises in entering or departing therefrom at any future time after the period of construction in making inspections or repairs the Bloomington and Normal Sanitary District shall compensate the Illinois State Normal University for such damages. The granting of this easement shall in no way be construed as preventing the present or future owner from constructing and operating any building or buildings on the premises covered by said easement, either over or adjacent to said sewer, providing that in the construction thereof no damage shall be done to said channel or the operation or maintenance of said channel or the accessories thereof.

5. In the event the Bloomington and Normal Sanitary District, its agents or contractor, should break or cut through any drains, water mains, or sewers on the above premises while constructing, inspecting or repairing said sewer, said Bloomington and Normal Sanitary District shall repair same at its own expense putting same in as good condition as it was before such damage was done.

6. Blue Print showing the line of the proposed channel to be constructed under the terms of this grant as well as a profile view of the same is attached hereto and marked "Exhibit-A." It is understood by the grantee that the grant of this easement does not in any way bind the grantors herein to make any conveyance for any future extension any more than if this easement had never been granted.

7. All dirt removed from the excavation necessary for the construction of the channel to be constructed under the terms of this grant shall be distributed evenly over the remainder of said premises as the grantors may direct, providing such directions are given while the construction work is in progress and are consistent with the purposes of the improvement.

8. The grantees herein assume all responsibility for injury to live stock on the premises while the said premises are occupied by the grantee herein or its agents or its contractor during the time said channel is under construction.

9. All terms, conditions, reservations, recitals, etc., of this grant become binding upon the grantees herein upon its acceptance of this easement, which acceptance must be in writing.

TEACHERS COLLEGE BOARD

REPORT OF THE

NORTHERN ILLINOIS STATE TEACHERS COLLEGE

To be presented at the meeting of the Teachers College Board at Chicago

April 22, 1946

To the Chairman and Members of the Teachers College Board

Ladies and Gentlemen: I have the honor to submit the following report:

I. STUDENTS

1. Attendance Winter Quarter, 1945-1946

	Men and Boys	Women and Girls	Total	Total One Year Ago
a. College				
College				
Post Graduates	5	0	5	2
Seniors	27	61	88	80
Juniors	24	89	113	71
Sophomores	49	115	164	114
Freshmen	102	180	282	203
TOTAL COLLEGE	207	445	652	470
b. DeKalb High School	330	291	621	632
c. Elementary Grades				
McMurry Training School	125	137	262	247
Glidden Training School	132	115	247	251
Affiliated Rural Schools	17	17	34	29
TOTAL ELEMENTARY	274	269	543	527

2. The enrollment for the spring quarter is at present 762. This includes 321 men and 441 women. It may interest the members of the board to know that this ratio -- 321 to 441 -- is the highest ratio of men to women we have had at the college in the seventeen years I have been connected with the institution. It may also be a matter of interest that 240 of the 321 men are veterans. In spite of serious housing difficulties, I do not believe there were any students except those with families who could not enroll during the spring quarter. However, there is very little slack left and our enrollment of married veterans is suffering very seriously.

II. FACULTY

1. Honors

I wish to report for the information of the board that Miss E. Ruth Taylor, member of the English Department, completed her final examination for the doctor's degree at Northwestern University in the field of English last week. Miss Taylor's thesis deals with a study of "Mutual Criticism in the Modern Irish School of Literature." She will receive her degree officially at the June commencement.

2. Promotions in Rank

This college has been experimenting in an effort to produce a sound cooperative method for selecting faculty personnel to be promoted to the full professorship rank. As a result of this experimentation and study, no promotions to the rank of full professor have been made in this college for a number of years.

The committee of the faculty, appointed by the president to supervise this study, reported its findings and its recommendations to the college faculty for discussion and criticism. This report was considered at two faculty meetings and it was approved with minor changes. The one requirement that was made quite specific and which caused considerable discussion, was the requirement of an earned doctor's degree for promotion to this rank. The president of the college with the help of the heads of departments and the dean of the faculty canvassed the entire situation and reported their own personal recommendations to the Faculty Council where the matter was discussed in some detail. From these discussions, the president selected four members who ranked highest in all those qualities set up for consideration.

These names are being presented to the board, representing the best judgment of our administration and our faculty for this honor which is recognized as a major academic honor in the institution:

Dr. John R. Hains, Acting Head, Department of English
 Dr. Earl W. Hayter, Department of Social Science
 Dr. Eugene Hellmich, Department of Mathematics
 Dr. Charles E. Howell, Department of Social Science

3. Leaves of Absence

- a. Miss Elsie Wiggert, member of the Fine Arts faculty, upon the recommendation of her physician, asked for a leave of absence for the spring quarter, to continue through the summer. Miss Wiggert had already begun the work of the spring quarter but it was possible to secure some one to take her place and upon the approval of my Advisory Committee, her request for a leave was granted. This leave is without pay.
- b. Miss Eva McKee, member of the Department of Physical Education for Women, has requested a leave of absence to continue her graduate work during the college year 1946-1947. This leave will be at half pay.
- c. Miss Jean I. Hart, member of the Department of Home Economics, has requested a leave of absence to continue her graduate work during the college year 1946-1947. This leave will be at half pay.
- d. Mr. Ernest E. Hanson, dean of men, has requested a leave of absence to complete his residence requirement for his doctorate for the college year 1946-1947. This leave will be at half pay.
- e. Miss Alma Anderson, head of the Department of Fine Arts, has requested a leave of absence to continue her graduate work for the college year of 1946-1947. This leave will be at half pay.

TEACHERS COLLEGE BOARD

4. New Appointments

- a. I wish to report for approval the appointment of Miss Geneva Cooke to fill the leave of absence position for Miss Elsie Wiggert. Miss Cooke has her bachelor's degree from Hamline University, St. Paul, Minnesota, and has additional graduate work at the Chicago Art Institute, Milwaukee State Teachers College, Federal Art Commercial School, and Colorado University. She is now on leave of absence from the public schools of Green Bay, Wisconsin. Miss Cooke will receive a salary of \$300 a month for three months.
- b. I wish to report for approval the appointment of Miss Martha Schreiner, now teaching at the Delta State Teachers College, Cleveland, Mississippi, to a position in the Department of Foreign Languages for the college year beginning in September. Miss Schreiner has her bachelor's degree from this college, her master's degree from Northwestern University, and has done further graduate work at the University of Chicago and the University of Michigan. She plans soon to complete her requirement for her doctorate at Middlebury, Vermont. Miss Schreiner will assume the position to be vacated at the close of this term by Dr. Sylvia Scheinin who is leaving the teaching profession to join her husband in New York City. Miss Schreiner has also taught at Eureka College. She will receive a salary of \$2600 for nine months.
- c. I wish to recommend as special appointments for our workshop to be held during the summer session here at the college, the appointment of Miss Genevieve Bowen, elementary supervisor of the public schools of Bucks County, Wrightstown, Pennsylvania, at a salary of \$275 a month plus room and board at the college dormitory from July 1 to August 9. Miss Bowen will work with Mr. Homer Hall of our own faculty as associate in charge of the workshop.
- d. I wish also to recommend the appointment of Miss Dorothy Dixon, supervisor of instruction of the McDonough County Schools, Macomb, Illinois. Miss Dixon will receive \$150 a month plus room and board at the college dormitory from July 1 to August 9. Miss Dixon will act as one of the special critic teachers in the workshop program.
- e. Full time vocational training, Frederick W. Krueger, Twelve months at \$300 a month.

5. I wish to present for approval the list of the summer session faculty for 1946.

<u>Name and Title</u>	<u>Rate Per Mo.</u>	<u>June 1/2 Mo.</u>	<u>July 1 Mo.</u>	<u>August 1/2 Mo.</u>	<u>Total 2 Mos.</u>
Anderson, Alma, Assoc. Prof., Dept. Head	335.00	167.50	335.00	167.50	670.00
Anderson, Miriam, Assoc. Prof., Dept. Head	335.00	167.50	335.00	167.50	670.00
Appell, Carl, Assoc. Prof., Teacher	346.67	173.33	346.67	173.34	693.34

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Name and Title	Rate Per Mo.	June 1/2 Mo.	July 1 Mo.	August 1 1/2 Mo.	Total 2 Mos.
Beatty, E. C. O., Prof., Teacher	410.00	205.00	410.00	205.00	820.00
Bellis, Bertha, Prof., Tr. Teacher	400.00	200.00	400.00	200.00	800.00
Burrell, Blanche, Asst. Prof., Tr. Teacher	291.11	145.55	291.11	145.56	582.22
Burton, Emily, Asst. Prof. Tr. Teacher	285.56	142.78	285.56	142.78	571.12
Caldwell, Loren, Assoc. Prof., Teacher	351.11	175.55	351.11	175.56	702.22
Eaton, D. L., Asst. Prof., Teacher	307.78	153.89	307.78	153.89	615.56
Evans, George, Assoc. Prof., Dept. Head	397.78	198.89	397.78	198.89	795.56
Fouser, Charles, Assoc. Prof., Teacher	351.11	175.55	351.11	175.56	702.22
Gabel, Otto J., Prof., Teacher	410.00	205.00	410.00	205.00	820.00
Gould, H. W., Prof., Dept. Head	420.00	210.00	420.00	210.00	840.00
Hains, J. R., Assoc. Prof., Dept. Head	364.44	182.22	364.44	182.22	728.88
Hall, Homer, Asst. Prof., Teacher	330.00	165.00	330.00	165.00	660.00
Harrison, Paul, Assoc. Prof., Teacher	363.33	181.66	363.33	181.67	726.66
Hayes, M. C., Assoc. Prof., Teacher	400.00	200.00	400.00	200.00	800.00
Hayter, Earl W., Assoc. Prof., Teacher	356.67	178.33	356.67	178.34	713.34
Hellmich, Eugene, Assoc. Prof., Teacher	370.00	185.00	370.00	185.00	740.00
Hill, Wilma, Asst. Prof., Teacher	296.67	148.33	296.67	148.34	593.34
Howell, Charles E., Assoc. Prof., Teacher	374.44	187.22	374.44	187.22	748.88
Jameson, Hugh, Prof., Dept. Head	420.00	210.00	420.00	210.00	840.00
Messenger, Helen, Prof., Teacher	410.00	205.00	410.00	205.00	820.00
Montgomery, C. E., Prof., Dept. Head	435.56	217.78	435.56	217.78	871.12
Oakland, Milo, Assoc. Prof., Dept. Head	400.00	200.00	400.00	200.00	800.00
O'Brien, Marguerite, Asst. Prof., Tr. Tch.	290.00	145.00	290.00	145.00	580.00
O'Connell, William, Assoc. Prof., Dept. Head	355.56	177.78	355.56	177.78	711.12
Peterson, Bean., Asst. Prof., Tr. Teacher	280.00	140.00	280.00	140.00	560.00
Secrest, Lawrence, Asst. Prof., Teacher	328.89	164.44	328.89	164.45	657.78
Skaggs, Ruth, Asst. Prof., Teacher	272.22	136.11	272.22	136.11	544.44
Small, B. Mae, Asst. Prof., Teacher	296.67	148.33	296.67	148.34	593.34

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Name and Title	Rate Per Mo.	June 1/2 Mo.	July 1 Mo.	August 1 Mo.	Total 2 Mos.
Stensland, Minnie, Asst. Prof., Teacher	313.33	156.66	313.33	156.67	626.66
Storm, W. B., Assoc. Prof., Dept. Head	400.00	200.00	400.00	200.00	800.00
Terwilliger, George, Asst. Prof., Teacher	346.67	173.33	346.67	173.34	693.34
Trager, Lela, Asst. Prof., Teacher	285.56	142.78	285.56	142.78	571.12
Uhland, Maude, Assoc. Prof., Teacher	362.22	181.11	362.22	181.11	724.44
Williams, Mary, Assoc. Prof., Teacher	400.00	200.00	400.00	200.00	800.00

6,546.62

13,093.35

6,546.73

26,186.70

6. I wish to submit for approval the salaries for faculty, administration, and employees. These salaries have been set up on separate bases. The non-faculty employees have received increases based largely upon the labor market condition and the increase in the cost of living. They will average less than ten percent. The faculty increases have been based upon a general policy of a flat increase to absorb partially the increase in the cost of living and certain merit increases in an attempt to adjust various differences that have developed in our staff which have now become acute. I have discussed all of these figures with the members of my Advisory Committee and have received their approval to the conditions as made. These salaries can all be paid from budget figures that are now available.

Faculty Pay Rolls for 1946 - 1947 - Nine Months

Personal Services

Anderson, Alma	Associate Professor and Department Head	\$3285
Anderson, Miriam	Associate Professor and Department Head	3285
Annas, A. Neil	Associate Professor and Department Head	3780
Appell, Carl H.	Associate Professor and Teacher	3300
Beatty, E. C. O.	Professor and Teacher	3870
Bellis, Bertha	Professor and Training Teacher	3870
Bloomster, A. Maurine	Assistant Professor and Training Teacher	2790
Burrell, Blanche	Assistant Professor and Training Teacher	2890
Burton, Emily	Assistant Professor and Training Teacher	2840
Caldwell, Loren T.	Associate Professor and Teacher	3340
Carper, Virginia	Assistant Professor and Training Teacher	2700
Coar, Birchard	Associate Professor, Director of Band and Orchestra	3285
Cobb, Lillian	Professor and Department Head	3780
Connor, J. Hal	Professor and Department Head	3870
Crawford, Paul	Assistant Professor and Teacher	3100
Dunlap, Alice	Librarian	2430
Eaton, Durward L.	Associate Professor and Teacher	2950
Edel, E. F.	Assistant Professor and Teacher	2990
Evans, George	Associate Professor and Department Head	3760

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Fouser, Charles E.	Associate Professor and Teacher	\$ 3600
Gabel, Otto J.	Professor and Teacher	3870
Gould, Howard W.	Professor and Department Head	3960
Hains, John R.	Professor and Teacher	3460
Hall, Homer	Assistant Professor and Rural Supervisor	3150
Hart, Jean I.	Assistant Professor and Teacher	2890
Harrison, Paul	Associate Professor and Teacher	3450
Hayes, M. C.	Associate Professor and Teacher	3780
Hayter, Earl W.	Professor and Teacher	3420
Hellmich, Eugene	Professor and Teacher	3510
Hill, Wilma	Assistant Professor and Teacher	2850
Howell, Charles E.	Professor and Teacher	3550
Jameson, Hugh	Professor and Department Head	3960
King, Annie E.	Assistant Professor and Training Teacher	2970
McKee, Eva	Assistant Professor and Teacher	2980
McKinzie, Ralph	Assistant Professor and Teacher	3040
Messenger, Helen R.	Professor and Teacher	3870
*Mohrmann, B. C.	Elementary School Supervisor	1000
Montgomery, Chas. E.	Professor and Department Head	4100
Neptune, Celine	Associate Professor and Department Head	3730
Oakland, Milo T.	Associate Professor and Department Head	3780
O'Brien, Marguerite	Assistant Professor and Training Teacher	2970
O'Connell, Wm. V.	Associate Professor and Department Head	3470
Peterson, Bena	Assistant Professor and Training Teacher	2790
Ramsey, Ruth	Librarian	2580
Schillace, Clara	Instructor and Training Teacher	2670
Schreiner, Martha	Assistant Professor and Teacher	2600
Secrest, Lawrence	Assistant Professor and Teacher	3230
Seed, Mary Jane	Assistant Professor and Teacher	2790
Small, B. Mae	Assistant Professor and Teacher	2850
Stelford, Norma	Assistant Professor and Teacher	3000
Stensland, Minnie D.	Assistant Professor and Teacher	3000
Storm, William B.	Associate Professor and Department Head	3780
*Sullivan, Sam	High School Supervisor	1500
Taylor, E. Ruth	Associate Professor and Teacher	3140
Terwilliger, George	Associate Professor and Teacher	3300
Trager, Lela	Assistant Professor and Teacher	2840
Uhland, Maude	Associate Professor and Teacher	3440
*Valentine, Bessie	Rural Training Teacher	900
*Vincent, Grace	Rural Training Teacher	900
Wiggert, Elsie	Assistant Professor and Teacher	2900
Williams, Esther	Assistant Professor and Teacher	3180
Williams, Mary	Associate Professor and Teacher	3780
Wiswall, Vera	Assistant Professor and Teacher	2800
Woolhiser, Ethel	Associate Professor and Teacher	3550
To be supplied	Women's Physical Education	2700
	Women's Physical Education	2700
	Geography	2700
	Home Economics	2700
	Home Economics	2700
	Chemistry	2700
	Training School Teacher	2700
	Speech	2700
	Biology	2700
	English	2700
Total - Faculty Pay Roll - Nine Months - - -		\$ 227,995

*On part time basis

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Williston Hall Employees - 11 Months (Paid from Income Fund)

*Anderson, Maude	Domestic	\$ 1680
*Biers, Emma	Domestic	1680
*Bjorn, Helen	Domestic	1680
*Campbell, Theresa	Domestic	1740
Jarvi, Frank	Janitor I	1740
*Morton, Bertha	Cook I	1740
*Pedersen, Alma	Domestic	1680
*Ward, Charlotte	Cook I	1980
		<u>\$ 13,920</u>

* On eleven months basis

President, Staff, and Employees for 1946-1947 - Twelve Months

Personal Services		1740
Ackman, Vina	Domestic	\$ 1740
Adams, E. Louise	Assistant Professor, emeritus	1390
Adams, Karl L.	President	8500
Anderson, Emil A.	Executive I	4400
Anderson, Melvin	Exec. Asst. in Adm. & Educ.	3600
Baird, A. C.	Janitor II	2040
Bjelk, Nels	Janitor III	2280
Bjelk, Vivian	Clerk-Stenographer I	1740
Blake, Harold	Janitor II	2220
Carlson, Arthur	Stationary Fireman	2340
Carstedt, Adele	Clerk-Typist I	1680
Chamberlain, Velma	Bookkeeping Machine Operator I	1740
Chambers, Eva	Clerk-Typist I	1620
Cheatham, Claude	Laborer (maintenance)	1860
Chute, O. M.	Director of Training	5600
Crofoot, Wendell	Laborer (Maintenance)	1980
Eastwood, Fred	Watchman I	1860
Elliott, Floyd	Laborer (Maintenance)	1860
Eychaner, P. J.	Watchman I	1860
Fink, Stuart D.	Principal of Training School	4500
Fohr, Charles	Plumber	3549.60
*Gordon, Lenore	Librarian	3200
Groves, Leta	Clerk-Stenographer I	1680
Hale, Joyce	Clerk-Stenographer I	1740
*Hanby, Bernadine	Head Librarian	3720
Hanson, Doris	Clerk-Typist I	1800
Hanson, Ernest E.	Dean of Men	4500
Hardin, Halsted	Stationary Fireman	2340
Harris, Margaret	Switchboard Operator I	1500
Hayes, Arnold	Stationary Fireman	2340
Holbo, Elmer	Janitor II	2220
Homan, Fred	Stationary Engineer	3000
Hotchkiss, Charles	Laborer (Maintenance)	1800
*Jackson, Rachel	College Nurse	2740
Jacox, Clarence	Carpenter	2871
Jacox, George	Stationary Engineer	2880
Johnson, A. F.	Plant Maintenance Engineer I	3480
Johnson, Olive S.	Account Clerk	2520
Jorgensen, Mary Lou	Clerk-Stenographer I	1740

*11 months' basis **plus maintenance

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Kivell, R. J.	Maintenance Equipment Operator	\$2400
Krueger, Arleen	Clerk-Stenographer I	1740
Larson, June	Clerk-Typist I	1620
Latimer, Ray	Stationary Engineer	2880
Leifheit, Edith	College Registrar	3300
Letheby, Roy	Laborer (Maintenance)	1800
Lindeberg, Axel	Maintenance Worker	1800
Maki, Elmie	Clerk-Typist I	1560
Mann, Jessie	Assistant professor emeritus	1450
Mathisen, Tillie	Clerk-Stenographer II	2040
Mattson, Martin	Janitor II	2220
**Montgomery, Lisbeth	Dietitian	2500
Moor, Helen S.	Dean of Women	4500
Panttila, Edwin	Janitor I	1860
Parson, S. F.	Professor emeritus	1800
Peterson, O. E.	Dir. of Placement and Department Head	5840
Rapp, Kathryn	Clerk-Stenographer II	1980
Simonson, Ida	Professor emeritus	1770
Sperling, Clara	Secretary to the President	3300
**Stoops, Isabel	Director of Williston Hall	3000
Street, Paul	Director of Public Relations & Alumni Secretary	4500
Svilar, George	Laborer (Maintenance)	1860
Swanson, Ted	Janitor II	2040
Tirevold, Lillian B.	Clerk-Stenographer I	1620
Turnbloom, Elmer	Janitor II	2220
Viner, Jessie	Clerk- Stenographer I	1800
*Walker, Katherine	Librarian	3200
Wallberg, Walfrid	Janitor I	1860
Williams, John	Stationary Fireman	2340
Zulauf, R. M.	Dean of the Faculty	6000
Pro rata training teachers, elementary and secondary		15,000
Student help		8000
To be supplied	Director of Health Service:	5400
To be supplied	Exec. Assistant in Adm. & Educ.	3600
To be supplied	Exec. Assistant in Adm. & Educ.	2400
Total - President, staff and employees - twelve months - -		\$215,630.60

III. OTHER SCHOOL EMPLOYEES

Changes in employee personnel which have taken place since the meeting of the board on January 7, 1946.

Leave of Absence

Mr. John Bernardin, Janitor II, as of December 31, 1945, due to illness.

Resignations

Rogene Gittleson, switchboard operator I, as of December 14, 1945.

Mike Kohler, laborer, maintenance, as of January 31, 1946.

Shirley Nelson, Clerk-stenographer I, as of January 5, 1946.

Andrew Seppala, laborer, maintenance, as of January 31, 1946.

Ida S. Jarvi, domestic, as of January 31, 1946.

E. J. Blake, maintenance laborer, as of January 31, 1946.

Franz J. Romeis who was on military leave as an officer in the U. S. Coast Guard, has tendered his resignation as of April 1, 1946. This resignation was accepted and he was notified of that acceptance by letter on April 4. A statement was also sent to the University Retirement System to clear his record with that organization.

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New Employees

Floyd Elliott, laborer, maintenance, as of January 7, 1946 at \$135 per month.
Margaret Harris, switchboard operator I, as of January 14, 1946 at \$115 per month.
George Svilar, laborer, maintenance, as of January 19, 1946 at \$135 per month.
Arleen Kreuger, clerk-stenographer I as of January 14, 1946 at \$135 per month.
Kathryn G. Rapp, clerk-stenographer II as of February 1, 1946 at \$150 per month.
Irving Anderson, laborer, maintenance as of March 1, 1946 at \$135 per month.

Change in Status

George Svilar, laborer, maintenance, from \$135 to \$145 per month as of March 1, 1946.

IV. THE ORGANIZATION

a. I wish to present for approval the college calendar for 1946-1947.

FALL QUARTER, 1946

Tuesday, September 10 Faculty meeting. 8:00 P.M.
Wednesday, September 11 Freshman Week Begins. 8:00 A.M.
Saturday, September 14 Registration for other students. 8:00 A.M.
Monday, September 16 Class work begins. 8:00 A.M.
Saturday, October 12 Homecoming
Friday, October 18 Meeting of State Teachers Associations
Wednesday, November 20 Thanksgiving recess begins 12:00 M.
Monday, November 25 Class work resumes. 8:00 A.M.
Wednesday and Thursday, December 4 and 5 Examinations

WINTER QUARTER, 1946-1947

Monday, December 9 Registration for all students. 8:00 A.M.
Tuesday, December 10 Class work begins. 8:00 A.M.
Friday, December 20 Christmas recess begins. 4:00 P.M.
Monday, January 6 Class work resumes. 8:00 A.M.
Friday, February 21 Holiday
Wednesday and Thursday, March 12 and 13 Examinations
Friday, March 14 Close of winter quarter. 4:00 P.M.

SPRING QUARTER, 1947

Monday, March 17 Registration for all students. 8:00 A.M.
Tuesday, March 18 Class work begins. 8:00 A.M.
Thursday, April 3 Easter recess begins. 4:00 P.M.
Monday, April 14 Class work resumes. 8:00 A.M.
Friday, May 30 Holiday
Sunday, June 8 Baccalaureate. 3:00 P.M.
Monday and Tuesday, June 9 and 10 Examinations
Wednesday, June 11 Commencement. 10:00 A.M.
Wednesday, June 11 Close of spring quarter. 4:00 P.M.

SUMMER SESSION, 1947

Monday, June 16 Registration. 8:00 A.M.
Tuesday, June 17 Class work begins. 8:00 A.M.
Friday, July 4 Holiday
Friday, August 8 Close of summer session. 4:00 P.M.

FALL QUARTER, 1947

Tuesday, September 9 Faculty Meeting. 8:00 P.M.
Wednesday, September 10 Freshman Week begins. 8:00 A.M.
Saturday, September 13 Registration for other students

b. Change in Registration procedure

At the present time this college is experimenting with a number of matters of organization. At the time of registration for the spring quarter, we set up alphabetical groups to register at different hours during the day as a means of making it possible to advise students more adequately at the time of their registration. While it did not work out 100% as we expected, it improved the individual counselling and it will probably continue with minor modifications. We are also considering changing the class period schedule so as to make more effective use of the entire week and to make it less desirable to cut classes either at the beginning or end of the week. A report of this change will appear in our new catalog as soon as it is published.

V. THE CURRICULUM

I reported to the board some time ago the addition of a general education curriculum set up to serve the needs of students on the junior college level, particularly students who were not at the time planning to become teachers.

The addition of a general education curriculum to our college offerings will not only improve the teacher education program, but make it possible for us to draw more students into our junior college program and in turn, indoctrinate many of those into teacher education. We have had repeated experiences in this college of brilliant students coming to this college, in many cases against their own personal wishes because of family conditions, sure of not planning to become teachers, and at the end of two years, definitely set on teacher education. When they graduate, they make some of our best teaching records. For the information of the board and to counteract some misinformation that is receiving considerable publicity, I wish to call attention to the figures for 1945 and to the prospective figures for 1946 as an indication of the service this college is making in the education of elementary school teachers:

COMPARISON OF PLACEMENT RECORDS

Year	4-Year Elementary Graduates	Number Teaching	Percent Teaching
1945	43	40	93.03%
1946	43	--	--
Year	4-Year High School Graduates	Number Teaching	Percent Teaching
1945	53	38	71.7%
1946	59	--	--

VI. BUILDINGS AND GROUNDS

General Repairs

The college is glad to report that its major repair program on the

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main Administration Building involving a new roof, the rebuilding of much of the parapet walls, new down spouts, new gutters, removal of the sky lights in the library and student lounge, and the complete repointing of all stone work on the outside of the building, is now under way. The contract for this work, totaling \$42,000, had been let for some time but shortages of labor and materials as well as winter weather conditions, prohibited an earlier start.

The college is still faced with major repairs on the campus training school and also in the Industrial Arts Building. Time and weather are making serious inroads into the outside surfaces and walls of our college buildings. The budget of this college will, of course, over a period of the next ten years, need to give serious attention to major repairs of this type. It seems to be a large expenditure but it must be taken care of. Otherwise the buildings themselves will become hazardous for use.

Postwar Program

I should like to bring the board up to date on the expenditures and plans for our postwar building program. The land acquisition has run into a real estate boom in DeKalb, very similar to the conditions in the other college campuses. This has made all procedures difficult to administer. There is probably not one of the parcels of property that we expected to purchase that the owner is desirous of selling at the present time! The negotiation for this property has uncovered some very interesting conditions. However, we have at present purchased four out of the seven parcels with valid options. The purchase of these immediately would help to bring the others into line. We are receiving fine cooperation from our department as well as the Department of Finance. Because of the extreme housing difficulties, our present plans for the library building have been allowed to remain much as they were at the time of my last report to the board. However, they are in such condition that they could easily be prepared for contracts in less than a month.

Our dormitory for women is taking precedence over our dormitory for men because the latter is to be located on the new land and is now in its final stage. I may be able to present to this board at the time of the meeting, elevation plans as well as floor plans for this new dormitory to house 120 women. Our men's dormitory is waiting the acquisition of the land before the plans are carried beyond the beginning stage. However, our power plant conversion program covering the expenditure of nearly one-half million dollars, is at present still in the planning stage. The associate architects in charge of our dormitories and our power plant conversion, are working directly with us and with the office of the state architect in Chicago. The library building is being handled directly by the state architect in cooperation with these agencies. Our only difficulty at the present time is tied up with a general national program of industrial expansion. We expect to let contracts in DeKalb for at least two of these units before fall.

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VII. AUXILIARY ENTERPRISES

Teachers College Income Fund
October 1 to December 31, 1945

RECEIPTS

Board and Room, Williston Hall	\$ 14,449.70	
Meals, Williston Hall.....	170.75	
Registration fees, college	4,778.50	
Registration fees, extension	1,141.00	
Sales and service	419.50	
Library fees.....	40.00	
Transcript fees	92.00	
Veterans Guidance Center	1,200.15	
Miscellaneous	27.16	
	<u>\$ 22,318.76</u>	
Previously reported - July 1 to September 30, 1945	18,837.86	
Total receipts - December 31, 1945		\$ 41,156.62

EXPENDITURES

Personal services		
120 -- Salaries	3,070.00	
Contractual Services		
224 -- Machinery and mechanical equipment	57.00	
248 -- Waste removal, cleaning and exterminating service	480.17	
Commodities		
360 -- Food supplies	5,890.84	
391 -- Household supplies	702.67	
Equipment		
530 -- Household equipment and furnishings	1,400.00	
	<u>11,600.68</u>	
Previously reported		
July 1 to September 30, 1945	4,995.72	
		16,596.40
Balance, December 31, 1945		<u>\$ 24,560.22</u>
Surplus, 63rd Biennium		39,919.83
Balance, excess of receipts over expenditures, Dec. 31, 1945		<u>\$ 64,480.05</u>

VIII. STUDENT LIFE

Housing

No report can be presented to this board about student life without immediately discussing again the housing situation. A careful evaluation of the educational pattern would lead one to believe that we have not reached the peak in college enrollment, that this peak will probably appear some time during the next college year, perhaps in the fall or spring or the following fall.

The college at DeKalb has practically exhausted its housing facilities. We are planning to make two modifications in our present buildings

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to help this. We are planning to get additional help from the federal government for our married veterans and we are making every effort to get a dormitory from a private boys' school which has not been in use for several years. This is located in Sycamore, five miles from the college. All of these have complications, both legal and otherwise.

At the present time we have made arrangements to house approximately fifty unmarried men, nearly all veterans, on the fifth floor of our science building. This is a floor that was not completed for science purposes because of the shortage in the appropriations. We have been able to make some very satisfactory arrangements to take care of these young men in this location. It is not best for that purpose, but it is much to be preferred to basement rooms and attic rooms around DeKalb. We are also planning to make further expansion in the use of our present women's dormitory. This will add twenty to twenty-five additional beds for women students. All this will crowd our eating facilities which are now becoming critical. The new college dormitory for women which should be available for the fall of 1947 will remove some of the pressure but it will in no sense solve the situation. Our arrangement with Sycamore would solve some of the difficulty for next fall for the men but it would also add others such as transportation and supervision. Our present contract with the federal housing administration for 24 family units to be installed in time for use during the summer session, will remove some of the pressure from our married veterans. We hope that the City of DeKalb will get its community effort in operation by fall and that we may find some additional houses in the city.

This report will give the board some idea of what a college president does with his time.

Student Affairs Committee

One of the more interesting matters dealing with student life is the use this year of a Student Affairs Committee composed of eight faculty persons appointed by the president and eight students, a man and a woman from each of the four classes selected by vote of the classes. This committee has become a very important agency in counselling the administration concerning student attitudes and in developing cooperative relationships between the students and the administration. Its results have, on the whole, been beneficial.

I should like to present to the board some matters that seem to me are of a general nature for all the colleges and should receive board counsel and approval.

1. The Federal Public Housing Authority (FPHA) desires this board to pass a resolution dealing with the contracts entered into on the part of each of the colleges for the use of federal housing on the college campuses for returning veterans. I shall present at this board meeting a resolution of the type desired by this agency.
2. According to the figures presented by General Bradley, there is strong likelihood that three times as many veterans will wish to enroll for college next fall or during next year as are now

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enrolled in the colleges of the country. As far as the five teachers colleges in Illinois are concerned, this will not seriously overcrowd our teaching plants, but it will most seriously overcrowd our housing facilities. I believe that this board should request enabling legislation for private financing of housing in the different communities where these colleges are located. We have a specific pattern which we could follow--namely, the one used by the University of Illinois. Their enabling legislation was passed at the last session.

3. I believe that this board should request added appropriations in the Income Fund to cover funds paid into the colleges by the returning veterans. These, under the amended G.I. Bill of Rights and new directives will produce revenue that will exceed \$300 per year. At present our revenue per student is less than \$75. The new charge is based upon the per capita cost of instruction with the institution paying the entire cost of administration. A request for added appropriation in the Income Fund should in no sense be considered a deficiency appropriation as all the funds to cover this will come from specific sources and not from general taxation.
4. I wish to call to the attention of the board the present status of our success in acquiring surplus war property. This has been a difficult procedure to control but on the whole, the results have been beneficial.
5. I should like the members of this board to recognize the position of leadership maintained by our five colleges in national organizations of teacher training institutions. At the recent annual meeting of our association in Cleveland, one of our presidents received a five-year assignment as a member of the Accrediting Committee. Another was at that meeting selected for a four-year term to the Executive Committee. We had representatives from the others on the Resolutions Committee and on two special committees. I mention this because it probably was the best representation that our colleges had in the history of the organization and we are quite proud of it.
6. One of the procedures developed by the American Association of Teachers Colleges for improving the administration of teacher training institutions has been the national workshop for executives. The first was held at Clear Lake, Michigan approximately five years ago. Two years later, one was held at Jackson's Mill, West Virginia, and this year, the workshop is to be held at Chautauqua, New York from June 17 to 27, inclusive. It is recommended that colleges send their president and if possible, the deans of the faculty should attend. I should like to recommend to the board that it approve the presidents' and deans' attendance at such a workshop. I believe it will produce valuable dividends for the institutions.

X. SUMMARY. Action is requested on the following.

1. Approval of the promotion in rank to full professor of Dr. Hains, Dr. Hayter, Dr. Hellmich, and Dr. Howell as indicated.

TEACHERS COLLEGE BOARD

2. Approval of the leave of absence granted without pay to Miss Elsie Wiggert for the spring quarter.
3. Approval of the leaves of absence granted at one-half pay for the next college year to Miss McKee, Miss Hart, and Mr. Hanson.
4. Approval of the appointment of Miss Geneva Cooke at the salary indicated.
5. Approval of the appointment of Miss Martha Schreiner for the next college year at the salary indicated.
6. Approval of the appointments of Miss Genevieve Bowen and Miss Dorothy Dixon for the summer workshop at the salaries indicated.
7. Approval of the payroll for the summer session, 1946.
8. Approval of the personnel for the faculty, administration, and employees for the year 1946-1947. Compensation not to be fixed until action of special Committee.
9. Approval of the leave of absence granted to Jonn Bernardin.
10. Approval of the acceptance of the resignations of the employees as indicated.
11. Approval of the appointment of the new employees at the salaries indicated.
12. Approval of the change of status for Mr. George Svilar as indicated.
13. Approval of the college calendar for 1946-1947.
14. Approval of the resolution for the Federal Public Housing Authority.
15. Approval of the request for the presidents and deans of the faculties to attend the national workshop of the American Association of Teachers Colleges.
16. Approval of appointment of Frederick W. Krueger.

Respectfully submitted,

Karl L. Adams, President

REPORT OF THE EASTERN ILLINOIS STATE TEACHERS COLLEGE: CHARLESTON FOR THE MEETING IN CHICAGO

April 22, 1946

To the Chairman, Secretary and Members
of the Teachers College Board,

PROCEEDINGS

Ladies and Gentlemen:

The following report concerning the Eastern Illinois State Teachers College is presented for your consideration:

I. STUDENTS

1. Enrollment, Winter Quarter, 1945-46

a. COLLEGE

<u>Class</u>	<u>Men</u>	<u>Women</u>	<u>Total</u>	<u>Total one year ago</u>	<u>Per Cent change</u>
Seniors	27	37	64	43	48.8% gain
Juniors	35	38	73	52	40.4% gain
Sophomores	31	80	111	71	56.6% gain
Freshmen	93	121	214	147	45.6% gain
Special students	<u>1</u>	<u>0</u>	<u>1</u>	<u>0</u>	100.0% gain
Total	187	276	463	313	47.9% gain

b. HIGH SCHOOLS

	<u>Boys</u>	<u>Girls</u>	<u>Total</u>	<u>Total one year ago</u>
T. C. High School	71	102	173	162
Humboldt C. H. S.	42	65	107	104
Kansas C. H. S.	27	63	90	93
Charleston C. H. S.	<u>0</u>	<u>0</u>	<u>0</u>	<u>308</u>
Total	140	230	370	667

c. ELEMENTARY SCHOOLS

	<u>Boys</u>	<u>Girls</u>	<u>Total</u>	<u>Total one year ago</u>
T. C. Elementary	110	118	228	232
Humboldt Elementary	32	37	69	62
Clear Springs Rural	0	0	0	10
Oak Grove Rural	0	0	0	8
Muddy Point Rural	<u>0</u>	<u>0</u>	<u>0</u>	<u>11</u>
Total	142	155	297	323

d. EXTENSION, Second half-year, 1945-46

<u>Center</u>	<u>Course</u>	<u>Enrollment</u>	<u>Instructor</u>
Mt. Carmel	Social Science E235	23	Dr. Seymour
Campus	German 231, 232	2	Miss Carman
Hillsboro	Social Science E364	18	Dr. Coleman
Fairfield	Botany E122	21	Dr. Thut
Olney	Education E226	28	Dr. Heise
Robinson	Education E226	23	Dr. Heise
Lawrenceville	Education E226	28	Dr. Heise

TEACHERS COLLEGE BOARD

<u>Center</u>	<u>Course</u>	<u>Enrollment</u>	<u>Instructor</u>
Albion	Physical Education E345	15	Dr. Haight
Sullivan	Education E447	21	Dr. Zeigel
Danville	Social Science E170	11	Dr. Wood
	Total	190	

Extension enrollment, first half-year, 1945-46	397
Extension enrollment, second half-year, 1945-46	190
	587

Extension enrollment 1945-46	587
Extension enrollment 1944-45	718
	131 loss
	18.3% loss

2. Students holding Teachers College Scholarships granting reimbursement of not to exceed \$80 in fees per year, each of whom should receive \$19.50 for fees expended during the Winter Quarter 1945-46, together with mailing addresses, are hereby listed:

<u>Name</u>	<u>Charleston Address</u>
Anderson, Gloria Elizabeth	Pemberton Hall
Baily, Ardis Harriott	718 Lincoln Street
Baker, Imogene	714 Johnson Street
Baughman, Elizabeth Ruth	Pemberton Hall
Baumgarten, Marilyn Bernice	1010 Sixth Street
Berninger, Sara Nelle	Pemberton Hall
Booker, Mable Mae	1075 S. Seventh Street
Bower, Freda Bertha	1615 Seventh Street
Bowman, Ariel Irene	1050 Seventh Street
10 Bubeck, June Eloise	Pemberton Hall
Bush, Naida Rae	Pemberton Hall
Cameron, Jessie Rosella	1061 Seventh Street
Christy, Beverly Ann	Pemberton Hall
Clark, Gwendolyn Grace	1050 Seventh Street
Coleman, Victor Warren	1430 Fourth Street
Colyer, Mary Louise	1024 Sixth Street
Coon, Mary Joan	1061 Seventh Street
Crockett, Florence Evelyn	715 Johnson Street
Curlin, Peggy Jane	1420 Sixth Street
20 Day, Verndena Marie	890 Seventh Street
Diel, Gladys Juanita	1075 Seventh Street
Edgar, Max Arthur	1605 Ninth Street
Edwards, Mary Catherine (Mrs. Goble)	Westfield, Illinois
Elliott, Betty Grace	1422 Fourth Street
English, Emma Jane	Pemberton Hall
Fisher, Charlotte Mary	929 Tenth Street
Fitzgibbons, Marian Elizabeth	1422 Fourth Street
Fox, Marjorie Belle	1527 Seventh Street
Fox, Paula Jeanne	Pemberton Hall
30 Fox, Wilma Lee	Pemberton Hall
Graven, Iva Jean	1010 Sixth Street
Gressel, Marie Lucille	1400 Seventh Street

PROCEEDINGS

	<u>Name</u>	<u>Charleston Address</u>
	Grinstead, Joyce May	1050 Seventh Street
	Guthrie, Wilma Irene	Pemberton Hall
	Hines, Eleanor Jean	Pemberton Hall
	Holson, Marion Elizabeth	St. Francisville, Illinois
	Hoots, Gene Franklin	Humboldt, Illinois
	Huelskoetter, Viola Esther	1024 Sixth Street
	Hussong, Doris	1810 Tenth Street
40	Jarboe, Rose Edna	1050 Seventh Street
	Jenkins, Elva Dean	Pemberton Hall
	Kibler, Mary Alice	R. R. #3, Casey, Illinois
	Kinney, Harriet May	Pemberton Hall
	Krick, Beulah Delores	1609 Seventh Street
	Lambdin, Edjth Lorain	714 Johnson Street
	Largent, Grace Lavonne	1420 Sixth Street
	Lathrop, Norma June	1616 Ninth Street
	Lowe, Marilyn Joan	1420 Sixth Street
50	Mathias, Bertha Eileen	1012 Sixth Street
	Mayer, Vera Mildred	1422 Fourth Street
	McGee, Marjorie Louise	1422 Fourth Street
	McGuire, Edith	1527 Seventh Street
	McQueen, Emma Catherine	Pemberton Hall
	Meeker, Gertrude Estaline	1438 Ninth Street
	Middleton, Ruth Evelyn	620 Fifth Street
	Miller, Betty Jewel	1023 Fourth Street
	Mills, Marian Pearce	1616 Ninth Street
	Neese, Helen Mae	1527 Seventh Street
60	Nuttall, Barbara Jane	Pemberton Hall
	Pearce, Juanita Marie	Pemberton Hall
	Poehler, Rhea Eileen	1609 Seventh Street
	Powell, Robert Lowell	1431 Ninth Street
	Price, Donna Ellen	Pemberton Hall
	Proffer, Clinton Lee	1002 Seventh Street
	Refine, Melvina Jo	1024 Sixth Street
	Revis, Bertha	Pemberton Hall
	Roberts, Veda Lillie	Pemberton Hall
	Sands, Maxine Rose	Pemberton Hall
70	Schahrer, Wilma Jean	Pemberton Hall
	Schutte, Eileen Pauline	509 Lincoln Street
	Searby, Mary Jo	1528 Fourth Street
	Seitzinger, Bertha Nedra	1400 Seventh Street
	Sharrett, Mary Elizabeth	Pemberton Hall
	Sheets, Alice Louisa	Pemberton Hall
	Shores, Carolyn Jean	Pemberton Hall
	Soltwisch, Eleanor Ann	509 Lincoln Street
	Stanhope, Carroll Albert	1605 Ninth Street
	Stansfield, Harriet Lucille	1010 Sixth Street
80	Swearingen, Arlene	1050 Seventh Street
	Swinford, Vivian Nadine	1639 Seventh Street
	Tingley, Ferne Eileen	708 Johnson Street
	Van Meter, Elizabeth Ann	Pemberton Hall
	Walters, Lily Ann	Pemberton Hall
	Warner, Dorothy Jean	Pemberton Hall
	Warren, Mary Jean	1050 Seventh Street

TEACHERS COLLEGE BOARD

	<u>Name</u>	<u>Charleston Address</u>
	Weber, Kathryn Alice	Pemberton Hall
	Weger, Norma Jean	1616 Ninth Street
	Wente, Leona Elizabeth	716 Johnson Street
90	White, Marjorie Marie	1527 Seventh Street
	Winkler, Jeane	202 Lincoln Street
	Winters, Wilma Ethel	Pemberton Hall
	Wiseman, Dolly Virginia	325 West Harrison Street
	Wiseman, Ruth Marie	325 West Harrison Street
	Wright, Clarence Clark	620 Carl Street, Nokomis, Ill.
96	Zwinak, Maryann	1615 Seventh Street

2. Illinois Military Scholarships

Military scholarships in lieu of fees have been presented as follows:

a. For summer school, 1945 (\$14.75 value)

Crumrin, Nolan J.	Sullivan, Edward Meredith
Epler, David LeGier	Tefft, Leroy Hamilton
Harrison, Robert Guy	Weaver, Charles Earl
Jenkins, David Pierce	9 Wiley, James Philip
Maris, Harold Franklin	

b. For extension courses, 1945-46 (\$9.00 value)

Van Blaricum, Glenn Franklin	(2 courses)
Barth, Melvin Ray	(1 course)
Cable, Thelma Dorrit	(1 course)
Cress, Eckard Everette	(1 course)
Fiscus, Charles Albert	(1 course)
Galbreath, Leo Edward	(1 course)
Grubb, Pater Morris	(1 course)
Shoulders, Forest Hugh	(1 course)
Tippett, Luke Austin	(1 course)
Totten, Sherman	(1 course)
11 Traylor, Warren Lee	(1 course)

c. For Fall, Winter and Spring Quarters, 1945-46 (\$58.50 value)

Bane, William Robert	McIntosh, Frank Justin
Beck, Joseph Duane	Miller, Roy Malcolm
Day, Benjamin Frank	Muthersbough, John Hervey
Decker, Robert Marvin	Negley, Joseph Harry
Freeland, Troit Donovan	Provines, Rex Wilbur
Hayton, Bernard Quentin	Reat, Hugh Lee
Hubbard, Hal Robert	Schriner, Dale Dudley
Ingrum, Vernon Rex	20 Smith, Roy Keith
Jenkins, David Pierce	Taylor, Lee Horsley
10 Knott, Lyle Lester	Tobias, Omer Morris
LaRose, LeeRoy Sylvester	Weaver, Charles Earl
Maris, Harold Franklin	24 Wiley, James Philip

PROCEEDINGS

d. For Winter and Spring Quarters, 1945 46 (\$39.00 value)

	Akers, Charles Delbert		Jacobson, Dellis Arthur
	Bailey, Francis Edward		Kindel, Lawrence Henry
	Bailery, James Cecil		Kirchhoff, Wilbert William
	Barnes, Paul LeRoy	50	Knott, James Francis
	Barth, Charles Royal		Lathrop, Levi Leslie
	Breen, James Lowell		Lehr, Harry Richard
	Brown, John Thomas		Lewis, John Herschel
	Burgner, Jack Watson		Marvin, James Lowell
	Burrus, Lester Bernard		McPheron, Herschel James
10	Campbell, Paul Melburn		Miller, Harold Alva
	Carson, John Loyd		Mitchell, Jack Clifton
	Cisna, Howard Russell		Moore, Charles Emmett
	Clark, Calvin Kent		Moore, Emil Kirk
	Closson, Ralph Eugene	60	Morse, Frank Robert
	Culver, Miles Orlin		Nance, Philip Melvin
	Davisson, Donald Walter		Norman, Eugene Farrell
	Deverick, Harold Oliver		Parke, Wayne Bolin
	Deverick, Lawrence Martin		Poynter, Oa Jett
	Doty, John Paige		Rardin, Willis Calvert
20	Drake, Major		Rose, Donald Edmond
	Eacott, George Albert		Sexson, James Earl
	Ellis, Maurice Harland		Shawver, Donald Leroy
	Evans, Clifford Emerson		Sheets, Robert Lynn
	Fildes, Harold Eugene	70	Shellabarger, Rollin Tony
	Fitzpatrick, Donald LeRoy		Sink, Robert Edwin
	Flowers, Creole Udell		Sluder, Edward Emmerson
	Freeland, Warren Allen		Smith, Jack Obid
	Frommel, Richard Pierce		Smith, Philip Wayne
	Fulton, Richard Compton		Stoner, Rene Howard
30	Furry, James Frederick		Sullivan, Edward Charles
	Giffin, James Francis		Sullivan, James William
	Gifford, Emery Vance		Taylor, Anna Elizabeth Bidle
	Goleman, Aubra Leo		Tedford, Charles Ray
	Grace, Bryon Frantz	80	Tefft, Leroy Hamilton
	Gregory, Thomas Edward		Vallicelli, Arthur Edward
	Grisson, Richard Sterling		Walton, Joseph Aaron
	Hawkins, James Preston		Waters, Jack Boyd
	Heath, Charles Chester		Whitacre, Joseph Charles
	Heath, Kenneth Victor		Widener, Ralph William Jr.
40	Hempen, Robert Lee		Wilson, Edward Dean
	Holnes, John Jr.		Wilson, Ralph David
	Howell, Keith Holman		Winnett, David Richard
	Hudson, Kenneth Trevor		Winnett, William Leonal
	Hudson, Neal Edward	90	Woods, Leora Sharpe
	Hunt, Cloyce Lynn	91	Young, Thomas Stonewall
	Hutton, Harry C.		

e. For Spring Quarter, 1946 (\$19.50 value)

Albers, Robert Earl	Aufdenkamp, Norman Frederick
Anderson, Charles David	Ayers, J. Russel
Anderson, Jimmie D.	Barnett, Ellwyn
Ankenbrandt, Robert Lee	Barnhart, Leslie Orlo

TEACHERS COLLEGE BOARD

e. For Spring Quarter, 1946 (\$19.50 value) - cont'd.

	Barr, John Albert		Gray, Harold Eugene
	Barrett, John		Green, Wilbur Clarence
	Barth, Richard Maurice		Gregor, Albert
	Bartimus, Charles Veris		Griffey, John Frederick
	Bell, James Wilbur		Griffin, Donald Ivan
	Block, William Joseph		Grooms, Doyle Eugene
	Borders, Richard Maurice		Grove, James Samuel
	Bouck, Raymond Lee		Grubaugh, Robert Lee
	Boyer, Forrest Arthur	70	Gwin, John Franklin
	Brant, Helen Louise		Hamby, Francis Eugene
	Brehm, Robert Frank		Hanks, James Leroy
20	Brian, John Richard		Harper, Harry Thomas
	Bryant, Leo Edward		Highsmith, Randall McClellan
	Buchanan, Thomas Leroy		House, Robert Byron
	Burmeister, Robert William		Howerton, Ollie Estel
	Busse, Harry Charles		Inyart, Robert Martin
	Cacherat, Albert A.		Irving, Frederick William
	Campbell, Stacy Jack		Jeanquenat, Eugene Philip
	Carson, William Barbee	80	Johnson, Arthur Allen
	Carter, Lowell Henry		Johnson, Donald Max
	Church, John Frederick		Johnson, Gerald Franklin
30	Clawson, Herbert A.		Johnson, Marvin Ervin
	Clementson, George Francis Jr.		Johnston, Orwin Proctor Jr.
	Coleman, Joseph Logan		Jones, Donald Edward
	Cooley, Everette Harry		Jones, Earl William
	Corbin, Norman Allen		Kiefer, Arthur Roy
	Crooks, Charles Willis		Kiefer, Ogdon A.
	Cunningham, Harold Dean		King, John L.
	David, Frederick Naejeeb	90	Kirts, Ralph
	Davis, Leland Eugene		Knott, James Francis
	Davis, Lowell Merle		Lanman, Wayne Franklin
40	Diel, Daniel Ebbert		Larson, Donald Curtis
	Dowling, Dick Neil		Lee, Ralph Dean
	Dressback, Doyle Keith		Long, Elberta
	Drolet, Robert James		Lutz, John Frederick
	Eckert, Albert Henry		Lynch, Clarence Bertram
	Evans, Max Everett		Manuell, Jean Highley
	Evey, John Milton		McClure, Albert B.
	Falley, Anna Louise	100	McGurty, John Richard
	Farley, Robert Norman		McIntyre, Robert James
	Ferrish, Edward H.		McMillan, Dean Ervin
50	Fisher, Tharl Richard		McNutt, John William
	Fogleman, George Elmer		Miller, Raymond Edward
	Foster, James David		Mills, Daren Orville
	Francis, Dale Edward		Monier, William Wayne
	Frazier, George Robert		Montgomery, Paul
	Fuller, Ralph Lee		Montgomery, Randall A.
	Gephart, Dennis Lowell		Morris, John Robert
	Gillum, Thomas Eugene	110	Muir, George Cameron
	Glad, Arthur Langdon		Munsell, Lyman Wesley
	Glassco, Jerry Emmett		Nagy, Frank Stephen
60	Goff, Joseph Jr.		Newell, Thomas Mac
	Goodwin, Kenneth Robert		Ogden, Russell Lee

PROCEEDINGS

e. For Spring Quarter, 1946 (\$19.50 value) - cont'd.

	Ohm, Bernard Maurice	150	Stewart, Albert Orval
	Oling, John Jacob		Stewart, Robert Max
	Panagakos, Charles Michael		Stites, Harold Franklin
	Pauley, John Jr.		Stoner, John Bernard
	Peters, Chalmers		Storckman, Henry Kenneth
120	Phillips, Ashby Lee		Strebing, Herman
	Plummer, William Leroy		Sullivan, Donald Edward
	Pourchot, Leonard LaVerne		Sullivan, Edward Meredith
	Pyle, Donald Lee		Taber, Bertram Troy
	Record, Edmon Rush		Tate, William Harlan
	Rice, Marcus James		Taylor, Maurice Rex
	Richmond, John Kent	160	Temple, Kenneth Eugene
	Roberts, John Lincoln		Tingley, Donald Fred
	Rominger, William Martin Jr.		Towler, William Henry
	Roytek, Richard Robert		Tucker, Kenneth Ellridge
130	Sayler, James L.		Uvaas, Raymond Milroy
	Seaton, Victor Thomas		VanLaningham, George Leon
	Sechrest, John David		Vey, Eugene Charles Jr.
	Shaver, Charles Bernard		Waddell, Robert Clinton
	Shawver, Robert Evan		Walker, John Milton
	Shields, Robert Dale		Waltrip, Fred Otto
	Shoot, Tilford Jr.	170	Waltrip, Norman Donald
	Shutts, Elmer Edward		Waren, Bernard Leroy
	Shutts, James Leslie		Warner, Ward Kingery
	Sisson, Robert Doyle		Watts, Jack Junior
140	Slagley, Chester Marion		White, Ralph Robert
	Slovikoski, Leon Anthony		Whitson, Rexford
	Smith, James Watson		Williams, Richard Miller
	Smith, Roy Keith		Willmoth, Richard Allen
	Sorensen, Charles Roger		Wilson, Wallace Mellor
	Sparks, Harold Tippet		Winkler, Kenneth Ewing
	Specht, Helen C. VanSchaick	180	Wise, Morris William
	Specht, Warren Alfred		Worland, Philip Francis
	Steen, Lloyd Harlan	182	Zimmerly, Vesta Eileen

Recapitulation

Payment to Eastern due on Illinois Military Scholarships:

Summer Term, 1945	(9 @ \$14.75)	\$ 132.75
Extension, 1945-46	(12 @ \$ 9.00)	108.00
Fall, Winter and Spring, 1945-46	(24 @ \$28.50)	1404.00
Winter and Spring, 1945-46	(91 @ \$39.00)	3549.00
Spring, 1946	(182 @ \$19.50)	3549.00
Total due		\$8742.75

II. FACULTY

1. The following faculty is recommended for the Summer Term of eight weeks, June 10-August 2, inclusive, with salary in two equal installments as for the months of June and July:

TEACHERS COLLEGE BOARD

(* Indicates Head of a Department)

(Names in parentheses on administration payroll, 12 months)

			<u>June</u>	<u>July</u>
ART				
Mildred R. Whiting*	Ph.D.	Professor	380	380
Calvin Countryman	A.M.	Instructor	270	270
BOTANY				
Ernest L. Stover*	Ph.D.	Professor	465	465
Hiram F. Thut	Ph.D.	Assoc. Prof.	375	375
CHEMISTRY				
Harris E. Phipps*	Ph.D.	Professor	420	420
Lawson F. Marcy	Ph.D.	Assoc. Prof.	335	335
COMMERCE				
Earl S. Dickerson*	Ed.D.	Assoc. Prof.	380	380
Jessie M. Hunter	A.M.	Asst. Prof.	280	280
EDUCATION				
(Harry L. Metter*)	Ph.D.	Professor	---	---
Donald A. Rothschild	Ph.D.	Assoc. Prof.	400	400
Bryan Heise	Ph.D.	Assoc. Prof.	395	395
Hans C. Olsen	Ph.D.	Assoc. Prof.	395	395
Arthur U. Edwards	Ph.D.	Assoc. Prof.	380	380
(William H. Zeigel)	Ph.D.	Assoc. Prof.	---	---
ENGLISH				
Howard DeF. Widger*	Ph.D.	Professor	475	475
Eugene M. Waffle	Ph.D.	Assoc. Prof.	380	380
Francis W. Palmer	Ph.D.	Assoc. Prof.	340	340
Winnie D. Neely	A.M.	Asst. Prof.	300	300
Roberta L. Poos	A.M.	Instructor	270	270
FOREIGN LANGUAGE				
E. Elizabeth Michael*	A.M.	Asst. Prof.	300	300
GEOGRAPHY				
Rose Zeller*	Ph.D.	Assoc. Prof.	350	350
Donald Keller	A.M.	Asst. Prof.	330	330
HOME ECONOMICS				
Ruth Schmalhausen*	Ed.D.	Assoc. Prof.	340	340
INDUSTRIAL ARTS				
Walter A. Klehm*	Ed.D.	Professor	420	420
Norbert Koch	A.M.	Instructor	270	270
LIBRARY				
Roscoe F. Schaupp*	Ph.D.	Professor	400	400
Alma DeJordy	M.S.L.S.	Asst. Prof.	260	260
Harriet Love	M.S.L.S.	Instructor	250	250
Margaret Ekstrand	B.S.L.S.	Instructor	250	250
LeeAnna Smock	A.M.	Instructor	250	250

PROCEEDINGS

			<u>June</u>	<u>July</u>
MATHEMATICS				
(Hobart F. Heller*)	Ph.D.	Professor	---	---
Ruth Hostetler	A.M.	Asst. Prof.	330	330
MUSIC				
Leo J. Dvorak*	Ph.D.	Assoc. Prof.	380	380
(Rudolph D. Anfinson)	Ph.D.	Assoc. Prof.	---	---
Robert A. Warner	M.M.	Asst. Prof.	300	300
Marget I. Johnson	M.M.	Instructor	270	270
PHYSICAL EDUCATION				
Charles P. Lantz*	Pd.D.	Professor	430	430
James F. Goff	B.Ed.	Instructor	270	270
Florence McAfee*	Ed.D.	Professor	400	400
Aline Elliott	A.M.	Instructor	270	270
PHYSICS				
Ora L. Railsback*	Ph.D.	Professor	440	440
SOCIAL SCIENCE				
Charles H. Coleman*	Ph.D.	Professor	435	435
Glenn H. Seymour	Ph.D.	Assoc. Prof.	395	395
Donald R. Alter	Ph.D.	Assoc. Prof.	375	375
William G. Wood	Ph.D.	Assoc. Prof.	340	340
SPEECH				
J. Glenn Ross*	Ph.D.	Professor	400	400
ZOOLOGY				
Charles S. Spooner*	Ph.D.	Professor	465	465
Richard T. Hartley	Ph.D.	Assoc. Prof.	350	350
			<u>\$15,510</u>	<u>15,510</u>
ELEMENTARY SCHOOL				
(Arthur U. Edwards*)	Ph.D.	Assoc. Prof.	---	---
Leah I. Stevens	A.M.	Asst. Prof.-7th Gr.	330	165
Elsie J. Hampton	A.M.	Asst. Prof.-6th Gr.	260	130
Nina M. Crawford	A.M.	Instructor -5th Gr.	260	130
Willie L. Stevens	A.M.	Asst. Prof.-4th Gr.	300	150
Nannilee Saunders	A.M.	Asst. Prof.-3rd Gr.	300	150
Veronica M. Becker	A.M.	Instructor -2nd Gr.	270	135
Florence E. Reid	A.M.	Instructor -1st Gr.	270	135
Mary L. Hinman	B.Ed.	Instructor -Rural	260	130
			<u>\$2,250</u>	<u>1,125</u>

2. The following staff is recommended for the August Workshop to be held at Effingham:

			<u>August</u>
Bryan Heise*	Ph.D.	Assoc. Prof.	395
Hans C. Olsen	Ph.D.	Assoc. Prof.	395
Ruby M. Harris	S.M.	Assoc. Prof.	380
Edith Haight	Ph.D.	Assoc. Prof.	340
Mary L. Hinman	B.Ed.	Instructor	225
			<u>\$1,735</u>

TEACHERS COLLEGE BOARD

Salary Recapitulation

June payroll \$ 17,760

Regular faculty	\$ 15,510
Critic teachers	2,250

July payroll \$ 16,635

Regular faculty	\$ 15,510
Critic teachers	1,125

August payroll \$ 1,735

Workshop and extension	\$ 1,735	_____
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Total summer budget	\$ 36,130
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3. Resignations

a. Frances Hanks, A.M., Substitute Instructor in Music, due to ill health, effective February 28, 1946.

b. William Arbuckle, A.M., Substitute Instructor in Music, Teachers College High School, to return to graduate study, effective February 1, 1946.

c. Maldean McLaughlin, Instructor in Physical Education for Women, to return to her former position, effective February 1, 1946.

d. Mrs. Katherine Switzer Humphrey, Substitute Instructor for Dr. James M. Thompson in Business Education since 1942, to join the staff of the Gibbs Secretarial School in Chicago, effective June 5, 1946.

e. Janet Hanson, Instructor in Physical Education for Women, for the Winter and Spring Quarters, 1945-46, to venture into summer resort management in Minnesota, effective June 5, 1946.

f. Dr. Robert A. Shiley, Lieutenant Commander, USNR, and Associate Professor of English (Dramatics), on the staff since 1931, to accept a position as Head of the Department of English at Western, effective April 22, 1946.

4. New appointments:

a. Ila M. Taylor, A.B., B.S., in L.S., as Instructor and High School Librarian, beginning February 1, 1946, at a salary of \$225 per month. Miss Taylor received the A.B. degree from Berea College, and her library degree from the George Peabody College for Teachers.

b. Alma DeJordy, A.B., B.S. in L.S., M.S. in L.S., as Assistant Professor and Library Cataloger, beginning March 1, 1946, at a salary of \$260 per month. Miss DeJordy replaces Elizabeth Braheny, resigned. She holds the A.B. degree from the University of Arkansas, and both library

PROCEEDINGS

science degrees from the University of Illinois. In June she will receive an A.M. degree in Philosophy from the University of Missouri.

c. William P. Latham, B.S., B.M., M.M., as Substitute Instructor in High School Music, vice Allen Britton on military leave, and William Arbuckle, resigned, beginning February 1, 1946, at a salary of \$270 per month. Mr. Latham holds the B.S. degree from the University of Cincinnati, and his music degrees from the Cincinnati College of Music. He is a disabled First Lieutenant of Infantry.

d. Winifred H. Bally, B.Ed., Illinois State Normal University, 1933; A.M., New York University, 1937, as Instructor in Physical Education for Women, vice Maldean McLaughlin, resigned, effective February 1, 1946, at a salary of \$270 per month. Miss Bally was formerly a member of the faculty of the Soldiers and Sailors Children's School at Normal, and recently discharged from the Field Service of the American Red Cross.

5. Return from Military Duty:

a. Robert A. Warner, Assistant Professor of Music (stringed instruments), honorably discharged from the Army Air Forces in early January, was recalled to duty by the vacancy created by the resignation of Frances Hanks, effective February 1, 1946, at his regular salary of \$300 per month.

b. Dr. Leo J. Dvorak, Associate Professor of Music, was discharged as Captain, Army Air Forces in early March, and returned to duty as Head of the Department of Music, March 11, 1946, at his regular salary of \$380 per month.

6. Privilege of return from leave for military duty, effective September 7, 1946 has previously been reported for:

a. Dr. J. Norman Carls, Professor and Head of the Department of Geography.

b. Grace M. Williams, Assistant Professor of Speech.

7. Dates of discharge for Dr. James M. Thompson, Lieutenant Commander, USNR, now Commanding Officer for the Yeoman's School at San Diego, and for First Lieutenant Walter M. Scruggs, Army Medical Corps, are expected by early August. No information has been received concerning the probable date of discharge for Lieutenant Commander Roy K. Wilson, USNR, and his return to duty as Director of Public Relations.

8. Return from Leave of Absence other than military duty:

a. Winfield S. Angus, M.S., Assistant Professor of Physical Education for Men, now on the Physical Education staff, Public Schools, Miami, Florida, is recommended for return to duty as of September 7, 1946, under conditions specified in letter from President Buzzard to Mr. Angus, dated March 25, 1946, in reply to his letter of inquiry dated March 18, 1946, and per Mr. Angus' letter of acceptance of conditions, dated April 3, 1946, in the same rank and at a salary of \$2790 for nine months, with duties as assigned by the Head of the Department of Physical Education for Men.

TEACHERS COLLEGE BOARD

b. Recommendations concerning the employment of Dr. Russell H. Landis and Dr. Wayne P. Hughes, Associate Professors of Industrial Arts, on leave for employment by the U. S. Office of Education and the National Safety Council, respectively, and LeeAnna Smock, cannot be made at present date because of inability to have personal conferences with these persons.

9. Leaves of absence:

Deferred from 1945-46:

a. Donald E. Johnson, Assistant Professor of Music, deferred from 1945-46 at the request of the college to serve as Acting Head, Department of Music, to complete requirements for the doctorate at Teachers College, Columbia University, with sabbatical privilege of half-salary, \$1530, for nine months. Mr. Johnson was medically discharged from service in 1943.

b. Gertrude Hendrix, Assistant Professor and Critic Teacher of High School Mathematics, deferred from 1945-46 because of accidental injury in the summer of 1945, to do a third year of graduate study, probably at the University of Chicago; not leading directly toward the doctorate, hence not to be approved for promotion or professional advancement, as explained to Miss Hendrix in letter dated November 28, 1945, with sabbatical privilege of half-salary, \$1530, for nine months.

c. Stanley C. Robinson, Lieutenant Commander, USNR, and Assistant Professor of Business Education, was discharged in January 1946, and entered New York University for study towards the doctorate, for the second half-year, and was awarded the sabbatical privilege vacated by the death of Bernice Bankson, on leave for study, in December 1945. Mr. Robinson is due for an additional half-year of sabbatical privilege, \$720, and is recommended for such privilege beyond the quota, for the first half-year, 1946-47, and for leave without salary for the second half-year, 1946-47.

Quota for 1946-47:

a. E. Elizabeth Michael, Assistant Professor of Foreign Language, to study toward the doctorate with French as the major subject, with sabbatical privilege of half-salary, \$1440, for nine months.

b. Ewell W. Fowler, Assistant Professor and Critic Teacher in High School Industrial Arts, to complete the residence requirements for the doctorate at the University of Missouri, with sabbatical privilege of half-salary, \$1440, for nine months. Mr. Fowler was released from military service in November 1945.

c. Robert A. Warner, Assistant Professor of Music (stringed instruments), to study for the doctorate at the University of Michigan, with sabbatical privilege of half-salary, \$1440, for nine months. Mr. Warner was released from military service in January 1946.

d. Allen P. Britton, Instructor and Critic Teacher in High School Music, to study for the doctorate at the University of Michigan, with sabbatical privilege of half-salary, \$1350, for nine months. Sergeant

PROCEEDINGS

Britton expects release from military service before September 1946.

Continued Leave of Absence for Military Service:

a. Gilbert T. Carson, Captain, Army Air Corps, Assistant Professor of Physical Education for Men, on leave for military service, desires to remain in such service with notification that his time for discharge is not likely before June 1, 1947. Captain Carson informs the college he has not filed request for discharge, but that he will be unable to secure a regular army commission due to a bodily injury previous to military service.

b. Unless discharged in time for return to duty by September 7, 1946:

- (1) Roy K. Wilson, Assistant Professor
- (2) Walter M. Scruggs, Associate Professor
- (3) James M. Thompson, Professor

10. Termination of service of probationer:

a. Ellen M. Nudd, Instructor and First Grade Critic Teacher, to terminate service at end of second year of probation, effective June 5, 1946.

11. Promotions in rank:

a. Arnold J. Hoffman, Instructor and Critic Teacher in High School Physical Science, to rank of Assistant Professor, effective September 1, 1946.

b. Myrtle J. Arnold, Instructor and Fourth Grade Critic Teacher, on leave for study, 1945-46, to rank of Assistant Professor, effective September 1, 1946.

12. Probationary periods:

Conditions of probationary service are presented for the following persons:

a. Richard T. Hartley, Francis W. Palmer, and Gladys W. Ekeberg, continued on second and final year of probation as Associate Professors, 1946-47.

b. Action deferred on William M. Pierce, Associate Professor, returning to the staff in Physics, under conditions of probation as stated in letters to him dated January 24, 1944, and April 1, 1946, and his letter of acceptance dated April 12, 1946.

c. Arnold J. Hoffman, Assistant Professor, continued on second and final year of probation, 1946-47.

d. Alma DeJordy, Assistant Professor, and Ila M. Taylor, Instructor, continued on first and second year of probation, since they joined the staff at the opening of the Spring Quarter, 1946, with probation ending at the close of the Winter Quarter, 1947-48.

TEACHERS COLLEGE BOARD

e. Calvin Countryman, Dorothy M. Lee and Winifred Bally, Instructors, continued on second and final year of probation, 1946-47.

f. Elsie J. Hampton, Instructor, continued on second and final year of probation, 1946-47, considering substitute teaching 1945-46 in lieu of first year of probationary period.

g. Roscoe F. Schaupp, Professor and Head Librarian, for the second and final year, 1946-47.

13. Permanent tenure:

Permanent tenure at the close of probationary period, in June 1946, substantiated by letters of such recommendation, is reported for:

- a. Veronica Becker, Instructor and Second Grade Critic Teacher.
- b. Aline R. Elliott, Instructor in Physical Education for Women.
- c. Virginia O. Wheeler, Assistant Professor and Critic Teacher of Art.
- d. Lawson F. Marcy, Associate Professor of Chemistry.

14. Substitute Instructors:

a. William P. Latham, A.M., continued as substitute Instructor for Allen P. Britton, in military service and on sabbatical leave, for the year 1946-47, at a salary of \$2700 for nine months.

b. Mrs. Edna G. Rice, A.M., continued as substitute Instructor for Gertrude Hendrix, on sabbatical leave for 1946-47, at a salary of \$2700 for nine months.

15. New position:

Redistribution of teaching load in high school and college English, necessitated by increased college enrollment, gives opportunity for adding guidance work among the girls of the Teachers College High School. The nine-month faculty list includes the new position of Instructor in High School English and Dean of Girls, at a salary of \$2430.

1. Nine months faculty, 1946-47:

The following faculty is recommended for the nine months of the college year 1946-47, with salaries to be paid in nine equal monthly installments beginning October 1, 1946:

Professors

(Quota $1\frac{1}{8}$ to $1\frac{1}{5}$ or $12\frac{3}{8}$ to $19\frac{4}{5}$)

(* Indicates Head of a Department)

(H Indicates Honorary Degree)

PROCEEDINGS

	<u>Degree</u>	<u>Began service</u>	<u>Department</u>	<u>Salary '46-47</u>	<u>Monthly rate</u>
1. Widger, Howard DeF.	Ph.D.	1912	English*	4500	500
2. Spooner, Charles C.	Ph.D.	1919	Zoology*	4410	490
3. Stover, Ernest L.	Ph.D.	1923	Botany*	4410	490
4. Railsback, Ora L.	Ph.D.	1924	Physics*	4410	490
5. Coleman, Charles H.	Ph.D.	1926	Social Sci.*	4230	470
6. Reinhardt, Emma	Ph.D.	1927	Education*	4230	470
7. McAfee, Florence	Ed.D.	1924	Phys.Ed.(W)*	4230	470
8. Phipps, Harris E.	Ph.D.	1931	Chemistry*	4140	460
9. Guinagh, Kevin	Ph.D.	1931	For. Lang.*	4140	460
10. Ross, J. Glenn	Ph.D.	1934	Speech*	4140	460
11. Klehm, Walter A.	Ed.D.	1938	Indus. Arts*	4140	460
12. Carls, J. Norman	Ph.D.	1940	Geography*	4140	460
13. Thompson, James M.	Ed.D.	1937	Bus. Ed.*	4140	460
14. Lantz, Charles P.	Pd.D.(H)	1911	Phys.Ed.(M)*	3960	440
15. Schaupp, Roscoe F.	Ph.D.	1945	Library*	3960	440
16. Whiting, Mildred R.	Ph.D.	1936	Art*	3870	430
17. Morris, Sadie C.	Ph.D.	1938	Home Econ.*	3870	430
18. _____	Ph.D.	1946	Mathematics*	3870	430
				\$ 74,790	

Associate Professors

(Quota 1/4 to 2/5 or 24 3/4 to 39 3/5)

(* Indicates Head of a Department)

(2fp Indicates 2nd and final year of probation)

(fp Indicates final year of probation)

	<u>Degree</u>	<u>Began service</u>	<u>Department</u>	<u>Salary '46-47</u>	<u>Monthly rate</u>
1. Rothschild, Donald A.	Ph.D.	1934	HS Prin.*	3825	425
2. Seymour, Glenn H.	Ph.D.	1929	Social Sci.	3825	425
3. Heise, Bryan	Ph.D.	1937	Extension*	3825	425
4. Olsen, Hans C.	Ph.D.	1937	Off-Campus Tg	3825	425
5. Edwards, Arthur U.	Ph.D.	1935	ES Prin.*	3735	415
6. Dvorak, Leo J.	Ph.D.	1940	Music*	3735	415
7. Waffle, Eugene M.	Ph.D.	1926	English	3735	415
8. Dickerson, Earl S.	Ed.D.	1935	Bus. Ed.	3735	415
9. Hughes, Wayne P. (deferred)	Ed.D.	1923	Indus. Arts	3555	395
10. Landis, Russell H. (deferred)	Ed.D.	1930	Indus. Arts	3555	395
11. Scruggs, Walter M.	Ph.D.	1929	Zoology	3555	395
12. Shiley, Robert A. (resigned)	Ph.D.	1931	English	3555	395
13. Thut, H. Fred	Ph.D.	1932	Botany	3555	395

TEACHERS COLLEGE BOARD

	<u>Degree</u>	<u>Began service</u>	<u>Department</u>	<u>Salary '46-47</u>	<u>Monthly rate</u>
14. Zeigel, William H.	Ph.D.	1937	Education	3555	395
15. Alter, Donald R.	Ph.D.	1934	Social Sci.	3555	395
16. Harris, Ruby M.	S.M.	1923	Geography	3465	385
17. Zeller, Rose	Ph.D.	1930	Geography	3465	385
18. Haight, Edith P.	Ph.D.	1936	Phys.Ed.(W)	3465	385
19. Wood, William G.	Ph.D.	1938	Social Sci.	3465	385
20. Schmalhausen, Ruth	Ed.P.	1937	Home Econ.	3465	385
21. Anfinson, Rudolph D.	Ph.D.	1940	Music-Vet.	3465	385
22. Hartley, Richard T. (2fp)	Ph.D.	1944	Zoology	3285	365
23. Palmer, Francis W. (2fp)	Ph.D.	1945	English	3285	365
24. Marcy, Lawson F.	Ph.D.	1944	Chemistry	3285	365
25. Ekeberg, Gladys W. (2fp)	Ph.D.	1945	English	3195	355
26. Pierce, William M.	Ph.D.	1942	Physics	3195	355
				<u>\$92,160</u>	

Assistant Professors

(Quota 1 1/4 to 2 1/5 or 24 3/4 to 39 3/5)

(* Not included in 1946-47 budget)

	<u>Degree</u>	<u>Began service</u>	<u>Department</u>	<u>Salary '46-47</u>	<u>Monthly rate</u>
1. (Dale) (to be filled)	Ph.D.	1946	Chemistry	3150	350
2. (Allen) (vacant)	Ph.D.	1946	Mathematics	3150*	350
3. (Thomas) (vacant)	Ph.D.	1946	Social Sci.	3150*	350
4. (White) (vacant)	Ph.D.	1946	Indus. Arts	3150*	350
5. Johnson, Donald E. (leave)	A.M.	1940	Music	1530	170
6. Ellington, Lena B.	A.M.	1920	HS Soc. Sci.	3060	340
7. Levake, Edith P.	A.M.	1924	ES 8th Gr.	3060	340
8. Hostetler, Ruth	A.M.	1927	Mathematics	3060	340
9. Carman, Ruth	A.M.	1914	HS For.Lang.	3060	340
10. Stevens, Leah I.	S.M.	1920	ES 7th Gr.	3060	340
11. Hendrix, Gertrude (leave)	A.M.	1930	HS Math.	1530	170
12. Warner, Robert A. (leave)	M.M.	1938	Music	1440	160
13. Van Horn, Paris J.	M.S.	1935	HS Phys.Ed.	2880	320
14. Fowler, Ewell W. (leave)	M.S.	1941	HS Indus.Arts	1440	160
15. Michael, E. Elizabeth (leave)	A.M.	1930	For. Lang.	1440	160
16. Robinson, Stanley C. (leave)	A.M.	1939	Bus. Educ.	720	160

PROCEEDINGS

	Degree	Began service	Department	Salary '46-47	Monthly rate
17. Neely, Winnie D.	A.M.	1934	English	2790	310
18. Hanson, Ethel I.	A.M.	1927	Music ES-HS	2790	310
19. Smith, Marvin F.	M.S.	1940	HS Commerce	2790	310
20. Angus, Winfield S.	M.S.	1933	Phys.Ed.(M)	2790	310
21. Carson, Gilbert T. (leave)	A.M.	1936	Phys.Ed.(M)	----	---
22. Williams, Grace M.	A.M.	1937	Speech	2790	310
23. Saunders, Nannilee	A.M.	1935	ES 3rd Gr.	2790	310
24. Wheeler, Virginia O.	A.M.	1944	ES-HS Art	2790	310
25. Arnold, Myrtle J.	A.M.	1930	ES 4th Gr.	2790	310
26. Hunter, Jessie M.	A.M.	1937	Business Ed.	2700	300
27. Marks, Ica	M.S.	1932	HS Science	2700	300
28. Hoffman, Arnold J. (2fp)	A.M.	1945	HS Science	2700	300
29. DeJordy, Alma (1-2p)	A.M.	1946	Library	2700	300
				\$63,990	

Instructors (\$2250-3150)

(Quota not over 1/8 to 1/5 or 12 3/8 to 19 4/5)

(1p Indicates first year of probation)

(2fp Indicates second and final year of probation)

(* Not included in 1946-47 budget)

	Degree	Began service	Department	Salary '46-47	Monthly rate
1. Poos, Roberta L.	A.M.	1935	HS English	2880	320
2. Devinney, Helen L.	A.M.	1943	Home Econ.	2700	300
3. Britton, Allen P. (leave)	A.M.	1941	HS Music	1350	150
4. Johnson, Marget I.	M.M.	1939	Music	2700	300
5. Countryman, Calvin (2fp)	A.M.	1945	Art	2700	300
6. (Nudd) (vacancy)	A.M.	1946	ES 1st Gr.	2700	300
7. (Bankson) (vacancy)	A.M.	1946	ES 5th Gr.	2700	300
8. Becker, Veronica M.	A.M.	1944	ES 2nd Gr.	2610	290
9. Elliott, Aline R.	A.M.		ES Phys.Ed.	2610	290
10. Lee, Dorothy M. (2fp)	A.M.	1945	HS English	2520	280
11. Hampton, Elsie J. (2fp)	A.M.	1945	ES 6th Gr.	2520	280
12. Bally, Winifred H. (2fp)	A.M.	1946	Phys.Ed.(W)	2520	280
13. Hanson, Janet	A.M.	1946	Phys.Ed.(W)	2520	280
14. Love, Harriet	M.S.L.S.	1932	ES Library	2520	280
15. (new)	A.M.	1946	HS English	2430	270
16. (Harrison) (vacancy)	A.M.	1946	Art	2430*	270
17. Ekstrand, Margaret	B.S.L.S.	1942	Library	2430	270
18. Smock, LeeAnna	A.M.	1945	Library	2430	270
19. Taylor, Ila M. (1p)	B.S.L.S.	1946	HS Library	2250	250
				\$45,090	

TEACHERS COLLEGE BOARD

1. The Administration, Emeritus Faculty (Old Plan) and Classified Employee staff for the fiscal year 1946-47, is presented as follows:

Administration

<u>Name</u>	<u>Degree</u>	<u>Title</u>	<u>Salary '46-47</u>	<u>Monthly rate</u>
1. Buzzard, Robert G.	Ph.D.	President	8500	708 1/3
2. Heller, Hobart F.	Ph.D.	Dean	6000	500
3. Metter, Harry L.	Ph.D.	Director of Teacher Training and Placement (with rank of Professor of Education)	6000	500
4. Cavins, Harold M.	Ed.D.	Dean of Men (with rank of Associate Professor of Hygiene)	5100	425
5. Lawson, Elizabeth K.	Ph.D.	Dean of Women (with rank of Associate Professor of Education)	5100	425
6. _____	M.D.	Physician (with rank of Associate Professor of Hygiene)	4800	400
7. Wilson, Roy K.	A.M.	Director of Public Relations and Secretary to President (with rank of Assistant Professor)	4200	350
			<u>\$39,700</u>	

Emeritus Faculty (Old Plan)

1. Ford, Ellen A.	A.M.	Professor	1800
2. Weller, Annie L.	S.B.	Professor	1800
3. Crowe, Albert B.	A.M.	Assoc. Professor	1800
4. Ragan, Edith		Asst. Professor	1200
5. Morse, Anna B.		Instructor	1200
6. Coffman, Gilberta		Instructor	1100
			<u>\$8,900</u>

Janitorial Service

1. Baird, Charles N.	Janitor II	2100	175
2. Gwin, Frank	Janitor II	2100	175
3. Harlan, John O *	Janitor II	2100	175
4. Wrenn, John	Janitor II	2100	175
5. Nixon, Eugene	Janitor II	2100	175
6. Hardin, Al	Janitor I	1860	155
7. Wood, Frank J.*	Janitor I	1860	155
8. Moody, Thelma	Janitor I	1860	155
9. Myers, Charles	Janitor I	1860	155
10. York, Charles A.	Janitor I	1860	155
11. Moffett, Mitchell C.	Watchman I	1860	155
12. Hallowell, Blanche	Domestic	1800	150
13. Shafer, Granville*	Field Investigator II	2940	245
			<u>\$26,400</u>

*Will retire on September 1, 1946.

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Grounds Service

	<u>Degree</u>	<u>Title</u>	<u>Salary</u> <u>'46-47</u>	<u>Monthly</u> <u>rate</u>
1. Monier, Camille F.		Field Investigator II	2820	235
2. White, Harry		Maintenance Equip- ment Operator	2160	180
3. Rains, Oscar N.		Florist I	2100	175
4. Sims, Rex M.		Laborer(Maintenance)	1860	155
			<u>\$8,940</u>	

Maintenance Service

1. Featherstun*		Carpenter	2610	217 1/2
2. Miller, Roscoe		Painter	2610	217 1/2
			<u>\$5,220</u>	

*Will retire on September 1, 1946.

Heating Service

1. Clodfelter, Edson*		Stationary Engineer	3180	265
2. Livingston, John		Stationary Fireman	2340	195
3. McKee, Charles		Stationary Fireman	2340	195
4. Metcalf, C. Donald		Stationary Fireman	2340	195
5. Meyer, Ben		Stationary Fireman	2340	195
6. Stirewalt, Levi		Stationary Fireman	2340	195
			<u>\$14,880</u>	

*Will retire on September 1, 1946

Office Service

1. Davis, Dorothy		Clerk Stenographer I	1920	160
2. Fair, Florence	A.B.	Clerk Stenographer I	1980	165
3. Lienberger, Jane	B.Ed.	Clerk Stenographer I	1920	160
4. Whalen, Helen J.		Clerk Stenographer I	1920	160
5. Cherry, Dorothy		Clerk Stenographer I	1740	145
6. (vacant)		Clerk Stenographer I	1740	145
7. Taylor, Violet B.	A.B.	Clerk III	2640	220
8. Thomas, Blanche C.		College Registrar	3480	290
9. Thompson, Mary E.	R.N.	Exec. Asst. in Admin. & Educ.	2700	225
10. Gregg, Raymond R.		Exec. Asst. in Admin. & Educ.	4800	400
			<u>\$24,840</u>	

Recapitulation

I.	Janitorial Services	\$26,400
II.	Grounds Services	8,940
III.	Maintenance Services	5,220
IV.	Heating Services	14,880
V.	Office Services	24,840
		<u>\$80,290</u>

TEACHERS COLLEGE BOARD

EMPLOYEES IN AUXILIARY ENTERPRISES 1946-47 (These salaries paid from Income Fund)

Textbook Library Service

	<u>Degree</u>	<u>Title</u>	<u>Salary</u> <u>'46-47</u>	<u>Monthly</u> <u>rate</u>
1. Arnold, Henry J. (Clerk III)	A.M.	Exec. Asst. in Admin. & Educ.	2820	235

Women's Dormitory (Pemberton Hall)

1. Reami, Elizabeth		Cook I	1644	137
2. Cotter, Alice	A.B.	College Dormitory Manager	2508	209
3. Moore, Lulu		Domestic	1164	97
4. Weber, Frances		Domestic	1164	97
5. Wright, Ruth		Domestic	1164	97
6. Taylor, Esta		Pastry Cook	1284	107
7. Phipps, Gertrude		Domestic	1404	117
			<u>\$13,152</u>	

2. Change in duty:

Due to unsatisfactory reports from Frank J. Wood, Watchman I, request for a change of duty to Janitor I and the shift of Mitchell Moffett, Janitor I to Watchman I, was made through the Department of Registration and Education to the Position Classification Survey, and approval has been received.

3. Expected retirement:

a. At the end of the one-year appointments ending August 31, 1946, no renewal of appointment will be made for:

Wood, Frank J.	Janitor I	Age 70
Harlan, John O.	Janitor II	Age 70
Clodfelter, Edson	Stationary Engineer	Age 69
Featherstun, Fred	Main. Carpenter	Age 69

b. Granville Shafer, Field Investigator II (Superintendent of Buildings), will be 67 years of age as of September 1, 1946, and expects to request retirement as of that date.

IV. ORGANIZATION

The following calendar is presented for the college year 1946-47:

FALL QUARTER (Twelve weeks)

September 7, Saturday Faculty Meeting Day
 September 9, Monday)
 September 10, Tuesday) . . . Registration and Orientation
 September 11, Wednesday Classes begin
 October 11, Friday Eastern Division, I. E. A.

PROCEEDINGS

FALL QUARTER (Twelve weeks) - cont.

October 25, Friday)
October 26, Saturday) Homecoming
November 28, Thursday Thanksgiving
November 29, Friday Fall Quarter ends

WINTER QUARTER (Twelve weeks)

December 2, Monday Registration
December 20, Friday Christmas recess begins
January 6, Monday Classwork resumes
March 7, Friday Winter Quarter ends

SPRING QUARTER (Twelve weeks)

March 10, Monday Registration
April 2, Wednesday Easter recess begins
April 8, Tuesday Classwork resumes
June 1, Sunday Baccalaureate
June 4, Wednesday Commencement

SUMMER TERM (Eight weeks)

June 9, Monday Summer Term begins
August 1, Friday Summer Term ends

V. CURRICULUM: No report.

VI. BUILDINGS and GROUNDS

1. Housing for returned veterans.

"Trailer Village" established at the corner of Fourth and Grant Streets, immediately across the street, west, from the Health Education Building, now contains:

- a. Contract HA (ILL-11245) mph-101 (October 13, 1945)
Nine trailers (8 standard, 1 toilet utility)
- b. Contract HA (ILL-11245) mph-101, Sup. #1, dated November 28, 1945. Seven trailers (3 standard, 4 expansible)
- c. Contract HA (ILL-11245) mph-101, Sup. #2, dated March 12, 1946. Sixteen trailers (6 standard, 9 expansible, 1 laundry)

Considerable legal technicalities have arisen as the FPVA veteran housing program has developed. Official notice has been given that certain resolutions need Board action, so that (1) past contracts may be validated, (2) pending and future contracts approved, and (3) Robert G. Buzzard, President, Eastern Illinois State Teachers College, have authority to represent the College as an agency of the Teachers College Board, the Department of Registration and Education and the State of Illinois.

TEACHERS COLLEGE BOARD

Resolutions for consideration by the Board are presented as follows:

Resolution No. 1

A RESOLUTION, approving and authorizing the execution of an Agreement providing for the development and administration of an emergency housing project for distressed families of servicemen and for veterans and their families, between the Teachers College Board of the State of Illinois, and Federal Public Housing Authority.

WHEREAS, there is an urgent need for additional dwelling units for the housing of servicemen, veterans and their families enrolled at the Eastern Illinois State Teachers College at Charleston, Illinois; and

WHEREAS, it is possible to secure some dwelling facilities from the Federal Public Housing Authority pursuant to the provisions of Title V of the Lanham Act (Public Law 849, 76th Congress as amended, particularly by the amendment embodied in Public Law 292, 79th Congress, 1st Sess.); and

WHEREAS, the Teachers College Board and the Federal Public Housing Authority desire to enter into an Agreement with respect to the utilization of the aforesaid facilities.

BE IT RESOLVED by the Teachers College Board as follows:

Section 1. That the Teachers College Board for the use and benefit of the Eastern Illinois State Teachers College at Charleston shall enter into an agreement for the provision of twenty trailer accommodations substantially in the form of FPHA 1481-1 (a copy of which is on file in the office of the Secretary and has been reviewed by this body and found satisfactory in all respects).

Section 2. That the Chairman of the Teachers College Board is hereby authorized and directed to execute in quintuplicate the Agreement covering the transfer of said facilities, in the form referred to in Section 1 hereof, and the Secretary of said Board shall impress the corporate seal of the Board thereon and to attest the same and said officers are hereby authorized to comply with the requirements of such contract including the submission of an appropriate Project Development Program and Project Management Plan which is satisfactory to the Federal Public Housing Authority, and take such other action as may be necessary to provide and operate said housing facilities for families of servicemen, for veterans and their families pursuant to the provisions of Title V of the Lanham Act (Public Law 849, 76th Congress as amended, particularly by the amendment embodied in Public Law 292, 79th Congress 1st Sess.).

Section 3. This resolution shall take effect from and after its passage.

PROCEEDINGS

Resolution No. 2

BE IT RESOLVED BY THE TEACHERS COLLEGE BOARD OF THE STATE OF ILLINOIS:

Section 1. That Dr. Robert G. Buzzard, President of the Eastern Illinois State Teachers College at Charleston, be and is hereby authorized to take all necessary steps in connection with the construction, administration and management of Project No. ILL-V-11260, as set forth in the contract between the Board and the Government for the use and benefit of the College. In view of the foregoing, Dr. Buzzard is authorized to execute all contracts connected therewith in the name of the Board.

Section 2. That all action taken and things done by Dr. Robert G. Buzzard in connection with Project No. ILL-V-11260 prior to the date hereof are hereby ratified, confirmed and approved.

Section 3. That Dr. Robert G. Buzzard be and is hereby authorized to take all necessary action in connection with the management and administration of Projects Nos. ILL-11245, 11247, 11253, and to execute all contracts connected therewith in the name of the Board. All action taken and things done heretofore by Dr. Buzzard in connection therewith are hereby ratified, confirmed and approved.

Section 4. That this resolution shall take effect immediately.

Resolution No. 3

A RESOLUTION, approving and authorizing the execution of an Agreement providing for the construction of an emergency trailer project for distressed families of servicemen, and for veterans and their families, between the Teachers College Board for the Use and Benefit of the Eastern Illinois State College at Charleston and the Federal Public Housing Authority.

WHEREAS, the Teachers College Board (herein called the "Board") has entered into a contract for the development and administration of Project No. ILL-11260; and

WHEREAS, the Board and the Federal Public Housing Authority desire to enter into an Agreement with respect to the construction of the aforesaid project;

BE IT RESOLVED by the Teachers College Board as follows:

Section 1. That the Board shall enter into an Agreement for the construction of Project No. ILL-11260 substantially in the form of the FPHA construction contract dated 7/15/44 (a copy of which is on file in the office of the Secretary and has been reviewed by this body and found satisfactory in all respects.)

Section 2. That the Chairman of the Board is hereby authorized and directed to execute in quintuplicate the Agreement covering the construction of said facilities, in the form referred to in Section 1

TEACHERS COLLEGE BOARD

hereof, and the Secretary of said Board shall impress the corporate seal of the Eastern Illinois State Teachers College thereon and to attest the same and that the appropriate officers and representatives of the Board are hereby authorized to comply with all requirements of such contract.

Section 3. This resolution shall take effect from and after its passage.

2. Purchase of land for campus extension under Illinois Post-War Construction Program.

The securing of options for purchase at the value set on the various parcels of land is proceeding slowly. Most owners feel that a somewhat higher figure than the offered price is the fair value. The total appraisal value is approximately \$12,000 more than funds allotted, hence three items totalling that value have been eliminated.

Should the special session of the next session of the General Assembly or the Post-War Planning Commission, consider the allotment of funds for land purchase, Eastern desires to present a request for (1) \$22,500 to complete the purchase of present listed land, and (2) \$128,500 additional for the purchase of the block of land bounded by Grant, Ninth, Hayes and Seventh Streets, involving eleven residences and several vacant lots, for the Elementary School Recreational Field planned by Landscape Architect Hill.

3. The study plans for the proposed Laboratory School have now gone through the third study stage of progress, and are in process of being considered by the Division of Architecture and Engineering, before being allocated to an Associate Architect.

4. Notice of the progress of plans for the Addition to the Heating Plant comes from the Division of Architecture and Engineering. It is necessary to raze the stucco building immediately south of the present Heating Plant to make way for the new addition. Opportunity for sale of the building at approximately \$1500 will probably arise within a few days, and authority for such disposal is requested.

5. Need for space to house (1) carpenter shop, (2) paint shop, (3) pipe fitting shop, and (4) tool and grounds repair shop and garage, now quartered in the above mentioned stucco building, makes a temporary structure necessary. Permission to use sufficient funds from the Educational Operations portion of the Income Fund, to purchase and install a "Quonset 20" temporary building, forty (40) feet wide and one hundred sixty (160) feet long, is hereby requested. This temporary building will be located parallel to and immediately south of the Practical Arts Building.

VII. AUXILIARY ENTERPRISES

The following report is made for the operation of Auxiliary Enterprises since the opening of the fiscal year on July 1, 1945:

Income Fund - General Balance, July 1, 1945 - \$90,741.06.

PROCEEDINGS

WOMEN'S RESIDENCE HALL

Income July 1, 1945 to March 31, 1946

Room rent	\$6,816.00	
Room deposits	<u>840.00</u>	\$ 7,656.00
Board		17,902.82
Guest fees		153.85
Radio and Fan		<u>28.00</u>

TOTAL INCOME \$ 25,740.67

Expenditures July 1, 1945 to March 31, 1946

Personal Services:		
Faculty and Employees	\$ 7,105.26	
Student Help	<u>397.29</u>	7,502.55
Contractual Services		2,035.06
Office Expenses		6.00
Commodities:		
Miscellaneous Equipment		
Parts and Fittings	14.35	
Food Supplies	8,016.87	
Household, Laundry & Cleaning Supplies	300.59	
Commodities not other- wise classified	<u>18.00</u>	<u>8,349.81</u>

TOTAL EXPENDITURES \$ 17,893.42

EXCESS OF INCOME OVER EXPENDITURES \$ 7,847.25

TEXTBOOK LIBRARY

Income July 1, 1945 to March 31, 1946

Book rent - regular	\$4,286.50	
Book rent - extension	<u>636.00</u>	\$ 4,922.50
Book sales		80.81
Salé of supplies		<u>1,451.31</u>

TOTAL INCOME \$ 6,454.62

Expenditures July 1, 1945 to March 31, 1946

Personal Services:		
Employees	\$ 1,980.00	
Student Help	<u>374.08</u>	\$ 2,354.08
Commodities		<u>3,555.74</u>

TOTAL EXPENDITURES \$ 5,909.82

EXCESS OF INCOMES OVER EXPENDITURES \$ 544.80

VIII. STUDENT LIFE: No report.

TEACHERS COLLEGE BOARD

IX. MISCELLANEOUS

It is hoped that the agenda of the next meeting of the Board can find time for a long delayed discussion of the need for four years of general education in certain of the teachers colleges. Eastern will be pleased to lead in such a discussion if it is the pleasure of the Board.

X. SUMMARY

Consideration of the Teachers College Board is requested on the following items:

1. Reimbursement through official channels of \$19.50 in fees for the Winter Quarter, 1945-46, for the ninety-six (96) scholarship holders listed.
2. Transfer through official channels to the Income Fund, account of Eastern Illinois State Teachers College, fees for military scholarships to the amount of \$8742.75, for the persons listed in this report.
3. Employment of the faculty for the Summer Term of 1946, in the positions and at the salaries as listed for June, July and August.
4. Acceptance of the resignations of Frances Hanks, William Arbuckle, Maldean McLaughlin, Katherine S. Humphrey, Janet Hanson and Robert A. Shiley as of the dates submitted.
5. Employment of Ila M. Taylor, Alma DeJordy, William P. Latham and Winifred H. Bally to complete the staff needed for the remainder of the year 1945-46.
6. Approval of the return from military duty of Robert A. Warner and Leo J. Dvorak, for the portions of 1945-46 noted.
7. Return to duty of Winfield S. Angus, from leave of absence other than military, under conditions specified in letter of March 25, 1946 and per letter of acceptance dated April 3, 1946.
8. Deferment of recommendation for return to duty of Dr. Russell H. Landis, LeeAnna Smock and Dr. Wayne P. Hughes until next meeting of the Board, due to inability to complete conferences with these faculty members.
9. Leave of absence with sabbatical privilege of half-salary, as per the conditions mentioned in the body of this report, for Donald E. Johnson, Gertrude Hendrix, E. Elizabeth Michael, Ewell W. Fowler, Robert A. Warner and Allen P. Britton.
10. Leave of absence with sabbatical privilege of half-salary for the first half-year, 1946-47, and leave of absence without salary for the second half-year, 1946-47, for Stanley C. Robinson.
11. Continuation of military leave for Gilbert T. Carson and for Roy K. Wilson, Walter M. Scruggs and James M. Thompson if needed.
12. Termination of services of Ellen M. Nudd at end of probation period.

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13. Promotion in rank for Arnold J. Hoffman and Myrtle J. Arnold.
14. Approval of continuance of probation as stated for Richard T. Hartley, Francis W. Palmer, Gladys W. Ekeberg, Arnold J. Hoffman, Alma DeJordy, Ila M. Taylor, Calvin Countryman, Elsie J. Hampton and Roscoe F. Schaupp.
15. Approval of tenure for Veronica Becker, Aline R. Elliott, Virginia O. Wheeler and Lawson F. Marcy.
16. Employment of William P. Latham and Edna G. Rice as substitute Instructors, as listed.
17. Addition of new position of Instructor in High School English and Dean of Girls.
18. Employment of substitute Instructors or substitute Assistant Professors for persons on leave of absence.
19. Employment of the personnel Administration, Emeritus Faculty (Old Plan) and Classified Employees in positions and at salaries listed as per the report of the special committee.
20. Change in duties and resultant classifications of Frank J. Wood and Mitchell Moffett.
21. Transfer to University Retirement System status on September 1, 1946, of Frank J. Wood, John O. Harlan, Edson Clodfelter and Fred Featherstun.
22. Approval of request of Granville Shafer for voluntary retirement as of September 1, 1946, at the age of 67.
23. Approval of the calendar for the college year 1946-47.
24. Approval of the Contracts and the Resolutions concerning the establishment of housing for veterans.
25. Approval of plans to expend funds from the Educational Operations budget of the Income Fund for temporary buildings of the Quonset type, under the supervision of the Division of Architecture and Engineering, subject to approval of the advisory committee.

Respectfully submitted,

Robert G. Buzzard
President

TEACHERS COLLEGE BOARD

REPORT OF THE

ILLINOIS STATE NORMAL UNIVERSITY
Normal, Illinois

Meeting in Chicago, April 22, 1946

To the Chairman and Members of the Teachers College Board:

The following report is submitted from the Illinois State Normal University:

I. STUDENTS

1. Attendance for the Second Semester, 1945-1946

	<u>Men</u>	<u>Women</u>	<u>Total</u>	<u>Total One Year Ago</u>
a. University				
Graduates	42	22	64	19
Seniors	51	143	194	172
Juniors	47	119	166	143
Sophomores	60	182	242	167
Freshmen	261	316	577	301
Unclassified	13	2	15	10
Post Graduates	<u>11</u>	<u>4</u>	<u>15</u>	<u>3</u>
 Total Civilian College Students on Campus	 485	 788	 1273	 815
 Total College Students on Campus (including 140 Navy V-12 Students)	 (485)	 (788)	 (1273)	 (955)
b. University High School	172	149	321	313
c. University Elementary School	119	144	263	283
d. Auxiliary Training Schools				
Illinois Soldiers and Sailors Childrens School	138	87	225	243
Walker School	<u>10</u>	<u>13</u>	<u>23</u>	<u>24</u>
Total Pupils, Elementary and Secondary	<u>439</u>	<u>393</u>	<u>832</u>	<u>863</u>
Total	924	1181	2105	1678
Extension	<u>15</u>	<u>181</u>	<u>196</u>	<u>171</u>
Grand Total	939	1362	2301	1849

PROCEEDINGS

2. Extension Enrollment for the Second Semester, 1945-1946

- a. The demand for off campus extension classes continues but, as in the past, it has been very difficult to meet this demand due to a limited number of staff members available for such work. The inclusion of late afternoon, evening, and Saturday classes on the campus as regular campus residence work has resulted in a smaller enrollment in comparison with those of other years.
- b. Enrollment in extension courses, the departmental courses offered, the centers, and the instructor, are here presented for the second semester of the 1945-1946 school year.

<u>Center</u>	<u>Course</u>	<u>Instructor</u>	<u>Enrollment</u>
Clinton	History of the United States E117	C. A. Harper	11
Decatur	American Industrial History E216	Clarence Orr	25
Dwight	American Literature E132	Howard I. Fielding	19
Kenney	Elementary Agriculture E101	J. W. Green	11
LaSalle	Speech Re-education E212	F. L. D. Holmes	32
Paxton	American Industrial History E216	Clarence Orr	19
Pekin	Rec. Act. for Elementary Schools E229	C. E. Horton	22
Roberts	Natural Science E220	J. E. Young	14
Springfield	Rec. Act. for Elem. Schools E229	C. E. Horton	43
Total Enrollment Second Semester, 1945-1946			196
Total Enrollment First Semester, 1945-1946			243
Total for the 1945-1946 School Year			439
Total for the 1944-1945 School Year			485

3. Admission of Students

During the period when the enrollment of the University was very low and there was room to accommodate more students, the policy of Illinois State Normal University in taking only persons who were preparing to teach was set aside and special students were admitted. Although such special students as are now registered will be permitted to continue in such special work for the relatively brief period they are here, new students must definitely plan to teach and sign the pledge indicating such expectation, with the exception of the few students living in Bloomington and Normal who may wish special work and where the provision of living quarters away from home is not a factor. The University is again on the teacher training basis, as a few years ago, with the exception of certain courses offered to nurses in training at the Mennonite Hospital. The reason for this exception is to maintain an affiliation with the hospital for the purpose of educating school nurses. Our first consideration must now be to veterans returning to the campus who are expecting to teach and to high school graduates who expect to enter the teaching profession. It is only in this way that this University can aid in meeting the teacher shortage.

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4. Teachers College Scholarships

- a. There were two students that should have been included in the list of teachers college scholarships submitted at the meeting of the Teachers College Board on January 7, 1946. Since these people have qualified for scholarships and since the Auditor of Public Accounts asks that they be placed on a separate list for certification, following approval of the Teachers College Board, it is recommended that Miss Marietta Fitzpatrick and Mrs. Bernadine Dorsey Herhamer be approved as presented on a special list to the Coordinator for \$32.50 each, covering the amount due them for the first semester of the 1945-1946 school year.
- b. A list of students who are attending Illinois State Normal University on teachers college scholarships and are to be refunded under the provisions of Section 30-4 of "The School Code" is being provided in duplicate to file with the Teachers College Board, since the listing of 341 names, double spaced as requested, would be too bulky to include in this mimeographed report. The total amount these students will receive is \$9932.50 with a very similar amount received for the first semester.
- c. The list is certified as persons who will probably complete in satisfactory manner their work as of May 30, 1946. The action requested at this time is to have this list, as checked later by the Teachers College Advisory Committee for Illinois State Normal University, certified in order that these students may receive reimbursement June 1, 1946, following action at this April 22 meeting of the Teachers College Board, without waiting for the July 8 meeting.

5. Military Scholarships

- a. According to law a transfer of General Revenue Funds to the Income Fund of Illinois State Normal University to cover military scholarships will be made at the end of the fiscal year, in order that the charges for those attending the inter-session may be included. These scholarships differ in that a state warrant is not sent to the recipient of the scholarship, but that there is an exemption from fees to be covered by transfer from the General Revenue Fund at the end of the fiscal year. A report on these scholarships will be made at the next meeting of the Teachers College Board.

It is hoped that some satisfactory plan may be devised for requisitioning from the Income Fund the amount of money due the Student Activities Account of the University from the military scholarships. Since, under the new law, all of this goes into the Income Fund, it is believed, using the Veterans Administration Account procedure as a precedent, that such requisitions will be approved.

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II. FACULTY, ADMINISTRATION, AND CLERICAL STAFF

1. Resignations

- a. Dr. Karl Bleyl, Assistant Professor of Biological Science, effective June 29, 1946, in order to accept the headship of the Department of Biological Science at Union College in Kentucky.
- b. Dr. Carl Gamer, Director of Religious Education at the affiliated Illinois Soldiers and Sailors Childrens School, in order to accept a position on the faculty of Monmouth College at Monmouth, Illinois, effective February 1, 1946. The salary of Dr. Gamer was paid through the Department of Public Welfare and this resignation is therefore reported merely as a matter of record.
- c. Mrs. Mildred Wunderlich, Secretary to the Principal of the University High School, effective February 2, 1946, in order to join her husband following his return from military service.
- d. Miss Mary Fran Ford, Secretary to the Director of Integration and Director of Veterans Services, effective April 30, 1946, for reasons undisclosed.

2. Deaths

- a. It is with deep regret that the death of Miss Jessie M. Dillon, Instructor Emerita, is reported. Miss Dillon had been a member of the faculty of Illinois State Normal University since 1900 and retired from active service in 1935. Her death occurred April 14, 1946.

3. Leaves of Absence

- a. Sabbatical, in order to do further graduate work and for the entire school year 1946-1947, unless otherwise indicated:
 - (1) Mr. Clarence Orr, Associate Professor of Social Science and Director of Extension (second semester only).
 - (2) Miss Elizabeth Russell, Assistant Professor of Education and Supervising Teacher in the Fourth Grade.
 - (3) Mr. Edwin G. Struck, Assistant Professor of Health and Physical Education (second semester only).
 - (4) Miss Esther Vinson, Associate Professor of English.
 - (5) Dr. Nell B. Waldron, Associate Professor of Social Science, to do post doctoral study in South America.
 - (6) Miss Lela Winegarner, Instructor in English.
 - (7) Mr. O. L. Young, Assistant Professor of Agriculture.

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All of the foregoing have served on the faculty of Illinois State Normal University for more than five years and the total number is within the quota of sabbatical leaves allotted to this University. In each instance, under the provisions of the Salary Schedule, they are to receive one-half of their monthly salary for not to exceed nine months during the time that they are away from the campus.

b. Other Than Sabbatical Leaves

- (1) Miss Gladys Tipton, Assistant Professor of Music, without salary, in order to continue work on her doctor's degree. Miss Tipton has recently had a sabbatical leave and therefore is not entitled to be included in another group at this time.

4. Retirement

- a. Mr. W. A. L. Beyer, Professor and Head of the Department of Social Science. Mr. Beyer, in asking to retire, is exercising the possibility of optional retirement with the recommendation of the President of the University and the approval of the University Retirement System Board. This retirement is effective August 31, 1946.
- b. Mrs. Willetta Ream, Director of Smith Hall (men's residence), having reached the age of obligatory retirement, effective August 31, 1946.

5. New Appointments (Regular Year)

- a. Mr. Harry D. Lovelass, Assistant Professor of Psychology, to serve largely in the Veterans Testing and Guidance Center, at a salary of \$2700 for nine months, effective February 15, 1946. Mr. Lovelass has his bachelor's degree from Eastern Illinois State Teachers College and his master's degree from the University of Illinois where he has practically completed work for his doctor's degree. He has had teaching experience in several Illinois high schools and came to us after being discharged from military service.
- b. Miss Zora Cernich, Instructor in Health and Physical Education for Women, to take the place of Miss Bernice Frey on leave of absence. Miss Cernich began work on January 28, 1946, at a salary of \$2430 for nine months. She has her bachelor's degree from Harris Teachers College in St. Louis and her master's degree from the State University of Iowa. She has had teaching experience in high schools in Illinois and came to us after serving as a lieutenant in the Waves.
- c. Dr. Herman Tiedeman, Associate Professor of Psychology, to fill an existing vacancy caused by the recent death of Dr. C. F. Malmberg. Dr. Tiedeman began work February 13, 1946, at a nine months salary of \$3015. Dr. Tiedeman has a bachelor's degree from the State Teachers College at

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Winona, Minnesota, and a master's and doctor's degree from the State University of Iowa. He has had teaching experience in several high schools and more recently at the State Teachers College at Eau Claire, Wisconsin. He came to us after serving as a lieutenant in the United States Navy.

6. New Appointments (Summer Session)

- a. Mrs. Waneta Catey, from the staff of Western College of Education at Bellingham, Washington, to handle remedial reading, at a salary of \$540 for eight weeks.
- b. Miss Margaret Means, from Bloomington High School, to instruct in the Department of Geography on a two-thirds basis at a salary of \$400 for eight weeks.
- c. Miss Margaret Parrett, Auditorium Teacher at Madison, Wisconsin, to serve as supervising teacher in speech, at a salary of \$500 for eight weeks.
- d. Miss Evelyn Moran, Instructor in Special Education in the Oak Park Schools, to serve for four weeks as instructor of the partially sighted, at a salary of \$300.
- e. Miss Elizabeth McCain, supervisor in the public schools of Memphis, Tennessee, to serve as director of our reading clinics for two weeks at a salary of \$375.
- f. Miss Hazel Phillips, high school instructor, Argo, Illinois, to serve as instructor of social science in the Geography Field Course, at a salary of \$300 for eight weeks.
- g. Miss Mary A. Spelbring, high school librarian, Calumet City, Illinois, to serve as an assistant librarian for eleven weeks at a salary of \$600.
- h. Miss Marie Jessa, from Bloomington High School, to serve as a faculty assistant in the Health Center at a salary of \$330 for eight weeks.
- i. Miss Mary Agnes Blair, Director of Special Education, Dearborn, Michigan, to serve as instructor in deaf oral work at a salary of \$660 for eight weeks.

7. Changes in Rank and Assignment

- a. Dr. Richard G. Browne, Associate Professor of Social Science, to be made Professor of Social Science and Head of the Department, to succeed Mr. W. A. L. Beyer, who retires August 31, 1946. This appointment is effective September 1, 1946, at \$3645 for the year of nine months.
- b. Dr. Regina Connell, to be changed from Assistant Professor of Foreign Languages to Associate Professor, with the corresponding change in salary of \$3015 for the new rank.

TEACHERS COLLEGE BOARD

- c. Miss Emma R. Knudson, to be changed from Associate Professor to full Professor as Head of the Department of Music Education and with slight adjustment in salary to \$3645 for the year of nine months.

8. Summer Session Faculty

The faculty here listed covers both the intersession of three weeks, June 10 - 28, and the regular summer session of eight weeks, July 1 - August 23, with the understanding that only those teachers who are needed on the basis of adequate class enrollment will be paid for the intersession.

	Inter-session (Three Weeks)	July	August	Total Summer Session	Total Including Inter-session
Admire, Harry F., Bus. Ed.	240.00	320.00	320.00	640.00	880.00
Arnold, Mary S., Critic, 3rd Gr.	225.00	300.00	300.00	600.00	825.00
Baker, Harry J., Lecturer	-----	200.00	----	200.00	200.00
Barber, G. Bradford, Speech	236.25	315.00	315.00	630.00	866.25
Barrett, Katherine, Lecturer	----	60.00	----	60.00	60.00
Bey, Douglas R., Mathematics	236.25	315.00	315.00	630.00	866.25
Beyer, W. A. L., Social Science	----	460.00	460.00	920.00	920.00
Blair, Mary Agnes, Spec. Educ.	----	330.00	330.00	660.00	660.00
Bleyl, Karl, Biological Science	236.25	----	----	----	236.25
Boicourt, Blaine, Music	----	320.00	320.00	640.00	640.00
Browne, Richard G., Soc. Science	----	385.00	385.00	770.00	770.00
Brunk, Dorothy G., Soc. Science	243.75	325.00	325.00	650.00	893.75
Buehler, Rose B., Critic, 1st Gr.	----	325.00	325.00	650.00	650.00
Buell, Mary E., Home Econ.	247.50	----	----	----	247.50
Burris, Ethel M., Education	236.25	315.00	315.00	630.00	866.25
Catey, Waneta, Special Educ.	----	270.00	270.00	540.00	540.00
Clemans, Huberta, Critic, 6th Gr.	----	320.00	320.00	640.00	640.00
Cogdal, Joseph, H. and P. E.	93.75*	375.00	375.00	750.00	843.75
Cole, E. L., Education	----	375.00	375.00	750.00	750.00
Cole, Ruth L., Critic, 2nd Gr.	----	270.00	270.00	540.00	540.00
Connell, M. Regina, For. Lang.	----	320.00	320.00	640.00	640.00
Cooper, Bernice, H. and P. E.	----	335.00	335.00	670.00	670.00
Cooper, Margaret, Education	----	445.00	445.00	890.00	890.00
Crompton, Mabel P., Geography	----	315.00	315.00	630.00	630.00
Crosby, Lucile Z., Library	195.00	260.00	260.00	520.00	715.00
Cross, C. L., Physical Science	300.00	----	----	----	300.00
Dawson, Howard, Lecturer	----	100.00	----	100.00	100.00
Dean, Elizabeth, Biol. Science	----	320.00	320.00	640.00	640.00
Decker, Chas. E., Education	333.75	445.00	445.00	890.00	1223.75
DeWees, W. I., Agriculture	----	335.00	335.00	670.00	670.00
Dillinger, Claude M., Psychology	255.00	340.00	340.00	680.00	935.00
Dubats, Gertrude, Bus. Educ.	----	275.00	275.00	550.00	550.00
Ebel, Alice L., Social Science	236.25	315.00	315.00	630.00	866.25
Eckelmann, Dorothy, Speech	----	300.00	300.00	600.00	600.00

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Eikenberry, Alice M., Soc. Sci.	----	275.00	275.00	550.00	550.00
Ellis, Margery A., For. Lang.	----	315.00	315.00	630.00	630.00
Farlow, Winifred, Sp. Education	----	270.00	270.00	540.00	540.00
Fielding, Howard I., English	281.25	375.00	375.00	750.00	1031.25
Flagg, Elinor B., Mathematics	----	315.00	315.00	630.00	630.00
Fleck, Henrietta, Home Econ.	----	445.00	445.00	890.00	890.00
Frye, Harold E., H. and P. E.	----	315.00	315.00	630.00	630.00
Geweke, Lenore, For. Lang.	----	315.00	315.00	630.00	630.00
Glasener, F. Russell, Soc. Sci.	281.25	375.00	375.00	750.00	1031.25
Glenn, Neal E., Music	225.00	300.00	300.00	600.00	825.00
Gooding, R. U., Phys. Science	----	405.00	405.00	810.00	810.00
Gray, Nina E., Biol. Sci.	----	335.00	335.00	670.00	670.00
Gueffroy, Edna M., Geography	240.00	----	----	----	240.00
Hacker, L. W., Education	292.50	390.00	390.00	780.00	1072.50
Hancock, H. J., H. and P. E.	100.00*	----	----	----	100.00
Hansen, Olivia, Bus. Ed.	202.50	----	----	----	202.50
Harper, Charles A., Soc. Sci.	300.00	400.00	400.00	800.00	1100.00
Henderson, Stella V., Education	281.25	----	----	----	281.25
Hiett, Herbert R., English	333.75	445.00	445.00	890.00	1223.75
Hill, E. L., H. and P. E.	236.25	315.00	----	315.00	531.25
Hinman, Dorothy, English	236.25	315.00	315.00	630.00	866.25
Holmes, F. Lincoln D., Speech	----	445.00	445.00	890.00	890.00
Hoover, Francis Louis, Art	333.75	----	----	----	333.75
Horton, Clifford E., H. and P.E.	----	445.00	445.00	890.00	890.00
Hudelson, C. W., Agriculture	----	400.00	400.00	800.00	800.00
Huggins, Ruth C., English	----	325.00	325.00	650.00	650.00
Hundley, Ruby, Critic	175.00	----	----	----	175.00
Ivens, Howard J., Phys. Science	----	320.00	320.00	640.00	640.00
Jessa, Marie, Health Education	----	165.00	165.00	330.00	330.00
Kelley, Edna Irene, Library	----	240.00	240.00	480.00	480.00
Kinneman, John A., Social Sci.	300.00	----	----	----	300.00
Kirk, Samuel, Lecturer	----	75.00	----	75.00	75.00
Klauser, Lucile, English	----	270.00	270.00	540.00	540.00
Knudson, Emma R., Music	----	400.00	400.00	800.00	800.00
Koepke, H. F., Bus. Educ.	251.25	335.00	335.00	670.00	921.25
Lamkey, Ernest M. R., Biol.Sci.	----	445.00	445.00	890.00	890.00
Larson, L. C., Lecturer	----	85.00	----	85.00	85.00
Lathrop, H. O., Geography	333.75	445.00	445.00	890.00	1223.75
Laubaugh, L. E., Agriculture	----	320.00	320.00	640.00	640.00
Lawrence, Margaret, Library	----	270.00	270.00	540.00	540.00
Leppert, Ella C., Soc. Sci.	----	275.00	275.00	550.00	550.00
Lewis, Lucile, Critic	175.00	----	----	----	175.00
Lueck, William R , Education	----	315.00	315.00	630.00	630.00
McAvoy, Blanche, Biol. Sci.	----	375.00	375.00	750.00	750.00
McCormick, Clyde T., Math.	281.25	375.00	375.00	750.00	1031.25
McCain, Elizabeth, Education	----	375.00	----	375.00	375.00
Marshall, Helen E., Soc. Sci.	----	375.00	375.00	750.00	750.00
Marzolf, Stanley S., Psychology	281.25	375.00	375.00	750.00	1031.25
Means, Margaret, Geography	----	200.00	200.00	400.00	400.00
Miller, L. W., Biol. Sci.	288.75	385.00	385.00	770.00	1058.75
Miller, Marion G., Art	225.00	----	----	----	225.00
Mills, C. N., Mathematics	----	445.00	445.00	890.00	890.00
Moore, C. W., Social Science	----	330.00	330.00	660.00	660.00
Moran, Evelyn, Special Education	----	300.00	300.00	600.00	600.00

TEACHERS COLLEGE BOARD

Munson, Effie, Critic	175.00	----	----	----	175.00
O'Connor, Burton L., H. and P.E.	236.25	----	----	----	236.25
Ogle, Alice R., Art	----	315.00	315.00	630.00	630.00
Okerlund, Gerda, English	----	375.00	375.00	750.00	750.00
Parker, Mary R., Art	----	270.00	270.00	540.00	540.00
Parker, Rose E., Education	----	445.00	445.00	890.00	890.00
Phillips, Hazel, Social Science	----	150.00	150.00	300.00	300.00
Parret, Margaret, Speech	----	250.00	250.00	500.00	500.00
Patterson, Catherine, H. and P.E.	----	270.00	270.00	540.00	540.00
Peithman, Harlan W., Music	----	335.00	335.00	670.00	670.00
Peters, Margaret, Bus. Ed.	----	315.00	315.00	630.00	630.00
Plotnicky, Gertrude A., Library	195.00	260.00	260.00	520.00	715.00
Pohle, Genevieve A., Library	----	260.00	260.00	520.00	520.00
Poland, Lloyd O., Phys. Sci.	----	365.00	365.00	730.00	730.00
Pricer, Laura H., English	----	375.00	375.00	750.00	750.00
Quigley, Vera, Critic	175.00	----	----	----	175.00
Reed, Howard O., Industrial Arts	240.00	320.00	320.00	640.00	880.00
Rice, Agnes F., Education	----	375.00	375.00	750.00	750.00
Rine, T. E., Mathematics	236.25	315.00	315.00	630.00	866.25
Ross, Josephine, Home Econ.	----	320.00	320.00	640.00	640.00
Royce, Bertha M., Biol. Sci.	----	375.00	375.00	750.00	750.00
Russell, Elizabeth, Critic, 4th Gr.	236.25	315.00	315.00	630.00	866.25
Shea, Grace R., University Nurse	----	270.00	270.00	540.00	540.00
Sherrard, Wayne F., Music	----	325.00	325.00	650.00	650.00
Sheveland, Alice, Critic	----	265.00	265.00	530.00	530.00
Smith, L. S., Physical Science	----	325.00	325.00	650.00	650.00
Sorrenson, Fred S., Speech	300.00	----	----	----	300.00
Speer, Eunice H., Library	236.25	315.00	315.00	630.00	866.25
Spelbring, Mary A., Library	120.00**	240.00	240.00	480.00	600.00
Stanley, Roene, H. and P. E.	195.00	----	----	----	195.00
Stein, Ethel, Critic, 7th Grade	202.50	270.00	270.00	540.00	742.50
Stombaugh, Ray M., Ind. Arts	333.75	445.00	445.00	890.00	1223.75
Stroud, Ruth, English	----	315.00	315.00	630.00	630.00
Struck, Edwin G., H. and P. E.	236.25	315.00	----	315.00	551.25
Stubblefield, Louise, Library	91.00	260.00	260.00	520.00	611.00
Tasher, Lucy Lucile, Soc. Sci.	----	375.00	375.00	750.00	750.00
Teager, Florence E., English	281.25	----	----	----	281.25
Thoene, Christine A., Critic 5th Gr.	----	315.00	315.00	630.00	630.00
Tiedeman, Herman R., Psychology	251.25	335.00	335.00	670.00	670.00
Tipton, Gladys, Music	243.75	----	----	----	243.75
Ullsvik, Bjarne R., Mathematics	281.25	----	----	----	281.25
Vetter, Dale B., English	----	335.00	335.00	670.00	670.00
Vinson, Esther, English	281.25	----	----	----	281.25
Waldron, Nell B., Social Sci.	----	375.00	375.00	750.00	750.00
Warren, Mae Clark, Home Econ.	----	320.00	320.00	640.00	640.00
Webb, Mary D., Bus. Ed.	----	315.00	315.00	630.00	630.00
Welch, Eleanor Weir, Library	96.25*	385.00	385.00	770.00	866.25
Westhoff, Margaret, Music	202.50	----	----	----	202.50
Westlake, Harold, Lecturer	----	60.00	----	60.00	60.00
Whitten, Jannie A., For. Lang.	----	445.00	445.00	890.00	890.00
Williams, Bernalillo, English	----	290.00	290.00	580.00	580.00
Winegarner, Lela, English	----	270.00	270.00	540.00	540.00
Yates, Ruth V., Speech	----	325.00	325.00	650.00	650.00
Young, J. E., Biol. Science	----	315.00	315.00	630.00	630.00
Zimmerman, Ruth, Library	126.00	315.00	315.00	630.00	756.00
	13942.00	38825.00	37240.00	76065.00	90007.00

PROCEEDINGS

*One week instead of three.

**Two weeks instead of three.

9. Faculty Appointments for 1946-1947

The following faculty members are recommended for employment for the school year 1946-1947 at salaries indicated, which are to be paid from the Personal Services Account for the thirty-six weeks of the regular school year, beginning September 1, 1946.

<u>Name</u>	<u>Classification</u>	<u>Department</u>	<u>Salary Per Month</u>	<u>Salary 9 Months</u>
Admire, Harry F.	Asst. Prof.	Bus. Educ.	\$320.00	\$2880.00
Alexander, Frances M.	Instructor	Social Sci.	260.00	2340.00
Allen, Mabel Clare	Asst. Prof.	Speech	315.00	2835.00
Allen, Marion C.	Asst. Prof.	Art	330.00	2970.00
Arnold, Mary S.	Asst. Prof.	Education	300.00	2700.00
Barber, G. Bradford	Asst. Prof.	Speech	315.00	2835.00
Bartle, Gladys L.	Assoc. Prof.	Art	335.00	3015.00
Bey, Douglas R.	Asst. Prof.	Mathematics	315.00	2835.00
Boicourt, Blaine	Asst. Prof.	Music	320.00	2880.00
*Browne, Richard G.	Professor	Social Science	405.00	3645.00
Brunk, Dorothy G.	Asst. Prof.	Social Science	325.00	2925.00
Buehler, Rose Burgess	Asst. Prof.	Education	325.00	2925.00
Buell, Mary E.	Asst. Prof.	Home Economics	330.00	2970.00
Burris, Ethel M.	Asst. Prof.	Education	315.00	2835.00
Carver, Katherine E.	Instructor	Foreign Lang.	135.00	1215.00
Cernich, Zora	Instructor	Health and P.E.	270.00	2430.00
Clemans, Huberta	Asst. Prof.	Education	320.00	2880.00
Cogdal, Joseph	Assoc. Prof.	Health and P.E.	375.00	3375.00
Cole, E. L.	Assoc. Prof.	Education	375.00	3375.00
Cole, Ruth	Instructor	Education	270.00	2430.00
Conkey, Frances	Assoc. Prof.	Home Economics	375.00	3375.00
Connell, M. Regina	Assoc. Prof.	Foreign Lang.	335.00	3015.00
Cooper, Bernice	Assoc. Prof.	Health and P.E.	335.00	3015.00
*Cooper, Margaret	Professor	Education	445.00	4005.00
Crompton, Mabel P.	Asst. Prof.	Geography	315.00	2835.00
Crosby, Lucile Z.	Instructor	Library	260.00	2340.00
Cross, C. L.	Assoc. Prof.	Physical Science	400.00	3600.00
Day, Alta J.	Asst. Prof.	Business Educ.	315.00	2835.00
Dean, Elizabeth	Asst. Prof.	Biological Sci.	320.00	2880.00
*Decker, Chas. E.	Professor	Education	445.00	4005.00
DeWees, W. I.	Assoc. Prof.	Agriculture	335.00	3015.00
Dexheimer, Lora M.	Instructor	Education	156.67	1410.03
Dillinger, Claude M.	Assoc. Prof.	Psychology	340.00	3060.00
Douglass, T. J.	Asst. Prof.	Health and P.E.	315.00	2835.00
Dragoo, A. W.	Asst. Prof.	Industrial Arts	330.00	2970.00
Dubats, Gertrude	Asst. Prof.	Business Educ.	275.00	2475.00
Ebel, Alice L.	Asst. Prof.	Social Science	315.00	2835.00
Eckelmann, Dorathy	Asst. Prof.	Speech	300.00	2700.00
Eikenberry, Alice M.	Asst. Prof.	Social Science	275.00	2475.00
Ela, Clara E.	Instructor	Art	166.67	1500.03

TEACHERS COLLEGE BOARD

Ellis, Margery A.	Asst. Prof.	Foreign Lang.	315.00	2835.00
Eyestone, Lura M.	Instructor	Education	166.67	1500.03
Farlow, Winifred	Instructor	Special Educ.	270.00	2430.00
Fielding, Howard I.	Assoc. Prof.	English	375.00	3375.00
Flagg, Elinor B.	Asst. Prof.	Mathematics	315.00	2835.00
*Fleck, Henrietta	Professor	Home Econ.	445.00	4005.00
Force, Thelma	Asst. Prof.	Education	330.00	2970.00
*French, Esther L.	Professor	Health and P.E.	445.00	4005.00
Frey, Bernice G.	Asst. Prof.	Health and P.E.	315.00	2835.00
Frye, Harold E.	Asst. Prof.	Health and P.E.	315.00	2835.00
Gillett, Arley F.	Instructor	Health and P.E.	270.00	2430.00
Glasener, F. Russell	Assoc. Prof.	Social Science	375.00	3375.00
Glenn, Neal E.	Asst. Prof.	Music	300.00	2700.00
*Gooding, R. U.	Professor	Physical Science	405.00	3645.00
Gray, Nina E.	Assoc. Prof.	Biological Science	335.00	3015.00
Grime, Elsie M.	Asst. Prof.	Education	315.00	2835.00
Gueffroy, Edna M.	Asst. Prof.	Geography	320.00	2880.00
Guthrie, Clara L.	Asst. Prof.	Library	300.00	2700.00
Hacker, L. W.	Assoc. Prof.	Education	390.00	3510.00
Hammerlund, C. M.	Asst. Prof.	Industrial Arts	330.00	2970.00
Hansen, Olivia	Instructor	Business Educ.	270.00	2430.00
Harper, Charles A.	Assoc. Prof.	Social Science	400.00	3600.00
Hayden, Wezette A.	Asst. Prof.	Education	315.00	2835.00
Henderson, Stella V.	Assoc. Prof.	Education	375.00	3375.00
Henline, Ruth	Asst. Prof.	English	290.00	2610.00
*Hiett, Herbert R.	Professor	English	445.00	4005.00
Hill, E. L.	Asst. Prof.	Health and P.E.	315.00	2835.00
Hinman, Dorothy	Asst. Prof.	English	315.00	2835.00
*Holmes, F. Lincoln D.	Professor	Speech	445.00	4005.00
Holmes, Manfred J.	Instructor	Education	200.00	1800.00
*Hoover, Francis Louis	Professor	Art	445.00	4005.00
*Horton, Clifford E.	Professor	Health and P.E.	445.00	4005.00
*Hudelson, C. W.	Assoc. Prof.	Agriculture	400.00	3600.00
Huggins, Ruth C.	Asst. Prof.	English	325.00	2925.00
Isted, Leslie M.	Asst. Prof.	Music	325.00	2925.00
Ivens, Howard J.	Asst. Prof.	Physical Science	320.00	2880.00
Johnson, Blossom	Instructor	Home Econ.	270.00	2430.00
Kelley, Edna Irene	Instructor	Library	240.00	2160.00
Kinneman, John A.	Assoc. Prof.	Social Science	400.00	3600.00
Klauser, Lucile	Instructor	English	270.00	2430.00
*Knudson, Emma R	Professor	Music	405.00	3645.00
Koepke, H. F.	Assoc. Prof.	Business Educ.	335.00	3015.00
*Lamkey, Ernest M.R.	Professor	Biological Sci.	445.00	4005.00
Lancaster, Thos. J.	Assoc. Prof.	Education	375.00	3375.00
*Lathrop, H. O.	Professor	Geography	445.00	4005.00
Laubaugh, L. E.	Asst. Prof.	Agriculture	320.00	2880.00
Lawrence, Margaret	Instructor	Library	270.00	2430.00
Leppert, Ella C.	Asst. Prof.	Social Science	275.00	2475.00
Lueck, William R.	Asst. Prof.	Education	315.00	2835.00
McAvoy, Blanche	Assoc. Prof.	Biological Sci.	375.00	3375.00
McCormick, Clyde T.	Assoc. Prof.	Mathematics	375.00	3375.00
McDavitt, Neva	Asst. Prof.	Geography	315.00	2835.00

PROCEEDINGS

Marshall, Helen E.	Assoc. Prof.	Social Science	375.00	3375.00
Marzolf, Stanley S.	Assoc. Prof.	Psychology	375.00	3375.00
Miller, L. W.	Assoc. Prof.	Biological Sci.	385.00	3465.00
Miller, Marion G.	Asst. Prof.	Art	300.00	2700.00
*Mills, C. N.	Professor	Mathematics	445.00	4005.00
Moore, C. W.	Asst. Prof.	Social Science	330.00	2970.00
Nelson, Thelma	Asst. Prof.	English	315.00	2835.00
Ogle, Alice R.	Asst. Prof.	Art	315.00	2835.00
Okerlund, Gerda	Assoc. Prof.	English	375.00	3375.00
Parker, Mary R.	Instructor	Art	270.00	2430.00
*Parker, Rose E.	Professor	Special Educ.	445.00	4005.00
Patterson, Catherine	Instructor	Health and P.E.	270.00	2430.00
Peithman, Harlan W.	Assoc. Prof.	Music	335.00	3015.00
Peters, Margaret	Asst. Prof.	Business Educ.	315.00	2835.00
Plotnicky, Gertrude A.	Instructor	Library	260.00	2340.00
Pohle, Genevieve A.	Instructor	Library	260.00	2340.00
Poland, Lloyd O.	Assoc. Prof.	Physical Science	365.00	3285.00
Pricer, Laura H.	Assoc. Prof.	English	375.00	3375.00
Pringle, Ralph W.	Instructor	Education	156.67	1410.03
Reed, Howard O.	Asst. Prof.	Industrial Arts	320.00	2880.00
Rice, Agnes F.	Assoc. Prof.	Education	375.00	3375.00
Rine, T. E.	Asst. Prof.	Mathematics	315.00	2835.00
Ross, Josephine	Asst. Prof.	Home Econ.	320.00	2880.00
Royce, Bertha M.	Assoc. Prof.	Biological Sci.	375.00	3375.00
Russell, Elizabeth	Asst. Prof.	Education	157.50	1417.50
Shea, Grace R.	Instructor	University Nurse	270.00	2430.00
Sherrard, Wayne F.	Asst. Prof.	Music	325.00	2925.00
Sheveland, Alice	Instructor	Education	265.00	2385.00
Smith, L. S.	Asst. Prof.	Physical Science	325.00	2925.00
Sorrenson, Fred S.	Assoc. Prof.	Speech	400.00	3600.00
Speer, Eunice H.	Asst. Prof.	Library	315.00	2835.00
Stein, Ethel	Instructor	Education	270.00	2430.00
*Stombaugh, Ray M.	Professor	Industrial Arts	445.00	4005.00
Stroud, Ruth	Asst. Prof.	English	315.00	2835.00
Struck, Edwin G.	Asst. Prof.	Health and P.E.	315.00*	2126.25
Stubblefield, Louise	Instructor	Library	260.00	2340.00
Tasher, Lucy Lucile	Assoc. Prof.	Social Science	375.00	3375.00
Teager, Florence E.	Assoc. Prof.	English	375.00	3375.00
Thoene, Christine A.	Asst. Prof.	Education	315.00	2835.00
Tiedeman, Herman R.	Assoc. Prof.	Psychology	335.00	3015.00
Tipton, Gladys	Asst. Prof.	Music	162.50	1462.50
Ullsvik, Bjarne R.	Assoc. Prof.	Mathematics	375.00	3375.00
Vetter, Dale B.	Assoc. Prof.	English	335.00	3015.00
Vinson, Esther	Assoc. Prof.	English	187.50	1687.50
Waldron, Nell B.	Assoc. Prof.	Social Science	187.50	1687.50
Warren, Mae Clark	Asst. Prof.	Home Econ.	320.00	2880.00
Webb, Mary D.	Asst. Prof.	Business Educ.	315.00	2835.00
Welch, Eleanor Weir	Assoc. Prof.	Library	385.00	3465.00
Weismann, Donald	Asst. Prof.	Art	290.00	2610.00
Westhoff, Margaret	Instructor	Music	270.00	2430.00
*Whitten, Jennie A.	Professor	Foreign Lang.	445.00	4005.00
Williams, Bernalillo	Asst. Prof.	English	290.00	2610.00
Winegarner, Lela	Instructor	English	135.00	1215.00
Yates, Ruth V	Asst. Prof.	Speech	325.00	2925.00

TEACHERS COLLEGE BOARD

Young, J. E.	Asst. Prof.	Biological Sci.	315.00	2835.00
Young, O. L.	Asst. Prof.	Agriculture	157.50	1417.50
Zimmerman, Ruth	Asst. Prof.	Library	315.00	2835.00
(Bleyl)	Asst. Prof.	Biological Sci.	300.00	2700.00
(Fraley)	Asst. Prof.	Biological Sci.	320.00	2880.00
(Head)	Professor	Business Educ.	405.00	3645.00
(Johnson)	Assoc. Prof.	English	335.00	3015.00
(Winegarner)	Instructor	English	270.00	2430.00
(Spanish)	Asst. Prof.	Foreign Lang.	300.00	2700.00
(Bergland)	Asst. Prof.	Health and P.E.	300.00	2700.00
(Adams)	Asst. Prof.	Physical Science	320.00	2880.00
(Greenwood)	Instructor	Walker School	90.00	810.00

\$456,348.87

*Indicates Head of Department or Director of Division.

10. Administrative and Office Staff

The employment of the following persons is recommended for the twelve months period beginning July 1, 1946 at salaries indicated and to be paid from the appropriation for Personal Services.

<u>Name</u>	<u>Title</u>	<u>Salary Per Month</u>	<u>Salary 12 Months</u>
Acker, Evelyn H.	Secretary to the Head Librarian	135.00	1620.00
Boundy, Lottie V.	Assistant to the Dean	200.00	2400.00
Brenneman, Elsie	Dir. of Admissions and Registrar	345.00	4140.00
Bug, Jane	Assistant to the Registrar	185.00	2220.00
Carey, Mary Jean	Sec. to the Alumni Secretary	135.00	1620.00
Carrington, J. W.	Dir. of Stu. Teaching & Placement	500.00	6000.00
Clem, Ruth	University Accountant	220.00	2640.00
Crone, Eleanor	Clerk in Business Office	160.00	1920.00
DeYoung, Chris A.	Dean of the University	541.66	6500.00
Dodge, Flora P.	Secretary Emeritus	60.00	720.00
Ensign, Preston	Business Manager	320.00	3840.00
Fairchild, R. W.	Pres. of the University	708.33	8500.00
Flynn, Helen M.	Asst. Dean of Women and Director of Fell Hall	275.00	3300.00
Fox, Sarah	Secty. to the Director of Student Teaching	155.00	1860.00
Goodier, Floyd T.	Director of Integration and Dir. of Veterans Services	425.00	5100.00
Green, John W.	Asst. Prof. of Agriculture	315.00	3780.00
Hall, Gertrude M.	Director of Publicity	320.00	3840.00
Hancock, H. J.	Univ. Dir. of Athletics	400.00	4800.00
Holmes, Leslie A.	Adm. Asst. to the President	400.00	4800.00
Honn, Max L.	Inst. in Industrial Arts	260.00	3120.00
Houston, Victor M.	Prin. of the Univ. High School	450.00	5400.00
Howard, Jeanne L.	Assistant in Chemistry	80.00	960.00
Keaton, Anna L.	Dean of Women	355.00	4260.00
King, Dorothy W.	Sec. to the President	205.00	2460.00
King, Mildred	Dir. of Food Services	300.00	3600.00

PROCEEDINGS

Larson, Arthur Hoff	Asst. Dean of the University	405.00	4860.00
Lichty, E. A.	Prin. of the Metcalf Elem. Sch.	300.00	3600.00
Linkins, R. H.	Dean of Men	425.00	5100.00
McCoppin, Edna	Alumni Secretary	190.00	2280.00
McQueen, Oressa	Sec. to Dir. of the Tr. Schools	135.00	1620.00
Malmberg, Eloise	Assistant in the Library	135.00	1620.00
Meeker, Lorene	Asst. Dir. of the Placement Bureau	200.00	2400.00
Melrose, Ferne	Recorder	215.00	2580.00
Moreland, Elaine	Secretary to the Dean	135.00	1620.00
Morris, Eileen	Sec. in the H. and P. E. Dept.	135.00	1620.00
O'Connor, Burton L.	Univ. High School Athletic Dir.	330.00	3960.00
Orr, Clarence	Director of Extension	380.00	4560.00
Peikert, Cecilia	Director of Museums	250.00	3000.00
Piazzi, Gloria	Sec. to the High School Prin.	165.00	1980.00
Reusser, John L.	Prin. of Children's School	350.00	4200.00
Rich, Wilhelmina	Sec. to the Dir. of Publicity	165.00	1980.00
Roseman, Ferne	University Cashier	185.00	2220.00
Russell, Helen	Mimeograph Operator	150.00	1800.00
Schafer, Dorothy L.	Sec. to the Dean of Men	135.00	1620.00
Sluder, Edna L.	Sec. to the Dean of Women	160.00	1920.00
Staker, Anna F.	Asst. in Health Service	145.00	1740.00
Weber, Gyneth	Faculty Assistant (Nurse)	185.00	2220.00
White, William V.	Dir. of the University Press	240.00	2880.00
(Zanni)	Sec. to the Registrar	160.00	1920.00
(Business Office)	Sec. to the Business Mgr.	160.00	1920.00
(Ford)	Asst. in Veterans Services	145.00	1740.00
(Doctor)	Director of Health Service	500.00	6000.00

162,360.00

III. OTHER SCHOOL EMPLOYEES

1. New Positions Filled

- a. Mr. Arthur Dithen, as stationary fireman, effective from March 1, 1946, at a salary of \$2220.00 on a twelve months basis.
- b. Mr. Francis J. Leary, trades helper with the maintenance group, effective from February 1, 1946, at a salary of \$1800 on a twelve months basis.
- c. Mr. Melvin Bartelson, under the classification of Cook I at Fell Hall, effective from March 18, 1946, at a salary of \$1980.00 on a twelve months basis.
- d. Mrs. Virginia Skidmore, as cashier in the University Cafeteria (classification domestic) at an annual (twelve months) salary of \$1680, effective from February 18, 1946.
- e. Mrs. Vera J. Culbertson for work in the University Cafeteria as a domestic, effective from January 16, 1946, on a twelve months basis at a salary of \$1380.

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- f. Mr. Robert L. Evans, under the classification of Cook I at Fell Hall, effective from January 16, 1946, at a salary of \$1620 on a twelve months basis.

2. Resignations

- a. Mr. Walter Pierson as stationary fireman, effective February 15, 1946, in order to accept a position more to his liking.
- b. Mr. Robert L. Evans, Cook I at Fell Hall, effective March 4, 1946, in order to accept a position as cook at the Lakeside Country Club in Bloomington.
- c. Mrs. Lula V. Paul, domestic, effective January 11, 1946.
- d. Mr. Darrell C. McCleary, Maintenance Painter, effective April 30, 1946.

3. Retirement

The following persons have reached the age of retirement and will leave the service of the University on August 31, 1946.

- a. Mr. W. A. Rice, under the classification of Janitor II. Mr. Rice has been on the janitorial staff of Illinois State Normal University for the past forty years and has held positions of responsibility, including that of head janitor for a period of time.
- b. Mrs. Mamie Barclay, janitress under the classification of Janitor I. Mrs. Barclay has worked with the University for the past nineteen years.
4. Appointments for the Various Groups of Non-Academic Employees in Connection with the Operation and Maintenance of the University.
- a. The appointment of the following persons is recommended for a twelve months period beginning July 1, 1946, at salaries indicated to be paid from the available appropriate account.

Heating Plant Staff

<u>Name</u>	<u>Position</u>	<u>Salary Per Month</u>	<u>Salary 12 Months</u>
Dithen, Arthur W.	Stationary Fireman	185.00	2220.00
Foulk, Frank E.	Maintenance Electrician	210.00	2520.00
Hill, Charles E.	Stationary Fireman	195.00	2340.00
Mead, Chas. H.	Stationary Engineer	250.00	3000.00
Reeder, Jesse Edward	Stationary Fireman	195.00	2340.00
Thommen, Fred	Stationary Fireman	195.00	2340.00
			14,760.00

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Watchmen

<u>Name</u> <u>Name</u>	<u>Position</u> <u>Position</u>	<u>Salary</u> <u>Per Month</u>	<u>Salary</u> <u>12 Months</u>
Janick, Frank	Watchmen I	155.00	1860.00
Nice, Roscoe	Watchman I	155.00	1860.00
	Watchman I	140.00	1680.00
			5,400.00

Grounds Staff

Coon, Carl E.	Laborer (Maintenance)	155.00	1860.00
Erbe, John	Laborer (Maintenance)	155.00	1860.00
Johnson, Harry G.	General Farmer	220.00	2640.00
Mallory, George	Laborer (Maintenance)	155.00	1860.00
Mattingly, Robert	Laborer (Maintenance)	140.00	1680.00
Monical, William	Laborer (Maintenance)	155.00	1860.00
Schmalz, Otto	Laborer (Maintenance)	155.00	1860.00
			13,620.00

Maintenance Staff

Dawson, Harve E.	Trades Helper	170.00	2040.00
Johnson, James M.	Trades Helper	170.00	2040.00
Karr, Gordon D.	Maintenance Painter	225.00	2700.00
Leary, Francis J.	Trades Helper	150.00	1800.00
Palmblade, Carl E.	Maintenance Carpenter	245.00	2940.00
Speers, William E.	Maintenance Carpenter	245.00	2940.00
West, Lincoln	Trades Helper	150.00	1800.00
White, William G.	Trades Helper	170.00	2040.00
			18,300.00

Janitorial Staff

Barclay, Mamie	Janitor I (2 months)	140.00	280.00
Bonny, Catherine	Janitor I	140.00	1680.00
Calhoun, Alvin O.	Janitor II	170.00	2040.00
Dunn, Ollie	Janitor II	170.00	2040.00
Hunter, Eugene F.	Janitor II	170.00	2040.00
King, Edgar	Janitor II	170.00	2040.00
Lawson, W. P.	Maintenance Carpenter	245.00	2940.00
Mallory, Leonard Lee	Janitor I	135.00	1620.00
Mays, Richard T.	Janitor II	160.00	1920.00
Miller, Henry	Janitor II	170.00	2040.00
Redding, Chester	Janitor I	135.00	1620.00
Rice, W. A.	Janitor II (2 months)	170.00	340.00
Thompson, Emmett	Janitor II	170.00	2040.00
Upperman, Elzy	Janitor II	170.00	2040.00
Wakefield, Carrie M.	Janitor I	120.00	1440.00
	Janitor I (10 months)	135.00	1350.00
	Janitor I (10 months)	120.00	1200.00
			28,670.00

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Fell Hall

<u>Name</u> <u>Name</u>	<u>Position</u>	<u>Salary</u> <u>Per Month</u>	<u>Salary</u> <u>12 Months</u> 12
Bartelson Melvin S.	Cook I	165.00	1980.00
Campbell Lyda A.	Laundry Worker	130.00	1560.00
Canute, Carrie	Pastry Cook	130.00	1560.00
Culbertson, Vera J.	Domestic	115.00	1380.00
Francis, Melissa	Laundry Worker	135.00	1620.00
Hale, Zola	Domestic	115.00	1380.00
Hull, Edna	Domestic	115.00	1380.00
Johnson, Dorothy	Laundry Worker	115.00	1380.00
Karloek, Nelle	Laundry Worker	130.00	1560.00
Moberly, Etta	Cook I	130.00	1560.00
Ramseyer, Albert	Janitor II	170.00	2040.00
Skidmore, Virginia M.	Domestic	140.00	1680.00
Wardell, Elizabeth	Cook I	155.00	1860.00
			20,940.00

Smith Hall

Long, Everett	Janitor I	135.00	1620.00
Ream, Willetta	Director (2 months)	135.00	270.00
Russell, Grace	Cook I	130.00	1560.00
-----	Director (10 months)	135.00	1350.00
			4,800.00

University Farm

Graves, Paul	Dairy Farmer	185.00	2220.00
Mercier, Charles A.	General Farmer	205.00	2460.00
Sanders, Ernest H.	Farm Hand	155.00	1860.00
Webster, Harold Sanford	Swineherd	185.00	2220.00
Wilder, William C.	Farm Hand	155.00	1860.00
			10620.00

IV. THE ORGANIZATION

1. The Calendar

The University calendar for the year beginning September 1946 is here submitted.

PROPOSED UNIVERSITY CALENDAR 1946-1947

First Semester, 1946

- Monday, September 9 - Registration in Metcalf Elementary School, University High School, and Off-Campus Affiliated Schools. University student teachers report to Directors of Divisions at 9:00 a.m.
- Monday, September 9 - Faculty Meeting, 3:00 p.m.
- Monday, September 9 - Meeting of Faculty Counselors, 4:30 p.m.
- Tuesday, September 10 - Freshmen report as directed, 9:15 a.m. Every entering Freshman must be present from September 10 through 13 to complete registration and meet other requirements.

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Friday, September 13 - Registration for former Freshmen and Upperclassmen.

Monday, September 16 - All University classwork begins. Registration for late afternoon, evening, and Saturday classes, 7:00 p.m.

Friday and Saturday, October 18 and 19 - Annual Homecoming.

Wednesday, November 27 - Thanksgiving Vacation begins, 12:00 noon.

Monday, December 2 - Thanksgiving Vacation ends, 8:00 a.m.

Friday, December 20 - Christmas Vacation begins after scheduled classes.

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Monday, January 6 - Christmas Vacation ends, 8:00 a.m.

Monday through Thursday, January 20 through 23 - Semester Examinations.

Friday, January 24 - First Semester ends.

Second Semester, 1947

Monday, January 27 - Registration for University and University High School.

Tuesday, January 28 - Classwork begins. Registration for late afternoon, evening, and Saturday classes, 7:00 p.m.

Monday, March 3 - Central Division of Illinois Education Association. Campus and affiliated schools not in session.

Tuesday, April 1 - Spring Vacation begins after scheduled classes.

Tuesday, April 8 - Spring Vacation ends, 8:00 a.m.

Monday through Thursday, May 26 through 29 Semester Examinations.

Friday, May 30 - Second Semester ends.

Sunday, June 1 - Baccalaureate.

Monday, June 2 - Alumni Reunion and Luncheon.

Monday, June 2 - University Commencement, 3:00 p.m.

V. THE CURRICULUM - No report.

VI. BUILDINGS AND GROUNDS

1. Old Main

On February 21 at a conference in the office of Director Thompson in Springfield, which conference was attended by Mr. Richard F. Dunn, Resident Board Member, Director Frank G. Thompson, Chairman of the Teachers College Board, Mr. C. Herrick Hammond and Mr. J. H. Stockmar from the Division of Architecture and Engineering, Mr. Preston Ensign, Business Manager, and R. W. Fairchild, President of the University, information was disclosed as to the unsatisfactory and dangerous condition of Old Main and the request was made that the building be abandoned for use as a classroom structure. Within a period of thirty-six hours of school time, the 134 classes were removed, largely from the second and third floors, together with seventeen offices. Two other classrooms on the first floor and all student activities from the Student Lounge and similar areas were removed within the following few days. Since that time the building has not been occupied by students but it has continued in use for general administrative office purposes under very careful regulations and supervision.

Since the foregoing action was taken there have been numerous conferences and considerable thought given as to the disposition

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of the buildings. It is now apparently understood that the tower, roof, and probably the third floor of the building must be removed as a matter of safety and that for an indefinite period of time a flat roof will be placed over the second story and certain portions of the building strengthened in order to make available the basement and first and second floors for use as an office and classroom structure.

Obviously this reduced use of Old Main comes as a severe handicap at a time when there is a great deal of demand for admission to the University and the program of the University will be handicapped. By using any and all available quarters, regardless of how well adapted they are for certain purposes, we are keeping the class activities of the University in operation without having to rent quarters off campus. Increased enrollment may make it necessary to seek additional quarters or to deny admission to persons desiring to attend the University. Information will be available in the near future as to the further disposition of Old Main on both a temporary and more permanent basis.

2. Building Program

Especially due to the limitation of office, classroom, and laboratory facilities, on account of the present condition of Old Main, immediate further action is urged on the building program. This program includes an administration building, which will remove such offices from Old Main as temporarily reconditioned, and the completion of the auditorium will make it possible to locate additional needed classrooms in the space now occupied by the present Capen Auditorium. The construction of the special education building will likewise remove some classes from other parts of the University and will prove of assistance in this emergency.

VII. AUXILIARY ENTERPRISES - No report.

VIII. STUDENT LIFE

1. Housing

Housing for students continues to be the major problem of the University so far as immediate and future development is concerned. This affects housing for both ex-service and non-service students.

There will be delivered to the campus within the next four weeks seven structures of sufficient size and arrangement to take care of twenty-five married veterans and fifty of those unmarried. A supplemental application has been filed requesting immediate housing for eighty-eight more married veterans and 125 more single men. The engineer from the Federal Public Housing Authority has visited the campus and approved a site that is now being developed on the south end of the University Farm. This is an excellent location with good drainage and surroundings and

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accessible to transportation, business district, University classes, and other activities, and will permit of ample expansion to take care of future units that may be located here.

Fell Hall, residence for women, has 103 places and at the present date application has been made for eighty-three of these places. Long before the present school year closes, the Hall will be filled to capacity for next year. The same situation prevails at Smith Hall and it is evident that housing in the community is not going to be sufficient to meet the needs, despite every possible effort to locate additional facilities. Whatever the enrollment next fall may be, it is evident that the limit will be the result of lack of available housing.

There is also the problem, mentioned in this report under Buildings and Grounds, as to available classroom space in view of classes being removed from Old Main. All of these conditions point most emphatically to the need for giving primary and sole consideration to the education of teachers in order to help meet the teacher shortage in Illinois.

IX. MISCELLANEOUS

1. The Need for Teachers

Thinking that the Teachers College Board might be interested in some of the latest information that has come from the Illinois State Examining Board, the following is quoted from the minutes of our last meeting February 25, 1946.

"Mr. Black also made a report of the training and experience and age of the emergency teachers that are employed in the various counties of the state. The report was rather revealing in that it showed to date 4,078 emergency certificates had been issued. 1,073 of these certificates were issued to teachers who had no training; 933 were issued to teachers with less than one year of training; 856 were issued to teachers with only one year of training; 666 were issued to persons with two years of training; 260 with three years; 290 with four years; 159 with Bachelor's degrees, 8 with Masters' degrees, and one with a Doctor's degree.

"He further reported that 1,100 of the emergency teachers had no teaching experience; 44 had less than one year; 611 had one year's experience; 424 had 2 years' experience; 335 had 3 years' experience; 294 had 4 years' experience; 266 had 5 years' experience; 688 had between 5 and 10 years' experience; 255 had between 10 and 20 years' experience; 61 had over 20 years' experience.

"Mr. Schmitt suggested that the information obtained should be included in the minutes and sent out to all members of the Board. After considerable discussion concerning the emergency certificate, Mr. Schmitt made the motion, seconded by Mr. Melton, that the Teachers Examining Board authorize the issuance or reissuance of emergency certificates as of June first of this year on the following conditions."

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- “1. That the applicant must have earned a minimum of five semester hours of college credit subsequent to September 1, 1945 and prior to September 1, 1946. If credit is not completed prior to July 1, 1946, then the applicant must present evidence that he or she is enrolled in a course or courses which carry a minimum of five semester hours of credit before the issuance or reissuance of the emergency certificate can be authorized.
- “2. No emergency certificate can be issued or reissued prior to August 1, 1946. Even though the issuance of a certificate be authorized as of June first, it cannot be issued until August 1, 1946.
- “3. That no emergency certificate be authorized to a teacher that has been employed in a district with an average daily attendance of fewer than seven pupils during the 1945-1946 school term.”

It is evident from the foregoing as to why there will be a shortage of teachers for some years to come and why efforts should be made by teachers colleges to concentrate their efforts on the education of teachers, now more than at any time in the past.

2. Surplus Property

Illinois State Normal University has been fortunate in acquiring considerable government surplus property, especially in the area of industrial arts. The total value placed upon this special equipment, some of which is absolutely new and has never been out of the original crate, and much of which is very large and valuable, is close to \$60,000. There is still on the campus some such equipment, with a value of approximately \$30,000, that has not been formally turned over to the University and is not included in the above figure. In addition to materials in this area, other materials have come to the University in the fields of geology, geography, and mathematics.

None of these materials is considered of a “white elephant” type, but can be used to excellent advantage in the present and future program of the University.

3. Catalogs, Bulletins, and Other Literature

The Summer Session Bulletin recently came from the press and copies were sent to the members of the Teachers College Board and the presidents of the other four schools. This bulletin was on the press at the time that three new members of the Board were appointed and we were able to get the new personnel listed, as is also true in the new General Catalog of the University that came from the press Friday, April 19, first copy of which is being brought to this meeting.

These publications, together with folders concerned with a preliminary announcement of the summer session and a similar folder

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announcing the program of the University to high school graduates, are a part of materials of more special nature covering the clinics offered during the summer session, workshops, geography field course, the education of teacher-librarians, and similar teacher education programs.

4. Health Center

For a second summer, Illinois State Normal University will offer a Health Center, in cooperation with the United States Public Health Service, the Illinois Department of Public Health, the office of the Superintendent of Public Instruction, and the Kellogg Foundation. This program, granting stipends of \$100 each to seventy-five or more applicants presumably from ten counties of Central and North Central Illinois, should attack the important consideration of health in effective manner. For the first time administrators will be brought into this program to work with their teachers and with each other in planning projects and avenues through which these projects may be utilized in local communities. The response to this opportunity has been excellent and it appears that even the very successful workshop of last summer will be far surpassed in the nature of the program and probable results in the 1946 summer session. It is encouraging to note that this same program has been extended to Southern Illinois Normal University and that the Kellogg Foundation activities are operating through Eastern. In the interest of a complete health program in the State, it is hoped that these opportunities may be furthered by these various federal and state authorities in all teacher education institutions of the state.

5. Meetings

At this season of the year and because of the great interest in problems of immediate concern, such as the education of veterans, there are numerous meetings that are being called, many of them in Chicago. On April 11, 12 and 13, in Chicago, one of the most effective meetings arranged attracted approximately 200 representatives from forty-six of the forty-eight states. Six of us were present from the faculty of Illinois State Normal University, with one person assigned to each of the following group meetings: Facilities; Admissions and Credits; Personnel and Guidance; Financing and Business Administration; Staff and Instruction; Curriculum. All of this had to do with the education of veterans and many excellent ideas were obtained of practical use on our campus.

6. Salary Schedule

Since the matter of a possible revised salary schedule has been under consideration by faculty committees of the various teachers colleges and has been discussed by an executive committee of that group with a committee from the Teachers College Board, it is assumed that considerable interest is in evidence at this time. Looking toward necessary changes in our present salary schedule, regardless of the availability of funds to carry out the provisions of such a schedule at this time, it is hoped that avenues may be

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opened whereby new faculty personnel may be employed under different conditions than the difficult restrictions of the present schedule. It is impossible to compete for teachers with even small sized high schools, on the level of the master's degree, since the present schedule does not permit payment of a salary that will attract anyone to the campuses of the teachers colleges. At Illinois State Normal University, it has been absolutely impossible to employ teachers of special education, who, on the basis of qualifications generally possessed by that group, can obtain much better salaries in public school systems. The same difficulty prevails in such special fields as health and physical education, home economics, industrial arts, music, business education, and agriculture. Some immediate and favorable action on the part of the Teachers College Board will save the situation so far as teacher employment is concerned in the teachers colleges, looking toward employment for next September. This is the time of year when teachers are being employed and it is fortunate that the Teachers College Board is in session at this time with the possibility of some action that will save the day for teacher education in Illinois.

X. SUMMARY

Consideration and favorable action by the Teachers College Board is requested on the following recommendations.

1. Sanction of the scholarship list subject to final approval by the Advisory Committee after May 30, 1946.
2. Acceptance of the resignations of Dr. Karl Bleyl, Dr. Carl Gamer, Mrs. Mildred Wunderlich, Miss Mary Fran Ford.
3. Granting of sabbatical leaves for the periods indicated to Mr. Clarence Orr, Miss Elizabeth Russell, Mr. Edwin G. Struck, Miss Esther Vinson, Miss Nell B. Waldron, Miss Lela Winegarner, Mr. O. L. Young.
4. Granting of a leave other than sabbatical for the first semester of the 1946-1947 school year to Miss Gladys Tipton.
5. Approval of the retirement of Mr. W. A. L. Boyer and Mrs. Willetta Ream
6. Confirmation of the appointments of Mr. Harry D. Lovelass, Miss Zora Cernich, and Dr. Herman Tiedeman, by the Advisory Committee.
7. Appointments for summer session only of Mrs. Waneta Catey, Miss Margaret Means, Miss Margaret Parret, Miss Evelyn Moran, Miss Elizabeth McCain, Miss Hazel Phillips, Miss Mary A. Spelbring, Miss Marie Jessa, Miss Mary Agnes Blair.
8. Change in the rank and assignment of Dr. Richard G. Browne from Associate Professor to Professor and to serve as head of the Department of Social Science; Dr. Regina Connell from

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Assistant Professor to Associate Professor; Dr. Emma R. Knudson from Associate Professor to full Professor, continuing as head of the Department of Music Education.

9. Approval of the summer session faculty, including the regular summer session of eight weeks and the intersession of three weeks.
10. Approval of the faculty appointments as listed for the regular school year 1946-1947 at salaries indicated.
11. Approval of the administrative and office staff for the twelve months period beginning July 1, 1946, at salaries indicated.
12. Approval of the employment of Mr. Arthur Dithen, Mr. Francis J. Leary, Mr. Melvin Bartelson, Mrs. Virginia Skidmore, Mrs. Vera J. Culbertson, Mr. Robert L. Evans, to fill non-academic positions as indicated in this report.
13. Acceptance of the resignation of Mr. Walter Pierson, Mr. Robert L. Evans, Mrs. Lula V. Paul, Mr. Darrell C. McCleary.
14. Approval of the retirement from the janitorial staff of Mr. W. A. Rice and Mrs. Mamie Barclay.
15. Approval of the employment, for a twelve months period beginning July 1, 1946, of the non-academic employees of the heating plant, the watchmen, grounds, maintenance, janitorial, Fell Hall, Smith Hall, and University Farm staffs.
16. Approval of the University calendar for the academic year 1946-1947.

Respectfully submitted,

R. W. Fairchild

REPORT OF THE WESTERN ILLINOIS STATE TEACHERS COLLEGE MACOMB, ILLINOIS

MEETING IN CHICAGO, ILLINOIS

April 22, 1946

To the Members of the State Teachers College Board of Illinois:

The following report is submitted for the Western Illinois State Teachers College:

I. Students

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A. Attendance, Spring Quarter, 1946

	<u>Men and Boys</u>	<u>Women and Girls</u>	<u>Total</u>	<u>Total One Year Ago</u>
1. College Students				
a. On Campus				
Graduates	24	15	39	26
Seniors	48	57	105	83
Juniors	47	86	133	65
Sophomores	44	96	140	96
Freshmen	<u>126</u>	<u>159</u>	<u>285</u>	<u>159</u>
Subtotal	289	413	702	429
b. Extension	<u>31</u>	<u>356</u>	<u>387</u>	<u>273</u>
*Total	320	769	1,089	702
2. Secondary Schools				
Western High School	67	61	128	130
Bardolph	23	27	50	53
Galva	129	106	235	229
Macomb Sr. High School	<u>181</u>	<u>171</u>	<u>352</u>	<u>0</u>
Total	400	365	765	412
3. Elementary Schools				
Western Tr. School	110	106	216	239
Rural	14	21	35	59
Adair	23	22	45	40
Ba Bardolph	32	30	62	65
Macomb Jr. High School	<u>0</u>	<u>0</u>	<u>0</u>	<u>185</u>
Total	179	179	358	588
Grand Total	899	1,313	2,212	1,702

*Includes estimated enrollment of 75 for Mid-Spring Term based upon room reservations. Mid-Spring Term starts April 29, 1946.

4. 4. The enrollment for the Spring Quarter at Western is 1,089 as compared with 702 in the Spring Quarter of 1945. This big increase in enrollment is due to the return of men and women who served in World War II.

B. Normal School Scholarship List of Students

I hereby certify to the State Teachers College Board that the persons with the addresses given in each case, a list of which was sent to the State Co-ordinator at the end of the Winter Quarter to be submitted to the State Treasurer, attended the Western Illinois State Teachers College during the Winter Quarter, 1945-46.

II. Faculty

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A. New Appointments

1. Dr. Robert A. Shiley will replace Dr. Irving G. Garwood, who was granted a leave of absence, as Associate Professor and Head of the Department of English, effective June 1, 1946, at a salary of \$350 per month. Dr. Shiley received the A. B. and A.M. degrees from the State University of Iowa; Ph.D. from Yale University; and has done additional graduate study at the University of Chicago and the University of Paris. From 1931 to 1942 he was Associate Professor of English and Speech at the Eastern Illinois State Teachers College and has served in the United States Naval Reserve since 1942.
2. Mr. John C. Roberts will replace Mr. Rupert R. Simpkins, who will retire at the end of this college year, as Assistant Professor in the Department of Education and Director of Teacher Placement at a salary of \$330 per month. Mr. Roberts will begin work on August 15, 1946. He received his A.B. degree from Illinois College and will have all of his work completed at the University of Illinois for the Doctor of Education degree, with the exception of two and one-half units, by August 15, 1946.
3. Dr. William H. Coppock will be employed as Assistant Professor in the Chemistry Department for the first summer term of 1946 at a salary of \$300 per month or a total of \$450 for the six weeks. Dr. Coppock is a member of the Science Department of Winona State Teachers College, Winona, Minnesota. His degrees are: B.S., Monmouth College; M.S., Ph.D., State University of Iowa.
4. Mr. Oliver W. Beimfohr will be employed as Instructor in the Department of Geography and Geology for the second summer term of 1946. Mr. Beimfohr received his B.S. degree from the University of Illinois and M.S. from Vanderbilt University. He is a permanent member of the staff at the University of Illinois. His salary is \$250 per month or \$375 for the six weeks.
5. Dr. John S. McVickar will be employed as Associate Professor and Head of the Department of Agriculture, effective September 1, 1946, at a salary of \$380 per month. His degrees are: A.B., M.S., and Ph.D., University of Illinois. Dr. McVickar served three years in the U. S. Navy and has been employed by the University of Illinois following his discharge from service. He will fill the vacancy created by the retirement of Dr. C. H. Oathout in August, 1945.
6. Mr. Harold C. Ave will be employed as Assistant Professor in the Department of Physical Education, effective September 1, 1946, at a salary of \$315 per month. Mr. Ave received his B.S. degree from Baldwin-Wallace College; A.M. from Columbia University; and has completed one and one-half years of graduate work toward the Doctor's degree at Columbia University and Colorado State Teachers College. Mr. Ave served three and one-half years with the United States Army and prior to that was Head of the Athletic Department at Eureka College.

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7. Dr. Victor H. Sheppard will be employed as Assistant Professor in the Department of Education for the second summer term at a salary of \$300 per month or a total of \$450 for the six weeks. Dr. Sheppard is Superintendent of Schools in Morgan County. His degrees are: A.B., Illinois College; M.A., University of Illinois; Ed.D., University of Missouri.

B. Leave of Absence

1. Mr. Allan Laflin, Assistant Professor in the Department of Commerce and Director of Public Relations, requests a leave of absence on one-half salary for the college year, 1946-47, effective September 1946 to May 1947, inclusive, in order to do further graduate work toward the Doctor's degree.

C. Faculty list with salary schedule for the first and second summer terms, 1946, to be paid from Personal Services appropriation:

<u>Name</u>	<u>Classification</u>	<u>Department</u>	<u>June</u>	<u>July</u>	<u>August</u>
Archer, J. L.	Professor	Education	\$400.00	\$400.00	\$400.00
Ayre, H. Glenn	Assoc. Prof.	Mathematics	330.00	247.50	165.00
Bailey, Dwight L.	Assoc. Prof.	Education	385.00	192.50	192.50
Barclay, Ralph E.	Asst. Prof.	Phys. Educ.	295.00	295.00	295.00
Barnwell, Robert	Instructor	Phys. Educ.	245.00	122.50	
Beighey, D. Clyde	Professor	Commerce	405.00	405.00	405.00
Beimfohr, Oliver W.	Instructor	Geography		125.00	250.00
Bennett, Chester W.	Asst. Prof.	Chemistry	300.00	300.00	300.00
Bennett, Mary	Assoc. Prof.	Biology	335.00	335.00	335.00
Bent, Leo G.	Asst. Prof.	Education	300.00	300.00	300.00
Bodine, Marcy G.	Assoc. Prof.	Social Sci.	330.00	165.00	
Bonham, Tressie	Asst. Prof.	Home Econ.	300.00	150.00	
Brophy, Kathleen	Asst. Prof.	Phys. Educ.	300.00	150.00	
Burke, Marjorie	Instructor	Training Sch.	265.00	132.50	
Carlson, Theo.	Asst. Prof.	Soc. Science	270.00	270.00	270.00
Clayton, Alfred S.	Assoc. Prof.	Education	310.00	310.00	310.00
Cooper, Bessie	Asst. Prof.	Training Sch.	330.00	165.00	
Coppock, Wm. H.	Asst. Prof.	Chemistry	300.00	150.00	
Cordell, Grace	Instructor	Library	100.00	100.00	100.00
Crabb, Edith	Instructor	Health	175.00	87.50	
Crilly, Karl	Assoc. Prof.	Music	325.00	162.50	
Donley, Margaret	Asst. Prof.	Training Sch.	295.00	147.50	
Duncan, Myrtle	Asst. Prof.	Training Sch.	295.00	147.50	
Eller, Walter H.	Assoc. Prof.	Physics	345.00	345.00	345.00
Evans, Cecile	Asst. Prof.	Library	295.00	295.00	295.00
Garner, C. Wix	Asst. Prof.	Phys. Educ.	300.00	150.00	150.00
Hanson, Raymond W.	Assoc. Prof.	Phys. Educ.	400.00	400.00	400.00
Hardin, H. Marg.	Instructor	Library	225.00	112.50	
Herndon, Helen	Nurse I	Health	150.00	150.00	150.00
Hoover, Isabel	Asst. Prof.	English	295.00	147.50	
Horrabin, Waldo	Asst. Prof.	Chemistry	285.00	285.00	285.00
Langemo, Amanda	Instructor	English	255.00	255.00	255.00

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Linder, Roscoe G.	Assoc. Prof.	Education	340.00	170.00	170.00
Miller, Rayman	Asst. Prof.	Ind. Arts	285.00	285.00	285.00
Miner, Sarah	Asst. Prof.	Home Econ.	320.00	320.00	320.00
Mitchell, Beulah	Asst. Prof.	Training Sch.	295.00	147.50	
Moon, Dorothy	Instructor	Phys. Educ.	255.00	255.00	255.00
Myers, R. Maurice	Asst. Prof.	Biology	300.00	150.00	
Nelson, Carl	Asst. Prof.	Music		142.50	285.00
Neu, Lucille	Instructor	Library	225.00	112.50	
Oathout, Fred	Faculty Asst.	Registrar	180.00	180.00	180.00
Ohlson, Floyd	Instructor	Music	265.00	132.50	
Ohlson, Frances	Instructor	Training Sch.	75.00	37.50	
Pease, Kent	Asst. Prof.	English	300.00	150.00	
Pence, Helen	Asst. Prof.	Training Sch.	295.00	147.50	
Potter, Olive	Asst. Prof.	Phys. Educ.	300.00	150.00	
Pottle, Theodora	Assoc. Prof.	Art	325.00	325.00	325.00
Ray, Ethel	Asst. Prof.	Education	300.00	150.00	
Rich, Marjorie	Instructor	Chemistry	240.00	120.00	
Roberts, Alvin B.	Instructor	Visual Educ.	250.00	125.00	
Roberts, John C.	Asst. Prof.	Education			165.00
Robinson, Julius M.	Asst. Prof.	Commerce	290.00	290.00	290.00
Robinson, Laurette	Instructor	Training Sch.	265.00	132.50	
Rosenquist, Amanda	Instructor	Home Econ.	250.00	125.00	
Sallee, Roy M.	Asst. Prof.	Biology		147.50	295.00
Schannenck, Margaret	Asst. Prof.	Training Sch.	295.00	147.50	295.00
Schleier, Louis M.	Professor	Education	405.00	405.00	405.00
Schory, Harold F.	Assoc. Prof.	English	335.00	167.50	
Schmitz, Mary	Instructor	Education	225.00	112.50	
Schreiber, Edwin W.	Assoc. Prof.	Mathematics	355.00	355.00	355.00
Scott, Elna	Asst. Prof.	Training Sch.	295.00	147.50	
Seastedt, Helen	Instructor	Training Sch.	75.00	37.50	
Shake, Kimbrough	Instructor	Visual Educ.	235.00	235.00	235.00
Sheppard, Victor H.	Asst. Prof.	Education		150.00	300.00
Shiley, Robert A.	Assoc. Prof.	English	350.00	350.00	350.00
Simpkins, Rupert R.	Professor	Education	475.00	475.00	237.50
Sirola, Olga	Asst. Prof.	Health	170.00	85.00	
Sollars, Velna	Instructor	Commerce	235.00	235.00	235.00
Stroup, Esther L.	Instructor	Home Econ.		132.50	265.00
Stull, Harriett	Asst. Prof.	Social Sci.	300.00	150.00	
Sullivan, John L.	Asst. Prof.	Agriculture	300.00	300.00	300.00
Swain, Paul B.	Instructor	Art	265.00	132.50	
Swofford, Lyndal	Asst. Prof.	Library	310.00	310.00	310.00
Taylor, Loren	Instructor	Mathematics	265.00	132.50	
Terrill, Jennette	Asst. Prof.	Training Sch.	275.00	275.00	137.50
Tillman, Arthur G.	Professor	Geography	405.00	202.50	
Turner, C. Adam	Asst. Prof.	Education	315.00	157.50	
Vawter, Gladys	Asst. Prof.	English	295.00	147.50	
Voss, Hertha	Asst. Prof.	Commerce	280.00	210.00	140.00
Wardell, Margaret	Instructor	Library	260.00	130.00	
Watters, Hilda	Assoc. Prof.	Social Sci.	330.00	330.00	330.00
Welck, Arthur A.	Assoc. Prof.	Education	330.00	165.00	165.00
Wetzel, Wayne	Assoc. Prof.	Ind. Arts	385.00	192.50	
Whitehead, Frances	Assoc. Prof.	Commerce		155.00	310.00
Wild, Theresa	Assoc. Prof.	Music	325.00	162.50	
Student Help			250.00	250.00	250.00

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Student Library Help	300.00	300.00	300.00
Lectures	200.00	100.00	100.00
Totals	23335.00	17632.50	12497.50
Grand Total			53,465.00

D. Faculty list with salary schedule for regular college year of thirty-six weeks, beginning September 1, 1946, to be paid from Personal Services appropriation:

<u>Name</u>	<u>Classification</u>	<u>Department</u>	<u>Salary Per Month</u>	<u>Salary 9 Months</u>
Archer, Julian L.	Professor	Education	\$420.00	\$3,780.00
Ave, Harold C.	Asst. Prof.	Phys. Educ.	315.00	2,835.00
Ayre, Glenn	Assoc. Prof.	Mathematics	370.00	3,330.00
Bailey, Dwight L.	Assoc. Prof.	Education	400.00	3,600.00
Barclay, Ralph E.	Asst. Prof.	Phys. Educa.	315.00	2,835.00
Beighey, D. Clyde	Professor	Commerce	425.00	3,825.00
Bennett, Chester W.	Asst. Prof.	Chemistry	330.00	2,970.00
Bennett, Mary	Assoc. Prof.	Biology	370.00	3,330.00
Bent, Leo Gerald	Asst. Prof.	Education	330.00	2,970.00
Bodine, Marcy G.	Assoc. Prof.	Social Sci.	370.00	3,330.00
Bonham, Tressie	Asst. Prof.	Home Econ.	320.00	2,880.00
Brophy, Kathleen	Asst. Prof.	Phys. Educ.	320.00	2,880.00
Burke, Marjorie	Asst. Prof.	Training Sch.	295.00	2,655.00
Carlson, Theodore	Asst. Prof.	Social Sci.	300.00	2,700.00
Carson, Ruth	Assoc. Prof.	Foreign Lang.	380.00	3,420.00
Clayton, Alfred	Assoc. Prof.	Education	330.00	2,970.00
Corbin, Mabel	Asst. Prof. (E)	English	130.00	1,170.00
Cordell, Grace	Instructor	Library	100.00	900.00
Crabb, Edithe	Instructor	Health	180.00	1,620.00
Crilly, Karl	Assoc. Prof.	Music	345.00	3,105.00
Donley, Margaret	Asst. Prof.	Training Sch.	315.00	2,835.00
Duncan, Myrtle	Asst. Prof.	Training Sch.	315.00	2,835.00
Eller, Walter H.	Assoc. Prof.	Physics	365.00	3,285.00
Evans, Cecile	Asst. Prof.	Library	315.00	2,835.00
Garner, C. Wix	Asst. Prof.	Phys. Educ.	320.00	2,880.00
Garwood, Irving G.	Professor	English	470.00	4,230.00
Gayler, George W.	Asst. Prof. (E)	Extension	137.44	1,236.96
Ginnings, R. Meade	Professor (E)	Mathematics	175.55	1,579.95
Hanson, Raymond W.	Assoc. Prof.	Phys. Educ.	400.00	3,600.00
Hardin, H. Margaret	Instructor	Library	245.00	2,205.00
Herndon, Helen	Nurse I	Health	155.00	1,395.00
Hoover, Isabel	Asst. Prof.	English	315.00	2,835.00
Horrabin, Waldo	Asst. Prof.	Chemistry	305.00	2,745.00
Julstrom, Clifford	Asst. Prof.	Music	290.00	2,610.00
Kenny, Joseph W.	Asst. Prof.	Geography	320.00	2,880.00
Kraemer, Ernest J.	Instructor	Phys. Educ.	270.00	2,430.00
Langemo, Amanda	Instructor	English	270.00	2,430.00
Linder, Roscoe G.	Assoc. Prof.	Education	370.00	3,330.00
McVickar, John S.	Assoc. Prof.	Agriculture	380.00	3,420.00
Miller, Rayman	Asst. Prof.	Ind. Arts.	305.00	2,745.00
Miner, Sarah	Asst. Prof.	Home Econ.	330.00	2,970.00

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Mitchell, Beulah	Asst. Prof.	Training Sch.	315.00	2,835.00
Moon, Dorothy	Instructor	Phys. Educ.	270.00	2,430.00
Myers, R. Maurice	Asst. Prof.	Biology	330.00	2,970.00
Nelson, Carl	Asst. Prof.	Music	305.00	2,745.00
Neu, Lucille	Instructor	Library	245.00	2,205.00
Oathout, Fred	Faculty Asst.	Registrar	185.00	1,665.00
Ohlson, Floyd	Instructor	Music	270.00	2,430.00
Pease, Kent	Asst. Prof.	Music	330.00	2,970.00
Pence, Helen	Asst. Prof.	Training Sch.	315.00	2,835.00
Potter, Olive	Asst. Prof.	Phys. Educ.	320.00	2,880.00
Pottle, Theodora	Assoc. Prof.	Art	345.00	3,105.00
Ray, Ethel	Asst. Prof.	Education	320.00	2,880.00
Reynolds, Juna	Asst. Prof.	English	290.00	2,610.00
Roberts, John C.	Asst. Prof.	Education	330.00	2,970.00
Robinson, Julius	Asst. Prof.	Commerce	305.00	2,745.00
Robinson, Lauretta	Instructor	Training Sch.	270.00	2,430.00
Rosenquist, Amanda	Asst. Prof.	Home Econ.	260.00	2,340.00
Sallee, Roy M.	Asst. Prof.	Biology	315.00	2,835.00
Schannenck, Margaret	Asst. Prof.	Training Sch.	315.00	2,835.00
Schleier, Louis M.	Professor	Education	425.00	3,825.00
Schory, Harold F.	Assoc. Prof.	English	355.00	3,195.00
Schreiber, Edwin W.	Assoc. Prof.	Mathematics	375.00	3,375.00
Scott, Elna	Asst. Prof.	Training Sch.	315.00	2,835.00
Shake, Kimbrough	Instructor	Visual Educ.	255.00	2,295.00
Shiley, Robert A.	Assoc. Prof.	English	370.00	3,330.00
Sirola, Olga	Asst. Prof.	Health	180.00	1,620.00
Sollars, Velna	Asst. Prof.	Commerce	275.00	2,475.00
Sproull, Grace	Assoc. Prof.	Foreign Lang.	330.00	2,970.00
Stroup, Esther L.	Asst. Prof.	Home Econ.	310.00	2,790.00
Stull, Harriet C.	Asst. Prof.	Social Sci.	330.00	2,970.00
Sullivan, John L.	Asst. Prof.	Agriculture	330.00	2,970.00
Swain, Paul B.	Asst. Prof.	Art	290.00	2,610.00
Swofford, Lyndal	Asst. Prof.	Library	330.00	2,970.00
Taylor, Loren E.	Instructor	Mathematics	270.00	2,430.00
Terrill, Jennette	Asst. Prof.	Training Sch.	295.00	2,655.00
Tillman, Arthur G.	Professor	Geography	425.00	3,825.00
Turner, C. Adam	Asst. Prof.	Education	330.00	2,970.00
Vawter, Gladys	Asst. Prof.	English	315.00	2,835.00
Voss, Hertha	Asst. Prof.	Commerce	300.00	2,700.00
Wardell, Margaret	Asst. Prof.	Library	280.00	2,520.00
Watters, Hilda	Assoc. Prof.	Social Sci.	350.00	3,150.00
Welck, Arthur A.	Assoc. Prof.	Education	370.00	3,330.00
Wetzel, Wayne	Assoc. Prof.	Ind. Arts	400.00	3,600.00
Whitehead, Frances	Asst. Prof.	Commerce	330.00	2,970.00
Wild, Theresa	Assoc. Prof.	Music	345.00	3,105.00
	Asst. Prof.	Music	300.00	2,700.00
	Asst. Prof.	English	310.00	2,790.00
	Asst. Prof.	Chemistry	310.00	2,790.00
	Asst. Prof.	Phys. Educ. (W)	300.00	2,700.00
	Asst. Prof.	Geography	275.00	2,475.00

Total				254,906.91
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E. Changes in Rank

1. Dr. M. N. Thisted will be promoted to the rank of Professor effective July 1, 1946.
2. Dr. Grace M. Sproull will be promoted to the rank of Associate Professor effective September 1, 1946.
3. Miss Marjorie Burke will be promoted to the rank of Assistant Professor effective September 1, 1946.
4. Mr. Clifford Julstrom will be promoted to the rank of Assistant Professor effective September 1, 1946.
5. Miss Juna Reynolds will be promoted to the rank of Assistant Professor effective September 1, 1946.
6. Miss Amanda Rosenquist will be promoted to the rank of Assistant Professor effective September 1, 1946.
7. Miss Velna Sollars will be promoted to the rank of Assistant Professor effective September 1, 1946.
8. Miss Esther L. Stroup will be promoted to the rank of Assistant Professor effective September 1, 1946.
9. Mr. Paul B. Swain will be promoted to the rank of Assistant Professor effective September 1, 1946.
10. Miss Margaret Wardell will be promoted to the rank of Assistant Professor effective September 1, 1946.

F. Changes in Position

1. Dr. Louis M. Schleier, Director of Research, will become Head of the Department of Education and Director of Research effective August 15, 1946.

III. Other School Employees

- A. President and Employees for 1946-47 for twelve months, beginning July 1, 1946, to be paid from Personal Services appropriation:

<u>Name</u>	<u>Classification</u>	<u>Salary Per Month</u>	<u>Salary 12 Months</u>
Allen, Harold	Janitor III	\$190.00	\$2,280.00
Beu, Frank A.	President	708.33	8,500.00
Bishop, Lucille	Clerk Stenographer II	190.00	2,280.00
Burress, Edna	Account Clerk	190.00	2,280.00
Carson, Roy	Stationary Fireman	190.00	2,280.00
Champion, Oscar L.	Executive Asst. in Education and Administration	400.00	4,800.00
Cromer, Thomas	Laborer (Maintenance)	143.00	1,716.00
Crum, Mary	Clerk Stenographer II	195.00	2,340.00

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Curtis, Kathryn H.	Clerk Stenographer I	160.00	1,920.00
Elam, William	Janitor I	143.00	1,716.00
Foreman, Donald S.	Grounds Foreman	200.00	2,400.00
Graves, Earl	Laborer (Maintenance)	149.00	1,788.00
Grim, Robert	Laborer (Maintenance)	143.00	1,716.00
Hodges, Kenneth	Janitor I	149.00	1,788.00
Inman, Garnet	Janitor I	140.00	1,680.00
Leighty, Elbert	Janitor I	149.00	1,788.00
Lemmer, Guy	Watchman I	152.00	1,824.00
Locke, Ellis	Stationary Fireman	190.00	2,280.00
Lowderman, R. L.	Laborer (Maintenance)	135.00	1,620.00
Mason, Mary	Domestic	110.00	1,320.00
Mason, Thos. B.	Watchman I	140.00	1,680.00
Monninger, Carl B.	Stationary Engineer	235.00	2,820.00
Moon, Marion	Laborer (Maintenance)	152.00	1,824.00
Moore, Guy	Laborer (Maintenance)	155.00	1,860.00
Purdum, Harold K.	Janitor I	140.00	1,680.00
Shifley, Howard	Janitor I	140.00	1,680.00
Stewart, Earl	Janitor I	143.00	1,716.00
Stookey, Ray	Trades Helper	175.00	2,100.00
Thompson, Dean	Janitor I	143.00	1,716.00
VeNard, Mary	Domestic	110.00	1,320.00
Waller, Walter	Laborer (Maintenance)	145.00	1,740.00
Wells, Glenn W.	Laborer (Maintenance)	145.00	1,740.00
	Clerk	180.00	2,160.00

Total 72,352.00

B. Administrative faculty members for 1946-47 for twelve months, beginning July 1, 1946, to be paid from Personal Services appropriation:

<u>Name</u>	<u>Classification</u>	<u>Salary Per Month</u>	<u>Salary 12 Months</u>
Currens, Fred H.	Executive Asst. in Education and Administration and Dean of College	\$500.00	\$6,000.00
Laflin, G. Allan	Assistant Professor and Director of Public Relations (Full salary for July and August 1946 and June 1947; half salary for September 1946 to May 1947, inclusive)	315.00	2,362.50
Thisted, M. N.	Professor and Dean of Men	390.00	4,680.00
Zimmerman, Ruth L.	Asst. Prof. and Dean of Women	300.00	3,600.00
Student Help and Lectures			4,450.00
Total			21,092.50

C. Employees for the regular year of twelve months, beginning July 1, 1946, to be paid from the Teachers College Income Fund:

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<u>Name</u>	<u>Classification</u>	<u>Salary Per Month</u>	<u>Salary 12 Months</u>
*Burton, Edna	Cook I	\$110.00	\$1,320.00
*Carruthers, Emma	Laundry Worker	85.00	1,020.00
***Crabill, Alice	Instructor and Director of Monroe Hall	190.00	2,280.00
**Crain, Bessie	Cook I (5/6 time)	110.00	1,320.00
**Hubbard, Lula	Domestic	100.00	1,200.00
Nelson, Charles	Janitor I	145.00	1,740.00
*Stockwell, Altie	Pastry Cook	95.00	1,140.00
**Wear, Irene J.	Laundry Worker	100.00	1,200.00
	Cook	90.00	1,080.00
	Domestic	90.00	1,080.00
	Helper	80.00	960.00
Student Help, Lectures, and Other Necessary Help			<u>20,000.00</u>
Total			34,340.00

D. Affiliated Schools faculty list for the regular term of thirty-six weeks beginning September 1, 1946, to be paid from Personal Services appropriation:

<u>Name</u>	<u>Classification</u>	<u>Salary Per Month</u>	<u>Salary 9 Months</u>
Buckley, Elizabeth	Instructor	\$25.00	\$225.00
Chidester, Elizabeth	Instructor	50.00	450.00
Duren, Juell	Instructor	25.00	225.00
Hinman, Mary	Instructor	50.00	450.00
# Johnson, Marjorie	Instructor	25.00	75.00
Ketchum, Frederick J.	Instructor	60.00	540.00
# Kilpatrick, Julia	Instructor	25.00	75.00
Monson, S. C.	Instructor	55.00	495.00
Nell, Katherine	Instructor	50.00	450.00
Platt, Mabel	Instructor	35.00	315.00
Schmitz, Mary	Instructor	75.00	675.00
Thornton, William	Instructor	20.00	180.00
Tingley, Estelle	Instructor	20.00	<u>180.00</u>
Total			4,335.00

E. Faculty Member in Military Service

<u>Name</u>	<u>Classification</u>	<u>Salary Per Month</u>
Stubblefield, Henry I.	Professor	\$425.00

Dr. Stubblefield is on leave for the duration and is not receiving any salary. This report is made as a matter of record only.

- *\$30 Maintenance
- **\$10 Maintenance
- ***\$40 Maintenance
- #Salary for three months

PROCEEDINGS

F. Retirements

1. Miss Bessie Cooper, principal of the elementary grades in the training school, who became sixty-eight years of age on January 30, 1946, will retire at the end of the first summer term, July 19, 1946.
 2. Mr. Marion Moon, laborer (maintenance), who became sixty-eight years of age on December 23, 1945, will retire on August 31, 1946.
 3. Mr. Rupert R. Simpkins, head of the Department of Education, who became sixty-eight years of age on October 15, 1945, will retire on August 15, 1946.
- G. The following is a list of faculty members and employees who will be on the retired list as of September 1, 1946:

Colby, Eva	Seal, Harvey
Cooper, Bessie	Shifley, Charles
DeCamp, W. E.	Simpkins, Rupert R.
Henry, Margaret J.	Straight, M. K.
Jackson, Fanny R.	Strome, Alberta
Kirkbride, Chester	Thompson, Katherine
Moon, Marion	Waggoner, H. D.
Morgan, W. P.	Wear, Roscoe
Schuppert, W. L.	

IV. Organization

The General College organization under Dr. Glenn Ayre's direction is flourishing as twenty-five per cent of our freshmen are enrolled in the general college curriculum.

V. Curriculum

The Curriculum Committee has devoted the entire year to making the teacher-education and general college curriculums more functional to meet the needs of teachers and society. For example, the Men's and Women's Physical Education Departments have added practical work in Girl Scouts and Boy Scouts as required work of Physical Education majors.

VI. Buildings and Grounds

The three C.C.C. barracks obtained from Camp Custer, Michigan, have been erected as temporary men's dormitories. Twenty-five houses for married veterans are in the process of being shipped to be erected on the southwest corner of the campus.

Building plans for the swimming pool, girls' dormitory, and the training school gymnasiums are practically ready for bids. These buildings are urgently needed, and we hope contracts may be let for these buildings in the near future.

TEACHERS COLLEGE BOARD

Options on land purchases are progressing very satisfactorily through the joint efforts of Mr. Thompson, Mr. Downing, and members of the Post-War Planning Commission.

VII. Auxiliary Enterprises

A Gold Star Scholarship Fund has been established to commemorate the memory of the men and women who sacrificed their lives in World War I and World War II. To date nearly \$1,000 has been received from gifts by individuals, sororities, fraternities, and clubs. Governor Dwight H. Green's backing of the project aided the fund a great deal.

VIII. Student Life

Guest Day for high school seniors was revived this year. It was held on March 29, 1946, and brought over eight hundred prospective teachers to visit our campus.

IX. Miscellaneous

A. Starting with the fall of 1946, Western plans to offer a counseling and guidance service to students based upon the plan of Cornell University. According to this plan, members of the Psychology, Home Economics, Health, Biology, and Physical Education Departments pool their efforts in counseling students relative to food, health, clothes, mental hygiene, and physical hygiene.

B. List of Military Scholarship Students

I hereby certify to the State Teachers College Board that the persons, whose names appear on the list of Military Scholarship students, attended the Western Illinois State Teachers College during the Fall, Winter, and Spring Quarters, 1945-1946, as indicated on the list.

C. The Federal Public Housing Authority requests the adoption of the following resolutions in respect to Project No. ILL-V-11286:

Resolution No. 1

Approving and authorizing the execution of an Agreement providing for the development and administration of an emergency housing project for distressed families of servicemen and for veterans and their families, between the Teachers College Board of the State of Illinois, and the Federal Public Housing Authority.

WHEREAS, there is an urgent need for additional dwelling units for the housing of servicemen, veterans and their families enrolled at the Western Illinois State Teachers College, Macomb, Illinois; and

WHEREAS, it is possible to secure some dwelling facilities from the Federal Public Housing Authority pursuant to the provisions of

PROCEEDINGS

Title V of the Lanham Act (Public Law 849, 76th Congress as amended, particularly by the amendment embodied in Public Law 292, 79th Congress, 1st Sess.); and

WHEREAS, the Teachers College Board and the Federal Public Housing Authority desire to enter into an Agreement with respect to the utilization of the aforesaid facilities,

BE IT RESOLVED by the Teachers College Board as follows:

Section 1. That the Teachers College Board for the use and benefit of the Western Illinois State Teachers College shall enter into an Agreement for the provision of 21 family units and 8 dormitory accommodations substantially in the form of FPHA 1481 (a copy of which is on file in the office of the Secretary and has been reviewed by this body and found satisfactory in all respects).

Section 2. That the Chairman of the Teachers College Board is hereby authorized and directed to execute in quintuplicate the Agreement covering the transfer of said facilities, in the form referred to in Section 1 hereof, and the Secretary of said Board shall impress the corporate seal of the Board thereon and to attest the same and said officers are hereby authorized to comply with the requirements of such contract including the submission of an appropriate Project Development Program and Project Management Plan which is satisfactory to the Federal Public Housing Authority, and take such other action as may be necessary to provide and operate said housing facilities for families of servicemen, for veterans and their families pursuant to the provisions of Title V of the Lanham Act (Public Law 849, 76th Congress as amended, particularly by the amendment embodied in Public Law 292, 79th Congress 1st Sess.).

Section 3. This resolution shall take effect from and after its passage.

Resolution No. 2

BE IT RESOLVED BY THE TEACHERS COLLEGE BOARD OF THE STATE OF ILLINOIS:

Section 1. That Frank A. Beu, President of the Western Illinois State Teachers College at Macomb, Illinois, be and is hereby authorized to take all necessary steps in connection with the construction, administration and management of Project No. ILL-V-11286, as set forth in the contract between the Board and the Government for the use and benefit of the College. In view of the foregoing, Mr. Beu is authorized to execute all contracts connected therewith in the name of the Board.

Section 2. That all action taken and things done by Frank A. Beu in connection with Project No. ILL-V-11286 prior to the date hereof are hereby ratified, confirmed and approved.

Section 3. That this resolution shall take effect immediately.

TEACHERS COLLEGE BOARD

X. Summary

The approval of the State Teachers College Board is requested for the following recommendations:

- A. The list of State Teachers College Scholarship students for the Winter Quarter, 1945-46.
- B. The appointment of Dr. Robert A. Shiley as Associate Professor and Head of the Department of English, effective June 1, 1946, at a salary of \$350 per month.
- C. The appointment of Mr. John C. Roberts as Assistant Professor in the Department of Education and Director of Teacher Placement, effective August 15, 1946, at a salary of \$330 per month.
- D. The appointment of Dr. William H. Coppock as Assistant Professor in the Chemistry Department for the first summer term of 1946 at a salary of \$450 for the six weeks.
- E. The appointment of Mr. Oliver W. Beimfohr as Instructor in the Department of Geography and Geology for the second summer term of 1946 at a salary of \$375 for the six weeks.
- F. The appointment of Dr. John S. McVickar as Associate Professor and Head of the Department of Agriculture, effective September 1, 1946, at a salary of \$380 per month.
- G. The appointment of Mr. Harold C. Ave as Assistant Professor in the Department of Physical Education, effective September 1, 1946, at a salary of \$315 per month.
- H. The appointment of Dr. Victor H. Sheppard as Assistant Professor in the Department of Education for the second summer term of 1946 at a salary of \$450 for the six weeks.
- I. The leave of absence for Mr. Allan Laflin, Director of Public Relations, for the period September 1946, to May 1947, inclusive, on one-half salary.
- J. The faculty list with salary schedule for the first and second summer terms, 1946, to be paid from Personal Services appropriation.
- K. The faculty list with salary schedule for regular college year of thirty-six weeks, beginning September 1, 1946, to be paid from Personal Services appropriation.
- L. The promotion of Dr. M. N. Thisted to the rank of Professor effective July 1, 1946.
- M. The promotion of Dr. Grace M. Sproull to the rank of Associate Professor effective September 1, 1946.

PROCEEDINGS

- N. The promotion of Miss Marjorie Burke to the rank of Assistant Professor effective September 1, 1946.
- O. The promotion of Mr. Clifford Julstrom to the rank of Assistant Professor effective September 1, 1946.
- P. The promotion of Miss Juna Reynolds to the rank of Assistant Professor effective September 1, 1946.
- Q. The promotion of Miss Amanda Rosenquist to the rank of Assistant Professor effective September 1, 1946.
- R. The promotion of Miss Velna Sollars to the rank of Assistant Professor effective September 1, 1946.
- S. The promotion of Miss Esther L. Stroup to the rank of Assistant Professor effective September 1, 1946.
- T. The promotion of Mr. Paul B. Swain to the rank of Assistant Professor effective September 1, 1946.
- U. The promotion of Miss Margaret Wardell to the rank of Assistant Professor effective September 1, 1946.
- V. The promotion of Dr. Louis M. Schleier, effective August 15, 1946, to Head of the Department of Education.
- W. President and employees for 1946-47 for twelve months, beginning July 1, 1946, to be paid from Personal Services appropriation.
- X. Administrative faculty members for 1946-47 for twelve months, beginning July 1, 1946, to be paid from Personal Services appropriation.
- Y. Employees for the regular year of twelve months, beginning July 1, 1946, to be paid from the Teachers College Income Fund.
- Z. Affiliated schools faculty list for the regular term of thirty-six weeks beginning September 1, 1946, to be paid from Personal Services appropriation.
- AA. The retirement of Miss Bessie Cooper on July 19, 1946.
- BB. The retirement of Mr. Marion Moon on August 31, 1946.
- CC. The retirement of Mr. Rupert R. Simpkins on August 15, 1946.
- DD. The list of Military Scholarship students for the Fall, Winter, and Spring Quarters, 1945-46.
- EE. Resolutions No. 1 and No. 2 relative to Project No. ILL-V-11286.

Respectfully submitted,

F. A. BEU, President

TEACHERS COLLEGE BOARD

REPORT OF

SOUTHERN ILLINOIS NORMAL UNIVERSITY

Meeting of the Teachers College Board
Chicago, Illinois, April 22, 1946

To the Chairman and Members of the State Teachers College Board:

The following report is submitted for Southern Illinois Normal University:

I. STUDENTS

A. Enrollment for Winter Quarters, 1945-46 and 1944-45

	Winter Quarter 1945-46			Winter Quarter 1944-45
1. University	Men	Women	Total	Total
Graduates	21	12	33	8
Postgraduates	10	6	16	4
Seniors	48	82	130	79
Juniors	50	77	127	119
Sophomores	76	196	272	166
Freshmen	275	309	584	414
Unclassified	<u>14</u>	<u>2</u>	<u>16</u>	<u>16</u>
Total University				
Students in Residence	494	684	<u>1178</u>	<u>806</u>
2. University Extension	79	271	350	347
(Winter quarter--Duplicates excluded)				
Total College Level students			<u>1528</u>	<u>1153</u>
3. Training Schools				
a. University High School			169	149
b. Allyn Training School			<u>173</u>	<u>188</u>
Total Training School Students			342	337
Total Southern Illinois Normal University Students			<u>1870</u>	<u>1490</u>
4. Affiliated Schools				
a. Rural Training Schools			88	63
b. Brush Training School			<u>193</u>	<u>169</u>
Total Affiliated School Students			281	232
Grand Total Given Instruction			<u>2151</u>	<u>1722</u>

PROCEEDINGS

B. Enrollment for Spring Quarter, 1945-46

The current spring quarter opened on Monday, March 11, 1946. The total enrollment of University students (exclusive of extension) as of March 28, 1946, is 1527, as compared to 749 students in the spring quarter of 1945. This represents an increase of 103 per cent. There is a total of 681 veterans enrolled this term, which is an increase of 401 (or 143 per cent) over the winter term enrollment of 280 veterans. Only 29 veterans were registered in the spring quarter of 1945.

C. Extension Courses, Winter Quarter-Spring Quarter, 1945-46

<u>Location</u>	<u>Course</u>	<u>Instructor</u>
Anna	Ed.E335--Problems in Rural Education	Mr. Bracewell
Benton	Ed.E381--Education Sociology	Mr. Merwin
Benton	Eng.E318--American Literature	Dr. Schneider
Centralia	Ed.E337--Problems in Reading	Dr. Ragsdale
East St. Louis	Ed.E306--Child Development	Mr. Bosley
East St. Louis	Eng.E390--Advanced Rhetoric	Mrs. Krappe
Elizabethtown	Ed.E335--Problems in Rural Education	Mr. Dillow
Golconda	Ed.E362--Rural and Elementary Curricula	Dr. E. Hall
Harrisburg	Mus.E307--Recreational Music and Singing Games	Mr. McIntosh
Maplewood	Ed.E365--Psychology of Elementary School Subjects	Mr. Bosley
Marion	Eng.E385a--Elementary English Methods	Miss Entsminger
McLeansboro	Eng.E385a--Elementary English Methods	Miss Entsminger
Mounds	P&H.E350--Health Education Methods Applicable to Public Schools	Miss Phillips
Mt. Vernon	Bot.E350--Plants in Relation to Man	Dr. Bailey
Pinckneyville	Eng.E390--Advanced Rhetoric	Miss Bowyer
Shawneetown	Ed.E335--Problems in Rural Education	Mr. Dillow
Sparta	Eng.E318--American Literature	Dr. Schneider

D. Teachers College Scholarships

A list of students in attendance for the winter quarter at Southern Illinois Normal University on Teachers College Scholarships and who are to be refunded certain amounts, under the provisions of Section 30-4 of "The School Code", was mailed on March 14, 1946, to Mr. Edwin McDonald, Coordinator, Teachers College Division, Department of Registration and Education, Springfield, Illinois. The action requested at this time is the certification of this list in order that these students may receive reimbursement.

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II. FACULTY

A. Resignations

1. Mrs. Lora Bosley, who served as critic in the Buncombe Rural School since September 10, 1945, resigned her position, effective January 31, 1946. Mrs. Bosley was filling the position vacated by Mr. Jean Fligor when he entered military service on March 18, 1944. Mr. Fligor returned from military service on February 1, 1946, and has assumed his former position.
2. Mr. R. D. Bowden, then Head of the Sociology Department, was granted a leave of absence on July 15, 1943, to serve as a civilian administrator with the Red Cross in occupied territory in Europe. In the Board Report of June 6, 1944, a statement was made to the effect that Mr. Bowden was notified by President Pulliam of irregularities in his scholastic record and was asked to resign. This fact was mentioned for the information of the Board. On February 2, 1946, Mr. Bowden submitted a letter of resignation.
3. Mr. William Horrell has been serving as a part-time Faculty Assistant in our Photographic Service. Mr. Horrell resigned as of March 1, 1946. He has opened his own photographic shop in Anna.
4. Miss Wanda Ruth Kiel, Faculty Assistant who served as Acting Secretary to the President, resigned her position, effective February 1, 1946. Miss Kiel was married on February 2, 1946.
5. Dr. Esther M. Power, Associate Professor of English who has been on leave doing Government work in Washington, D. C., since February, 1943, resigned her position in the English Department as of February 24, 1946. She is continuing her Government duties in Washington, D. C.
6. In the Board Report for May 18, 1942, Dr. Joseph Van Riper was recommended for a leave of absence to accept a position in the Geographic Section of the War Department General Staff in the Military Intelligence Division G-2. On January 21, 1946, Dr. Van Riper indicated that he could not return to our staff.
7. Dr. Richard E. Watson, Associate Professor in Physics and Astronomy, joined the armed forces in 1943 and was on military leave until March 6, 1946, at which time he resigned to continue his work at Leeds and Northrup Company, Philadelphia, Pennsylvania.

B. New Appointments, Return of Faculty from Military Service and Other Types of Leave

1. Mrs. Elizabeth Abram, Metropolis, Illinois, Home Economics Instructor in the Metropolis Community High School, has been

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appointed to supervise off-campus practice teaching at Metropolis of students majoring in Home Economics, for the twelve weeks of the spring quarter, 1946, at a monthly salary of \$25.00, at the rank of faculty Assistant.

2. Dr. Orville Alexander returned to the University on March 11, 1946, after being on leave from our faculty since August 1, 1944, to the Illinois Legislative Council in Springfield. Dr. Alexander upon his return assumed the rank of Professor and Executive Assistant in Education and Administration, with a monthly salary of \$425.00 on a twelve-month basis. Dr. Alexander will teach part time in the Department of Government and devote part time to work in alumni relations and the promotion of Southern's Alumni Association. He has been given the title Director of Alumni Services.
3. Miss Lelah Allison, Arthur, Illinois, came to the University on March 12, 1946, as an Instructor in the English Department for the spring quarter, at a monthly salary of \$250.00. Miss Allison did her undergraduate work at Illinois State Normal University and at Southern Illinois Normal University and received her Master of Arts degree from the University of Missouri.
4. Dr. Eli L. Borkon returned to the University on January 21, 1946, after having served in the United States Army since January 5, 1942. He has assumed his former rank of Associate Professor of Physiology and Associate College Physician, with a monthly salary of \$390.00.
5. Mr. Van A. Buboltz returned to the University on March 11, 1946, after being on military leave of absence since May, 1944. He has assumed his former rank of Assistant Professor with a monthly salary of \$290.00. Mr. Buboltz was assigned to the College of Vocations and Professions for survey and curricular work until the opening of the spring quarter at which time he began his regular teaching duties in commerce, business, and economics.
6. Mr. Maurice Clark, Salem, Illinois, was released from the Army Air Corps on February 9, 1946. He was added to the faculty as a Faculty Assistant to teach government and economics during the spring quarter at a monthly salary of \$250.00, effective March 11, 1946. He received his Bachelor of Education degree from Southern Illinois Normal University and has completed all work for the Master's degree at the University of Illinois except the thesis.
7. Mr. Robert W. English returned to the University on February 20, 1946, after having served in the United States Navy since December 23, 1944. He has assumed his former rank of Assistant Professor with a monthly salary of \$330.00. Mr. English did field research for the College of Vocations and Professions until the beginning of the spring quarter, at which time he resumed his former duties as Assistant Professor in the Department of Industrial Education.

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8. Mr. R. Jean Fligor returned to the University on February 1, 1946, after being on a military leave of absence since March 18, 1944. He has assumed his former rank of Instructor with a monthly salary of \$210.00. Mr. Fligor has been assigned to his former position as Rural Critic in the Buncombe School.
9. Mr. Leonard J. Keefe returned to the University on January 14, 1946, after having served in the United States Navy since September, 1943. He has assumed his former rank of Instructor with a monthly salary of \$270.00. Mr. Keefe was assigned to the College of Vocations and Professions for Survey work and teaching in the field of business and commerce.
10. Dr. Edward C. McDonagh returned to the University on February 1, 1946, after being on a military leave of absence since March 20, 1944. He has assumed his former rank of Assistant Professor with a monthly salary of \$300.00. Dr. McDonagh did research work in the College of Vocations and Professions until March 11, 1946, the opening of the spring quarter, at which time he resumed his former work as an Assistant Professor in the Sociology Department.
11. Miss Eloise McCoy, Herrin, Illinois, was appointed as Faculty Assistant at a monthly salary of \$200.00, effective October 12, 1945. Her work in the Information Service includes work as typographer, lay-out designer, plate-designer for the Davidson Machine and other specialized art work.
12. Mr. William M. Marberry returned to the University on January 14, 1946, after having served in the United States Army Air Corps since January 30, 1942. He has assumed his former rank of Assistant Professor with a monthly salary of \$280.00. Mr. Marberry was assigned to work on the beautification of the grounds until the spring quarter at which time he resumed his work as Assistant Professor in the Department of Botany.
13. Dr. Ralph R. Pickett, Emporia, Kansas, has been appointed as Visiting Professor of Business and Economics for the summer term at a monthly salary of \$400.00. Dr. Pickett was graduated with an A. B. degree from Missouri Wesleyan College, the M. A. degree from the University of Chicago, and the Ph. D. degree from the University of Chicago in 1930. He has taught in high schools and colleges from 1919 to 1929. Since 1929 he has been Professor and Head of the College of Commerce at the Kansas State Teachers College, Emporia, Kansas. In the summer of 1931 he was Visiting Professor at Harvard University, and in the summer of 1940 he was Exchange Professor for the City College of New York. From 1942 to 1945 he served as lieutenant and captain in the Army Air Corps.
14. Miss May Sarton, of Cambridge, Massachusetts, will come to the University as an Artist in Residence for one month, June 10, 1946, to July 6, 1946, at a salary of \$330 plus a private room and meals in our girls' dormitory. Miss Sarton appeared on our campus for a lecture last fall and made a favorable

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impression upon the people in our humanities departments. She has written numerous books and has lectured and taught extensively in colleges and schools throughout the country. We expect Miss Sarton to be helpful to students and teachers interested in writing.

15. Mr. Ben P. Watkins, Bunkie, Louisiana, came to the University on March 11, 1946, and will teach during the spring quarter and summer term of 1946. Mr. Watkins was added to the faculty with the rank of Assistant Professor in the Department of Art and with a monthly salary of \$300.00. Mr. Watkins received the degree of Master of Arts in Fine Arts from Louisiana State University and has served as either assistant, instructor, or department head in a number of universities, including Louisiana State University and Phillips University.
16. Mr. Conrad White, Unionville, Missouri, was added to the University faculty as Assistant Professor in the Department of Agriculture on March 4 to teach during the spring quarter and summer term at a monthly salary of \$330.00. Mr. White received the Master of Arts degree from the University of Missouri and has taught vocational agriculture in Unionville, Missouri. He has also had a great deal of practical experience in farming and with agricultural organizations.
17. Judge C. E. Wright, Carbondale, Illinois, was appointed as a part-time Faculty Assistant on March 11, 1946, to teach commercial law at a monthly salary of \$80.00. He has attended Southern Illinois Normal University and the University of Illinois and was graduated from Washington University School of Law with the LL.B. degree.

C. Changes in Duties

1. Effective February 14, 1946, Mr. Willis G. Malone's duties were changed from Instructor and Rural Critic to Instructor in Education at no change in salary. Mr. Malone's new duties consist of approximately one-fourth time teaching of education, one-fourth time directing of one of the two college radio programs, and one-half time assisting in the office of the Dean of the College of Education in in-service work and assignment of student teachers.
2. Dr. Victor Randolph, Assistant Professor of Education, is to be transferred from full-time services to the United States Veterans Guidance Center to regular teaching duties in the College of Education, effective June 1, 1946, at no change in salary or rank. Dr. Randolph is himself a returned veteran and has rendered excellent services to other veterans by testing and counseling.
3. Dr. Lawrence Clark is to be transferred to full-time services to the United States Veterans Guidance Center, effective June 10, 1946, at no change in salary or rank. At present he serves in the Center one-half time and as Associate Professor of Sociology one-half time.

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D. Leaves of Absence

1. Sabbatical Leaves of Absence

In conformity with established regulations, sabbatical leaves are requested for the following:

a. Mr. Robert D. Faner, Associate Professor of English, effective for the year 1946-47 (nine months) at half pay, in order that he may attend the University of Pennsylvania where he hopes to complete the work for his doctorate within the year.

b. Mr. Charles Rockwell McCreight, Instructor in Education, effective for the academic year 1946-47 (nine months) at half pay, in order that he may continue graduate work in the field of education after having spent approximately twenty-six months in the Navy before returning to the University on December 21, 1945.

c. Dr. Bruce W. Merwin, Professor of Education, effective for the academic year 1946-47 (nine months) at half pay, in order that he may complete refresher courses and make a study of what other colleges are doing in the field of education.

d. Mr. J. Henry Schroeder, Professor and Chairman of the Department of Industrial Education, effective for the academic year 1946-47 (nine months) at half pay, in order that he may continue additional graduate work, subject to satisfactory administrative adjustments.

e. Miss Ruby Van Trump, Assistant Professor in the Allyn Training School, effective for one-half of the academic year 1946-47 (four and one-half months) at full pay, in order that she may complete additional graduate work.

f. Technician Third Grade Frances D. Etheridge, Assistant Professor of Physical Education for Women, effective for the academic year 1946-47 (nine months) at half pay, in order that she may continue work for her doctorate immediately upon her release to inactive duty prior to the opening of the school year 1946-47, subject to satisfactory administrative adjustments.

2. Other Leaves of Absence

Miss Helen A. Shuman, Dean of Women, effective for the months of July and August, 1946 (two months), without pay, in order that she may attend Northwestern University where she hopes to complete the work for her doctorate at the end of the summer term.

E. Retirements

Retirements, in accordance with the regulations of the Board and of the University Retirement System, are being effected for the following:

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1. Dr. William M. Bailey, Professor and Chairman of the Department of Botany, on August 31, 1946, after having served the University with increasing responsibilities since 1914. Dr. Bailey became 68 years of age on September 25, 1945.
2. Mr. C. C. Logan, Assistant Professor in the University High School, on August 31, 1946, having served at Southern since 1923. Mr. Logan will be 68 years of age on August 1, 1946. He has been director of the film service over a period of time.
3. Miss Florence A. Wells, Assistant Professor in the University High School, on August 31, 1946. Since 1927 she has served as critic teacher in English. Miss Wells became 68 years of age on March 3, 1946.

Appropriate recognition of the service and valued contributions of the three retiring faculty members will be made before the end of the school year.

F. Terminations of Services

The services of Miss Anna McCann, Instructor in the Allyn Training School, will terminate June 10, 1946, in compliance with the terms of her original appointment.

G. Salary Adjustments

The salary of Miss Mary Anna Robertson, Secretary to the President, has been increased \$33.50 per month for the months of May and June, 1946.

H. Changes in Rank

It is recommended that the following changes in rank of faculty members be approved, effective September 1, 1946:

1. Mr. Leonard J. Keefe, of the College of Vocations and Professions, from the rank of instructor to the rank of assistant professor, at a monthly salary of \$310.00. Mr. Keefe has served the University since 1940. He is a returned veteran, having entered the armed forces in August, 1943, and returned from military leave on January 14, 1946. He will continue post-graduate work at his own expense this summer. Mr. Keefe has not been able to receive even normal increments because of the salary attached to the rank of instructor. His promotion is recommended, contingent upon his graduate study this summer.
2. Mr. Willis G. Malone, of the College of Education, from the rank of instructor to that of assistant professor at a monthly salary of \$310.00. Mr. Malone has served the University since 1941 and has a fine record in promotion of rural education. He will continue post-graduate work at his own expense this summer. Contingent upon his graduate work this summer, it is recommended that he be promoted to the rank of assistant professor.

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3. Dr. Sina M. Mott, of the College of Education, from the rank of assistant professor to that of associate professor at a monthly salary of \$340.00. Dr. Mott has served the University since 1936. She has carried heavy responsibility since she is in charge of the Kindergarten. Dr. Mott is one of the few assistant professors who meets all of the qualifications for an associate professorship.
 4. Miss Anna K. Neufeld, of the College of Liberal Arts and Sciences, from the rank of instructor to that of assistant professor at a monthly salary of \$300.00. Miss Neufeld's educational qualifications are beyond many of the assistant professors. She will continue work toward her Ph. D. this summer at the University of Chicago at her own expense.
 5. Dr. Victor R. Randolph, of the College of Education, from the rank of assistant professor to that of associate professor at a monthly salary of \$330.00. Dr. Randolph is a returned veteran who has contributed greatly to the success of our Veterans Guidance Center. He entered the armed forces in July, 1943, and returned from military leave on November 26, 1945. He is one of the few assistant professors who meets the qualifications for an associate professorship. Dr. Randolph has served the University since 1935.
 6. Dr. William B. Schneider, of the College of Liberal Arts and Sciences, from the rank of associate professor to that of professor at a monthly salary of \$410.00. Dr. Schneider is a valuable member of the faculty who has contributed to the general good of the University and has served on outstanding committees, such as the Advisory Council, Curriculum, Graduate Studies, Building and Grounds, and Landscaping. He has served the University since 1936.
 7. Dr. Kenneth A. Van Lente, of the College of Liberal Arts and Sciences, from the rank of associate professor to that of professor at a monthly salary of \$410.00. Dr. Van Lente has served the University since 1931 and is an especially meritorious member of the faculty. In addition to his regular teaching, he has rendered valuable service in aeronautical training and in other ways has contributed to the welfare of the University.
- I. List of Faculty* and Administrative Personnel with Salaries as Recommended under Existing Salary Schedule, (Budgeted funds available for these and all salaries in this report).

1946-47

<u>Name</u>	<u>Classification</u>	<u>Number of weeks employed</u>	<u>Annual Salary</u>	<u>Monthly Salary</u>
Abbott, Talbert W.	Ex.Asst.in Educ. & Adm. (Dean)	52	\$6000.00	\$500.00
Alexander, Orville	Ex.Asst.in Educ. & Adm. (Professor)	52	5160.00	430.00

*36 weeks - Faculty payroll begins September 1, 1946.

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Allen, John W.	Instructor	52	\$3180.00	\$265.00
Babcock, Gladys W.	Assistant Professor	36	2790.00	310.00
Bach, E. Louise	Assistant Professor	36	2700.00	300.00
Barber, Julia Minnette	Ex.Asst.in Educ. & Adm. (Assistant Professor)	36	3195.00	355.00
Barbour, Frances	Associate Professor	36	3150.00	350.00
Barnes, Mary Louise	Assistant Professor	36	2790.00	310.00
Barton, Thomas F.	Professor	36	3960.00	440.00
Beach, Cornelia L.	Ex.Asst. in Educ. & Adm.	52	3180.00	265.00
Bosley, Howard E.	Associate Professor	52	4800.00	400.00
Bowyer, Emma L.	Professor	36	3735.00	415.00
Bracewell, George	Associate Professor	36	3510.00	390.00
Bradley, Edna	Faculty Assistant	52	1920.00	160.00
Bridges, A. Frank	Instructor	36	2430.00	270.00
Briggs, Harold E.	Professor	36	3960.00	440.00
Buboltz, Van A.	Assistant Professor	36	2970.00	330.00
Burns, Winifred	Assistant Professor	36	2880.00	320.00
Clark, Lawrence	Associate Professor	8	700.00	350.00
Clark, Lulu	Asst.Professor (Emerita)	36	1240.00	137.77
Cox, Elizabeth A.	Assistant Professor	36	2835.00	315.00
Davies, Dorothy	Associate Professor	36	3510.00	390.00
Davis, F. Aileen	Faculty Assistant	52	2640.00	220.00
Davis, J. Cary	Associate Professor	36	3240.00	360.00
Denny, Florence E.	Assistant Professor	52	3840.00	320.00
Dillow, J. Ward	Assistant Professor	36	2880.00	320.00
Drummond, Lorena	Ex.Asst. in Educ. & Adm.	52	4200.00	350.00
English, Robert W.	Assistant Professor	36	2970.00	330.00
Entsminger, Mary	Associate Professor	36	3060.00	340.00
Etheridge, Frances	Assistant Professor (Sab. Lv. 1 year)	36	1305.00	145.00
Fair, Eugene R.	Ex.Asst. in Educ. & Adm. (Dean)	52	6000.00	500.00
Faner, Robert D.	Associate Professor (Sab. Lv. 1 year)	36	1440.00	160.00
Fligor, Lucille	Faculty Assistant	36	900.00	100.00
Fligor, R. Jean	Instructor	36	2340.00	260.00
Fox, Mae L.	Instructor	36	540.00	60.00
Freeberg, William	Instructor	36	2430.00	270.00
Fulkerson, Elbert	Assistant Professor	36	2970.00	330.00
Gersbacher, Willard M.	Associate Professor	36	3600.00	400.00
Gibbons, M. Alberta	Assistant Professor	36	2790.00	310.00
Goodwin, Tina	Instructor	36	540.00	60.00
Hall, Dilla	Assistant Professor	36	2970.00	330.00
Hall, E. Emerson	Associate Professor	36	3150.00	350.00
Hankla, Golda	Instructor	36	2160.00	240.00
Hantz, Mary Jane	Instructor	36	2430.00	270.00
Harris, Jesse W.	Associate Professor	36	3420.00	380.00
Hedges, Anne P.	Faculty Assistant	36	630.00	70.00
Hinrichs, Marie A.	Professor	52	5400.00	450.00
Hites, Laird T.	Associate Professor	52	4200.00	350.00
Howell, Mabel P.	Ex.Asst. in Educ. & Adm.	52	3060.00	255.00
Keefe, Leonard J.	Assistant Professor	36	2790.00	310.00
Kellogg, Thelma	Associate Professor	36	3330.00	370.00
King, Florence	Instructor (Emerita)	36	1200.00	133.33
Kite, Grace E.	Instructor	36	2160.00	240.00

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Krappe, Edith S.	Assistant Professor	36	\$2880.00	\$320.00
Krause, Annemarie	Assistant Professor	36	2880.00	320.00
Lane, Mabel Sickman	Instructor	36	2340.00	260.00
Lawson, Douglas E.	Professor	36	3960.00	440.00
Lay, Chester F.	President	52	8500.00	708.33
Lentz, E. G.	Professor	52	5280.00	440.00
Lingle, Leland P.	Associate Professor	36	3330.00	370.00
Lockwood, Bonnie A.	Faculty Assistant	52	2400.00	200.00
Lynn, Thelma	Instructor	52	3240.00	270.00
Malone, Willis E.	Assistant Professor	36	2790.00	310.00
Manering, Naomi	Faculty Assistant	52	2400.00	200.00
Marberry, William M.	Assistant Professor	36	2880.00	320.00
Martin, Glenn	Associate Professor	52	4800.00	400.00
Matthes, Helen	Instructor	36	2430.00	270.00
Mayhew, Maude	Instructor	36	540.00	60.00
Mayor, John R.	Professor	36	3960.00	440.00
McCreight, Rockwell	Instructor (Sab.Lv. 1 yr.)	52	2025.00*	135.00
McDaniel, W. C.	Associate Professor	36	3330.00	370.00
McGowan, Glenn J.	Faculty Assistant	52	3000.00	250.00
McIntosh, David	Associate Professor	36	3150.00	350.00
McNeill, Elsie F.	Instructor	36	2340.00	260.00
McNeill, Mary Lou	Faculty Assistant	52	2160.00	180.00
Meehan, Elizabeth	Instructor	36	2430.00	270.00
Merwin, Bruce W.	Professor (Sab.Lv. 1 yr.)	36	2047.50	227.50
Miles, Edward V. Jr.,	Ex.Asst. in Educ. & Adm.	52	6000.00	500.00
	(Associate Professor)			
Mott, Sina M.	Associate Professor	36	3060.00	340.00
Muzzey, Dorothy	Assistant Professor	36	2790.00	310.00
Narber, Helen Louise	Assistant Professor	36	2970.00	330.00
Neckers, J. W.	Professor	36	4095.00	455.00
Neely, Julia	Associate Professor	36	3150.00	350.00
Neufeld, Anna K.	Assistant Professor	36	2700.00	300.00
Ogden, Susie	Assistant Professor	36	2970.00	330.00
Olson, Delmar	Assistant Professor	36	2970.00	330.00
Pardee, Charles J.	Assistant Professor	36	2790.00	310.00
Paterson, Charles	Assistant Professor	36	2700.00	300.00
Peacock, Vera L.	Professor	36	3780.00	420.00
Petroff, Louis	Assistant Professor	36	2790.00	310.00
Phelps, William Neal	Associate Professor	36	3150.00	350.00
Phillips, Frances	Instructor	36	2340.00	260.00
Pierce, John M.	Assoc. Professor (Emer.)	36	1700.00	188.88
Pitkin, Minnie Mae	Faculty Assistant	52	3000.00	250.00
Pitkin, William A.	Associate Professor	36	3465.00	385.00
Pulliam, Mabel	Ex.Asst. in Educ. & Adm.	52	3000.00	250.00
Purdy, Jesse R.	Associate Professor	36	3465.00	385.00
Ragsdale, Ted R.	Professor	36	3870.00	430.00
Rahe, Harves C.	Assistant Professor	36	2880.00	320.00
Randle, William	Faculty Assistant	52	2940.00	245.00
Randolph, Victor	Associate Professor	36	2970.00	330.00
Rehn, Henry J.	Ex.Asst. in Educ. & Adm.	52	6480.00	540.00
	(Dean)			

*Payable as follows: July, August 1946, \$270 a month
 Sept. '46 to May '47, \$135 a month
 June, '47, \$270

PROCEEDINGS

Rieke, Evelyn Davis	Instructor	36	\$2430.00	\$270.00
Roach, Lulu D.	Assistant Professor	36	2880.00	320.00
Robertson, Mary Anna	Ex.Asst. in Educ. & Adm.	52	4500.00	375.00
Rogers, Ora D.	Assistant Professor	36	2700.00	300.00
Sanders, Madge Troutt	Assistant Professor	36	2700.00	300.00
Schneider, Wm. B.	Professor	36	3690.00	410.00
Schroeder, J. Henry	Professor (Sab.Lv. 1 yr.)	36	1800.00	200.00
Scott, Martha	Assistant Professor	36	2745.00	305.00
Scott, R. A.	Professor	36	3690.00	410.00
Shake, Shelby S.	Assistant Professor	36	2970.00	330.00
Shank, Marjorie	Ex.Asst. in Educ. & Adm. (Associate Professor)	52	4380.00	365.00
Shubert, Esther	Assistant Professor	52	3300.00	275.00
Shuman, Helen A.	Ex.Asst. in Educ. & Adm. (Associate Professor)	52	4080.00	340.00
Smith, Gladys L.	Assistant Professor	36	2700.00	300.00
Smith, Madeleine M.	Assistant Professor	36	2610.00	290.00
Smith, Mae T.	Instructor	36	2430.00	270.00
Spradling, Zita	Instructor	36	2340.00	260.00
Starck, Helen	Instructor	36	2340.00	260.00
Stehr, Jean	Instructor	36	2430.00	270.00
Stein, Hilda A.	Associate Professor	36	3285.00	365.00
Stull, Marjorie W.	Instructor	36	1980.00	220.00
Swan, Dorothea	Assistant Professor	36	2880.00	320.00
Swartz, Willis G.	Professor	36	3870.00	430.00
Teel, Harley G.	Assistant Professor	36	2880.00	320.00
Tenney, Charles D.	Ex.Asst. in Educ. & Adm. (Professor)	52	6000.00	500.00
TerKeurst, Arthur J.	Ex.Asst. in Educ. & Adm. (Associate Professor)	52	4320.00	360.00
Thalman, Wellington A.	Professor	36	3870.00	430.00
Treece, Madelyn S.	Instructor	36	2340.00	260.00
Trulove, Jewell	Instructor	36	540.00	60.00
Van Lente, Kenneth A.	Professor	36	3690.00	410.00
Van Trump, Ruby	Assistant Professor (Sab. Lv. 1/2 year full pay)	36	2610.00	290.00
Wakeland, Floyd V.	Associate Professor	36	3240.00	360.00
Warren, Fount G.	Professor	36	4095.00	455.00
Welch, Walter B.	Associate Professor	36	3420.00	380.00
Wilhelm, Grace	Instructor	36	540.00	60.00
Woody, Lucy K.	Professor	36	3870.00	430.00
Wright, Alice Kelsey	Assistant Professor	36	2790.00	310.00
Wright, C. E.	Faculty Assistant	36	810.00	90.00
Wright, John I.	Associate Professor	36	3060.00	340.00
Young, Otis B.	Professor	36	3825.00	425.00
Zimmerschied, Charlotte	Assistant Professor	36	2970.00	330.00

\$435,897.50

Student Help

75,000.00

\$510,897.50

TEACHERS COLLEGE BOARD

One feature of the salary schedule operates disadvantageously to the proper growth of Southern as a university. This feature is the present requirement that the various ranks of faculty be held within certain percentages. For an institution fully stabilized, this is probably a desirable provision. But as an institution undergoing growth and expansion, with a national shortage of personnel suitable for faculty positions, Southern would like to be temporarily released from this restriction or at least permitted an upper limit of thirty per cent for the full professorial rank.

Southern Illinois Normal University is entirely in accord with its four sister institutions in desiring a revised salary schedule. However, in order to establish a university, it is necessary to think in terms of salary schedules of the universities of the caliber that we wish to establish. Therefore, if it should prove that even the new salary schedule is not adequate to build the type of university which Southern Illinois should have, then this institution feels it should be permitted to come with clear conscience before the Board to seek the adjustments necessary. This attitude on the part of Southern was brought before the four other institutions of the Teachers College group, and they were in complete accord with our desire to make this a matter of record at this time.

J. List of Faculty with Salaries as Recommended under Existing Salary Schedule:

Summer Term, 1946						
<u>Name</u>	<u>Classification</u>	<u>Number of weeks employed</u>				
			<u>June</u>	<u>July</u>	<u>August</u>	
Abram, Elizabeth	Instructor	1	\$ 6.25	\$ ----	\$ ----	
Allison, Lelah	Instructor	1	62.50	----	----	
Allen, John W.	Instructor	3	191.25	----	----	
Babcock, Gladys W.	Assistant Professor	8	202.50	270.00	67.50	
Bach, E. Louise	Assistant Professor	8	210.00	280.00	70.00	
Bailey, William M.	Professor	8	341.25	455.00	113.75	
Barber, Julia Minnette	Ex.Asst. in Educ. & Adm.	8	262.50	350.00	87.50	
Barbour, Frances	Associate Professor	8	255.00	340.00	85.00	
Barnes, Mary Louise	Asst. Professor	8	217.50	290.00	72.50	
Barton, Thomas F.	Professor	8	315.00	420.00	105.00	
Borkon, Eli L.	Assoc. Professor and College Physician	4	390.00	----	----	
Bosley, Howard E.	Assoc. Professor	3	262.50	----	----	
Bradley, Edna	Faculty Assistant	4	150.00	----	----	
Bridges, A. Frank	Instructor	8	202.50	270.00	67.50	
Briggs, Harold E.	Professor	8	300.00	400.00	100.00	
Buboltz, Van A.	Asst. Professor	9	290.00	290.00	72.50	
Burns, Winifred	Asst. Professor	8	225.00	300.00	75.00	
Clark, Maurice	Faculty Assistant	1	62.50	----	----	
Davies, Dorothy	Assoc. Professor	8	262.50	350.00	87.50	
Davis, J. Cary	Assoc. Professor	8	255.00	340.00	85.00	
Denny, Florence E.	Asst. Professor	3	225.00	----	----	
Dillow, J. Ward	Asst. Professor	12	280.00	280.00	280.00	
English, Robert W.	Asst. Professor	9	330.00	330.00	82.50	

PROCEEDINGS

<u>Name</u>	<u>Classification</u>	<u>Number of weeks employed</u>	<u>June</u>	<u>July</u>	<u>August</u>
Entsminger, Mary	Assoc. Professor	8	\$282.38	\$376.50	\$ 94.12
Faner, Robert D.	Assoc. Professor	9	320.00	320.00	80.00
Fligor, R. Jean	Instructor	12	210.00	210.00	210.00
Fulkerson, Elbert	Asst. Professor	8	247.50	330.00	82.50
Gersbacher, Willard M.	Associate Professor	8	277.50	370.00	92.50
Gibbons, M. Alberta	Asst. Professor	8	217.50	290.00	72.50
Hall, Dilla	Asst. Professor	9	320.00	320.00	80.00
Hall, E. Emerson	Assoc. Professor	8	255.00	340.00	85.00
Hankla, Golda D.	Instructor	8	172.50	230.00	57.50
Hantz, Mary Jane	Instructor	8	196.50	262.00	65.50
Harris, Jesse W.	Assoc. Professor	8	255.00	340.00	85.00
Hinrichs, Marie A.	Professor	3	330.00	----	----
Hites, Laird T.	Assoc. Professor	3	255.00	----	----
Kite, Grace E.	Instructor	8	157.50	210.00	52.50
Krappe, Edith S.	Asst. Professor	8	232.50	310.00	77.50
Krause, Annemarie	Asst. Professor	8	232.50	310.00	77.50
Lane, Mabel Sickman	Instructor	8	180.00	240.00	60.00
Lawson, Douglas E.	Professor	12	420.00	420.00	420.00
Lentz, E. G.	Professor	3	322.50	----	----
Lindsey, Audrey	Instructor	8	195.00	260.00	65.00
Lingle, Leland P.	Assoc. Professor	8	262.50	350.00	87.50
Lockwood, Bonnie A.	Faculty Asst.	3	131.25	----	----
Logan, Clarence C.	Asst. Professor	8	247.50	330.00	82.50
Manering, Naomi	Faculty Asst.	3	146.25	----	----
Marberry, Wm. M.	Asst. Professor	9	280.00	280.00	70.00
Martin, Glenn	Assoc. Professor	3	281.25	----	----
Mayor, John R.	Professor	8	315.99	420.00	105.00
McCoy, Eloise	Faculty Asst.	12	200.00	200.00	200.00
McCreight, Rockwell	Instructor	4	270.00	----	----
McDaniel, W. C.	Assoc. Professor	8	247.50	330.00	82.50
McDonagh, Edward C.	Asst. Professor	9	300.00	300.00	75.00
McIntosh, David	Assoc. Professor	8	255.00	340.00	85.00
McNeill, Elsie P.	Instructor	8	187.50	250.00	62.50
Meehan, Elizabeth	Instructor	8	180.00	240.00	60.00
Merwin, Bruce W.	Professor	8	341.25	455.00	113.75
Mott, Sina M.	Asst. Professor	8	225.00	300.00	75.00
Neckers, J. W.	Professor	8	337.50	450.00	112.50
Neely, Julia	Assoc. Professor	8	255.00	340.00	85.00
Olson, Delmar	Asst. Professor	8	247.50	330.00	82.50
Pardee, Charles J.	Asst. Professor	8	225.00	300.00	75.00
Paterson, Charles	Asst. Professor	8	217.50	290.00	72.50
Peacock, Vera L.	Professor	8	307.50	410.00	102.50
Petroff, Louis	Asst. Professor	8	225.00	300.00	75.00
Phelps, Wm. Neal	Assoc. Professor	9	330.00	330.00	82.50
Pickett, Ralph	Professor	8	300.00	400.00	100.00
Pitkin, Minnie Mae	Faculty Asst.	4	200.00	----	----
Pitkin, William A.	Assoc. Professor	8	273.75	365.00	91.25
Purdy, Jesse R.	Assoc. Professor	8	285.00	380.00	95.00
Ragsdale, Ted R.	Professor	8	307.50	410.00	102.50

TEACHERS COLLEGE BOARD

<u>Name</u>	<u>Classification</u>	Number of weeks employed			
			<u>June</u>	<u>July</u>	<u>August</u>
Rahe, Harves C.	Asst. Professor	8	\$210.00	\$280.00	\$ 70.00
Randle, William	Faculty Asst.	4	235.00	----	----
Randolph, Victor	Assoc. Professor	9	280.00	280.00	70.00
Roach, Lula D.	Asst. Professor	8	232.50	310.00	77.50
Rogers, Ora D.	Asst. Professor	8	217.50	290.00	72.50
Sarton, May	Ex. Asst. in Educ. & Adm.	4	247.50*	82.50	----
Schneider, Wm. B.	Assoc. Professor	8	300.00	400.00	100.00
Schroeder, J. Henry	Professor	8	300.00	400.00	100.00
Scott, Martha	Asst. Professor	9	295.00	295.00	73.75
Scott, R. A.	Professor	8	300.00	400.00	100.00
Shake, Shelby S.	Asst. Professor	8	240.00	320.00	80.00
Shubert, Esther	Asst. Professor	3	195.00	----	----
Smith, Gladys L.	Asst. Professor	8	210.00	280.00	70.00
Smith, Madeleine M.	Asst. Professor	9	260.00	260.00	65.00
Smith, Mae T.	Instructor	8	202.50	270.00	67.50
Spradling, Zita	Instructor	8	176.25	235.00	58.75
Stehr, Jean	Instructor	8	202.50	270.00	67.50
Stein, Hilda A.	Assoc. Professor	8	270.00	360.00	90.00
Stull, Marjorie W.	Instructor	9	200.00	200.00	50.00
Swan, Dorothea	Asst. Professor	8	212.25	283.00	70.75
Swartz, Willis G.	Professor	8	307.50	410.00	102.50
Teel, Harley R.	Asst. Professor	8	232.50	310.00	77.50
Thalman,	Professor	8	307.50	410.00	102.50
Wellington A.					
Treece, Madelyn S.	Instructor	8	187.50	250.00	62.50
Van Lente,	Assoc. Professor	8	285.00	380.00	95.00
Kenneth A.					
Van Trump, Ruby	Asst. Professor	8	217.50	290.00	72.50
Wakeland, Floyd V.	Assoc. Professor	8	262.50	350.00	87.50
Warren, Fount G.	Professor	8	341.25	455.00	113.75
Watkins, Ben F.	Asst. Professor	9	300.00	300.00	75.00
Welch, Walter B.	Assoc. Professor	8	247.50	330.00	82.50
Wells, Florence A.	Asst. Professor	8	217.50	290.00	72.50
Wharton, John S.	Instructor	8	187.50	250.00	62.50
White, Conrad	Asst. Professor	9	300.00	300.00	75.00
Woody, Lucy K.	Professor	8	307.50	410.00	102.50
Wright, John I.	Assoc. Professor	8	247.50	330.00	82.50
Young, Otis B.	Professor	8	315.00	420.00	105.00
Zimmerschied,	Asst. Professor	9	310.00	310.00	77.50
Charlotte					

27,118.63

29,214.00

8,115.37

* and maintenance

PROCEEDINGS

III. Other School Employees

A. New Appointments

1. Mr. Joe Widdows, Carbondale, Illinois was employed January 14, 1946, at a salary of \$160 per month as a Florist I to work on the grounds of the University.
2. Mr. Columbus Valentine was employed February 8, 1946, as a Janitor I for the outlying buildings at a salary of \$115.00 per month.
3. Miss Ruby Belle Keith was employed February 19, 1946, as a Clerk-Stenographer II. Miss Keith is to be paid a salary of \$175.00.
4. Miss Jo Ann Noonan was employed February 18, 1946, as a Clerk-Stenographer I at a salary of \$130.00 per month.
5. Mr. Durant Turner was employed March 14, 1946, as a Laborer Maintenance at a salary of \$115.00 per month.
6. Mr. Philip Martin, Carbondale, Illinois, was employed April 9, 1946, at a salary of \$217.50 per month as a Painter. Mr. Martin has been employed for a limited period of six months ending September 30, 1946.
7. Mr. Edward Tripp was employed April 9, 1946, as a Painter at a salary of \$217.50 per month. Mr. Tripp has been employed for a limited period of six months ending September 30, 1946.

B. Replacements

1. Mr. Edward McCutcheon was appointed to the position of Stationary Fireman on February 13, 1946, at a salary of \$185.00 per month. Mr. McCutcheon replaced Mr. John Brown, Jr., whose resignation was accepted January 14, 1946.
2. Mr. Albert Blythe, Laborer Maintenance, replaced Mr. Daniel B. Green who resigned. Mr. Blythe began work February 18, 1946, at a salary of \$115.00 per month.
3. Mr. Ira Dennie Knight was appointed as a Janitor I replacing Mr. Lillian Coffey who has retired. Mr. Knight began work February 18, 1946, at a salary of \$140.00 per month.
4. Mrs. Ruth C. Nagel was employed as a Clerk-Typist II to replace Miss Beulah Hawthorne who resigned. Mrs. Nagel began work February 18, 1946, at a salary of \$150.00 per month.
5. Mrs. Ima Mae Valentine, Domestic, replaced Mrs. Mary Gibbs whose resignation became effective January 14, 1946. Mrs. Valentine began work February 27, 1946 at a salary of \$60.00 per month for half-time work.

TEACHERS COLLEGE BOARD

6. Mr. Reid Troutman was employed March 25, 1946, as a Carpenter. Mr. Troutman is to be paid \$217.50 per month. He is replacing Mr. Rollie Heiple whose services were terminated.

C. Termination of Service

1. Mr. Rollie Heiple's services were terminated February 1, 1946. Mr. Heiple was classified as a Maintenance Carpenter at a salary of \$185.00 per month. Mr. Heiple became seriously ill October 8, 1945, and is still unable to resume his duties at the University.

D. Resignations

1. Mr. John Brown, Jr., resigned January 14, 1946. Mr. Brown had been employed as a Stationary Fireman.
2. Mrs. Mary Gibbs resigned January 14, 1946, from her position as a Domestic.
3. Mr. Daniel Green resigned January 14, 1946. Mr. Green had been employed as a Laborer Maintenance.
4. Mr. Thomas Young resigned January 14, 1946, from his position as Janitor I at this University.
5. Miss Beulah Hawthorne's resignation was accepted effective December 26, 1945, from her position as Clerk Typist II.

E. Retirements

Mr. Lillian R. Coffey retired March 10, 1946, in conformity to the authorization granted by the Board (October 1945) "to retain him for the year 1945-46 subject to release as soon as a suitable replacement can be found." Mr. Coffey had been employed at the University since December 8, 1924. He was a Janitor II at the time of his retirement.

F. List of Regular Employees with Salaries as Recommended under Existing Salary Schedule:

1946-47

<u>Name</u>	<u>Classification</u>	<u>Months employed</u>	<u>Annual Salary</u>	<u>Monthly Salary</u>
Alexander, Raymond	Maintenance Laborer	12	\$1524.00	\$127.00
Anderson, William J.	Janitor I	12	1524.00	127.00
Bain, Herman	Watchman I	12	1728.00	144.00
Blythe, Albert	Maintenance Laborer	12	1500.00	125.00
Bradford, Benjamin	Stationary Fireman	12	2220.00	185.00
Clemens, Fred E.	Maintenance Painter	12	2700.00	225.00
Cochran, Oscar Elbert	Watchman I	12	1860.00	155.00
Etherton, Lucile H.	Clerk II	12	2220.00	185.00

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<u>Name</u>	<u>Classification</u>	<u>Months employed</u>	<u>Annual Salary</u>	<u>Monthly Salary</u>
Flowers, Noah	Farm Hand	12	\$1440.00	\$120.00
Hagler, Carl I.	Maintenance Laborer	12	1620.00	135.00
Hagler, Charles M.	Carpenter	12	2610.00	217.50
Hale, James Roy	Maintenance Laborer	12	1524.00	127.00
Higgins, Tom	Janitor I	12	1524.00	127.00
Hinchey, Bishop W.	Janitor I	12	1524.00	127.00
Jarrett, Hazel M.	Clerk I	12	1860.00	155.00
Keith, Ruby Belle	Clerk Stenographer II	12	2100.00	175.00
Kinsey, Carl B.	Carpenter	12	2610.00	217.50
Knight, Ira Dennie	Janitor I	12	1740.00	145.00
Loveall, Guy	Janitor I	12	1656.00	138.00
Martin, Philip	Painter	3	652.50	217.50
McCutcheon, Edward	Stationary Fireman	12	2220.00	185.00
McNeill, Lee	Grounds Foreman	12	2004.00	167.00
Michael, Harry	Plumber	12	3132.00	261.00
Miller, Fred	Stationary Fireman	12	2220.00	185.00
Mosley, Statsie C.	Maintenance Laborer	12	1380.00	115.00
Nelson, Leroy	Maintenance Laborer	12	1620.00	135.00
Nagel, Ruth	Clerk Typist II	12	1800.00	150.00
Nooner, Jo Ann	Clerk Stenographer I	12	1560.00	130.00
Peithman, Irvin	General Farmer	12	2400.00	200.00*
Porter, Verna	Clerk Typist II	12	2100.00	175.00
Schwegman, Virgil	Carpenter	12	2610.00	217.50
Thomas, Joe	Maintenance Laborer	12	1524.00	127.00
Thorton, John W.	Watchman I	12	2070.00	172.50
Tripp, Edward	Painter	3	652.50	217.50
Trobaugh, Gus	Storekeeper I	12	2076.00	173.00
Turner, Durant	Maintenance Laborer	12	1380.00	115.00
Valentine, Columbus	Janitor I	12	1380.00	115.00
Valentine, Ima Mae	Domestic	12	720.00	60.00**
Weber, Rudolph W.	Electrician	12	3445.20	287.10
Widdows, Joe	Florist I	12	2100.00	175.00
Wiggins, Howard A.	Janitor III	12	2100.00	175.00
Williams, Charles T.	Plant Maintenance Engineer I	12	3480.00	290.00
			\$80,110.20	7,002.10

* Does not include maintenance allowance of \$20.00 per month.

** Half time.

IV. Organization

A. Calendar

1. Through the month of August the needs primarily of veterans require services of certain members of the staff (as indicated in payroll) for workshops, tutorial, and seminar courses. Approval is requested for this modification of the 1946 and 1947 summer calendars and services.
2. The following calendar is presented for the year 1946-47 and the summer session of 1947:

TEACHERS COLLEGE BOARD

Fall Quarter, 1946

1946

Sept. 16-17	Monday-Tuesday	Registration
Sept. 18	Wednesday	Instruction begun
Nov. 28-29	Thursday-Friday	Thanksgiving recess
Dec. 3-6	Tuesday-Friday	Final Examinations

Winter Quarter, 1946-47

Dec. 9	Monday	Registration
Dec. 10	Tuesday	Instruction begun
Dec. 21	Saturday	Christmas recess begun

1947

Jan. 6	Monday	Instruction resumed
March 11-14	Tuesday-Friday	Final Examinations

Spring Quarter, 1947

March 24	Monday	Registration
March 25	Tuesday	Instruction begun
June 9-12	Monday-Thursday	Final Examinations
June 13	Friday	Seventy-Second Annual Commencement

Summer Term, 1947

June 16	Monday	Registration
June 17	Tuesday	Instruction begun
Aug. 7-8	Thursday-Friday	Final Examinations

B. Alumni Activities

Dr. Orville Alexander, who has been on leave to the Illinois Legislative Council in Springfield, has been brought back to the campus to serve not only as Professor of Government, but also as Director of Alumni Services. It is hoped that his appointment will strengthen our total organization by giving our alumni a specific point of contact with the campus at Carbondale and by drawing together the various activities dependent upon their support. Immediately after his appointment as Director of Alumni Services at Southern, Dr. Alexander was honored by being elected the first president of the recently organized Illinois State Teachers College Alumni Association.

C. Workshops and Other Services

1. Health Education in-Service Training

a. Workshops: In accordance with the suggestions made by the Illinois Joint Committee on School Health (see P. 32, A Basic Plan for Student Health and Health Education in Teacher-

PROCEEDINGS

Training Institutions) a summer Workshop in Health Education was given in the Department of Physiology and Health Education in cooperation with the Illinois State Department of Public Health in the summer of 1945.

Such a program is again contemplated for the summer of 1946 in cooperation with the Departments of Public Instruction and Public Health. This summer, however, credentials of candidates for admission to the course will be approved by the U.S. Public Health Service. Stipends of \$100 each are to be made available to selected candidates. It is expected that approximately sixty candidates will be selected for this course.

b. Consultant Services to High Schools in Southern Illinois: This spring the Department of Physiology and Health Education has inaugurated a consultant service in cooperation with the Office of Public Instruction and the Kellogg Foundation. Four high schools are participating (Mt. Vernon, Anna-Jonesboro, Vienna and Mounds City) and one county school group (Massac County) have asked for consultation service. Visits to these schools and conferences on the University campus are planned for spring and fall quarters of 1946.

c. Health Extension Courses: The Department of Physiology and Health Education has had extension courses in Mt. Vernon, Mounds City, and Vienna, this year and one course was completed last spring in Metropolis. These courses were especially planned on a functional basis for in-service teachers.

On campus, night courses have also been taught this year. These courses are open to in-service teachers and campus students.

2. Workshops in the College of Education

The College of Education is again offering an eight-week workshop in Rural Education on the campus during the regular summer session. In addition, a three-week workshop of a general nature will be offered at Mt. Vernon in August for the teachers of Jefferson County. Plans are also in process for at least two one-week workshops in Conservation in August; one of these in all probability will be in Randolph County. Also on campus during the regular summer term, July 10, 11, and 12, will be given an intensive workshop in Aviation Education in Public Schools. The College of Education is also cooperating with the workshop in Health Education.

V. Curriculum

1. The graduate courses for the summer term of the 1944-45 session, as approved by the Board's Graduate Studies Committee, are as follows:

TEACHERS COLLEGE BOARD

Summer Term, 1945

Commerce 499	Problems in Commerce and Economics, four hours.
Education 402	Planning the Small School Plant, one hour.
Education 424	Educational Administration, four hours.
Education 426	Procedures in Individual Guidance, four hours.
Education 445	Mental Hygiene, four hours.
Education 527	Problems of Administration for Small Schools, four hours.
Education 527a	Research in Problems of School Administration, four hours.
Education 539	Community Development Through the School, four hours.
Education 556	Seminar in Supervision, four hours.
Education 565	Seminar in Psychology of Elementary School Subjects, four hours.
English 409	The Poet as Artist, four hours.
English 522	Browning, four hours.
English 566	Shakespeare, four hours.
History 510	United States History, 1848-65, three hours.
Mathematics 452	Foundations of the Calculus, three hours.
Mathematics 520	Modern Algebra, four hours.

2. The graduate courses for the spring quarter of the 1945-46 session, as approved by the Board's Graduate Studies Committee, are as follows:

Commerce and Business Administration 465	Employment and Personnel Management, three hours.
Education 421	Tests and Measurements, four hours.
Education 424	School Administration, four hours.
Education 428	Therapeutic Treatment of the Individual Student, four hours.
Education E437	Problems in Reading, four hours.
Education 445	Mental Hygiene, four hours.
Education 554	Contrasting Philosophies of Education, four hours.
Education 556	Seminar in Educational Supervision, four hours.
English 406	American Drama, four hours.
French 500	Seminar in Contemporary French Literature, two hours.
Government 503	Seminar in Pressure Groups, three hours.
History 440	History of American Diplomacy, five hours.
History 443	History of the West, 1803-1848, three hours.
Mathematics 421	Theory of Equations II, three hours.
Mathematics 505	Topics in Modern Mathematics, two hours.
Sociology 450	History of Social Thought, three hours.
Sociology 565	Seminar in Social Psychology, four hours.
Spanish 501	Seminar on a Selected Spanish Author, two hours.

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The graduate program at Southern has continued to improve both in number of enrollees and in the breadth of offerings. The number of graduate students, other than post-graduates, has increased from 35 in the winter quarter to 50 in the spring quarter. The 50 graduate students this spring represent a total of 116 class registrations, as compared to 11 graduate students representing a total of 15 class registrations in the spring quarter of 1945. The first graduate bulletin with announcements of offerings in the graduate school was made available for distribution early in the year.

VI. Buildings and Grounds

With a doubled enrollment and a small plant, Southern is operating with grossly inadequate office space, and classrooms are in such demand that a special investigation is underway to determine how to schedule classes earlier and later in the day, and at night. The shortage of faculty housing makes it difficult to attract new staff members. We hope the Board can find a way to enable private financing of student dormitories and a student union building.

Our program of appraisal and negotiation for purchase of 82 properties is proceeding successfully under the plan set up by the Director. We trust that all possible influence will be used to prevent Federal stoppage of our building program as well as our program of repairs. Any delay in constructing the new heating plant will be a great handicap to any new developments. The training school unit is equally necessary.

Requisitions have been submitted for all the nine major repair projects in our budget. Contracts have been awarded, however, for only four, being under a third of the total amount requisitioned. Work is almost complete on tunnels and steam supply between the Auditorium and the Allyn Building. In process is the contract for construction of Registrar's vault and alterations to the President's Office. We hope for an early letting of the remaining contracts since these repairs are badly needed.

VII. Auxiliary Enterprises

A. List of Regular Employees--Auxiliary Enterprises, With Salaries as Recommended Under Existing Salary Schedule

1946-47

<u>Name</u>	<u>Classification</u>	<u>Months employed</u>	<u>Annual Salary</u>	<u>Monthly Salary</u>
Allen, Jesse	Janitor I	12	\$1800.00	\$150.00
Allman, Pearl	Cook I	12	1560.00	130.00*
Baggett, Edith	Cook I	12	1560.00	130.00*
Bowers, Frances	Cook I	12	1476.00	123.00*
Donaby, George	Janitor I	12	1416.00	118.00*
Fulgham, Cora	Domestic	12	1368.00	114.00**

*Does not include maintenance allowance of \$20.00 per month.

**Does not include maintenance allowance of \$30.00 per month.

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<u>Name</u>	<u>Classification</u>	<u>Months employed</u>	<u>Annual Salary</u>	<u>Monthly Salary</u>
Morray, Zella	Domestic	12	\$1284.00	\$107.00*
Rentfro, Bertha	Cook I	12	1476.00	123.00*
Richardson, Ressie	Domestic	12	1404.00	117.00*
Throgmorton, Grace	Domestic	12	1284.00	107.00*
Trobaugh, Carl	Faculty Assistant	12	2760.00	230.00
Windate, Lyda	Food Service			
	Supervisor	12	2460.00	205.00***
			\$19,848.00	1,654.00
Student Help			7,000.00	
			\$26,848.00	

***Does not include maintenance allowance of \$10.00 per month.

VIII. Student Life

A. Student Activities

1. Southern Maroons, by virtue of winning the Illinois Intercollegiate Athletic Conference title, were chosen to represent Illinois at the National Intercollegiate Basketball Tournament at Kansas City in March, 1946. The Maroons won five games in six days and were crowned the National Basketball Champions for 1946.
2. On Saturday, March 2, 1946, the Women's Athletic Association held its "Sports Day". Representatives from Eastern, Old Normal, Southeastern Missouri State Teachers College of Cape Girardeau, and Washington University of St. Louis, participated in the various events. The sports offered were bowling, badminton, table tennis and basketball. The day ended with a social gathering at which there was square and folk dancing.
3. Since about 60 per cent of the spring enrollees are men, there has been a marked increase in the number of social events. One unusual social event was the benefit party given by the girls of Anthony Hall for the boys of Sigma Beta Mu, who lost their personal belongings when their house partially burned.
4. The new Veterans' Lounge was formally opened with a tea for veterans and faculty members on February 14, 1946. The Lounge is located on the first floor of Old Science building and is now the scene of both activity and study.
5. Three Egyptian delegates and their staff adviser attended the twenty-second annual contest of the Columbia Scholastic Press Association which was held in New York at Columbia University on March 21-23, 1946. The new editor of The Egyptian was elected as a member of the board of the teachers college section, and their staff adviser was chosen as one of two faculty sponsors for this section.

PROCEEDINGS

6. Two women students, the Dean of Women, and the Director of Housing attended the Central Intercollegiate Association of Women Students' conference held on April 4-6, 1946, at Northwestern University.
7. The social fraternity, Delta Delta Chi, has been reorganized recently. The Inter-Fraternity Council has been organized and is functioning admirably. A traveling scholarship plaque is being awarded each quarter to the fraternity with the highest scholastic average.

B. Student Housing

A house-to-house canvas of all streets in Carbondale, to find vacant rooms that could be rented, was made in February with fifty students, mainly veterans, participating. As a result of this survey, sixty additional rooms were obtained for student housing.

These students reported an already overcrowded condition in most of the homes of Carbondale. The population of Carbondale has increased thirty per cent since 1940 without additional building; hence, the crowded condition which exists.

In general, the prices for student rooms remain within the price average of the past few years, but the number of householders who are raising their rents is steadily increasing. This is especially true for married students who desire cooking privileges.

At the January 7, 1946, meeting of the State Teachers College Board, Chairman Richard Dunn asked for an estimate of new housing needs by the fall of 1946, which was as follows: married couples, 225; men, 900; women 650; total, 1775.

This estimate was based upon the following assumption: (1) More students would register if assured of satisfactory housing, (2) the quality of housing should be the same at Southern as in other cities, and (3) the housing should be available at Carbondale thus eliminating the necessity of commuting.

All present evidence indicates that these estimates were much too low. No housing for veteran students has as yet been provided under Federal Public Housing Authority, but a permit has been secured for use of dormitories suitable for single veterans at the Illinois Ordnance Plant. The Federal Public Housing Authority is actively at work preparing for fifty-five family units at the same location, about ten miles from the University. Transportation will be a serious difficulty, but under Federal regulations it seems we cannot secure any housing at Carbondale because an available Federal facility exists within twenty-five miles of the University.

IX. Miscellaneous

A. Veterans Guidance Center

The Veterans' Guidance Center has been moved from Old Science building to a residence which is only a short distance from the

TEACHERS COLLEGE BOARD

University campus. Up to February 28, 1946, the Veterans' Guidance Center had counseled a total of 627 cases, of this number 406 cases were counseled by faculty members of Southern. Southern furnishes three full-time faculty members and one half-time faculty member for the Veterans' Guidance Center. Morale at the Center is high and the staff is doing a fine job.

Rather frequently a veteran who is not a high school graduate but who possesses a high I. Q. is advised to take the General Educational Development Test for high school work. When the veteran passes this test which is given from the Dean of Men's Office, he is permitted to enroll as a regular college freshman.

Over 650 veterans are now enrolled at Southern. The veterans enrolling in freshman classes emphasize the choice of business, engineering, and medicine, whereas students who have spent some time in college tend to complete the curricula which they had begun before entering the armed forces. Classes in mathematics, commerce, zoology, chemistry, and industrial education are congested.

B. Alumni Directory

In early April the Southern Illinois Normal University Alumni Directory came off the press. This directory, which contains the names and addresses of approximately 7000 alumni since 1876, is being distributed with pride and with the firm belief that it will be a great factor in planning and effecting alumni activities and services.

X. Summary

It is respectfully requested that the following action be taken by the Teachers College Board:

- A. The acceptance of the list of Normal School Scholarships for the winter quarter of 1945-46 as submitted to Mr. Edwin McDonald, Coordinator by mail on March 14, 1946.
- B. The acceptance of the resignation of Mrs. Lora Bosley, Critic at the Buncombe Rural School, effective January 31, 1946.
- C. The acceptance of the resignation of Mr. R. D. Bowden, formerly Head of the Sociology Department, effective February 2, 1946.
- D. The acceptance of the resignation of Mr. William Horrell, part-time Faculty Assistant in Photographic Service, effective March 1, 1946.
- E. The acceptance of the resignation of Miss Wanda Ruth Kiel, Faculty Assistant, effective February 1, 1946.
- F. The acceptance of the resignation of Dr. Esther M. Power, Associate Professor of English, effective February 24, 1946.
- G. The acceptance of the resignation of Dr. Joseph Van Riper, Assistant Professor of Geography, effective January 21, 1946.

PROCEEDINGS

- H. The acceptance of the resignation of Dr. Richard E. Watson, Associate Professor of Physics and Astronomy, effective March 6, 1946.
- I. Approval of the appointment of Mrs. Elizabeth Abram, Home Economics Instructor at Metropolis Community High School, at a monthly salary of \$25.00, effective for the spring quarter, 1946.
- J. Approval of the appointment of Dr. Orville Alexander, Executive Assistant in Education and Administration and Director of Alumni Services, at a monthly salary of \$425.00 on a twelve-month basis effective March 11, 1946.
- K. Approval of the appointment of Miss Lelah Allison, Instructor in English, at a monthly salary of \$250.00, effective for the spring quarter, 1946.
- L. Approval of the appointment of Dr. Eli L. Borkon, Associate Professor of Physiology and Associate College Physician, at a monthly salary of \$390.00, effective January 21, 1946.
- M. Approval of the appointment of Mr. Van A. Buboltz, Assistant Professor of Commerce, at a monthly salary of \$290.00, effective March 11, 1946.
- N. Approval of the appointment of Mr. Maurice Clark, Faculty Assistant, at a monthly salary of \$250.00, effective for the spring quarter, 1946.
- O. Approval of the appointment of Mr. Robert W. English, Assistant Professor of Industrial Education, at a monthly salary of \$330.00, effective February 20, 1946.
- P. Approval of the appointment of Mr. R. Jean Fligor, Instructor, Rural Training School, at a monthly salary of \$210.00, effective February 1, 1946.
- Q. Approval of the appointment of Mr. Leonard J. Keefe, Instructor in the College of Vocations and Professions, at a monthly salary of \$270.00, effective January 14, 1946.
- R. Approval of the appointment of Dr. Edward C. McDonagh, Assistant Professor of Sociology, at a monthly salary of \$300.00, effective February 1, 1946.
- S. Approval of the appointment of Miss Eloise McCoy, Faculty Assistant, at a monthly salary of \$200.00, effective October 12, 1945.
- T. Approval of the appointment of Mr. William M. Marberry, Assistant Professor of Botany, at a monthly salary of \$280.00, effective January 14, 1946.
- U. Approval of the appointment of Dr. Ralph R. Pickett, Visiting Professor of Business and Economics, at a monthly salary of \$400.00 effective for the summer term.

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- V. Approval of the appointment of Miss May Sarton, Artist in Residence, at a salary of \$330.00 plus maintenance, effective for one month, June 10, 1946, to July 6, 1946, as executive assistant in education.
- W. Approval of the appointment of Mr. Ben P. Watkins, Assistant Professor of Art, at a monthly salary of \$300.00, effective during the spring quarter and the summer term.
- X. Approval of the appointment of Mr. Conrad White, Assistant Professor of Agriculture, at a monthly salary of \$300.00 for the spring quarter and summer term, effective March 4, 1946.
- Y. Approval of the appointment of Judge C. E. Wright as part-time faculty assistant at a monthly salary of \$80.00, effective March 11, 1946.
- Z. Approval of the change in duties of Mr. Willis G. Malone from Instructor and Rural Critic to Instructor in Education at no change of salary, effective February 14, 1946.
- AA. Approval of the change in duties for Dr. Victor Randolph from full-time services to the United States Veterans Guidance Center to regular teaching duties in the College of Education, effective June 1, 1946, at no change in salary or rank.
- BB. Approval of the change in duties for Dr. Lawrence Clark from one-half time service to the United States Veterans Guidance Center and one-half time as Associate Professor of Sociology to full-time services in the United States Veterans Guidance Center, effective June 10, 1946, at no change in salary or rank.
- CC. Approval of sabbatical leave of absence for Mr. Robert D. Faner, Associate Professor of English, for the school year 1946-47, (nine months) at half pay.
- DD. Approval of a sabbatical leave of absence for Mr. Charles Rockwell McCreight, Instructor, for the school year 1946-47, (nine months) at half pay.
- EE. Approval of a sabbatical leave of absence for Dr. Bruce W. Merwin, Professor of Education, for the school year 1946-47, (nine months) at half pay.
- FF. Approval of a sabbatical leave of absence for Mr. J. Henry Schroeder, Professor and Chairman of the Department of Industrial Education, for the school year 1946-47, (nine months) at half pay.
- GG. Approval of a sabbatical leave of absence for Miss Ruby Van Trump, Assistant Professor in the Allyn Training School, for one-half of the school year 1946-47, (four and one-half months) at full pay..

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- HH. Approval of a sabbatical leave of absence for Technician Third Grade Frances D. Etheridge, Assistant Professor of Physical Education for the school year 1946-47, (nine months) at half pay.
- II. Approval of a leave for Miss Helen A. Shuman, Dean of Women, during the months of July and August, 1946, without pay.
- JJ. Approval of the retirement of Dr. William M. Bailey, Professor and Chairman of the Department of Botany, effective August 31, 1946.
- KK. Approval of the retirement of Mr. C. C. Logan, Assistant Professor in the University High School, effective August 31, 1946.
- LL. Approval of the retirement of Miss Florence A. Wells, Assistant Professor in the University High School, effective August 31, 1946.
- MM. Approval of the termination of services of Miss Anna McCann, Instructor in the Allyn Training School, effective June 10, 1946.
- NN. Approval of the salary adjustment for Miss Mary Anna Robertson, Secretary to the President, in the amount of \$33.50 per month, for the months of May and June, 1946.
- OO. Approval of the change in rank and salary for Mr. Leonard J. Keefe, Instructor in the College of Vocations and Professions.
- PP. Approval of the change in rank and salary for Mr. Willis G. Malone, Instructor in the College of Education.
- QQ. Approval of the change in rank and salary for Dr. Sina M. Mott, Assistant Professor in the College of Education.
- RR. Approval of the change in rank and salary for Miss Anna K. Neufeld, Instructor in the College of Liberal Arts and Sciences.
- SS. Approval of the change in rank and salary for Dr. Victor R. Randolph, Assistant Professor in the College of Education.
- TT. Approval of the change in rank and salary for Dr. William B. Schneider, Associate Professor in the College of Liberal Arts and Sciences.
- UU. Approval of the change in rank and salary for Dr. Kenneth A. Van Lente, Associate Professor in the College of Liberal Arts and Sciences.
- VV. Approval of the list of Faculty and Administrative Personnel with salaries for the year 1946-47 as recommended under the existing salary schedule. (Student help is included in this list.)
- WW. Approval of the list of Faculty with salaries for the summer term, 1946, as recommended under existing salary schedule.

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- XX. Approval of the employment of Mr. Joe Widdows as Florist I at a monthly salary of \$160.00, effective January 14, 1946.
- YY. Approval of the employment of Mr. Columbus Valentine as Janitor I at a monthly salary of \$115.00, effective February 8, 1946.
- ZZ. Approval of the employment of Miss Ruby Belle Keith as a Clerk Stenographer II at a monthly salary of \$175.00, effective February 19, 1946.
- AAA. Approval of the employment of Miss Jo Ann Nooner as Clerk Stenographer I at a monthly salary of \$130.00, effective February 18, 1946.
- BBB. Approval of the employment of Mr. Durant Turner as Maintenance Laborer at a monthly salary of \$115.00, effective March 14, 1946.
- CCC. Approval of the employment of Mr. Philip Martin as a Painter at a monthly salary of \$217.50, effective April 9, 1946, to September 30, 1946.
- DDD. Approval of the employment of Mr. Edward Tripp as a Painter at a monthly salary of \$217.50, effective April 9, 1946, to September 30, 1946.
- EEE. Approval of the employment of Mr. Edward McCutcheon as Stationary Fireman, February 13, 1946, at a monthly salary of \$185.00, to replace Mr. John Brown, Jr. whose resignation was accepted January 14, 1946.
- FFF. Approval of the employment of Mr. Albert Blythe, Maintenance Laborer, February 18, 1946, at a monthly salary of \$115.00, to replace Mr. Daniel B. Green who resigned.
- GGG. Approval of the employment of Mr. Ira Dennie Knight, Janitor I, February 18, 1946, at a monthly salary of \$140.00, to replace Mr. Lillian R. Coffey who has retired.
- HHH. Approval of the employment of Mrs. Ruth C. Nagel, Clerk Typist II, February 18, 1946, at a monthly salary of \$150.00, to replace Miss Beulah Hawthorne who resigned.
- III. Approval of the employment of Mrs. Ima Mae Valentine, Domestic, February 27, 1946, at a monthly salary of \$60.00, to replace Mrs. Mary Gibbs, who resigned January 14, 1946.
- JJJ. Approval of the employment of Mr. Reid Troutman, Carpenter, March 25, 1946, at a monthly salary of \$217.50, to replace Mr. Rollie Heiple, whose services were terminated.
- KKK. Approval of termination of services of Mr. Rollie Heiple, Maintenance Carpenter, February 1, 1946.

PROCEEDINGS

- LLL. Approval of resignation of Mr. John Brown, Jr., Stationary Fireman, effective January 14, 1946.
- MMM. Approval of resignation of Mrs. Mary Gibbs, Domestic, effective January 14, 1946.
- NNN. Approval of resignation of Mr. Daniel Green, Maintenance Laborer, effective January 14, 1946.
- OOO. Approval of resignation of Mr. Thomas Young, Janitor I, effective January 14, 1946.
- PPP. Approval of resignation of Miss Beulah Hawthorne, Clerk Typist II, effective December 26, 1945.
- QQQ. Approval of retirement of Mr. Lillian R. Coffey, Janitor II, effective March 10, 1946.
- RRR. Approval of list of regular employees for 1946-47 with salaries recommended under existing salary schedule.
- SSS. Approval of the calendar for the school year 1946-47 and the summer term of 1947.
- TTT. Approval of the list of regular employees-Auxiliary Enterprises-with salaries (student help is included in this list) for 1946-47 as recommended under existing salary schedule.

Respectfully submitted,

Chester F. Lay, President

MINUTES OF THE MEETING of the TEACHERS COLLEGE BOARD

July 8, 1946

The regular meeting of the Teachers College Board and the college presidents was held at 9:30 A.M. on Monday, July 8, 1946, in the Abraham Lincoln Hotel, Springfield, Illinois. Frank G. Thompson, Director of the Department of Registration and Education and Chairman of the Board, presided.

The following members were present:

Mr. Frank G. Thompson, Chairman
Mr. Vernon L. Nickell, Secretary
Mr. Robert W. Davis
Mr. Richard F. Dunn
Mr. Russell L. Guin
Miss Harriet A. McIntire
Mr. Ira M. Means
Mrs. Helen R. Pegelow
Mr. Lewis M. Walker

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The following members were absent:

Dr. Preston Bradley
Mr. Lindell W. Sturgis

Also present were:

Dr. Karl L. Adams, President
Mr. Emil A. Anderson, Business Manager
Northern Illinois State Teachers College

Dr. Robert G. Buzzard, President
Mr. Raymond Gregg, Business Manager
Eastern Illinois State Teachers College

Dr. R. W. Fairchild, President
Mr. Preston Ensign, Business Manager
Illinois State Normal University

Dr. Frank A. Beu, President
Western Illinois State Teachers College

Dr. Chester F. Lay, President
Mr. Edward V. Miles, Jr., Business Manager
Southern Illinois Normal University

Chairman Thompson called the meeting to order and roll call was taken.

Chairman Thompson expressed his thanks to Mr. Edward Miles for assuming the duties of the Co-ordinator at this meeting, Mr. Edwin McDonald, former Co-ordinator, having recently resigned.

The minutes of the meeting of April 22, 1946 were read. Secretary Nickell said five corrections concerning primarily the dates of employment of faculty members were to be made in the report of Southern Illinois Normal University. The minutes stood approved as read and corrected.

The matter of testing students and faculty members of the teachers colleges for tuberculosis was discussed. Secretary Nickell said he had made the request to Dr. Roland R. Cross, Director of Public Health, that these tests be given at the teachers colleges. The college presidents said that the mobile unit had been to the colleges. President Adams said that both students and faculty members were very co-operative in taking these tests.

Chairman Thompson asked if the unit would again be available this fall and Secretary Nickell said it would be after the students at the University of Illinois are tested. Chairman Thompson brought out the fact that tuberculosis is on the increase in the State of Illinois and Secretary Nickell said he thought it should be mandatory that the teachers and students be tested. Chairman Thompson asked if Secretary Nickell wished to offer a resolution to that effect; Secretary Nickell said he would like to talk with Dr. Cross about the availability of the unit before offering a resolution. Although the Board expressed no disapproval of the matter, it was decided that no definite action should be taken until after Dr. Cross is consulted.

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REPORT FOR NORTHERN ILLINOIS STATE TEACHERS COLLEGE

President Adams presented the report for Northern, stressing Items VI and IX, which deal with the post-war building program and the need for increased appropriation to the Teachers College Income Fund. In regard to the former, President Adams said that it was not possible to purchase the property for the expansion program at the estimate price made two years ago. The fact that the chances are very slim that the federal public housing building will be ready for occupancy by veterans in the fall was called to the attention of the Board.

President Adams said that at least an additional \$150,000.00 would be needed to meet the increased costs brought on by the returning servicemen's demand for college education. Chairman Thompson asked if this amount would be sufficient to take care of expenses this biennium. President Adams said it would see them through this biennium. Secretary Nickell said the Finance Department should be contacted before a resolution is made.

Secretary Nickell moved that the report be approved with the exception of Item IX, which section to be considered in connection with the similar sections of the other institutions. The motion was seconded by Miss McIntire, carried unanimously, and the report for Northern Illinois State Teachers College was approved.

REPORT FOR EASTERN ILLINOIS STATE TEACHERS COLLEGE

President Buzzard presented the report for Eastern with the following correction: Under Item II FACULTY, sub-heading.1, Section C-3, change \$135.00 to "\$202.50".

President Buzzard said Eastern's plans for campus addition have been held up because of the excessive prices asked by land owners.

An additional amount of \$190,000.00 is needed in the Income Fund to take care of expenses this biennium.

President Buzzard said Eastern is badly in need of a large building to be used for general storage. Since the structure is needed at once, Eastern plans to erect an eight unit prefabricated building at an estimated cost of \$18,000.00. Chairman Thompson asked if such a structure would interfere with the architecture of the campus. President Buzzard said it would not.

Chairman Thompson asked if the new position mentioned in Item III, OTHER EMPLOYEES, sub-heading 6, section a, is really necessary. President Buzzard said he believed such a position would make for greater efficiency.

Chairman Thompson then read a letter addressed to him by Mr. Richard F. Dunn emphasizing the fact that new classifications of labor should be made and asked that the following corrections be made in his letter: change from farm hand to general farmer. Secretary Nickell moved that Chairman Thompson send a copy of this letter to Governor Green with the request that new classifications of labor be made. Seconded by Mr. Guin, the motion carried unanimously.

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Secretary Nickell moved that the President of the Board be authorized to change or alter these proposed changes in classification as the conditions which are faced require and that he be authorized to approve the personnel selected to fill such vacancies. The motion was seconded by Mrs. Pegelow and carried.

There was a discussion concerning the proper listing of titles of college employees on the payroll. Chairman Thompson especially mentioned that employees should not be listed as faculty assistants unless they actually work in that capacity. Discussed at some length was the suitability of the title, Executive Assistant in Administration and Education. The Board concluded that the title would be more exacting if the first word were omitted, but no definite action was taken on the matter.

The motion was made by Mrs. Pegelow to accept the report with the exception of Item IV, ORGANIZATION and numbers 20 and 21 under Item X, SUMMARY. Seconded by Mr. Walker, the motion carried unanimously, and the report for Eastern Illinois State Teachers College was approved.

"Mr. Guin, Chairman of the Salary Schedule Committee for Illinois Teachers Colleges, reported to the Board that on May 16th, 1946, the Salary Schedule Committee of this Board, appointed with power to act held a meeting in Springfield, Illinois, and adopted a Salary Schedule for Illinois Teachers Colleges. Mr. Hitter handed a copy of the Salary Schedule, as adopted by the Committee, to the Secretary of the Board, which Salary Schedule was thereupon examined by the Board members. Mr. Guin then moved that the action of the Salary Schedule Committee in approving the Salary Schedule, and the Salary Schedule itself, as approved by the Committee, both be approved by this Board. The motion was seconded by Mr. Dunn, and the motion was submitted, whereupon the motion was unanimously adopted."

Approved: _____

Disapproved: _____

Signed

Following the recess for lunch Secretary Nickell presided over the meeting for a short time.

REPORT FOR ILLINOIS STATE NORMAL UNIVERSITY

President Fairchild presented the report for Illinois State Normal University with the following corrections: Insert between sub-headings 1 and 2 under Item II, FACULTY the sub-heading "1-A. Retirement" and follow it with "a."

Miss May Goodwin, Instructor and Assistant Principal of the Affiliated Illinois Soldiers and Sailors Childrens School since 1920 has decided she would like to retire, effective date August 23, 1946."

Insert after Item II, FACULTY, sub-heading 6, section c-3 the following: "(4) Mr. Weldon Watterson, Assistant Professor of Geography, to fill a

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leave of absence position resulting from a leave granted to Miss Neva McDavitt. The salary for this position is \$335.00 per month or \$3,015.00 for the school year of nine months." "(5) Dr. G. Harlowe Evans, Assistant Professor of Physical Science (physical chemistry), to fill an existing vacancy that resulted from the retirement of Mr. H. W. Adams as Head of the Department of Physical Science in August 1945, at which time Dr. R. U. Gooding was appointed Head, the position in the department never having been filled. This appointment to the faculty of I. S. N. U. is effective September 1946, with the rank of Assistant Professor at a salary of \$375.00 per month or \$3,375.00 for the school year of nine months."; under Item II, FACULTY, sub-heading 8, add at the bottom of page 10 the name of "Harry Lovelass" for the months of July and August at "\$300.00" per month or "\$600.00" for the two months.; under Item II, FACULTY, sub-heading 10, change the title of Preston Ensign from "Business Manager" to "Executive Assistant in Administration and Education", change his salary per month from "\$360.00" to "\$420.00"; under Item VI, BUILDINGS AND GROUNDS; sub-heading 3, change "fifteen" to "nineteen"; insert between numbers 2 and 3 under Item X SUMMARY the number "2-A" and follow it with "The approval of the retirement of Miss May Goodwin."; under Item X SUMMARY number 10, change "Fell" to "Smith"; insert between numbers 12 and 13 under Item X SUMMARY the number "12-A" and follow it with "The appointment of Weldon Watterson and G. Harlowe Evans as Assistant Professors as indicated."

President Fairchild spoke at some length on the Lake Bloomington Project. Since there is little available land left and since there are so many different agencies wishing to lease land at Lake Bloomington, he said it is necessary to take action soon. Secretary Nickell asked if the planned structures could be used in winter as well as in summer. President Fairchild said they could be used in winter, but the project is essentially a summer one.

Mr. Dunn moved that the Teachers College Board has no objection to a lease being obtained from the City of Bloomington to the proposed Illinois State Normal University Foundation for Privileges at Lake Bloomington without cost to the State of Illinois. Mr. Guin seconded the motion and it carried unanimously.

On behalf of all the State Teachers Colleges, President Fairchild brought up for discussion the matter of resuming the practice of having a Teachers College Conference in the early fall. This conference was formerly held in Springfield, Illinois, during the month of September. The purpose of this conference, which was attended by all the faculty members of the teachers colleges, was to stimulate interest and to provide for a general exchange of ideas. President Adams pointed out that such a conference would add to the breaks in the school program this fall.

Mr. Guin made a motion that the Board approve such a meeting if all the teachers colleges agree unanimously on having it. Seconded by Mr. Davis the motion carried.

Secretary Nickell made the following amendment to the report of Normal: On page 6, under Item II FACULTY, sub-heading 5, section b, 1 and 2, immediately following 2, add the following: "Both above positions are non-faculty positions." The amendment, seconded by Miss McIntire, carried unanimously.

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Mr. Dunn moved that the report be approved as amended. The motion was seconded by Mr. Guin, carried unanimously, and the report for Illinois State Normal University was approved.

REPORT FOR WESTERN ILLINOIS STATE TEACHERS COLLEGE

President Beu presented the report for Western. Special mention was made of the large summer school enrollment of 1150 students. President Beu stressed the need for four years of general college work at Western. Chairman Thompson said that a committee composed of Miss McIntire, Mr. Guin, and Secretary Nickell should consider the matter.

Mrs. Pegelow moved that the report be approved with the exception of number DD under Item X. Seconded by Mr. Means, the motion carried, and the report for Western Illinois State Teachers college was approved.

REPORT FOR SOUTHERN ILLINOIS NORMAL UNIVERSITY

President Lay presented the report for Southern with the following corrections: Under Item II FACULTY, sub-heading H, change the annual salary of J. Henry Schroeder from "1800.00" to "1980.00" and his monthly salary from "200.00" to "220.00"; under Item II FACULTY, sub-heading H, column entitled Number of Weeks Employed on page 13, delete "6*"; under Item II FACULTY, sub-heading I, change the salary of Jean Stehr for the month of June from "162.50" to "180.00".

Motion was made by Miss McIntire to approve the report. Seconded by Mr. Davis, the motion carried, and the report for Southern Illinois Normal University was approved.

With reference to all the teachers colleges, the matter of supplementary appropriations, which are needed for the instruction and housing of veterans, was discussed. Mr. Dunn offered the following resolution:

WHEREAS, in preparation of the biennium budgets for the Illinois Teachers Colleges and Normal Universities it is necessary to estimate for two years in advance the money income expected to be taken in at each of the Teachers Colleges and Normal Universities, and,

WHEREAS, it is the practice and custom of the Teachers College Board, the Budgetary Commission, and the General Assembly to include the amount thereof as an integral part of the biennium appropriation for each of the Teachers Colleges and Normal Universities, and,

WHEREAS, since the estimates and subsequent appropriations for each of these Teachers Colleges and Normal Universities of Illinois for the present biennium there has been a greatly increased enrollment of students and a consequent increase in the actual income at each of the Teachers Colleges and Normal Universities of Illinois which greatly exceeds the estimates as made in advance of the biennium, and,

WHEREAS, the increased enrollment has caused a proportional increase in operating costs for each of the colleges, and,

WHEREAS, the additional expense caused by the increased enrollment

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and operational costs cannot be met unless the excess of actual income over estimate income is made available to the appropriated funds, and,

WHEREAS, these excess funds have accumulated because of the return to these institutions of hundreds of ex-servicemen, and,

WHEREAS, it is necessary to use such excess income funds to meet the needs of returning veterans for adequate housing and education, and,

WHEREAS, such funds can be made available by a supplemental appropriation by the General Assembly of the State of Illinois.

THEREFORE, BE IT RESOLVED BY THE MEMBERS OF THE TEACHERS COLLEGE BOARD OF THE STATE OF ILLINOIS in regular meeting assembled that we request the co-operation of the Department of Finance, the Budgetary Commission, the members of the Legislature, and Governor Green to the end that a supplemental appropriation measure be adopted for the five Teachers Colleges and Normal Universities making such excess income available for expenditure by the Teachers Colleges and Normal Universities of Illinois for use during the current biennium.

Secretary Nickell seconded the resolution and it carried unanimously.

There was a discussion on the preparation of the budgets of the teachers colleges. Chairman Thompson said he would appoint a Budget Committee in the very near future. Budgets prepared this year will have to be subject to change. Since the budgets have to be approved by many agencies, Chairman Thompson urged the presidents of the teachers colleges to get their budgets in shape not later than the middle of October.

Chairman Thompson brought up the question of a joint meeting of the Teachers College Board with the Board of the University of Illinois. He said that Secretary Nickell would arrange the details with the members of the Teachers College Board when and if the meeting takes place.

After a short discussion, it was decided that the practice of holding the meetings of the Teachers College Board at the Teachers Colleges should be resumed.

Secretary Nickell moved that the next meeting of the Teachers College Board, date of which is October 14, 1946, be held at Northern Illinois State Teachers College, DeKalb, Illinois. Mr. Guin seconded the motion and it carried unanimously.

In connection with the building programs at each of the Teachers Colleges, certain tracts and parcels of real estate must be purchased. Mr. Dunn offered the following resolution to meet this situation at Illinois State Normal University:

WHEREAS, the Teachers College Board of the State of Illinois, in regular session assembled this 8th day of July, 1946, has, on this date and on previous occasions, approved certain plans for the growth and expansion of the Illinois State Normal University at Normal, Illinois, and,

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WHEREAS, in order to provide additional grounds for the location of buildings and the expansion of educational facilities, it will be necessary to acquire tracts and parcels of real estate, NOW, THEREFORE,

BE IT RESOLVED by the Teachers College Board of the State of Illinois, that it is necessary for the State of Illinois to acquire for the use of the Illinois State Normal University, the following parcels of real estate, all located in the County of McLean and State of Illinois:-

TRACT NO. 1 - Lot 1 in Block 1 in the Third Addition to the Town of Normal, except 9 feet 10 inches off of the South end thereof,

Also Lot 54 of Normal Town Survey of 1898 of the South West 1/4 of Section 29, Township 24 North Range 2 East of the Third Principal Meridian.

TRACT NO. 2 - The North 1/2 of Lot 2 and 9 feet 10 inches off the South side of Lot 1 in Block 1 in the Third Addition to Town of Normal.

TRACT NO. 3 - Lot 2 in Block 1 in the Third Addition to the Town of Normal, except the North 1/2 of said Lot and except the South 33 feet thereof.

TRACT NO. 4 - Thirty-three feet off the South end of Lot 2 in Block 1 in the Third Addition to the Town of Normal, also 33 feet off the North end of the part of vacated North Street, lying immediately South of and adjoining said Lot 2 in Block 1 in the Third Addition to Normal.

TRACT NO. 5 - Fifty feet off the South side of Lot 3 in Block 1 in the Third Addition to the Town of Normal, also 10 feet off the North side of that tract of land lying between Lot 3, Block 1 and Lot 8 in Block 2 all in the Third Addition to the Town of Normal.

TRACT NO. 6 - The West 1/3 of Lot 4; also the North 26 feet of Lot 3 all in Block 1 of the Third Addition to the Town of Normal.

Also the West 1/3 of Lot 53 of the Normal Town Survey of 1898 of the South West 1/4 of Section 28, Township 24 North, Range 2 East of the Third Principal Meridian.

TRACT NO. 7 - A part of Lot 4 in Block 1 in the Third Addition to the Town of Normal and a part of Lot 53 of Normal Town Survey of 1898 of the South West 1/4 of Section 28, Township 24 North, Range 2 East of the Third Principal Meridian, described as follows:-

Commencing 64 feet East of the South West corner of said Lot 4, thence East 64 feet, thence North to the South line of the public highway or street, thence West 64 feet, thence South to the place of beginning.

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TRACT NO. 8 - The East 1/3 of Lot 4 in Block 1 in the Third Addition to the Town of Normal.

Also the East 1/3 of Lot 53 of the Normal Town Survey of 1898 of the South West 1/4 of Section 28, Township 24 North, Range 2 East of the Third Principal Meridian.

TRACT NO. 9 - Lot 1 in Block 2 in the Third Addition to the Town of Normal.

The South 1/2 of that part of vacated North Street lying immediately North of and adjoining Lot 1 in Block 2 in the Third Addition to Normal.

TRACT NO. 10 - Lot 2 in Block 2 in the Third Addition to the Town of Normal.

TRACT NO. 11 - Lot 3 in Block 2 in the Third Addition to the Town of Normal.

TRACT NO. 12 - Lot 4 in Block 2 in the Third Addition to the Town of Normal.

TRACT NO. 13 - The East 1/3 of Lots 5 and 6 in Block 2 in the Third Addition to the Town of Normal.

TRACT NO. 14 - The West 2/3 of Lots 5 and 6 in Block 2 in the Third Addition to the Town of Normal, except the North 55 feet of the West 94 feet of said Lot 6.

TRACT NO. 15 - The North 55 feet of the West 94 feet of Lot 6 in Block 2 in the Third Addition to the Town of Normal.

TRACT NO. 16 - All of Lot 7 and 6 feet off the entire South side of Lot 8 in Block 2 in the Third Addition to the Town of Normal.

TRACT NO. 17 - The North 56 feet of the South 62 feet of Lot 8 in Block 2 in the Third Addition to the Town of Normal.

TRACT NO. 18 - Four feet off of the entire North side of Lot 8 in Block 2 in the Third Addition to the Town of Normal.

Also a tract of land lying between Lot 3 in Block 1 and Lot 8 in Block 2 in the Third Addition to the Town of Normal, except 10 feet off of the North side thereof.

TRACT NO. 19 - Lots 1 and 2 in Block 3 in the Third Addition to the Town of Normal.

TRACT NO. 20 - Lot 3, except the West 60 feet of the South 49 feet thereof in Block 3 in the Third Addition to the Town of Normal.

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- TRACT NO. 21 - The West 60 feet of the South 49 feet of Lot 3 and the West 60 feet of Lot 4 in Block 3 in the Third Addition to the Town of Normal.
- TRACT NO. 22 - Lot 4, except the West 60 feet thereof in Block 3 in the Third Addition to the Town of Normal.
- TRACT NO. 23 - Eighty-six feet off the entire East side of Lot 5 in Block 3 in the Third Addition to the Town of Normal.
- TRACT NO. 24 - Lot 5 in Block 3 in the Third Addition to the Town of Normal, except 86 feet off the entire East side thereof.
- TRACT NO. 25 - Lot 6 and the South 16 feet of Lot 7 in Block 3 in the Third Addition to the Town of Normal.
- TRACT NO. 26 - The North 50 feet of Lot 7 in Block 3 in the Third Addition to the Town of Normal.
- TRACT NO. 27 - The West 89 feet of Lot 8 in Block 3 in the Third Addition to the Town of Normal.
- TRACT NO. 28 - A part of Lot 8 in Block 3 in the Third Addition to Normal, described as follows:-
Commencing 89 feet East of the Northwest corner of said Lot 8, thence South 66 feet, thence East 50 feet, thence North 66 feet, thence West 50 feet to the place of beginning.
- TRACT NO. 29 - The East 53 feet of Lot 8 in Block 3 in the Third Addition to the Town of Normal.
- TRACT NO. 30 - Lot 1 and 6 feet off of the North side of Lot 2 all in Block 4 in the Third Addition to the Town of Normal.
- TRACT NO. 31 - Sixty feet off the South side of Lot 2 in Block 4 in the Third Addition to the Town of Normal.
- TRACT NO. 32 - Lots 3 and 4 in Block 4 in the Third Addition to the Town of Normal.
- TRACT NO. 33 - Lots 5 and 6 in Block 4 in the Third Addition to the Town of Normal.
- TRACT NO. 34 - Lot 7 in Block 4 in the Third Addition to the Town of Normal.
- TRACT NO. 35 - Lot 8 in Block 4 in the Third Addition to the Town of Normal.
- TRACT NO. 36 - Twenty-four and two-thirds feet off the South side of Lot 3, all of Lot 4, the East 17 feet of Lot 5 the East 17 feet of the South $24 \frac{2}{3}$ feet of Lot 6 and all that part of the alley lying between the above described

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tracts, all in Block 5 in the Third Addition to the Town of Normal.

TRACT NO. 40A - The West 11.50 chains of Lot 1 of Normal Town Survey of the North West 1/4 of Section 28, Township 24 North, Range 2 East of the Third Principal Meridian.

The West 11.50 chains of the South 310 feet of 10 of Normal Town Survey of the South West 1/4 of Section 21, Township 24 North, Range 2 East of the Third Principal Meridian.

TRACT NO. 40B - The West 11.50 chains of the North 20 acres of Lot 10 of the Normal Town Survey of 1898 of the South West 1/4 of Section 21, Township 24 North, Range 2 East of the Third Principal Meridian.

TRACT NO. 41 - Eighty acres evenly off the South side of the South East 1/4 of Section 20, Township 24 North, Range 2 East of the Third Principal Meridian.

TRACT NO. 42 - Lots 5 and 14 in Block 2 in the Survey of Blocks 2 and 3 in the Fifth Addition to the Town of Normal.

TRACT NO. 43 - Lots 6 and 13 in Block 2 in the Survey of Blocks 2 and 3 in the Fifth Addition in the Town of Normal.

TRACT NO. 44 - Lot 7 in Block 2 in the Fifth Addition to the Town of Normal.

TRACT NO. 45 - Lot 8 in Block 2 in the Fifth Addition to the Town of Normal.

TRACT NO. 46 - Lot 9 in Block 2 in the Fifth Addition to the Town of Normal.

TRACT NO. 47 - Lot 10 in Block 2 in the Fifth Addition to the Town of Normal.

TRACT NO. 50 - Lot 11 in Block 2 in the Fifth Addition to the Town of Normal.

TRACT NO. 51 - Lot 12 in the Resurvey of Block 2 in the Fifth Addition to the Town of Normal.

TRACT NO. 52 - Lot 8 in Block 3 in the Survey of Blocks 2 and 3 in the Fifth Addition to Normal.

TRACT NO. 53 - Lot 9 in Block 3 in the Survey of Blocks 2 and 3 in the Fifth Addition to the Town of Normal.

TRACT NO. 54 - Lot 10 in Block 3 in the Survey of Blocks 2 and 3 in the Fifth Addition to the Town of Normal.

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- TRACT NO. 55 - Lot 11 in Block 3 in the Survey of Blocks 2 and 3 in the Fifth Addition to the Town of Normal.
- TRACT NO. 56 - Lots 1, 2, 3, 4, 5, 6, 7, 13, 14, 15, 16, 17, 24, 25, 26, 27, 28, 29, 30, 31 and 32 in Worden's Subdivision of part of Block 3 in the Fifth Addition to the Town of Normal.
- TRACT NO. 57 - Lots 18, 19, 20, 21, 22 and 23 in Worden's Subdivision of part of Block 3 in the Fifth Addition to the Town of Normal.
- TRACT NO. 58 - Lot 33 in Worden's Subdivision of part of Block 3 in the Fifth Addition to the Town of Normal.
- TRACT NO. 59 - Lots 34 and 35 in Worden's Subdivision of Block 3 in the Fifth Addition to Normal.
- TRACT NO. 60 - Lots 1 and 2 and the East 1/2 of Lot 3 in the Subdivision of Lot 12 in Block 3 in the Fifth Addition to the Town of Normal.
- TRACT NO. 61 - The West 1/2 of Lot 3, and all of Lots 4, 5, 6, 7, 8 and 9 in the Subdivision of Lot 12 in Block 3 in the Fifth Addition to the Town of Normal.

BE IT FURTHER RESOLVED that in the event the above described parcels of real estate are not acquired from the various owners by negotiation, that then proper proceedings be commenced by the State of Illinois in exercise of the right of eminent domain, to condemn any or all such parcels not acquired by negotiation.

Mr. Walker seconded the resolution and it carried unanimously.

Mr. Guin moved that a similar resolution be offered, if desired, by Eastern Illinois State Teachers College to the Teachers College Board. Seconded by Mr. Davis, the motion carried.

Mr. Means moved that a similar resolution be offered, if desired, by Western Illinois State Teachers College to the Teachers College Board. Seconded by Miss McIntire, the motion carried.

Miss McIntire moved that a similar resolution be offered, if desired, by Northern Illinois State Teachers College to the Teachers College Board. Seconded by Mr. Guin, the motion carried. Resolution as follows:

WHEREAS, the Teachers College Board of the State of Illinois, in regular session assembled this 8th day of July, 1946, has, on this date and on previous occasions, approved certain plans for the growth and expansion of the Northern Illinois State Teachers College at DeKalb, Illinois, and,

WHEREAS, in order to provide additional grounds for the location of buildings and the expansion of educational facilities, it will be necessary to acquire certain tracts and parcels of real estate, NOW, THEREFORE.

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BE IT RESOLVED by the Teachers College Board of the State of Illinois, that it is necessary for the State of Illinois to acquire for the use of the Northern Illinois State Teachers College at DeKalb, the following parcels of real estate, all located in the County of DeKalb and State of Illinois:-

Clifford G. Housewert - Lots 1, 2 and 3 (except the South 16 feet of Lot 3), Block 4, and Lot "C".

Alice Bahr Hiatt - South 16 feet of Lot 3, all of Lot 4 and the North 1/2 of Lot 5, Block 4.

Fred Nelson - South 1/3 of Lot 5 and the North 1/2 of Lot 6, Block 4.

Bertha D. Pottenger - South 1/2 of Lot 6 and the North 19 feet of Lot 7, Block 4.

Arthur & Helen C. Freeman - South 75 feet of the North 94 feet of Lot 7, Block 4.

Eugene L. & Helen B. Pottenger - South 75 feet of the North 94 feet of Lot 8, Block 4.

Luther E. & Willa Hale - Lot 9, Block 4.

John Ellwood - North 1/3 of the Southeast 1/4 of Section 15, Township 40 North, Range 4, East of the Third Principal Meridian, containing 80 acres.

All located in Garden Place Addition, a Subdivision of part of Section 15, Township 40 North, Range 40, East of the 3rd Principal Meridian.

BE IT FURTHER RESOLVED that in the event the above described parcels of real estate are not acquired from the various owners by negotiation, that then proper proceedings be commenced by the State of Illinois in exercise of the right of eminent domain, to condemn any or all such parcels not acquired by negotiation.

Mr. Davis moved that a similar resolution be offered, if desired, by Southern Illinois Normal University to the Teachers College Board. Seconded by Mrs. Pegelow, the motion carried. Resolution as follows:

WHEREAS, the Teachers College Board of the State of Illinois, in regular session assembled this 8th day of July, 1946, has, on this date and on previous occasions, approved certain plans for the growth and expansion of the Southern Illinois Normal University at Carbondale, Illinois, and,

WHEREAS, in order to provide additional grounds for the location of buildings and the expansion of facilities, it will be necessary to acquire certain tracts and parcels of real estate, NOW, THEREFORE,

BE IT RESOLVED by the Teachers College Board of the State of Illinois, that it is necessary for the State of Illinois to acquire for the use of the Southern Illinois Normal University, the following parcels of real estate, all located in the County of Jackson and State of Illinois:-

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Tract No. 23

Lease of the following described property: Beginning at the Northeast corner of the north west quarter of section 28-Township nine south, range 1 west of the 3rd P.M.; thence running south 400 feet, to the point of beginning; thence south 30 feet; thence west 200 feet; thence north 30 feet; thence east 200 feet, to the point of beginning, in the Township of Carbondale, County of Jackson, and State of Illinois.

Tract No. 25

The South half of the following described tract of land: Commencing at the Quarter Section corner between Sections Twenty-one (21) and Twenty-eight (28), Town Nine (9) South, Range One (1), West of the Third Principal Meridian, thence South along the North and South center lines of Section Twenty-eight (28), 801.32 feet; thence Twenty-five (25) feet East measured at right angles with the Illinois Central Railroad Twenty-five (25) feet to the point of beginning of the following described tract of land; beginning at the above described point and running East at right angles with the Illinois Central Railroad Two Hundred Twenty-five (225) feet; thence South and parallel to the North and South center line of Section Twenty-eight (28), Two Hundred (200) feet; thence West at right angles to the Illinois Central Railroad Two Hundred Twenty-five (225) feet; thence North parallel to the North and South center line of Section Twenty-eight (28), Two Hundred (200) feet to the point of beginning, Jackson County, Illinois.

Tract No. 26

Commencing at the quarter Section corner between Sections 21 and 28, Town 9 South, Range 1 West of the Third Principal Meridian thence South along the North and South Center lines of Section 28, 801.37 feet; thence 25 feet Easterly measured at right angles with Illinois Central Railroad 25 feet for the point of beginning of the following described tract of land: Beginning at the above described point and running thence Easterly at right angles with the Illinois Central Railroad 225 feet; thence South and parallel to the North and South Center line of Section 28, 200 feet; thence Westerly at right angles to the Illinois Central Railroad 225 feet; thence North parallel to the North and South Center line of Section 28, 200 feet to point beginning situated in the County of Jackson and in the State of Illinois, Jackson County, Illinois.

Tract No. 27

A tract of land 75 feet North and South by 200 feet East and West in the Southwest corner of the following described tract, abutting on State Route #2; Commencing at quarter section corner between Section 21 and Section 28, Town 9 South, Range 1 West of the 3rd F.M., thence running South 569 feet, thence Easterly at right angles to I.C.R.R. 25 feet to beginning, thence Easterly at right angles to I.C.R.R. 375 feet, thence Southerly 232.32 feet, thence Westerly 375 feet, thence North 232.32 feet to beginning.

Tract No. 28

The South 55 feet parallel in width off the following described tract of land; Commencing at the quarter section corner between Sections 21 and 28 on the center north and south line in Township 9 South, Range 1 West of the

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3rd P.M. in Jackson County, Illinois, running thence South 569 feet, thence Easterly at right angles to first course 25 feet to beginning point, thence easterly at right angles to first course 225 feet, thence southerly at right angles to last course 157.32 feet, thence westerly at right angles to last named course 225 feet, thence northerly parallel with first course 157.32 feet to point of beginning, being a part of the Northwest Quarter of the Northeast Quarter of Section 28, Town 9 South, Range 1 in Jackson County, Illinois.

Tract No. 29, 29-a

Commencing at Quarter Section corner between Sections 21 and 28, on the center north and south line in Town 9 South, Range 1 West of the 3rd P.M., running thence south 569 feet, thence east at right angles to first course 25 feet to beginning point, thence Easterly at right angles to first course 225 feet, thence southerly at right angles to last course 157.32 feet, thence westerly at right angles to last named course 225 feet, thence northerly parallel with first course 157.32 feet to place of beginning, being a part of the Northwest Quarter of the Northeast Quarter of Section 28, Town 9 South, Range 1 West of the 3rd P.M., except 55 feet off the south side thereof, parallel in width.

Tract No. 30

A strip of ground forty-five (45) feet of even width off the south end of the following described land: Commencing at the Quarter Section corner between Section 21 and 28 in Town 9 South Range 1 West of the 3rd P.M., thence running South on Quarter Section line three hundred sixty-two and one-half ($362\frac{1}{2}$) feet; thence Easterly at right angles to the I.C.R.R. twenty-five (25) feet to the Northwest Corner of the following described property; beginning at the point above described and running Easterly at right angles to said I.C.R.R. One Hundred (100) feet, thence South one hundred Ninety (190) feet, thence Westerly at right angles to said I.C.R.R. One Hundred (100) feet, thence North One Hundred Ninety (190) feet to the place of beginning, Jackson County, Illinois.

Tract No. 31

Commencing at the quarter section corner between Sections 21 and 28 in Town 9 south, range 1 west of the 3rd P.M., thence south on the quarter line $362\frac{1}{2}$ feet, thence Easterly at right angles to I.C.R.R. 25 feet to northwest corner of following described property; Beginning at the point above described and running Easterly at right angles to I.C.R.R. 100 feet, thence south 190 feet, thence Westerly at right angles to said I.C.R.R. 100 feet, thence northerly 190 feet to the point of beginning, (except 45 feet parallel in width off the south side of the above described tract).

Tract No. 32

Commencing at the Quarter Section corner between Sections Twenty-One and Twenty-Eight, Town Nine (9) South, Range One (1) West of the 3rd Principal Meridian, thence South along the center line of said Section Twenty-eight (28) three hundred sixty two and one-half ($362\frac{1}{2}$) feet, thence Easterly parallel with the South boundary line of the Southern Illinois Normal University grounds, one hundred and twenty five (125) feet, for the beginning point;

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thence South along the East boundary line of the James Kirk Lot parallel with the center line of said Section twenty-eight (28), one hundred ninety (190) feet, thence Easterly parallel with the South boundary line of the Southern Illinois Normal University grounds, one hundred (100) feet, thence North parallel with center line of said Section Twenty-eight (28) one hundred ninety (190) feet; thence Westerly one hundred (100) feet to the place of beginning, hereby describing and conveying a lot one hundred feet (100) East and West by one hundred ninety (190) feet North and South, Jackson County, Illinois.

Tract No. 33

Commencing at the quarter Section corner between sections twenty-one and twenty-eight, Town Nine (9) South, range One (1) West of the Third Principal Meridian, thence South along center line of said Section Twenty-eight (28) Three hundred sixty two and one half ($362\frac{1}{2}$) feet, thence Easterly parallel with the South boundary line of the Southern Illinois Normal University Grounds, Three hundred twenty five (325) feet, for the beginning point, thence South parallel with the center line of said Section Twenty-eight (28), One hundred ninety (190) feet, thence Westerly parallel with said South boundary line of the Southern Illinois Normal University Grounds, One hundred (100) feet, thence North parallel with the center line of said section Twenty-eight (28), One hundred ninety (190) feet, thence Easterly One hundred (100) feet to the point of beginning, hereby describing and conveying a lot One hundred feet East and West by one hundred ninety feet north and south, County of Jackson, State of Illinois.

Tract No. 34

Fifty-eight (58) feet off of the South end of the following described tract, commencing at the Quarter Section corner between Sections 21 and 28, Town 9 South, Range 1 West of the 3rd P.M., thence south $362\frac{1}{2}$ feet, thence Easterly at right angles to the Illinois Central Railroad 460 feet to the Northwest corner of the lot to be described, from this point running Easterly at right angles to said railroad 100 feet, thence South 190 feet, thence Westerly at right angles to said railroad 100 feet, thence North 190 feet to the place of beginning. Situated in the County of Jackson, State of Illinois.

Tract No. 36

Commencing at the quarter section corner between Sections 21 and 28, Township 9 South, Range 1 West of the 3rd P.M., thence running South on the quarter section line $362\frac{1}{2}$ feet, thence easterly at right angles to the Illinois Central Railroad 560 feet to the northwest corner of the parcel of ground to be described, from this point running easterly at right angles to said railroad 100 feet, thence south 190 feet thence westerly at right angles to said railroad 100 feet, thence north 190 feet to the place of beginning.

Tract No. 37, 37-a, 37-b, 37-c

Lots 1--10 inclusive of Carter's subdivision of Outlot 125 in the City of Carbondale, Illinois, in accordance with the plot recorded in Book 6, of plots at Page 13.

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Tract No. 38

Lot One (1) in Ellen S. Allen's Subdivision of Out Lot 126 in the City of Carbondale, Illinois, excepting a strip of ground 70 feet in width off the east side thereof, Jackson County, Illinois.

Tract No. 39

Seventy (70) feet eleven (11) inches parallel in width off the East end of Lot One (1) in Ellen S. Allyn's Subdivision of Out Lot 126 in the City of Carbondale, Illinois.

Tract No. 40 and 41

Lot 8 in Ellen S. Allyn's Subdivision of Out Lot 126 in the City of Carbondale, Illinois.

Tract No. 42

Commencing at the Northeast corner of the Northwest Quarter of Section Twenty-eight (28), Town Nine (9), South, Range One (1) West of the Third Principal Meridian, thence running South 687-1/2 feet to the place of beginning; thence West Two Hundred (200) feet; thence South One Hundred Twenty-two and one half (122-1/2) feet, then e East Two Hundred (200) feet. Thence North One Hundred Twenty-two and one half (122-1/2) feet, to the place of beginning, all situated in the Northeast Quarter of the Northwest Quarter of Section 28, Town 9 South, Range 1 West of the Third Principal Meridian, Jackson County, Illinois.

Tract No. 43

Commencing at the North East corner of the Northwest Quarter of Section 28, in Township 9 South Range 1 West of the Third Principal Meridian, thence running South 625 feet to the place of beginning, thence West 200 feet, thence South 62-1/2 feet, then e East 200 feet, thence North 61-1/2 feet to the place of beginning situated in the N. E. 1/4 of the N. V. 1/4 of Section 28, Town 9 South Range 1 West of the 3rd Principal Meridian, Jackson County, Illinois.

Tract No. 44

Beginning Five hundred Fifty feet (550) South of the North east corner of the Northwest Quarter of Section Twenty-eight (28), thence running West Two Hundred feet (200), thence South Seventy-five (75), thence East Two Hundred feet (200), thence running North Seventy-five feet (75) to the place of beginning, situated in the Northeast Quarter of the Northwest Quarter of Section Twenty-eight (28), Township Nine (9) South, Range One (1) West of the Third (3rd) Principal Meridian, Jackson County, Illinois.

Tract No. 45

Commencing at the Northeast corner of the Northwest quarter of Section (28) Twenty-eight, Town 9 South, Range 1 West of the 3rd P.M., Jackson County, Illinois, thence running South Four Hundred Sixty feet to the place of beginning, thence west Two Hundred feet, thence South ninety feet, thence

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East Two Hundred feet, thence North Ninety feet to the place of beginning, situated in the Northeast quarter of the Northwest quarter of said Section 28, Town 9 South, Range 1 West of the 3rd P.M., Jackson County, Illinois.-

Tract No. 49

Lease of the following described property: Beginning at the North East corner of the North West Quarter (1/4) of Section Twenty eight (28), Town Nine (9) South, Range one (1) West of the Third Principal Meridian; thence running South two hundred (200) feet to a point of beginning; thence South Forty (40) feet; thence West four hundred (400) feet; thence North Forty (40) feet; thence East four hundred (400) feet to the point of beginning.

Tract No. 54

Lot 7 in L. B. Wilson's addition to City of Carbondale, Illinois as per book 5 of plots page 44.

Tract No. 55

Lot Number Eight (8) in L. B. Wilson's Subdivision, being a part of Out Lot Number One Hundred Nineteen (119) in the City of Carbondale, Jackson County, Illinois.

Tract No. 56

Seventy-five (75) feet parallel in width off the East side of the following described tract: The North half of the following described property: Commencing at the Southeast corner of the Southeast Quarter of the Southwest Quarter of Section 21, Township 9 South, Range 1 West of the 3rd P.M., and running thence West 25 feet, thence North 25 feet to a point, thence West 528 feet to beginning point of tract hereby conveyed thence North 6.88 chains, thence West 5.80 chains, thence South 6.88 chains to a point 25 feet North of line between Sections 21 and 28, and thence East parallel with said section line 5.80 chains to beginning point containing 4 acres. This tract faces on Grand Avenue and is 75 feet wide, and 227.04 feet deep, Jackson County, Illinois.

Tract No. 57

The North Half (1/2) of the following described property; Commencing at the Southeast corner of the Southeast fourth (1/4) of the Southwest Quarter (1/4) of Section Twenty-one (21), Town Nine (9) South, Range One (1) West of the Third Principal Meridian, and running thence West Twenty-five (25) feet, thence North Twenty-five (25) feet to a point, and thence West Six Hundred Twenty Eight (628) feet to the beginning point of the tract hereby conveyed; thence North Four Hundred Fifty-four and eight hundredths (454.08) feet (6.88 chains); thence West Two Hundred Thirty-two and eight tenths (232.8) feet, thence South Four Hundred Fifty-four and eight hundredths (454.08) feet to a point Twenty-five feet North of the line between Sections Twenty-one (21) and Twenty-eight (28) and thence East parallel with said Section line Two Hundred Thirty-two and eight tenths (232.8) feet to the beginning point. For further definiteness it is here noted that the tract above described and conveyed comprises all except One Hundred (100) feet on the East side and except also Fifty (50) feet on the West side of the North half (1/2)

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of the West Three Hundred Eighty-two and Eight tenths (382.8) feet of the East Nine Hundred Ten and Eight Tenths (910.8) feet of that part of Out Lot One Hundred Nineteen (119) lying South of Grand Avenue, in the City of Carbondale, Newsome's Survey, Jackson County, Illinois.

Tract No. 58

Seventy-five (75) feet parallel in width off of the West side of the following described tract: The North half of the following described property: Commencing at the Southeast corner of the Southeast Quarter of the Southwest Quarter of Section 21, Township 9 South, Range 1 West of the 3rd P.M., and running thence West 25 feet, thence North 25 feet to a point, and thence West 528 feet to a beginning point of the tract thereby conveyed, thence North 6.88 chains, thence West 5.80 chains, thence South 6.88 chains to a point 25 feet North of line between Sections 21 and 28, thence East parallel with said section line 5.80 chains to beginning point, and containing 4 acres, Jackson County, Illinois.

Tract No. 59

All of the following described tract of real estate except 100 feet off the West side thereof to-wit: The Northeast Quarter of the following described tract of land, to-wit: Commencing at the Southwest corner of the Southeast Quarter of the Southwest Quarter of Section 21, Town 9 South, Range 1 West of the 3rd P.M., running thence North 25 feet, thence East 25 feet to the beginning point, thence East 6.34 chains, thence North 6.85 chains, thence West 6.34 chains, thence South 6.85 chains to beginning point, containing 1 acre more or less, all being in the City of Carbondale, Jackson County, being also known as part of Outlot 119 according to Newsome's Survey for Assessment purposes.

Tract No. 60

A strip of land 50 feet in width off of east side of West 100 feet of the following described tract: Northeast Quarter of the following: Commencing at the Southwest corner of the Southeast quarter of the Southwest Quarter Section 21, Town 9 South, Range 1 West 3rd P.M., running north 25 feet, east 25 feet to the point of beginning, thence east 6.34 chains north 6.85 chains, west 6.34 chains, south 6.85 chains to beginning point, containing 1 acre more or less. Reserving whatever part of above 50 feet strip now being used in Grand Avenue.

Tract No. 61

A strip of land 50 feet parallel in width off the West side of the following: Northwest Quarter of the following described tract: Commencing at the Southwest corner of the Southeast Quarter of the Southwest Quarter of Section 21, Town 9 South, Range 1 West of the 3rd P.M., thence north 25 feet, east 25 feet to beginning point, east 6.34 chains, north 6.85 chains, west 6.34 chains, south 6.85 chains to beginning point.

Tract No. 62

100 feet of equal width off of the East side of Northwest Quarter of the following described tract; commencing at the southwest corner of the South-

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east Quarter of the Southwest Quarter of Section 21, Town 9 South, Range 1 West of the 3rd P.M., thence north 25 feet to beginning point, thence East 6.34 chains, north 7.85 chains, west 6.34 chains, south 7.85 chains to beginning point, reserving 25 feet off the north end for street purposes.

Tract No. 63

The Northwest Quarter except One Hundred (100) feet parallel in width off of the East side thereof, and except One Hundred (100) feet parallel in width off of the South side thereof of the following: Commencing at the Southwest corner of the Southeast Quarter of the Southwest Quarter of Section Twenty-one (21), Township Nine (9) South, Range One (1) West of the Third Principal Meridian, running thence North Twenty-five (25) feet; thence East Twenty-five (25) feet as a beginning point, thence East 6.34, thence North 6.85 chains, thence west 6.34 chains, thence South 6.85 chains to beginning point, Jackson County, Illinois.

Tract No. 64

Fifty-three feet (53) parallel in width off of the North side of the following described tract: The South 100 feet parallel in width off the Northwest Quarter of the following described property except a strip 100 feet parallel in width off the East side thereof: Commencing at the Southwest corner of the Southeast Quarter of the Southwest Quarter of Section 21, Town 9 South, Range 1 West of the 3rd P.M., Jackson County, Illinois, thence North 25 feet, thence east 25 feet, to the point of beginning, thence east 6.34 chains, thence North 6.85 chains, thence West 6.34 chains, thence South 6.85 chains to the point of beginning. Jackson County, Illinois.

Tract No. 64-a

The South 100 feet parallel in width off of the Northwest Quarter (NW1/4) of the following described property, except a strip 100 feet parallel in width off of the East side thereof, commencing at the Southwest corner of the Southeast Quarter (SE1/4) of the Southwest Quarter (SW1/4) of Section 21, Township 9 South, Range 1 West of the Third Principal Meridian, thence running North Twenty-five feet, thence East twenty-five feet to the point of beginning, thence East 6.34 chains, thence North 6.85 chains, thence West 6.34 chains, thence South 6.85 chains to the point of beginning, except 53 feet, 11 inches in width off North side.

Tract No. 65

An undivided two-thirds ($\frac{2}{3}$) interest in and to the following: The Southwest fourth of the following described tract, to-wit: Commencing at the Southwest corner of the Southeast Quarter of the Southwest Quarter of Section Twenty-one (21), Township Nine (9) South, Range One (1) West of the Third Principal Meridian, thence North 25 feet to the point of beginning, thence East 6.72 chains; thence North 7.52 chains; thence West 6.72 chains; thence South 7.52 chains to the point of beginning, reserving that part of said tract now used for the street for the use of the public, Jackson County, Illinois.

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Tract No. 66

The west half of the Southeast Quarter of the following described piece of land, to-wit: Commencing at the Southwest corner of the Southeast Fourth of the Southwest Quarter of Section 21, Town 9 South, Range 1 West of the 3rd P.M., and running thence North 25 feet, thence East 25 feet, to the beginning point, thence East 6.34 chains, thence North 6.85 chains, thence West 6.34 chains, thence South 6.85 chains, to the beginning containing 1 acre more or less, in Jackson County, Illinois.

Tract No. 67

The East one-half of the following described tract of land; the Southeast one-fourth of the following described piece of land: Commencing at the Southwest corner of the Southeast one-fourth of the Southwest Quarter of Section 21, Township 9 South, Range 1 West of the 3rd P.M., and running thence North 25 feet to the beginning point, thence East 6.34 chains, thence North 6.85 chains, thence West 6.34 chains, thence South 6.85 chains to the beginning point, the land herein conveyed being approximately one-half acre, more or less. Jackson County, State of Illinois.

Tract No. 68

Commencing at the Southeast corner of the Southeast Quarter of the Southwest Quarter of Section 21, Town 9 South, Range 1 West of the 3rd P.M., running thence West 25 feet, thence North 25 feet to a point, thence West 528 feet, to the beginning point, thence North 3.44 chains, thence West 5.80 chains, thence South 3.44 chains to a point 25 feet North of the Line between Sections 21 and 28, thence East parallel with said Section line 5.80 chains to beginning point, containing two acres, more or less, in the City of Carbondale, County of Jackson and State of Illinois, except 180 feet parallel in width off the east side.

Tract No. 69

Commencing at the Southeast corner of the Southeast Quarter of the Southwest Quarter of Section 21, Township 9 South, Range 1 West of the 3rd P.M., and running thence West 25 feet to a point, thence running North 25 feet to a point, thence running 528 feet West along the North side of Chautauqua Street to the point of beginning, said point of beginning marked by an iron pipe set in concrete. From the said point of beginning running thence West 180 feet along the North side of Chautauqua Street to a point marked by an iron pipe set in concrete, thence running North 227 feet to a point marked by an iron pipe set in concrete, thence running East parallel to Chautauqua Street 180 feet to a point marked by an iron pipe set in concrete, thence running South 227 feet to the point of beginning, being a part of Out Lot 119 in the City of Carbondale, Illinois, all in accordance with survey and plat made by Roy S. Huffman, Registered Illinois Land Surveyor No. 241 and recorded in Surveyor's Record Volume 3, Page 109, County Recorder's Office of Jackson County, Illinois, Jackson County, Illinois.

Tract No. 70

Commencing at the Southeast corner of the Southeast Quarter of the Southwest Quarter of Section 21, Township 9 South, Range 1 West of the 3rd

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P.M., and running thence West 25 feet to a point, thence running North 25 feet to a point, thence running West along the North side of Chautauqua Street 350 feet to the point of beginning; said point of beginning being marked by an iron pipe driven in the ground. From said point of beginning running thence West 178 feet along the north side of Chautauqua Street to a point marked by an iron pipe set in concrete, thence running North 227 feet to a point marked by an iron pipe set in concrete, thence running East parallel to Chautauqua Street 178 feet to a point marked by an iron pipe set in the ground, thence running South 227 feet to the point of beginning, being a part of Out Lot 119 in the City of Carbondale, Illinois, all in accordance with a survey and plat made by Roy S. Huffman, Registered Illinois Land Surveyor No. 241 and recorded in Surveyor's Record Volume 3, Page 109, County Recorder's Office of Jackson County, Illinois; situated in the City of Carbondale, in the County of Jackson and State of Illinois.

Tract No. 71

Commencing at the Southeast corner of the Southeast Quarter of the Southwest Quarter of Section 21, Township 9 South, Range 1 West of the Third Principal Meridian and running thence West 25 feet to a point, thence North 25 feet to a point, thence running West along the North side of Chautauqua Street 250 feet to the point of beginning, from said point of beginning North 227 feet, thence West 100 feet, thence running South 227 feet to the North line of Chautauqua Street, thence running East along the North side of Chautauqua Street 100 feet to the place of beginning, being a part of Out Lot 119 in the City of Carbondale, Illinois.

Tract No. 73

Beginning at a point Twenty-five (25) feet West and Twenty-five (25) feet North of the Southeast corner of the Southeast Quarter of the Southwest Quarter of Section Twenty-one (21), Township Nine (9) South, Range One (1) West of the Third Principal Meridian; thence running West One Hundred Fifty (150) feet; thence North Seventy-six (76) feet, thence East One Hundred Fifty (150) feet; thence South Seventy-six (76) feet to the place of beginning, being a part of Out Lot 119 in the City of Carbondale, Jackson County, Illinois.

Tract No. 74

Beginning at a point on the West line of Thompson Street, and point being 25 feet west and 101 feet north of the Southeast corner of the Southeast quarter of the Southwest quarter of Section 21, Township 9 South, Range 1 West of the 3rd P.M., thence running West 250 feet along the north line of the tract owned by Wm. Brandon, thence north 81 feet, thence east 250 feet, to the West line of Thompson Street, thence south 81 feet to the point of beginning, situated in the City of Carbondale, Illinois.

Tract No. 75

Commencing at a point 25 feet West and 182 feet North of Southeast corner of the Southeast Quarter of the Southwest Quarter of Section 21, Town 9 South, Range 1 West of 3rd P.M., thence West 250 feet, North 70 feet, east 250 feet, South 70 feet to beginning point, containing 40/100 of an acre more or less, County of Jackson and State of Illinois.

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Tract No. 76

Lots One (1) and Two (2) in L. B. Wilson's Addition to the City of Carbondale, Illinois and County of Jackson, except an area 30' x 50' as described in Tract No. 76-a.

• Tract No. 77

The South One Hundred Seventy-five (175) feet of the following described land: A tract of land, One Hundred-Forty (140) parallel in width off the West side of Outlot One Hundred Nineteen (119) in the City of Carbondale, Illinois, lying South of Whitney Street and North of Grand Avenue, said lot being One Hundred Forty (140) east and west, and Four Hundred Five (405) north and south on the West side thereof, and being described on plat of Whitney Heights Addition as "Whitney tract No. 2, part of Outlot 119" and being a part of the Southeast Quarter of the Southwest Quarter of Section 21, Township 9 South, Range 1 west of the Third Principal Meridian, Jackson County, Illinois.

Tract No. 78

All that part of the southeast quarter of the southwest quarter of Section 21, Town 9 South, Range 1 West of the 3rd P.M., beginning at a point on the north line of Grand Avenue as extended, said point being 160 feet East of the East line of Lake Street, as shown in plat of Krysher's Addition to Carbondale, Illinois, thence north along east line of tract at one time owned by Mrs. Whitney, a distance of 175 feet, thence East 60 feet, south 175 feet, to the north line of Grand Avenue, as now extended, thence west along the north line of Grand Avenue 60 feet to point of beginning.

Tract No. 79

All that part of the Southeast Quarter of the Southwest Quarter of Section 21, Town 9 South, Range 1 West of the 3rd P.M., described as follows: Beginning at a point on the North line of Grand Avenue as extended Eastwardly in a straight line with Grand Avenue as platted in Krysher's Addition, said point being 220 feet East of the East line of Lake Street as shown on the plat of Krysher's Addition to the City of Carbondale, Illinois, running thence north parallel to Lake Street a distance of 175 feet, thence East 60 feet, thence south 175 feet to the North line of Grand Avenue as now extended, thence West along the North line of Grand Avenue 60 feet to beginning, being a part of Outlot 119 in the City of Carbondale, Illinois.

Tract No. 80

All that part of the Southeast Quarter of the Southwest Quarter of Section 21, Town 9 South, Range 1 West of the 3rd P.M., described as follows: Beginning at a point on the North line of Grand Avenue and extending Easterly from Krysher's Addition, said North line of Grand Avenue being the same as the North line of Grand Avenue as shown in the plat of Whitney Heights Addition, said point being 280 feet East of the East line of Lake Street as shown on the plat of Krysher's Addition to the City of Carbondale, Illinois; running thence North parallel to Lake Street a distance of 175 feet; thence East 60 feet, thence South 175 feet to the North line of Grand Avenue as now extended, thence Westerly along the North line of Grand Avenue 60 feet to

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place of beginning, being a part of Outlot 119 in the City of Carbondale, Illinois.

Tract No. 81

All that part of the Southeast Quarter of the Southwest Quarter of Section 21, Township 9 South, Range 1 West of the 3rd P.M. described as follows: Beginning at a point on the North line of Grand Avenue as extended Eastwardly from Krysher's Addition, said North line of Grand Avenue being the same as the North line of Grand Avenue as shown on the plat of Whitney Heights Addition said point being 340 feet East of the East line of Lake Street as shown on plat of Krysher's Addition to the City of Carbondale, Illinois, running thence North parallel to Lake Street a distance of 175 feet, thence East 60 feet, thence South 175 feet to the North line of Grand Avenue as now extended, thence West along the North line of Grand Avenue 60 feet to beginning, being a part of Out Lot 119.

Tract No. 81-a

Commencing at a point on the North line of Grand Avenue, One Hundred Forty (140) feet West of the Southwest corner of Lot Number Ten (10), Block Number Four (4) in Whitney Height's Addition to the City of Carbondale, Illinois, thence running North One Hundred Seventy-five (175) feet, thence West One Hundred Seven (107) feet; thence South One Hundred Seventy five (175) feet to the North line of Grand Avenue; thence East along the North side of Grand Avenue One Hundred Seven (107) feet to the point of beginning.

Tract No. 82

The South One Hundred Seventy-five (175) feet of Lot Eleven (11) Block Four (4) in Whitney Heights Addition to the City of Carbondale, Illinois.

Tract No. 82-b

Lot Eight (8) in Block Four (4) of Whitney Heights Addition to the City of Carbondale, County of Jackson and State of Illinois.

Tract No. 82-c

Commencing at the Southeast corner of the Southeast Quarter of the Southwest Quarter of Section 21, Township 9 South, Range 1 West of the 3rd P.M., and running thence North on the East line of said Southeast Quarter of the Southwest Quarter 519 feet to the North side of the street running West, thence along the North line of said street running West five and 625/1000 chains, thence West 25 feet on said street to a point of beginning, thence North 159 feet, thence West 45 and 66/100 feet, thence South 159 feet, thence East with the North line of said street 46 and 66/100 feet to place of beginning, to be known as Lot #7 in Block #4 Plat of Whitney Heights Addition to the City of Carbondale, in said City of Carbondale, Illinois.

Tract No. 83

Beginning at a point on Grand Avenue 225 feet West of the half Section Line, running thence West along the North line of Grand Avenue 121.25 feet,

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running thence North at right angles with Grand Avenue 2.92 chains to a point, thence East 346.25 feet to the half Section Line, thence South along the half Section Line, 117.72 feet, thence West at right angles to half Section Line 225 feet, thence South 75 feet to point of beginning, being a part of Out Lot 119 in the City of Carbondale, Illinois. Reference is made to a deed dated April 14, 1888, Martha Buck to this grantor recorded in Book 26 of deeds page 428, City of Carbondale, Jackson County, Illinois.

Tract No. 84

Beginning at the half section line on the north line of Grand Avenue running west along the north line of Grand Avenue 150 feet to point of beginning, thence north 75 feet, thence west 75 feet, thence south 75 feet, thence east along the north line of Grand Avenue 75 feet to point of beginning being a part of Outlot 119, also known as French Tract.

Tract No. 85

Beginning 75 feet west of the Southeast quarter of French Tract running 75 feet west, 75 feet north parallel to Thompson Street, thence 75 feet east parallel to the south line of French Tract, thence south to point of beginning.

Tract No. 86

A tract of ground in the Southeast Quarter of the Southwest Quarter of Section 21-9-1, also known as Out Lot 119 located in the City of Carbondale, Illinois, as shown on E. Newsome's recorded Plat of City of Carbondale, Illinois, for Assessment purposes described as follows: Beginning at a point on the North line of Grand Avenue as now in use by the City of Carbondale, Illinois, said point being 75 feet West of the half section line, running thence North along said half section line a distance of 75 feet thence East 75 feet parallel to Grand Avenue, thence South 75 feet to the North line of Grand Avenue, thence West 75 feet along the North line of Grand Avenue to place of beginning. This lot adjoins Out Lot 125 on the West and is also known as Lot #1 of French's Addition. Said situated in the County of Jackson, State of Illinois.

Tract No. 87

Commencing at the Northeast corner of the Northwest Quarter of Section 28, running West along the Section line 790 feet to place of beginning, thence West 70 feet, thence South 200 feet, thence East 70 feet, thence North 200 feet to place of beginning, all in Section 28, Town 9 South, Range 1 West of the Third Principal Meridian, Jackson County, Illinois.

Tract No. 88

Beginning 910 feet south of the northeast corner of the northwest quarter of Section 28 in Town 9 South, Range 1 West of the Third P.M., running thence West 350 feet, thence South 100 feet, thence East 350 feet to the middle of the public road, thence North 100 feet to the place of beginning, Jackson County, Illinois.

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Tract No. 88-a

Beginning 810 feet south of the northeast corner of the Northwest Quarter of Section 28-9-1, running thence west 800 feet, thence south 200 feet, thence east 450 feet, thence north 100 feet, thence east 350 feet, thence north 100 feet to point of beginning, Jackson County, Illinois.

Tract No. 89, 89-a, 90

The Northwest Quarter of Section 28, Town 9 South, Range 1 West of the 3rd P.M., except a strip 810 feet in width off the North side thereof and also except a strip as follows: Beginning at a point 810 feet south of the Northeast corner of the Northwest Quarter of Section 28, thence West 800 feet, thence south 200 feet, thence East 800 feet, thence north 200 feet, also except beginning at a point 1210 feet south of the said Northeast corner of Northwest Quarter, thence West 350 feet, thence south 490 feet, thence east 350 feet, north 490 feet; also except a tract in the southeast corner of said Northwest Quarter, described as follows: beginning in said southeast corner, running west 350 feet, north 150 feet, East 350 feet, south 150 feet to point of beginning.

Tract No. 89-b

Beginning at a point 1210 feet south of the northeast corner of the northwest quarter of section 28, Township 9 South, Range 1 West of the third P.M., running West 350 feet, thence South 100 feet, thence East 350 feet, thence north 100 feet to the point of beginning.

Tract No. 89-c

Beginning northeast corner of northwest quarter of 28-9-1 south 1310 feet to point of beginning, west 350 feet, south 100 feet, east 350 feet, north 100 feet to point of beginning.

Tract No. 89-d

Beginning at a point 1410 feet south of northeast corner of northwest quarter of 28-9-1 west 350 feet, south 120 feet east 350 feet, north 120 feet to point of beginning.

Tract No. 89-e

Southeast Quarter of the Northwest Quarter of Section 28, Town 9 South, Range 1 West of the 3rd P.M., beginning at a point 1530 feet south of the Northeast corner of the Northwest Quarter of 28-9-1, running west 350 feet, south 100 feet, east 350 feet, north 100 feet to point of beginning.

Tract No. 89-f

Southeast Quarter of the Northwest Quarter of 28-9-1. Beginning at a point 1600 feet south of the northeast corner of the northwest quarter, running south 1600 feet, thence west 350 feet, thence south 70 feet, East 350 feet, north 70 feet, to the point of beginning.

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Tracts No. 90-c and 90-e

All of the North half of the Southwest Quarter of Section 28 containing 80 acres more or less subject to the life estates described as follows: Court decree sets over to Cora Holliday on June 5, 1934 a homestead described as follows: Beginning at the Southeast corner of the North half of the Southwest Quarter of 28-9-1, west $93\frac{1}{3}$ rods, north 40 rods, east $43\frac{1}{3}$ rods, north 32 rods, east 50 rods, south 72 rods to the point of beginning. Court decree sets over to Cora Holliday on June 5, 1934 a dower described as follows: Beginning at the Southwest corner of the North half of the Southwest Quarter of 28-9-1, for a point of beginning, north 40 rods, east $66\frac{2}{3}$ rods, south 40 rods, west $66\frac{2}{3}$ rods to the point of beginning.

Beginning at the southeast corner of Northwest Quarter of Section 28, 9-1, thence running north 50 feet, thence west 350 feet, thence South 50 feet, thence east 350 feet to point of beginning.

Tract No. 90-d

Starting at the South East corner of the North West Quarter of Section 28, Town 9 South Range 1 West of the Third Principal Meridian, thence running North 50 feet to the place of beginning, thence West parallel to south line of Quarter section 350 feet, thence North parallel to East line of Quarter Section 100 feet, thence East parallel to South line of Quarter Section 350 feet, thence South along East line of Quarter Section 100 feet to the place of beginning, Township of Carbondale, Jackson County, Illinois.

Tract No. 91

The South half of the Southwest Quarter of Section 28, Town 9 South, Range 1 West of the 3rd P.M., except the following described property: Beginning at the Southeast corner of the Southwest Quarter of Section 28, Town 9 South, Range 1 West of the 3rd P.M., and running thence west along the south line of said Section 28 to the East Edge of Pyle's Fork Creek, thence running in a northeasterly direction along the East Edge of Pyle's Fork Creek and following the meandering of said creek in its present location to a point on the east line of the Southwest Quarter of Section 28; where said Pyle's Fork Creek intersects the East line of said Southwest Quarter of said Section 28, thence running South along the east line of said Southwest Quarter of Section 28 to the point of beginning, except that part now in use by the State Highway on the East and the gravel road on the south and containing five acres, more or less.

Tract No. 91-a

Beginning at the Southeast corner of the Southwest Quarter of Section Twenty-eight (28), Township Nine (9) South, Range One West of the Third P.M., and running thence west along the south line of said section 28 to the east edge of Pyle's Fork Creek, thence running in a northeasterly direction along the east edge of Pyles Fork Creek and following the meandering of said creek in the present location to a point on the east line of the Southwest Quarter of Section Twenty-eight (28) where said Pyle's Fork Creek intersects the east line of the said Southwest Quarter of said Section 28; thence running south along the east line of said Southwest Quarter of said Section 28 to the place of beginning, except that part now in use by the State Highway

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on the east and the gravel road on the south, containing 5 acres more or less.

Tract No. 92

Lot Two (2) in Ellen S. Allyn's Subdivision of Outlot One Hundred Twenty-six (126) in the City of Carbondale, Illinois.

Tract No. 93

Conveys undivided $1/2$ interest in Lot 3 as known as recorded Plat of Ellen S. Allen's Subdivision of Outlot 126 in the City of Carbondale, Illinois.

Tract No. 94

Lot number four (4) in Ellen S. Allyn's Subdivision of Outlot Number one hundred twenty-six (126) in the City of Carbondale, County of Jackson, State of Illinois.

Tract No. 95

54 feet 4 inches off the North side of Lot #5 in Ellen S. Allyn's Subdivision of Out Lot #126 in City of Carbondale, Illinois.

Tract No. 96

Twenty-seven (27) feet and three (3) inches off the North side of Lot Six (6), and Twenty-seven (27) feet and two (2) inches off of the South side of Lot Five (5) in Ellen S. Allyn's Subdivision of Outlot 126, in the City of Carbondale, Illinois.

Tract No. 97

Fifty-four (54) feet and Five (5) inches off of the South side of Lot number Six (6) in Ellen S. Allyn's Subdivision of Outlot number One Hundred Twenty-six (126) in the City of Carbondale, Illinois.

Tract No. 98

Lot 7 in Ellen S. Allyn's Subdivision of Out Lot 126 in the City of Carbondale, Illinois, as shown by the recorded plat thereof in Book 3 of Plats, at page 54, in the Recorder's Office of Jackson County, Illinois.

Tract No. 99

Commencing at a point 100 feet West of the Center of the Illinois Central Railroad Right of Way, $3.66-1/2$ chains North of the Northeast Corner of Normal Lot, in the City of Carbondale, Illinois, thence running Northwest-erly along the West line of the Illinois Central Railroad Right of Way, 83 feet, thence Westerly at right angles to the Illinois Central Right of Way, 99 feet to the East line of South Illinois Street and thence Southwesterly along the East line of South Illinois Street 83 feet, thence easterly to place of beginning, hereby intending to convey 83 feet off the North end of Out Lot 128, in the City of Carbondale, Illinois.

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Tract No. 100

Fifty-three (53) feet parallel in width off of the North side of the following described tract: Commencing at a point One Hundred feet (100) West of the center of Illinois Central Railroad tract at Northeast corner of Normal Lot, being 9.55 chains North of Section line between Section Twenty-one (21) and Twenty-eight (28), Town Nine (9) South, Range One (1) West of Third P.M., thence North along said right-of-way, 3.66 chains; thence West at right angles to said line 1.50 chains; thence South 3.66 chains; thence East to beginning, except 83 feet off of the South end thereof in the City of Carbondale, Illinois.

Tract No. 101

Commencing at a point One Hundred (100) feet West of the Center of Illinois Central Railroad Tract at Northeast corner of Normal Lot, being 9.55 chains North of Section Line between Section twenty-one (21) & Twenty-eight (28) Town Nine (9) South, Range One (1) West 3rd P.M., thence North along said right of way 3.66 chains, thence West at right angles to said line 1.50 chains, thence South 3.66 chains, thence East to beginning; except 83 feet off of the South end in the City of Carbondale, Illinois and except 53 feet off of north side.

Tract No. 102

The South Eighty-two (82) feet of Outlot One Hundred Twenty-eight (128) in the City of Carbondale, Illinois.

Tract No. 103

30 acres of the north part of that part lying East of ICRR right of way of the East part of the Northeast Quarter of Section 28, Town 9 South, Range 1 West of the 3rd P.M., containing 30 acres more or less, and

40 acres out of the southwest corner of that part of Northeast Quarter of Section 28-9-1 west of the 3rd P.M., east of ICRR described as follows: Beginning on the East line of the right of way of ICRR at the southwest corner of 30 acre tract of land formerly conveyed by Sam T. Brush to N. H. Dowdell, running thence East on south line of said 30 acre tract 1143.4 feet to a point 278 feet west of west line of public road, thence south and parallel to said public road 1681 feet more or less to the south line of said Northeast Quarter, thence west along said south line 941.4 feet to east line of right of way of ICRR thence northerly along the right of way line 1681 feet to point of beginning, excepting beginning at a point 850 feet 8 inches east of the center of the right of way of the Illinois Central Railroad Company and 30 feet south of the North section line of Section 28, running thence East 788 feet, south 306 feet, 11 inches, west 788 feet, north 306 feet, 11 inches to the point of beginning, containing 5.62 acres, more or less; and excepting; Beginning at a point on the west side of the public road at the southeast corner of a 30 acre tract sold S. T. Brush to N. H. Dowdell, thence west parallel to the south line of said tract 100 feet, thence north 100 feet parallel to public road, thence East parallel to first course 100 feet to west line of public road, thence south along west line of public road 100 feet to point of beginning.

TEACHERS COLLEGE BOARD

Tract No. 104

South end of the Southeast Quarter of Section 28-9-1, containing 50 acres more or less, exclusive of Right of Way of ICRR and excluding land lying east of ICRR containing 10 acres more or less.

Tract No. 105

East half of the East half of the Northeast Quarter of Section 29, Town 9 South, Range 1 West of the 3rd P.M., Jackson County, Illinois, except the following: beginning at the north end of the line that divides the East half of the East half of the Northeast Quarter of Section 29 from the West half of the East half of the Northeast Quarter of Section 29, where it intersects the north line of Section 29, running thence south on said dividing line 1845 feet to a stone, thence east on a line parallel to the north line of Section 29, 380 feet, thence north on a line parallel to the west line of Section 28, 1000 feet, thence East on a line parallel to the north line of Section 29, 280 feet, thence north on a line parallel to the West line of Section 28, 645 feet, thence west 100 feet, thence north 200 feet, thence west along the north line of section 29, to the point of beginning, all in Town 9 South, Range 1 West of the 3rd P.M.

BE IT FURTHER RESOLVED that in the event the above described parcels of real estate are not acquired from the various owners by negotiation, that then proper proceedings be commenced by the State of Illinois in exercise of the right of eminent domain, to condemn any or all such parcels not acquired by negotiation.

President Buzzard spoke of the matter of appointing a General College Committee with supervision over General College curriculums, and with the powers and privileges in this field, similar to those now held by the Committee on Graduate Study.

Miss McIntire moved that this Committee be appointed. Seconded by Mrs. Pegelow, the motion carried.

The question of an increase in the salaries of the presidents of the Teachers Colleges was raised by Mr. Dunn. The presidents withdrew from the meeting. After a short discussion, Mr. Davis moved that the matter of salary increase for the presidents be postponed indefinitely. Seconded by Mrs. Pegelow, the motion carried.

The meeting adjourned.

Frank G. Thompson
Chairman

Vernon L. Nickell
Secretary

PROCEEDINGS

REPORT OF THE

NORTHERN ILLINOIS STATE TEACHERS COLLEGE

To be presented at the meeting of the Teachers College Board at Springfield

July 8, 1946

To the Chairman and Members of the Teachers College Board

Ladies and Gentlemen: I have the honor to submit the following report:

I. STUDENTS

1. Attendance Spring Quarter, 1946

	Men and Boys	Women and Girls	Total	Total one year ago
a. Post Graduates	7	0	7	5
Seniors	51	83	134	87
Juniors	41	77	118	72
Sophomores	59	114	173	99
Freshmen	165	167	332	194
TOTAL COLLEGE	323	441	764	457
b. DeKalb High School	330	291	621	632
c. Elementary Grades				
McMurry Training School	125	137	262	247
Glidden Training School	132	115	247	251
Affiliated Rural Schools	17	17	34	29
TOTAL ELEMENTARY	274	269	543	527

- The enrollment for the eight weeks' summer session of 1946 has reached a new high for summer school work at this college with 657 students on the campus. Of this number, 60 are enrolled in a special workshop conducted for a period of six weeks with cooperating rural and elementary schools. Enrolled in this group of 657 are 231 veterans. Of the total number, 282 are men and 375, women. This still represents a high ratio of men to women on this campus. In addition, the college is offering several extension courses. At present there are 48 enrolled in Ottawa and 52, at Morris.
- The students whose names are listed below completed the requirements for graduation at the close of the spring quarter, June 12, 1946.

TEACHERS COLLEGE BOARD

Degree of Bachelor of Science in Education

<u>Name</u>	<u>Curriculum</u>	<u>Address</u>
Alice J. Adams	Later Elementary	Lamont
Marjorie M. Ammon	Home Economics	Winslow
Henrietta M. Backus	Physical Education	Stockton
Marian B. Bagby	Later Elementary	Elgin
Joan L. Blundell	Speech	Chicago
Robert S. Browne	Industrial Arts	DeKalb
Robert J. Burke	Physics	Marengo
Regina Cox	Later Elementary	Shabbona
Norma E. Cronquist	Home Economics	Rockford
LeRoy H. Davison	Later Elementary	DeKalb
Eugene F. DeClark	Mathematics	Chicago
Evelyn Duffy	Social Science	Dixon
Fern B. Erxleben	Early Elementary	Park Ridge
Harry E. Fairfield	Social Science	Chicago
Marguerite Farr	Speech	Chicago
Lloyd P. Foster	Social Science	Oregon
Patricia Fuller	Later Elementary	Elgin
Rachel J. Gabel	Fine Arts	DeKalb
Robert L. Garramone	Later Elementary	DeKalb
George J. Gibson	Physical Education	Kirkland
Mary R. Gille	Home Economics	Rochelle
Clarence Goldberg	Social Science	Chicago
N. Elizabeth Gothard	Home Economics	Stockton
Valona E. Greene	Early Elementary	Waterman
Phyllis E. Haggard	General Science	Belvidere
Richard T. Haselton	Physical Education	Rochelle
John L. Hollister	Industrial Arts	DeKalb
Gretchen G. Huntley	Early Elementary	Forreston
Wendell Jacobson	English	Chicago
Martha Jenks	Home Economics	DeKalb
Jane Kalandyk	Home Economics	Chicago
Patricia Kilroy	Later Elementary	Chicago
R. Jean Kleinmaier	Home Economics	Marseilles
Martha G. Lanam	Home Economics	Kingston
Florence Levin	Physical Education	Chicago
Suzanne K. Lorimer	Social Science	Chicago
Bonnie B. Love	Home Economics	Sycamore
Everett F. Lutyens	Industrial Arts	Rock Falls
Edward T. Macek	Later Elementary	North Chicago
Neva J. Moeller	Home Economics	Nelson
Lorraine Mueller	Later Elementary	Chicago
Marjorie Naftzger	Later Elementary	Albany
Shirley Naftzger	Later Elementary	Albany
Birger N. Neilsson	Industrial Arts	Park Ridge
Betty Graham Nelson	Later Elementary	Elgin
Neva June Nelson	Early Elementary	Rochelle
Thyra J. Nelson	Later Elementary	DeKalb
Leo Nichols	Social Science	Chicago
Alice Ogan	Later Elementary	Ohio
Lois Peterson	Social Science	Blue Island
Albert Pezzuto	General Science	Chicago Heights

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<u>Name</u>	<u>Curriculum</u>	<u>Address</u>
Irene Flacek	English	Chicago
Dorothy M. Poole	Early Elementary	Chicago
Barbara J. Pooler	Physical Education	DeKalb
Verle E. Puscheck	Later Elementary	Downers Grove
Lois Read	Early Elementary	Piper City
Nancy Richards	Fine Arts	Dixon
Lucy Richardson	Later Elementary	Oak Park
Virginia Robbins	Early Elementary	Elgin
George W. Rommel	English	Elgin
Ruth E. Rowe	Mathematics	Chicago
Carol Russell	English	Chicago
Daisy Salzman	Home Economics	Dixon
Gladys Scholl	Mathematics	Polo
Harvey Schweitzer	General Science	Malta
Jean M. Smith	Home Economics	Chicago
Josephine Sottnik	Later Elementary	Chicago
Elaine Swanson	Social Science	Rockford
Ramon Swisher	Zoology	Millington
Marilyn Thompson	Early Elementary	Chicago
Harry W. Troop	Zoology	Rochelle
Lorraine Verhines	Early Elementary	St. Charles
Deanne Vorperian	Later Elementary	Chicago
Evelyn M. Wallace	Early Elementary	Pecatonica
Eleanor Weiherman	English	DeKalb
Gloria Williams	Home Economics	Irene
Ruth Williams	Home Economics	Oak Park
William I. Wollenweber	Industrial Arts	Shabbona
Earl Young	General Science	Lake Zurich
Hildegarde Zickman	Later Elementary	Villa Park
Mary B. Zwoyer	English	Chicago

II. FACULTY

1. Resignations

- a. I wish to report the resignation of Mr. Oscar M. Chute, director of training, effective September 1. Mr. Chute has accepted a position as assistant superintendent of schools at Evanston this year and as superintendent for the following year. Since he came in 1941, Mr. Chute has done superior work and I have accepted his resignation with regret.
- b. I wish to report the resignation of Mr. Melvin Anderson, appraiser in the Veterans Administration Guidance Center, effective July 31. Mr. Anderson has accepted a permanent position in his special field of interest at the Michigan State College at East Lansing. He was working at this college on a temporary basis.
- c. I wish to report the resignation of Mr. Frederick Krueger, appraiser in the Veterans Administration Guidance Center, effective August 15. Mr. Krueger has accepted a teaching position in high school work where he was employed before he entered the service. He was working at this college on a temporary basis.

TEACHERS COLLEGE BOARD

- d. I wish to report the resignation of Miss Alice Dunlap, librarian, effective June 12. Miss Dunlap desired to return to her home in Oklahoma.
- e. I am not reporting for official acceptance the resignation of Dr. Johnnye Akin, speech department, because she was employed specifically for a nine months' assignment.

2. New Faculty Members

- a. I wish to report for approval the appointment of Miss Marjorie Baumgarten to take the position in the speech clinic vacated by the resignation of Dr. Johnnye Akin. Miss Baumgarten earned her bachelor's degree at Augustana College and her master's degree at Northwestern University and is doing further graduate work at the University of Iowa. She has had experience in the public schools of Rock Island in speech correction work. She will receive a salary of \$2900 on the nine months basis and will begin work in September.

New Appointments

- b. I wish to report for approval the appointment of Mr. Myron R. Blee to serve as counselor and associate in the office of the dean of men during the time Mr. Ernest Hanson, dean of men, is away for further study. Mr. Blee earned his bachelor's degree at Northern Illinois State Teachers College and his master's degree at the University of Illinois. He has had teaching experience in the public schools of northern Illinois and has been in the Navy for several years. Recently he was released from the service with the rank of lieutenant commander. He was associated with the educational program in the Navy. Mr. Blee will receive a salary of \$3600 on the twelve months basis and will begin work on August 15.
- c. I wish to report for approval the appointment of Mr. Thomas Chamberlain to fill the vacancy in geography caused by the retirement of Mr. William C. Gould. Mr. Chamberlain earned his bachelor's degree from the Eastern Illinois State Teachers College and his master's degree at Clark University, Worcester, Massachusetts, where he expects to receive his doctorate in August, 1946. He has had teaching experience at the Eastern State Teachers College, Johnson City, Tennessee. He will receive a salary of \$3300 on the nine months basis and will begin work in September.
- d. I wish to report for approval the appointment of Miss Glenna Gaddis as demonstration teacher in the summer workshop from July 1 to August 9 at a salary of \$360. Miss Gaddis is a teacher in Whiteside County and is a graduate of the Western Illinois State Teachers College.
- e. I wish to report for approval the appointment of Miss Elvera Hjertstedt, critic in the affiliated Glidden School, to teach in the campus training school during the summer session to take the

PROCEEDINGS

place of Miss Marguerite O'Brien, regular teacher who will teach in the campus workshop. Miss Hjertstedt will receive a salary of \$580 for the summer session.

- f. I wish to report for approval the appointment of Miss Marquita Irland to take the position as director of the home management house for nine months during the time Miss Jean Hart is away for further study. Miss Irland earned her bachelor's degree at the Michigan State College at East Lansing and has done further graduate work at Iowa State College. She has had experience in home management work and is especially well fitted for this work. Miss Irland will receive a salary of \$300 a month and will begin work in September.
- g. I wish to report for approval the appointment of Mr. James Meldrum who will assist in the office of the dean of men during the time the dean is away for further study. Mr. Meldrum earned his bachelor's degree at the Northern Illinois State Teachers College and his master's degree at the University of Chicago. He has had teaching experience in the public schools of Illinois and was principal of the Woodstock High School prior to his position here. Mr. Meldrum began work on June 1 at a salary of \$300 a month for nine months.
- h. I wish to report for approval the appointment of Mr. Carl E. Schilz to teach courses in chemistry for the summer session. Mr. Schilz earned his bachelor's degree at Albion College and his master's degree at the University of Illinois. He has had teaching experience in the public schools of Illinois and is at present connected with Carthage College as head of the chemistry department. Mr. Schilz began work on June 17 at a salary of \$650 for eight weeks.
- i. I wish to report for approval the appointment of Mr. Harry Smith to work as appraiser in the Veterans Administration Guidance Center for the summer months. Mr. Smith is a graduate of this college and has his master's degree from the University of Minnesota. He is at present principal of the junior high school in Sycamore. He began work on June 10 at a salary of \$300 a month.
- j. I wish to report for approval the appointment of Dr. E. Ruth Taylor of the English Department, to teach courses in extension during the summer session. This will involve regular summer school employment plus one-half month in August and one-fourth month in September. She will receive a salary of \$317.78 per month.
- k. I wish to report for approval the appointment of Dr. A. Neil Annas, head of the Music Department, to teach courses in extension during the summer session. This will involve regular summer school employment for one month only. Dr. Annas will receive a salary of \$400 for the month.

TEACHERS COLLEGE BOARD

1. I wish to report for approval the appointments of Mrs. Robert Brock and Miss Betty J. Riley to participate as instructors in the recreation program set up for the summer session. Mrs. Brock will act as supervisor in the McMurry center and Miss Riley will be in charge of the arts and crafts work. Both are qualified teachers and especially well qualified for their particular assignments. They will receive \$40 a week or a total of \$320 each for the eight weeks.

III. OTHER SCHOOL EMPLOYEES

I wish to recommend the following for board approval:

1. Leave of Absence

Helen Bjorn, domestic, leave without pay, because of illness as of April 30, 1946.

2. Resignations

- a. Irving Anderson, laborer maintenance, as of March 31, 1946.
- b. Lillian Tirevold, clerk stenographer I, as of May 31, 1946.

3. Employment of New Persons

- a. Eva J. Chambers, clerk typist I @ \$125 a month as of April 1, 1946.
- b. Charles Hotchkiss, maintenance worker @ \$135 a month as of April 8, 1946.
- c. Ray Letheby, laborer maintenance @ \$135 a month as of April 1, 1946.
- d. Axel Lindeberg, laborer maintenance @ \$135 a month as of April 1, 1946.
- e. Katherine Erickson, clerk typist I @ \$125 a month as of June 1, 1946.
- f. Evelyn Rice, domestic @ \$125 a month as of June 9, 1946.
- g. Anja Hietikko, clerk typist I @ \$125 a month as of July 1, 1946.

4. Change in Status

- a. Emil A. Anderson, business manager, from Executive I to Executive Assistant in Education and Administration as of July 1, 1946, to conform to the salary approved by board action.
- b. Wendell Crofoot, from laborer maintenance to maintenance worker at an increase of from \$150 to \$165 per month as of May 1, 1946.
- c. Floyd Elliott from laborer maintenance to janitor I at an increase of from \$135 to \$145 a month as of May 1, 1946.
- d. Walfred Wallberg, janitor I from \$135 to \$145 a month as of May 1, 1946.

These actions governing employment have all followed the regular pattern set up by the administration and approved by the board.

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IV. THE ORGANIZATION - No report.

V. THE CURRICULUM - No report.

VI. BUILDINGS AND GROUNDS

I should like to bring the members of the board up to date on the situation with respect to our postwar building program. The plans and specifications for the new college library are complete and have been approved by the college and the Department of Architecture and Engineering. The working drawings that will accompany these plans are nearly completed. There is no reason why this project should not be advertised for bids within a month.

The women's dormitory plans are complete, have been approved by the college and the Department of Architecture and Engineering. The specifications and drawings are to be completed by August 1. Since this building is located on the main college campus, it could be started as soon after these are complete as is required to let the bids.

The plans for the modification in the college power plant and the re-conversion of our electrical distribution system are now nearly complete. The continuation of our college program next year is closely tied up with this reconversion that it is almost essential that this project precede or accompany the college dormitory.

We have now completed the purchase of six of our eight parcels of property for our expansion program. The two not completed constitute a vacant lot and some farm land adjoining the main college project. The Department of Architecture and Engineering expects to let a contract for the landscaping and developing of this area during the present calendar year. We have been receiving the finest cooperation from the state agencies and our own department but in spite of all this, not one single contract has been let!

Recently I explained to the board about the federal public housing buildings that were being installed on the campus to house 112 veterans, 64 of these in dormitories for single men and the others in apartments for married veterans. The first two out of the first eight buildings are now being erected. The building most advanced at present will be ready for occupancy on August 1. Six of the eight buildings included in the first contract will be ready for occupancy September 1. These buildings were promised for June 12. All of the buildings were promised for September 15. At the present rate of operation, they will not be available for the opening of college.

VII. AUXILIARY ENTERPRISES

Teachers College Income Fund
January 1 to March 31, 1946

RECEIPTS

Board and Room, Williston Hall	\$15,951.04
Meals, Williston Hall	332.77

TEACHERS COLLEGE BOARD

Registration fees, college	\$ 4,374.00	
Registration fees, extension	450.00	
Sales and service.....	16.00	
Library fees	31.00	
Transcript fees	135.00	
Veterans Guidance Center	2,873.55	
Miscellaneous	198.92	
	<u>\$24,362.28</u>	
Previously reported - July 1 to December 31, 1945	41,156.62	
Total receipts - March 31		\$65,518.90

EXPENDITURES

Personal Services		
120 - Salaries	\$ 3,084.48	
Contractual Services		
224 - Machinery and mechanical equipment	57.00	
248 - Waste removal, cleaning and exterminating	406.28	
Office Expenses		
285 - Professional Service	1.00	
Commodities		
302 - Stationery, office supplies	39.67	
360 - Food supplies	12,350.49	
370 - Wearing Apparel	3.25	
391 - Household Supplies	898.96	
399 - Miscellaneous Commodities	7.10	
Awards and Grants		
466 - Maintenance and Travel	650.00	
Equipment - Veterans Guidance Center		
510 - Office Furniture and Equipment	193.98	
530 - Household Furniture and Equipment ..	702.44	
560 - Library Books, maps, etc.	427.52	
599 - Miscellaneous Equipment	89.13	
	<u>18,911.30</u>	
Previously reported - July 1 to December 31, 1945	16,596.40	
		<u>35,507.70</u>
Balance, March 31, 1946		\$30,011.20
Surplus, 63rd Biennium		<u>39,919.83</u>
Balance, excess of receipts over expenditures, March 31, 1946		\$69,931.03

VIII. STUDENT LIFE - No report.

FACULTY, Continued

New Appointments

- m. I wish to report for approval the appointment of Mr. Arthur Witt Blair as director of training to fill the vacancy caused by the resignation of Mr. O. M. Chute. Mr. Blair earned his bachelor's degree at the North Texas State Teachers College, his master's degree at the University of Chicago, and is a candidate for the doctor's degree at Harvard University. He has

PROCEEDINGS

had teaching experience in the elementary and secondary schools of Texas, as principal and superintendent of an elementary school system, as college teacher with direct supervision of student teachers at the National College of Education, Evanston, Illinois, as curriculum director of the Fort Smith, Arkansas public schools, and as college instructor at Texas Christian University Fort Worth where he had charge of the student teaching program. He served in the Army Air Corps from 1942 until 1945. He will receive a salary of \$4800 for twelve months and will begin work on September 1.

- n. I wish to report for approval the appointment of Mr. Charles J. Rohde, Jr., to take a position in the Biological Science Department. This is a position which has not been filled for a number of years because of lowered enrollments, but at present with the increased student load, there is an urgent need for another faculty member in this department. Mr. Rohde earned his bachelor's degree at the State Teachers College, Whitewater, Wisconsin and his master's degree at Marquette University. He has had nearly a year of additional post graduate work at the University of Minnesota. Mr. Rohde has had teaching experience at the University of Minnesota in the field of biology and served the U. S. Public Health Service as a biologist. He was also a member of the armed services during the war. Mr. Rohde will receive a salary of \$2800 for nine months and will begin work in September.

IX. MISCELLANEOUS

One of the grave dangers facing a college during this period of unpredictable enrollments and increased costs is the inability on the part of presidents to plan far enough in advance concerning their estimated income to have it included in state appropriations. There is no part in the preparation of a budget that consumes as much time or needs as much careful evaluation as the section on estimated income.

Two factors concerned directly with the returning veterans and their demand for college education, have necessitated a complete replanning as we finish the first fiscal year and enter the second. These two factors are increased staff members because of increased enrollment, and the increased fees which are today being received from the returning G.I. There are supplementary factors connected with both of these, such as the expense of various housing projects which must be borne by the college and the fees from the Veterans Guidance Center which, while they create no profit, do create a budget difficulty since they are paid out of available money and the income goes into unavailable money. I am attaching with this board report a loose sheet, giving a careful estimate of the income situation at the college at DeKalb for the second year of the biennium in terms of what it was estimated to be at the time of the appropriation.

I believe members of the board will see clearly that if a special session of the legislature is called, that a request should be made for \$150,000 or thereabouts, for this college to have available for spending in its income fund. It is my feeling that since all of our colleges are facing

TEACHERS COLLEGE BOARD

approximately the same situation, that there will be needed a proportionate amount for each of the other colleges. I feel certain that this bill should be prepared by the department and be ready in case such a session is called or at least, to have it ready at the opening of the regular session. I understand from talking with the president of the University of Illinois that they are planning a similar request for similar reasons to the university appropriation. While it may be difficult to explain that these are not deficiency appropriations, nevertheless, since they are caused almost entirely by the veterans situation, that could not be estimated that far in advance, they are valid uses of the state's fiscal procedure. I should like to recommend that this board approve such an action on the part of the administration.

X. SUMMARY. Action is requested on the following:

1. Approval of the granting of degrees to the June graduates of 1946.
2. Acceptance of the resignations of Mr. Chute, Mr. Melvin Anderson, Mr. Krueger, and Miss Dunlap.
3. Approval of the appointments of Miss Baumgarten, Mr. Blee, and Mr. Chamberlain for the next college year at the salaries indicated.
4. Approval of the appointment of Miss Glenna Gaddis to teach in the summer workshop at the salary indicated.
5. Approval of the appointment of Miss Elvera Hjertstedt to teach in the campus elementary school for the summer session at the salary indicated.
6. Approval of the appointment of Miss Marquita Irland and Mr. James Meldrum for the next college year at the salaries indicated.
7. Approval of the appointment of Mr. Carl Schilz to teach in the summer session at the salary indicated.
8. Approval of the appointment of Mr. Harry Smith as appraiser for the summer months at the salary indicated.
9. Approval of the appointment of Dr. E. Ruth Taylor and Dr. A. Neil Annas to teach extension courses during the summer at the salaries indicated.
10. Approval of the appointments of Mrs. Robert Brock and Miss Betty Riley to assist with the summer recreation program at the salaries indicated.
11. Approval of the leave of absence granted to Helen Bjorn, domestic.
12. Acceptance of the resignations of Irving Anderson and Lillian Tirevold, employees.
13. Approval of the appointment of the following new employees at the salaries indicated: Eva Chambers, Charles Hotchkiss, Roy Letheby, Axel Lindeberg, Katherine Erickson, and Evelyn Rice.

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14. Approval of the change of status as indicated for Emil A. Anderson, Wendell Crofoot, Floyd Elliott, and Walfred Wallberg.
15. Approval of the appointments of Mr. Arthur Witt Blair and Mr. Charles J. Rohde, Jr., at the salaries indicated.
16. Approval of the request for increased appropriation to the Teachers College Income Fund.

Respectfully submitted,

Karl L. Adams, President

Estimated Income - July 1, 1946 - June 30, 1947

Fees, Veterans Guidance Center, estimated at	
\$1,200 a month	\$14,400.00
Room and board, Williston Hall	81,000.00
Room rental - Science Building, 100 @ \$2.25 each	
for 36 weeks	8,100.00
Registration Fees:	
Veterans under Public Law #346 (400x\$288.12)	115,248.00
Non-veterans (700 x \$27.00)	18,900.00
Extension students	1,500.00
Transcripts	<u>500.00</u>
Sub-total	\$239,648.00

Income balance June 30, 1946, estimated	\$70,335.00
Funds due college as of July 1, 1946:	
Vocational reimbursement	2,127.00
Veterans Guidance Center	2,657.00
Veterans under Public Law #346	43,664.00
Veterans under Public Law #16	155.00
Veterans under state scholarship	<u>441.00</u>
Sub-total	<u>119,379.00</u>
Total - estimated income	\$359,027.00
ESTIMATED INCOME APPROPRIATION	\$190,200.00
ESTIMATED INCOME IN EXCESS OF APPROPRIATION	\$168,827.00

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ILLINOIS STATE NORMAL UNIVERSITY

Normal, Illinois

Meeting in Springfield, July 8, 1946

To the Chairman and Members of the Teachers College Board:

The following report is submitted from the Illinois State Normal University:

TEACHERS COLLEGE BOARD

I. STUDENTS

1. Attendance

a. Second Semester

- (1) The second semester (1945-1946) attendance report was submitted at the April 22 meeting of the Teachers College Board and, since there were no changes since the time of the last report, any additional figures at this time are unnecessary.

b. Summer Session 1946

- (1) Intersession. The official report on the Intersession registration, June 10 - June 29, will be presented in a later report. At this time it is interesting to comment on the fact that there was an enrollment of 801 in the Intersession this year as compared with 404 for the corresponding period last year. It is evident that the three weeks Intersession, with concentration upon one subject and three class meetings per day and granting three semester hours of credit, is meeting the needs of many persons.
- (2) Regular Summer Session. Although the registration for the regular eight weeks summer session is very incomplete at this time the figure at the end of the first day of classes (July 1) is 1201, as compared with 740 for this same period last summer.

2. Graduates (June Graduation)

- a. The students whose names are listed below completed the requirements for graduation from their respective schools and courses at the close of the second semester June 3, 1946. I recommend that these students be approved as graduates.

GRADUATE SCHOOL

MASTER OF SCIENCE IN EDUCATION DEGREE

- Mary Katheryn McCulloch Pontiac
B. Ed., Illinois State Normal University, 1942
Secondary Education - Geography
Title of Thesis: The Geography of the Pottery Industry of Illinois
- Thomas S. Richardson Elgin
B. S. in Ed., Illinois State Normal University, 1944
Secondary Education - Administration
Title of Thesis: The Education of School Music Teachers in the
State Teachers Colleges of Illinois
- Frank Carl Traeger Bloomington
B. A., Illinois Wesleyan University, 1944
Secondary Education - Social Science
Title of Thesis: A Study of the Lower Illinois River Valley, 1818-1870

PROCEEDINGS

UNDERGRADUATE SCHOOL

BACHELOR OF SCIENCE IN EDUCATION

Agriculture Education

Leo Donald Kerber Anchor
Donald Walter Meinhold Washburn

Art Education

Janet Louise Blundell Chicago
Clara Ruff Cade Hoopeston

Industrial Arts Education

Edward Ashley Miller Onarga
Archie Elmo Simmons Chicago

Speech Education

Milton Charles Eastman Kankakee
Ramon Lyle Hanson Normal
Marjorie Louise Johnson Walnut
August Peter Lorenzini Staunton
Blanche Ernestine McCoy Gary, Ind.
June Million Rickey Manhattan

Health and Physical Education

Gloria Eugenia Bowers Rockford
Sherma Emily Dabney Normal
Ida Adele Hinz Lyons
Esther Florence Larson Mendota
Robert James Lindsey Galesburg
Delores McMillin Streator
Donald Robert Pinder Morris
George Francis Spirduso Bloomington

Music Education

Walter Arthur Brashear Normal
Dorothy Marie Fisherkeller Springfield
Iris Onalee Coplan Herr Lewistown
Mary Ellen Price Kessinger Springfield
Sarah Esther Neil Springfield
Melvin Dale Rein Morton
Elizabeth Eileen Scott Chicago
Meryl Irene Singley Minier

Home Economics Education

Alice Jewell Bailey Lowell, Ind.
Edith Kesinger Baldrige Greenfield

TEACHERS COLLEGE BOARD

Home Economics Education (Cont'd.)

Marvel Hope Brenkmann	Heyworth
Mary Elizabeth Brewer	Findlay
Erva Mae Calhoon	Normal
Catherine Ann Carter	Alvin
Mary Lou Colonius	Nokomis
Hazel Bohrer Diveley	Normal
Alice Marjorie Fredrickson	Rankin
Norma Jean Handley	Springfield
Dorothy Eloise Havland	Clifton
Dorothy Marie Holmes	Aledo
Elsie Elizabeth Joyce	Bloomington
Ellen Lucille Kalips	Springfield
Dorothy Pearle Lent	Hoopeston
Wanda Leigh McClelland	Buffalo Hart
Betty Vergene McCoy	Gilson
Mary Scheeler Morris	Graymont
Phyllis Ruth Patterson	Plainfield
Donnabelle Opperman Pech	Lawndale
Laverda Frances Sparks	Lincoln
Lois Josephine Terpening	Geneseo
Mary Tucker Waters	Chambersburg
Jo Ann Weinand	Bloomington

Elementary Education

Elva Elise deGafferelly Christiansen	Danville
Cecilia Alyce Cyrier	St. Anne
Fern Marie Downs	Heyworth
Margaret Alberts Edwards	Danville
Carolyn Isabelle Harris	Yorkville
Jean LaRue Howard	Gays
Grace Elizabeth Kinsey	Chicago
Charline Preston Klausen	Gibson City
Ruth Marian McConnell	East Lynn
Glena Lucille Masten	Tallula
Esther Opal Morris	Tiskilwa
Margrette Elizabeth Mortweet	Wheaton
Elaine Dorothy Parsons	Mendota
Lois Emily Peabody	Decatur
Ruth Miriam Penn	Morris
Edith June Poole	Normal
Velma Edith Pottenger	Aroma Park
Bernadine Louise Quaid	Cooksville
Martha Elizabeth Robison	Delavan
Joan Lorene Ryan	Emden
Jean Anne Savage	Lyons
Alice May Wichman	Milford
Doris Myrtle Wilkes	Chicago
Marvelle Meri Zilly	Villa Park

Business Education

Dorothy Marie Allen	Normal
Mary Ellen Bennett	Rochester

PROCEEDINGS

Business Education (Cont'd.)

Margaret Ethel Breen.....	Harvard
Lileth Joan Brucker.....	Colfax
*Richard Lee Calkins.....	Pontiac
Dorothy Ellen Campbell.....	Coal City
William George Chase.....	Gardner
June Lucille Dalziel.....	Ingleside
Rosemarie Duncan Durham.....	Normal
Jerome William Feldman.....	Beckemeyer
Robert Joseph Graves.....	Berwyn
Floyd Richard Howell.....	Overland, Mo.
Sarah Jane Hileman Jackson.....	Bloomington
*Mary Elizabeth Brucker.....	Colfax
Josephine Kane Murphy.....	Bloomington
Vernalee Mae Norton.....	Sheffield
Helen Jo O'Connor.....	El Paso
Margaret Louise Perucca.....	Morris
Julia Parkhurst Roberts.....	Vermont
Margaret Ann Rose.....	Dupo
Sarah Bessie Schneider.....	Loda
James Russell Steele.....	Rossville
Avery Livingston Stephens.....	Normal
Phyllis Irene Terry.....	Yates City
Rachel Ellen West.....	Elmwood
Mathilde Jane Whitehead.....	Canton
Louise Gifford Wise.....	Rantoul

Secondary Education

Mary Inez Beamer.....	Elmwood
Ruthelma Benjamin.....	Ashland
Harriet Gale Brown.....	Bloomington
Rosemary Lorraine Browne.....	LaGrange
George Archer Cross.....	Carmi
John David Dickman.....	Pontiac
Mary Catherine Donnell.....	Pontiac
Anita Olive Dorsey.....	Chicago
Dillye Leola Foster.....	Chicago
Ruth Evelyn Gathman.....	Arrowsmith
Allegra Arlene Gulon.....	Pekin
Ida Rosemary Haddock.....	Carrollton
Alice Hildegard Hanschmann.....	Chicago
Dorothy Bernice Harris.....	Chicago
Helene Marie Harvey.....	Chicago
Marion Almetta Hedrick.....	Chicago
Alberta Kopp Ioder.....	Buda
Cherry Ellen Jackson.....	Weldon
Carol Lucille Kersten.....	Ashton
Feona Eileen Kietzman.....	Roberts
Colleen Ann Koch.....	Pontiac
Sarah Jean Liston.....	Bloomington
Mary Ruth Long.....	Moline
Alice Jenelle McCorkle.....	Osman
Wendell Patrick McCray.....	Pontiac
Aloysius Joseph Mankowski.....	Bloomington

TEACHERS COLLEGE BOARD

Secondary Education (Cont'd.)

Ada Lorene Mardis	Congerville
Max Rultan Pannebaker	Princeton
Janice Fonda Posey	Chicago
Beverly Irene Pyle	Ottawa
Marian Louese Rouse	Mundelein
Isabelle Simpson	Pana
Maxine Eleanor Sponsler	Springfield
Margaret Anne Stipp	Putnam
Marilyn Jane Theis	Minier
Norma Joyce Whitver	Amboy
Gladys Jackson Wibking	Charleston
Marjorie Lucille Wolf	Ludlow
Barbara Jean Wood	Chicago

Summary of Undergraduate Division Groups

Agriculture Education	2	Music Education	8
Art Education	2	Home Economics Education	24
Industrial Arts Education	2	Elementary Education	24
Speech Education	6	Business Education	27
Health and Physical Education	8	Secondary Education	39
Total June Bachelors Graduates		142	
Total June Masters Graduates		3	
Total June Graduates		145	

II. FACULTY

1. Resignations

- a. Miss Olivia Hansen, Assistant Professor of Business Education, effective from June 29, 1946, in order to work elsewhere.
- b. Miss Helen Flynn, Assistant Dean of Women and Director of Fell Hall, effective August 23, 1946, in order to accept a position on the staff of Cornell College at Mt. Vernon, Iowa, where she will serve as Acting Head of the Department of Education.
- c. Miss Mildred King, Instructor in Home Economics and Director of Foods Services, effective August 15, 1946, in order to accept a similar position at the Pennsylvania State College for Women at Pittsburgh.
- d. Miss Elsie Bergland, Assistant Professor of Health and Physical Education, effective May 19, 1946, in order to continue her education in another field,--that of library science.
- e. Miss Catherine Patterson, Instructor in Health and Physical Education, effective August 23, 1946, for health reasons, with the possibility of locating a position in another climate.
- f. Mrs. Garnet Greenwood, Instructor in the affiliated Walker Rural School, effective June 3, 1946, in order to be with her husband who has recently been discharged from military service.

PROCEEDINGS

- g. Mrs. Gertrude O'Connor, Instructor in the Special Room at the Illinois Soldiers and Sailors Childrens School, effective June 3, 1946, in order to continue work in a different field,--that of library science.
- h. Mrs. Evelyn Acker, Secretary to the Head Librarian, effective June 10, 1946, in order to give more time to personal duties.
- i. Mrs. Wilhelmina Rich, Secretary to the Director of Publicity, effective August 31, 1946, because of her desire to give up office work.

2. Leaves of Absence

- a. Miss Neva McDavitt, Assistant Professor of Geography, for the school year 1946-1947, beginning in September, in order to do further graduate work at the University of Illinois. This is a sabbatical leave within the total number available for the faculty of Illinois State Normal University and for which Miss McDavitt is recommended to receive one-half of her salary for the regular nine months school year.
- b. Miss Thalia J. Tarrant, Instructor and Supervising Teacher in the Fifth Grade at the affiliated Illinois Soldiers and Sailors Childrens School, for the school year 1946-1947, in order to do further graduate work at the University of Chicago. This leave of absence is without pay, since Miss Tarrant is on the payroll of the Department of Public Welfare at the Childrens School.

3. Persons Returning from Leaves

a. From Military Service

- (1) Mr. Donald Weismann, Assistant Professor of Art, effective September 9, 1946, after serving over three years in the United States Navy as a Lieutenant, with active service in the South Pacific.
- (2) Dr. Henri R. Percy, Director of Religious Education at the affiliated Illinois Soldiers and Sailors Childrens School, effective May 1, 1946, from service in the United States Army where he was a Major (Chaplain), his last service being in Tokyo.

b. From Sabbatical Leaves, effective with 1946 summer session or opening of fall semester.

- (1) Miss Mabel Clare Allen, Assistant Professor of Speech, following advanced graduate work at the University of Iowa
- (2) Miss Mary Arnold, Assistant Professor of Education, following a year of additional graduate work at Teachers College, Columbia University.
- (3) Miss Thelma Force, Assistant Professor of Education, returning from the University of Minnesota where practically all of her work has been completed for the doctor's degree.

TEACHERS COLLEGE BOARD

- (4) Miss Bernice Frey, Assistant Professor of Health and Physical Education, returning from the University of Iowa, with but very little work left to complete for her doctor's degree.
- (5) Mr. Leslie M. Isted, Assistant Professor of Music, after a year and two summers of work at Indiana University with work nearly completed for his doctor's degree.
- (6) Miss Margaret Peters, Assistant Professor of Business Education, following a year of advanced graduate work at the University of Colorado.
- (7) Miss Josephine Ross, Assistant Professor of Home Economics, returning from Teachers College, Columbia University, after a year of advanced graduate work.

c. From Non-Sabbatical Leave, effective September 1946.

- (1) Miss Ruth Henline, Assistant Professor of English, returning from Northwestern University where she has been completing work for the degree of Doctor of Philosophy.

4. Changes in Rank

- a. Dr. Leslie A. Holmes, Administrative Assistant to the President, to be changed from Associate Professor to Professor of Geology and Geography, effective July 1, 1946.

5. New Positions Recommended

a. Faculty

- (1) Instructor in Health and Physical Education for Boys in University High School to meet an existing need for additional instruction and care for a larger enrollment.
- (2) Assistant Professor of Spanish in order to care for increased demands in the University and University High School. The filling of this position will provide a specialist as those in charge of the other foreign language areas of Latin, French, and German.
- (3) Assistant Professor of Speech to handle work in the deaf-oral area. This position is needed in the furtherance of the work of the Division of Special Education.
- (4) Instructor in Education to meet the demand for additional classes in required freshman work of Observation and Reading.
- (5) Faculty Assistant in Health and Physical Education for Men (University) in order to assist with an enlarged program of physical activities. This position is one to be filled by the use of a graduate student on a part time and reduced salary basis.

PROCEEDINGS

b. Other Staff Positions

- (1) Director of Housing, on a twelve months basis, to locate, supervise, and coordinate housing facilities and activities.
- (2) Clerk in the Business Office, to assist in the increased duties resulting from the administration of veterans affairs, including veterans housing. Both above positions are non-faculty positions.

c. Off Campus Affiliation

- (1) In addition to the affiliation already established for home economics teachers in the public schools of Farmington, Lexington, Metamora, and Morton, it is necessary to have an additional school and at this time it is recommended that Eureka High School be added as a fifth affiliated school. The total cost of this entire affiliation of the five schools for the school year 1946-1947 will not exceed \$600, based upon \$25 per student teacher supervised.

6. New Appointments

a. Intersession and Summer Session

- (1) Mr. Robert O. Bone, Head of the Art Department in Pekin High School, to fill an emergency position as Instructor in Art, due to large enrollment in the Art Department during the intersession. Mr. Bone has his B. S. in Ed. degree from the University of Illinois and M. A. degree from Teachers College, Columbia University. The salary for the three weeks is \$210.
- (2) Mrs. Lucille W. Holmes, to fill an emergency position as instructor in Speech Education, with one-third teaching load, during the eight weeks summer session. Mrs. Holmes has her B. A. degree from the University of Michigan and M. A. from the University of Wisconsin, with teaching experience in elementary schools in Ohio, and high school and college in Wisconsin. The salary for this part time teaching is to be \$83.33 each month, or \$166.66 for the eight weeks summer session.
- (3) Mrs. Ruth L. Puttcamp, Assistant in Milner Library, effective July 1, 1946, at a salary of \$135 per month, for the two months of the summer session only, to take the work of Mrs. Eloise Malmberg, transferred to the new position of Director of Housing. Mrs. Puttcamp is a graduate of Illinois State Normal University and has had teaching experience in the Decatur and Bloomington Public Schools.

b. Twelve Months Employees

- (1) Miss Euretha McDonald, Secretary to the Director of Veterans Services, with a classification of Clerk Stenographer I,

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effective May 21, 1946, to take the place of Miss Mary Fran Ford, resigned, at a salary of \$135 per month, or at the rate of \$1620 per year.

- (2) Mrs. Jane Hileman Jackson, General Faculty Secretary, effective July 1, 1946, to fill a newly created position, at a monthly salary of \$145, or \$1740 for the year.
 - (3) Mrs. Ida Cruikshank, Director of Smith Hall, to take the place of Mrs. Willetta Ream, retired, effective September 1, 1946, at a monthly salary of \$135, or at the rate of \$1620 for the year. Mrs. Cruikshank at one time had work at Illinois State Normal University and comes to this position highly recommended to work with young men.
- c. Regular School Year 1946-1947, beginning September 1946, unless otherwise noted.
- (1) Miss Margaret Parret, Instructor in Speech Education at the affiliated Soldiers and Sailors Childrens School, at a salary of \$250 per month, or \$2250 for the school year. Miss Parret has her bachelor's degree from Illinois State Normal University and her master's from Teachers College, Columbia University. She has had teaching experience in high schools in Illinois with her last teaching experience being in the Madison, Wisconsin, Public Schools. This is one of three positions at the Childrens School for which the University is financially responsible,--the position left vacant by the resignation of Mrs. Gertrude O'Connor.
 - (2) Mrs. Waneta Sedgwick Catey, Instructor in Education, at a salary of \$300 per month or \$2700 for the nine months year. Mrs. Catey has her bachelor's degree from the University of Illinois and her master's from the Colorado College of Education. She has had teaching experience in Illinois, part of which as late as three years ago was on the affiliated school faculty of Illinois State Normal University. She returns to the University after three years on the faculty of Western State College of Education at Bollingham, Washington.
 - (3) Mr. James Goff, Faculty Assistant in Health and Physical Education, to fill such newly created position on a part time basis. Mr. Goff, while completing work for his master's degree, will devote part time to assisting in the health and physical education and athletic program of the University. He is a graduate of Illinois State Normal University, having had all of his previous work from kindergarten through high school and university at I.S.N.U. In addition he has had one summer of graduate work at Indiana University and has had teaching experience in high schools and two colleges. His latest experience was at Eastern Illinois State Teachers College during the 1945-1946 school year. This appointment is effective August 5, 1946 at a per month salary of \$150, or \$1350 for the nine months.

PROCEEDINGS

7. Transfers

- a. Mrs. Eloise Malmberg, from the position as Assistant in Milner Library in charge of the Carnegie Room, to the newly created position of Director of Housing, effective July 1, 1946, at \$225 per month or \$2700 for the year of twelve months.
- b. Mrs. Ruth Clem, from University Accountant in the Business Office to the position of Secretary to the Head Librarian, to take the place of Mrs. Evelyn Acker, resigned. The salary for this position is to be \$150 per month, effective September 1, 1946, at the rate of \$1800 per year.
- c. Miss Gloria Piazzi, from the position of Secretary to the Principal of the University High School to that of University Accountant in the Business Office, to take the place of Mrs. Ruth Clem, transferred as Secretary in Milner Library. This change is effective September 1, 1946, at a monthly salary of \$185, or at the rate of \$2220 for the calendar year.

Since there have been so many changes in the personnel and salaries of staff for intersession, summer session, regular year (1946-1947) school year, and twelve months employees, from the lists submitted at the meeting of the Teachers College Board on April 22, the request is here made that all of those names, salaries and other conditions be eliminated from the Board minutes and any other records, and that the lists, salaries, and other considerations here submitted under Items 8, 9, and 10, be substituted therefor.

8. Summer Session Faculty

The faculty here listed covers both the intersession of three weeks, June 10 - 28, and the regular summer session of eight weeks, July 1 - August 23, with the understanding that only those teachers who are needed on the basis of adequate class enrollment will be employed and paid.

	Inter- session (Three Weeks except where noted	July	August	Total Summer Session	Total Includ- ing Inter- Session
Admire, Harry F., Bus. Ed.	320.00#	320.00	320.00	640.00	960.00
Arnold, Mary S., Critic, 3rd Gr.	225.00	300.00	300.00	600.00	825.00
Baker, Harry J., Lecturer	----	200.00	----	200.00	200.00
Barber, C. Bradford, Speech	236.25	315.00	315.00	630.00	866.25
Bey, Douglas R., Mathematics	236.25	315.00	315.00	630.00	866.25
Beyer, W. A. L., Social Science	----	460.00	460.00	920.00	920.00
Blackburn, Eunice, Math. (Vet. Sch.)	168.75	225.00	225.00	450.00	618.75
Blair, Mary Agnes, Special Educ.	----	330.00	330.00	660.00	660.00
Bleyl, Karl, Biological Science	236.25	----	----	----	236.25
Boicourt, Blaine, Music	----	320.00	320.00	640.00	640.00

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Bone, Robert O., Art	210.00	----	----	----	210.00
Browne, Richard G., Social Sci.	----	385.00	385.00	770.00	770.00
Brunk, Dorothy G., Social Sci.	243.75	325.00	325.00	650.00	893.75
Buehler, Rose B., Critic, 1st Gr.	----	325.00	325.00	650.00	650.00
Buell, Mary E., Home Econ.	247.50	----	----	----	247.50
Burris, Ethel M., Education	236.25	315.00	315.00	630.00	866.25
Catey, Waneta, Special Educ.	----	270.00	270.00	540.00	540.00
Clemans, Huberta, Critic, 6th gr.	----	320.00	320.00	640.00	640.00
Cogdal, Joseph, H. and P. E.	93.75	375.00	375.00	750.00	843.75
Cole, E. L., Education	----	375.00	375.00	750.00	750.00
Cole, Ruth L., Critic, 2nd Gr.	----	270.00	270.00	540.00	540.00
Connell, M. Regina, For. Lang.	----				
Cooper, Bernice, H. and P. E.	----	335.00	335.00	670.00	670.00
Cooper, Margaret, Education	----	445.00	445.00	890.00	890.00
Crompton, Mabel P., Geography	----	315.00	315.00	630.00	630.00
Crosby, Lucile Z., Library	195.00	260.00	260.00	520.00	715.00
Cross, C. L., Physical Science	300.00	----	----	----	300.00
Dawson, Howard, Lecturer	----	100.00	----	100.00	100.00
Dean, Elizabeth, Biol. Science	----	320.00	320.00	640.00	640.00
Decker, Chas. E., Education	333.75	445.00	445.00	890.00	1223.75
DeWees, W. I., Agriculture	----	335.00	335.00	670.00	670.00
Dillinger, Claude M., Psychology	255.00	340.00	340.00	680.00	935.00
Doniat, Thecla, Lecturer	----	60.00	----	60.00	60.00
Dubats, Gertrude, Bus. Ed.	----	275.00	275.00	550.00	550.00
Ebel, Alice L., Soc.Sci.(Vet.Sch.)	236.25	315.00	315.00	630.00	866.25
Eckelmann, Dorathy, Speech	----	300.00	300.00	600.00	600.00
Eikenberry, Alice M., Soc.Sci.	----	275.00	275.00	550.00	550.00
Ellis, Margery A., For. Lang.	----	315.00	315.00	630.00	630.00
Farlow, Winifred, Sp. Educ.	67.50*	270.00	270.00	540.00	607.50
Fielding, Howard I., English	281.25	375.00	375.00	750.00	1031.25
Flagg, Elinor B., Mathematics	----	315.00	315.00	630.00	630.00
Fleck, Henrietta, Home Econ.	----	445.00	445.00	890.00	890.00
Geweke, Lenore, For. Lang.	----	315.00	315.00	630.00	630.00
Gillett, Arley, H. and P. E.	217.50	----	----	----	217.50
Glasener, F. Russell, Soc. Sci.	375.00	375.00	375.00	750.00	1125.00
Glenn, Neal E., Music	225.00	300.00	300.00	600.00	825.00
Gooding, R. U., Physical Science	----	405.00	405.00	810.00	810.00
Gray, Nina E., Biol. Sci.	----	335.00	335.00	670.00	670.00
Gueffroy, Edna M., Geography	240.00	----	----	----	240.00
Hacker, L. W., Education	390.00	390.00	390.00	780.00	1170.00
Hancock, H. J., H. and F. E.	100.00	----	----	----	100.00
Hansen, Olivia, Bus. Ed.	202.50	----	----	----	202.50
Harper, Charles A., Soc. Sci.	300.00	400.00	400.00	800.00	1100.00
Hayden, Wezette, Education	236.25	----	----	----	236.25
Henderson, Stella V., Education	281.25	----	----	----	281.25
Hiett, Herbert R., English	333.75	445.00	445.00	890.00	1223.75
Hill, E. L., H. and P. E.	78.75*	315.00	----	315.00	393.75
Hinman, Dorothy, English	236.25	315.00	315.00	630.00	866.25
Holmes, F. Lincoln D., Speech	----	445.00	445.00	890.00	890.00
Holmes, Lucile W., English	----	83.33	83.33	166.66	166.66
Hoover, Francis Louis, Art	333.75	----	----	----	333.75
Horton, Clifford E., H. and P. E.	----	445.00	445.00	890.00	890.00
Hudelson, C. W., Agriculture	----	400.00	400.00	800.00	800.00
Huggins, Ruth C., English	----	325.00	325.00	650.00	650.00
Hundley, Ruby, Critic	175.50	----	----	----	175.50

PROCEEDINGS

Ivens, Howard J., Physical Sci.	----	320.00	320.00	640.00	640.0
Jessa, Marie, Health Education	----	165.00	165.00	330.00	330.0
Kelley, Edna Irene, Library	90.00***	240.00	240.00	480.00	570.0
Kinneman, John A., Soc. Sci.	300.00	----	----	----	300.0
Kirk, Samuel, Lecturer	----	75.00	----	75.00	75.0
Klauser, Lucile, English	----	270.00	270.00	540.00	540.0
Knudson, Emma R., Music	----	400.00	400.00	800.00	800.0
Koepke, H. F., Bus. Ed.	251.25	335.00	335.00	670.00	921.2
Lamkey, Ernest M. R., Biol.Sci.	----	445.00	445.00	890.00	890.0
Larson, L. C., Lecturer	----	85.00	----	85.00	85.0
Lathrop, H. O., Geography	333.75	445.00	445.00	890.00	1223.7
Laubaugh, L. E., Agriculture	----	320.00	320.00	640.00	640.0
Lawrence, Margaret, Library	----	270.00	270.00	540.00	540.0
Leppert, Ella C., Soc. Sci.	----	275.00	275.00	550.00	550.0
Lewis, Lucile, Critic	175.50	----	----	----	175.5
Lovellass, Harry	----	300.00	300.00	600.00	600.0
Lueck, William R., Education	----	315.00	315.00	630.00	630.0
McAvoy, Blanche, Biol. Sci.	281.25	375.00	375.00	750.00	1031.2
McCormick, Clyde T., Math.	281.25	375.00	375.00	750.00	1031.2
McCain, Elizabeth, Education	----	375.00	----	375.00	375.0
Marshall, Helen E., Soc. Sci.	----	375.00	375.00	750.00	750.0
Marzolf, Stanley S., Psychology	306.25	375.00	375.00	750.00	1056.2
Means, Margaret, Geography(2/3)	----	200.00	200.00	400.00	400.0
Miller, L. W., Biol. Sci.	288.75	385.00	385.00	770.00	1058.7
Miller, Marion C., Art	225.00	----	----	----	225.0
Mills, C. N., Mathematics	----	445.00	445.00	890.00	890.0
Moore, C. W., Social Science	----	330.00	330.00	660.00	660.0
Moran, Evelyn, Special Educ.	----	300.00	300.00	600.00	600.0
Munson, Effie, Critic	175.50	----	----	----	175.5
Nelson, Thelma, English	236.25	315.00	315.00	630.00	866.2
O'Connor, Burton L., H. and P.E.	236.25	----	----	----	236.2
Ogle, Alice R., Art	----	315.00	315.00	630.00	630.0
Okerlund, Gerda, English	----	375.00	375.00	750.00	750.0
Parker, Mary R., Art	202.50	270.00	270.00	540.00	742.5
Parker, Rose E., Education	14.83****	445.00	445.00	890.00	904.8
Phillips, Hazel, Soc. Sci.	----	150.00	150.00	300.00	300.0
Parret, Margaret, Speech	----	250.00	250.00	500.00	500.0
Patterson, Catherine, H. and P.E.	----	270.00	270.00	540.00	540.0
Peithman, Harlan W., Music	----	335.00	335.00	670.00	670.0
Peters, Margaret, Bus. Ed.	----	315.00	315.00	630.00	630.0
Plotnicky, Gertrude A., Library	195.00	260.00	260.00	520.00	715.0
Pohle, Genevieve A., Library	----	260.00	260.00	520.00	520.0
Poland, Lloyd O., Phys. Sci.	----	365.00	365.00	730.00	730.0
Pricer, Laura H., English	----	375.00	375.00	750.00	750.0
Quigley, Vera, Critic	175.50	----	----	----	175.5
Reed, Howard O., Industrial Arts	240.00	320.00	320.00	640.00	880.0
Rice, Agnes F., Education	----	375.00	375.00	750.00	750.0
Rine, T. E., Mathematics	236.25	315.00	315.00	630.00	866.2
Ross, Josephine, Home Econ.	----	320.00	320.00	640.00	640.0
Royce, Bertha M., Biol. Sci.	----	375.00	375.00	750.00	750.0
Russell, Elizabeth, Critic, 4th Gr.	236.25	315.00	315.00	630.00	866.2
Shea, Grace R., University Nurse	----	270.00	270.00	540.00	540.0
Sherrard, Wayne F., Music	162.50**	325.00	325.00	650.00	812.5
Sheveland, Alice, Critic	----	265.00	265.00	530.00	530.0
Smith, L. S., Phys. Science, 2/3	----	216.66	216.66	433.32	433.3

TEACHERS COLLEGE BOARD

Sorrenson, Fred S., Speech	300.00	----	----	----	300.00
Speer, Eunice H., Library	236.25	315.00	315.00	630.00	866.25
Spelbring, Mary A., Library	120.00**	240.00	240.00	480.00	600.00
Stanley, Roene, H. and P. E.	195.00	----	----	----	195.00
Stein, Ethel, Critic, 7th Gr.	202.50	270.00	270.00	540.00	742.50
Stombaugh, Ray M., Ind. Arts	333.75	445.00	445.00	890.00	1223.75
Stroud, Ruth, English	----	315.00	315.00	630.00	630.00
Struck, Edwin G., H. and P. E.	236.25	315.00	----	315.00	551.25
Stubblefield, Louise, Library	91.00*	260.00	260.00	520.00	611.00
Tasher, Lucy Lucile, Soc.Sci.	----	375.00	375.00	750.00	750.00
Teager, Florence E., English	281.25	----	----	----	281.25
Thoene, Christine A., Critic, 5th Grade	----	315.00	315.00	630.00	630.00
Tiedeman, Herman R., Psychology	251.25	335.00	335.00	670.00	921.25
Tipton, Gladys, Music	243.75	----	----	----	243.75
Ullsvik, Bjarne R., Mathematics	281.25	----	----	----	281.25
Vetter, Dale B., English	----	335.00	335.00	670.00	670.00
Waldron, Nell B., Social Sci.	----	375.00	375.00	750.00	750.00
Warren, Mae Clark, Home Econ.	----	320.00	320.00	640.00	640.00
Webb, Mary D., Bus. Ed.	----	315.00	315.00	630.00	630.00
Welch, Eleanor Weir, Library	96.25*	385.00	385.00	770.00	866.25
Westhoff, Margaret, Music	202.50	----	----	----	202.50
Westlake, Harold, Lecturer	----	60.00	----	60.00	60.00
Whitten, Jennie A., For. Lang.	----	445.00	445.00	890.00	890.00
Williams, Bernalillo, English	----	290.00	290.00	580.00	580.00
Winegarner, Lela, English (Vet. School)	202.50	270.00	270.00	540.00	742.50
Yates, Ruth V., Speech	----	325.00	325.00	650.00	650.00
Young, Y. E., Biol. Science	----	315.00	315.00	630.00	630.00
Zimmerman, Ruth, Library	126.00***	315.00	315.00	630.00	756.00
<hr/>					
	15,891.33				
		38,704.99			
			37,119.99		
				75,824.98	
					91,716.31

#Four weeks work.

*One week instead of three.

**Two weeks instead of three.

***One and one-half weeks instead of three.

****Veterans Testing Program

9. Faculty Appointments for 1946-1947

The following faculty members are recommended for employment for the school year 1946-1947 at salaries indicated, which are to be paid from the Personal Services Account and the Teachers College Income Fund--Educational Operations for the thirty-six weeks of the regular school year, beginning September 1, 1946.

Name	Classification	Department	Salary Per Month	Salary 9 Months
Admire, Harry F.	Asst. Prof.	Business Educ.	\$350.00	\$3150.00
Alexander, Frances M.	Instructor	Social Science	280.00	2520.00

PROCEEDINGS

Allen, Mabel Clare	Asst. Prof.	Speech	335.00	3015.00
Allen, Marion C.	Asst. Prof.	Art	340.00	3060.00
Arnold, Mary S.	Asst. Prof.	Education	320.00	2880.00
Barber, G. Bradford	Asst. Prof.	Speech	330.00	2970.00
Bartle, Gladys L.	Assoc. Prof.	Art	375.00	3375.00
Bey, Douglas R.	Asst. Prof.	Mathematics	330.00	2970.00
Boicourt, Blaine	Asst. Prof.	Music	330.00	2970.00
*Browne, Richard G.	Professor	Social Science	450.00	4050.00
Brunk, Dorothy G.	Asst. Prof.	Social Science	335.00	3015.00
Buehler, Rose Burgess	Asst. Prof.	Education	345.00	3105.00
Buell, Mary E.	Asst. Prof.	Home Economics	340.00	3060.00
Burris, Ethel M.	Asst. Prof.	Education	325.00	2925.00
Carver, Katherine E.	Instructor	Foreign Languages	135.00	1215.00
Catey, Waneta S.	Instructor	Education	300.00	2700.00
Cernich, Zora	Instructor	Health and P.E.	290.00	2610.00
Clemans, Huberta	Asst. Prof.	Education	340.00	3060.00
Cogdal, Joseph	Assoc. Prof.	Health and P.E.	385.00	3465.00
Cole, E. L.	Assoc. Prof.	Education	385.00	3465.00
Cole, Ruth	Instructor	Education	290.00	2610.00
Conkey, Frances	Assoc. Prof.	Home Econ.	385.00	3465.00
Connell, M. Regina	Assoc. Prof.	Foreign Lang.	375.00	3375.00
Cooper, Bernice	Assoc. Prof.	Health and P.E.	375.00	3375.00
*Cooper, Margaret	Professor	Education	455.00	4095.00
Crompton, Mabel P.	Asst. Prof.	Geography	330.00	2970.00
Crosby, Lucile Z.	Instructor	Library	280.00	2520.00
Cross, C. L.	Assoc. Prof.	Physical Science	410.00	3690.00
Day, Alta J.	Asst. Prof.	Business Educ.	330.00	2970.00
Dean, Elizabeth	Asst. Prof.	Biol. Science	330.00	2970.00
*Decker, Chas. E.	Professor	Education	455.00	4095.00
DeWees, W. I.	Assoc. Prof.	Agriculture	375.00	3375.00
Dexheimer, Lora M.	Instructor	Education	156.67	1410.03
Dillinger, Claude M.	Assoc. Prof.	Psychology	375.00	3375.00
Douglass, T. J.	Asst. Prof.	Health and P.E.	330.00	2970.00
Dragoo, A. W.	Asst. Prof.	Industrial Arts	340.00	3060.00
Dubats, Gertrude	Asst. Prof.	Business Educ.	300.00	2700.00
Ebel, Alice L.	Asst. Prof.	Social Science	330.00	2970.00
Eckelmann, Dorathy	Asst. Prof.	Speech	330.00	2970.00
Eikenberry, Alice M.	Asst. Prof.	Social Science	300.00	2700.00
Ela, Clara E.	Instructor	Art	166.67	1500.03
Ellis, Margery A.	Asst. Prof.	Foreign Lang.	330.00	2970.00
Eyestone, Lura M.	Instructor	Education	166.67	1500.03
Farlow, Winifred	Instructor	Special Education	290.00	2610.00
Fielding, Howard I.	Assoc. Prof.	English	385.00	3465.00
Flagg, Elinor M.	Asst. Prof.	Mathematics	330.00	2970.00
*Fleck, Henrietta	Professor	Home Econ.	455.00	4095.00
Force, Thelma	Asst. Prof.	Education	340.00	3060.00
*French, Esther L.	Professor	Health and P.E.	455.00	4095.00
Frey, Bernice G.	Asst. Prof.	Health and P.E.	330.00	2970.00
Frye, Harold E.	Asst. Prof.	Health and P.E.	330.00	2970.00
Geweke, Lenore	Asst. Prof.	Foreign Lang.	325.00	2925.00
Gillett, Arley F.	Instructor	Health and P.E.	290.00	2610.00
Glasener, F. Russell	Assoc. Prof.	Social Science	385.00	3465.00
Glenn, Neal E.	Asst. Prof.	Music	320.00	2880.00
Goff, James	Faculty Asst.	Health and P.E.	150.00	1350.00
*Gooding, R. U.	Professor	Physical Science	450.00	4050.00

TEACHERS COLLEGE BOARD

Gray, Nina E.	Assoc. Prof.	Biological Sci.	\$375.00	\$3375.00
Grime, Elsie M.	Asst. Prof.	Education	330.00	2970.00
Gueffroy, Edna M.	Asst. Prof.	Geography	330.00	2970.00
Guthrie, Clara L.	Asst. Prof.	Library	320.00	2880.00
Hacker, L. W.	Assoc. Prof.	Education	400.00	3600.00
Hammerlund, C. M.	Asst. Prof.	Industrial Arts	340.00	3060.00
Harper, Charles A.	Assoc. Prof.	Social Science	410.00	3690.00
Hayden, Wezette A.	Asst. Prof.	Education	330.00	2970.00
Henderson, Stella V.	Assoc. Prof.	Education	385.00	3465.00
Henline, Ruth	Asst. Prof.	English	320.00	2880.00
*Hiett, Herbert R.	Professor	English	455.00	4095.00
Hill, E. L.	Asst. Prof.	Health and P.E.	330.00	2970.00
Hinman, Dorothy	Asst. Prof.	English	330.00	2970.00
*Holmes, F. Lincoln D.	Professor	Speech	455.00	4095.00
Holmes, Manfred J.	Instructor	Education	200.00	1800.00
*Hoover, Francis Louis	Professor	Art	455.00	4095.00
*Horton, Clifford E.	Professor	Health and P.E.	455.00	4095.00
*Hudelson, C. W.	Assoc. Prof.	Agriculture	410.00	3690.00
Huggins, Ruth C.	Asst. Prof.	English	335.00	3015.00
Isted, Leslie M.	Asst. Prof.	Music	340.00	3060.00
Ivens, Howard J.	Asst. Prof.	Physical Science	330.00	2970.00
Johnson, Blossom	Instructor	Home Econ.	280.00	2520.00
Kelley, Edna Irene	Instructor	Library	250.00	2250.00
Kinneman, John A.	Assoc. Prof.	Social Science	410.00	3690.00
Klauser, Lucile	Instructor	English	280.00	2520.00
*Knudson, Emma R.	Professor	Music	450.00	4050.00
Koepke, H. F.	Assoc. Prof.	Business Educ.	345.00	3105.00
*Lamkey, Ernest M. R.	Professor	Biological Sci.	455.00	4095.00
Lancaster, Thos. J.	Assoc. Prof.	Education	385.00	3465.00
*Lathrop, H. O.	Professor	Geography	455.00	4095.00
Laubaugh, L. E.	Asst. Prof.	Agriculture	330.00	2970.00
Lawrence, Margaret	Instructor	Library	280.00	2520.00
Leppert, Ella C.	Asst. Prof.	Social Science	290.00	2610.00
Lovelass, Harry	Asst. Prof.	Psychology	320.00	2880.00
Lueck, William R.	Asst. Prof.	Education	330.00	2970.00
McAvoy, Blanche	Assoc. Prof.	Biol. Sci.	385.00	3465.00
McCormick, Clyde T.	Assoc. Prof.	Mathematics	385.00	3465.00
McDavitt, Neva	Asst. Prof.	Geography	162.50	1462.50
(Leave; 1/2 sal.)				
Marshall, Helen E.	Assoc. Prof.	Social Science	385.00	3465.00
Marzolf, Stanley S.	Assoc. Prof.	Psychology	385.00	3465.00
Miller, L. W.	Assoc. Prof.	Biol. Science	400.00	3600.00
Miller, Marion G.	Asst. Prof.	Art	320.00	2880.00
*Mills, C. N.	Professor	Mathematics	455.00	4095.00
Moore, C. W.	Asst. Prof.	Social Science	340.00	3060.00
Nelson, Thelma	Asst. Prof.	English	330.00	2970.00
Ogle, Alice R.	Asst. Prof.	Art	330.00	2970.00
Okerlund, Gerda	Assoc. Prof.	English	385.00	3465.00
Parker, Mary R.	Instructor	Art	280.00	2520.00
*Parker, Rose E.	Professor	Special Educ.	455.00	4095.00
Parret, Margaret	Instructor	Speech	250.00	2250.00
Peithman, Harlan W.	Assoc. Prof.	Music	345.00	3105.00
Peters, Margaret	Asst. Prof.	Business Educ.	330.00	2970.00
Plotnicky, Gertrude A.	Instructor	Library	270.00	2430.00
Pohle, Genevieve	Instructor	Library	270.00	2430.00

PROCEEDINGS

Poland, Lloyd O.	Assoc. Prof.	Physical Science	375.00	3375.00
Pricer, Laura H.	Assoc. Prof.	English	385.00	3465.00
Pringle, Ralph W.	Instructor	Education	156.67	1410.03
Reed, Howard O.	Asst. Prof.	Industrial Arts	340.00	3060.00
Rice, Agnes F.	Assoc. Prof.	Education	385.00	3465.00
Rine, T. E.	Asst. Prof.	Mathematics	325.00	2925.00
Ross, Josephine	Asst. Prof.	Home Econ.	330.00	2970.00
Royce, Bertha M.	Assoc. Prof.	Biol. Science	385.00	3465.00
Russell, Elizabeth	Asst. Prof.	Education	162.50	1462.50
		(Leave; 1/2 sal.)		
Shea, Grace R.	Instructor	University Nurse	280.00	2520.00
Sherrard, Wayne F.	Asst. Prof.	Music	335.00	3015.00
Sheveland, Alice	Instructor	Education	275.00	2475.00
Smith, L. S.	Asst. Prof.	Physical Science	335.00	3015.00
Sorrenson, Fred S.	Assoc. Prof.	Speech	410.00	3690.00
Speer, Eunice H.	Asst. Prof.	Library	330.00	2970.00
Stein, Ethel	Instructor	Education	290.00	2610.00
*Stombaugh, Ray M.	Professor	Industrial Arts	455.00	4095.00
Stroud, Ruth	Asst. Prof.	English	330.00	2970.00
Struck, Edwin G.	Asst. Prof.	Health and P.E.	243.75**	2193.75**
Stubblefield, Louise	Instructor	Library	275.00	2475.00
Tasher, Lucy Lucile	Assoc. Prof.	Social Science	385.00	3465.00
Teager, Florence E.	Assoc. Prof.	English	385.00	3465.00
Thoene, Christine A.	Asst. Prof.	Education	325.00	2925.00
Tiedeman, Herman R.	Assoc. Prof.	Psychology	375.00	3375.00
Tipton, Gladys	Asst. Prof.	Music (Leave; one semester)	170.00	1530.00
Ullsvik, Bjarne R.	Assoc. Prof.	Mathematics	400.00	3600.00
Vetter, Dale B.	Assoc. Prof.	English	345.00	3105.00
Vinson, Esther	Assoc. Prof.	English (Leave; 1/2 salary)	192.50	1732.50
Waldron, Nell B.	Assoc. Prof.	Social Science (Leave; 1/2 sal.)	192.50	1732.50
Warren, Mae Clark	Asst. Prof.	Home Econ.	330.00	2970.00
Webb, Mary D.	Asst. Prof.	Business Educ.	325.00	2925.00
Welch, Eleanor Weir	Assoc. Prof.	Library	400.00	3600.00
Weismann, Donald	Asst. Prof.	Art	325.00	2925.00
Westhoff, Margaret	Instructor	Music	280.00	2520.00
*Whitten, Jennie A.	Professor	Foreign Lang.	455.00	4095.00
Williams, Bernalillo	Asst. Prof.	English	300.00	2700.00
Winegarner, Lela	Instructor	English (Leave; 1/2 salary)	145.00	1305.00
Yates, Ruth V.	Asst. Prof.	Speech	340.00	3060.00
Young, J. E.	Asst. Prof.	Biological Sci.	325.00	2925.00
Young, O. L.	Asst. Prof.	Agriculture (Leave; 1/2 sal.)	162.50	1462.50
Zimmerman, Ruth	Asst. Prof.	Library	330.00	2970.00
(Hartline)	Asst. Prof.	Biol. Sci. (Gen.)	330.00	2970.00
(Fraley)	Asst. Prof.	Biological Sci. (Entomology)	330.00	2970.00
(Beynon)	Assoc. Prof.	Biol. Sci. (Health)	405.00	3645.00
(Adams)	Asst. Prof.	Phys. Science (Chemistry)	375.00	3375.00
(Barger)	Instructor	Phys. Sci., U.High (Physics-Gen.Sci.)	300.00	2700.00

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(New)	Instructor	Health and P.E., U. High (Boys)	320.00	2880.00
(Patterson)	Instructor	Health and P.E., U. High (Girls)	375.00	3375.00
(Bergland)	Assoc. Prof.	Health and P.E. (Women)	375.00	3375.00
(Winegarner)	Instructor	English, U. High (Leave of Absence)	280.00	2520.00
(Richard)	Asst. Prof.	English	330.00	2970.00
(Johnson)	Assoc. Prof.	English (Journalism)	405.00	3645.00
(New)	Asst. Prof.	Spanish	370.00	3330.00
(Beyer)	Asst. Prof.	Social Science	370.00	3330.00
(New)	Asst. Prof.	Speech (Deaf-Oral)	370.00	3330.00
(McDavitt)	Asst. Prof.	Geography	335.00	3015.00
(Hansen)	Instructor	Business Educ.	300.00	2700.00
(Hibler)	Assoc. Prof.	Psychology	375.00	3375.00
(Greenwood)	Instructor	Walker Rural School (Partial)	90.00	810.00
(Home Economics)	Instructors(5)	Affiliated Schools (5) (Eureka, Far- mington, Lexington, Metamora, Morton)		600.00
				<hr/> \$512,276.37

*Indicates Head of Department of Director of Division.

**Indicates leave of absence second semester. Full salary first semester, half salary second semester.

10. Administrative and Office Staff

The employment of the following persons is recommended for the twelve months period beginning July 1, 1946 at salaries indicated and to be paid from the appropriation for Personal Services.

Name	Title	Salary Per Month	Salary 12 Months
Boundy, Lottie V.	Assistant to the Dean	\$210.00	\$2520.00
Brenneman, Elsie	Director of Admissions and Registrar	365.00	4380.00
Bug, Jane	Assistant to the Registrar	200.00	2400.00
Carey, Mary Jean	Secy. to the Alumni Secretary	140.00	1680.00
Carrington, J. W.	Dir. of Student Teaching and Placement	510.00	6120.00
Clem, Ruth	Univ. Accountant (July & Aug.)	220.00	440.00
Clem, Ruth	Secy. to Head Librarian (10 months)	150.00	1500.00
Crone, Eleanor	Clerk in Business Office	175.00	2100.00
Cruikshank, Ida	Dir. of Smith Hall (10 Mos.)	135.00	1350.00
DeYoung, Chris A.	Dean of the University	551.66	6620.00
Dodge, Flora P.	Secretary Emeritus	60.00	720.00
Elgin, Pauline	Secy. to the Registrar	165.00	1980.00
Ensign, Preston	Executive Assistant	360.00	5040.00
Fairchild, R. W.	President of the University	708.33	8500.00

PROCEEDINGS

Fox, Sarah	Secy. to the Dir. of Student Tchg.	160.00	1920.00
Goodier, Floyd T.	Dir. of Integration and Dir. of Veterans Services	430.00	5160.00
Green, John W.	Asst. Prof. of Agriculture	320.00	3840.00
Hall, Gertrude M.	Director of Publicity	350.00	4200.00
Hancock, H. J.	Univ. Dir. of Athletics	410.00	4920.00
Holmes, Leslie A.	Adm. Asst. to the President	430.00	5160.00
Honn, Max L.	Instructor in Ind. Arts	275.00	3300.00
Houston, Victor M.	Prin. of the Univ. High School	460.00	5520.00
Howard, Jeanne L.	Assistant in Chemistry	80.00	960.00
Jackson, Jane H.	General Faculty Secretary	145.00	1740.00
Keaton, Anna L.	Dean of Women	375.00	4500.00
King, Dorothy W.	Secretary to the President	220.00	2640.00
Larsen, Arthur Hoff	Asst. Dean of the University	430.00	5160.00
Lichty, E. A.	Principal of the Metcalf Elementary School	320.00	3840.00
Linkins, R. H.	Dean of Men	435.00	5220.00
McCoppin, Edna	Alumni Secretary	190.00	2280.00
McDonald, Euretha	Asst. in Veterans Services	135.00	1620.00
McQueen, Oressa	Secy. to Dir. of the Tr. Schools	145.00	1740.00
Malmberg, Eloise	Director of Housing	225.00	2700.00
Meeker, Lorene	Asst. Dir. of the Placement Bur.	210.00	2520.00
Melrose, Ferne	Recorder	220.00	2640.00
Metcalf, Dorothy Schafer	Secretary to the Dean of Men	140.00	1680.00
Moreland, Elaine	Secretary to the Dean	135.00	1620.00
Morris, Eileen	Secy. in the H. and P.E. Dept.	135.00	1620.00
O'Connor, Burton L.	Univ. High Sch. Athletic Dir.	350.00	4200.00
Orr, Clarence	Director of Extension	385.00	4620.00
Peikert, Cecilia	Director of Museums	260.00	3120.00
Piazzi, Gloria	Secy. to the High Sch. Principal (July, August)	165.00	330.00
Piazzi, Gloria	University Acct. (10 months)	185.00	1850.00
Puttcamp, Ruth L.	Assistant in the Library	135.00	270.00
Ream, Willetta	Dir. of Smith Hall (July, August)	135.00	270.00
Reusser, John L.	Principal of Childrens School	360.00	4320.00
Rich, Wilhelmina	Secy. to the Dir. of Publicity (July, August)	165.00	330.00
Roseman, Ferne	University Cashier	200.00	2400.00
Russell, Helen	Mimeograph Operator	155.00	1860.00
Sluder, Edna L.	Secy. to the Dean of Women	160.00	1920.00
Staker, Anna F.	Asst. in Health Service	145.00	1740.00
Weber, Gyneth	Faculty Assistant (Nurse)	200.00	2400.00
White, William V.	Dir. of the University Press	250.00	3000.00
(Cooper)	Professor, Dir. Univ. Health Service	500.00	6000.00
(Flynn)	Asst. Professor, Asst. Dean of Women, and Dir. of Fell Hall	300.00	3600.00
(King)	Asst. Professor, Director Foods Services	300.00	3600.00
(Piazzi)	Secy. to Business Manager	165.00	1980.00
(New)	Clerk in Business Office	150.00	1800.00
(Piazzi)	Secy. to High Sch. Principal (10 months)	155.00	1550.00

TEACHERS COLLEGE BOARD

<u>(Rich)</u>	Secy. to Director of Publicity (10 months)	155.00	1550.00
<u>(Puttcamp)</u>	Asst. in the Library (10 Mos.)	135.00	1350.00
			<u>175,190.00</u>

III. OTHER SCHOOL EMPLOYEES

1. Leave of Absence

- a. Mr. Charles E. Hill, Fireman at the University Heating Plant, effective June 18, 1946, due to illness. Mr. Hill's age and condition are such that he will not return to active duty but automatically retire, for which he will be eligible August 31, 1950.

2. New Appointments Recommended

- a. Mr. Perry Mann, as Stationary Fireman at the Heating Plant to take the place of Mr. Charles E. Hill, on indefinite leave. The salary of Mr. Mann will be \$185 per month, or \$2220 for the twelve months, effective July 1, 1946.
- b. Mr. Harry Elton Waldon, as Watchman I, effective July 15, 1946, at a salary of \$140 per month, or \$1680 for the year of twelve months.

3. Changes in Title

- a. Mr. Harry G. Johnson, Superintendent of Grounds, from the classification of Head Farmer to that of Field Investigator II with the approval of the Position Classification Service.
- b. Mr. W. P. Lawson, Superintendent of Buildings, from the classification of Maintenance Carpenter to that of Field Investigator II with the approval of the Position Classification Service.

Since there have been so many changes in the personnel and salaries of staff listed under "Other School Employees" from the lists submitted at the meeting of the Teachers College Board on April 22, the request is here made that all of those names, salaries, and other conditions be eliminated from the Board minutes and any other records, and that the lists, salaries, and other considerations here submitted under Item 4 be substituted therefor.

4. Appointments for the various Groups of Non-Academic Employees in Connection with the Operation and Maintenance of the University.

The appointment of the following persons is recommended for a twelve months period beginning July 1, 1946, at salaries indicated to be paid from the available appropriate account or accounts.

		<u>Heating Plant Staff</u>	
		<u>Salary</u> <u>Per Month</u>	<u>Salary</u> <u>12 Months</u>
<u>Name</u>	<u>Position</u>		
Dithen, Arthur W.	Stationary Fireman	185.00	2220.00
Foulk, Frank E.	Maintenance Electrician	210.00	2520.00

PROCEEDINGS

Mann, Perry	Stationary Fireman	185.00	2220.00
Mead, Charles H.	Stationary Engineer	250.00	3000.00
Reeder, Jesse Edw.	Stationary Fireman	195.00	2340.00
Thommen, Fred	Stationary Fireman	195.00	2340.00
			<u>14,640.00</u>

Watchmen

Janick, Frank	Watchman I	155.00	1860.00
Nice, Roscoe	Watchman I	155.00	1860.00
Waldon, Harry Elton	Watchman I	140.00	1680.00
			<u>5,400.00</u>

Grounds Staff

Coon, Carl E.	Laborer (Maintenance)	155.00	1860.00
Erbe, John	Laborer (Maintenance)	155.00	1860.00
Johnson, Harry G.	Field Investigator II	235.00	2820.00
Mallory, George	Laborer (Maintenance)	155.00	1860.00
Mattingly, Robert	Laborer (Maintenance)	140.00	1680.00
Monical, William	Laborer (Maintenance)	155.00	1860.00
Schmalz, Otto	Laborer (Maintenance)	155.00	1860.00
			<u>13,800.00</u>

Maintenance Staff

Dawson, Harve E.	Trades Helper	170.00	2040.00
Johnson, James M.	Trades Helper	170.00	2040.00
Karr, Gordon D.	Maintenance Painter	240.00	2880.00
Leary, Francis J.	Trades Helper	175.00	2100.00
Palmblade, Carl E.	Maintenance Carpenter	245.00	2940.00
Speers, William E.	Maintenance Carpenter	245.00	2940.00
West, Lincoln	Trades Helper	150.00	1800.00
White, William G.	Trades Helper	170.00	2040.00
<u>(McCleery)</u>	Maintenance Painter	240.00	2880.00
			<u>21,660.00</u>

Janitorial Staff

Barclay, Mamie	Janitor I (2 mos. before retirement)	140.00	280.00
Bonny, Catherine	Janitor I	140.00	1680.00
Calhoon, Alvin O.	Janitor II	170.00	2040.00
Dunn, Ollie	Janitor II	170.00	2040.00
Hunter, Eugene F.	Janitor II	170.00	2040.00
King, Edgar	Janitor II	170.00	2040.00
Lawson, W. P.	Field Investigator II	245.00	2940.00
Mallory, Leonard Lee	Janitor I	145.00	1740.00
Mays, Richard T.	Janitor II	170.00	2040.00
Miller, Henry	Janitor II	170.00	2040.00
Redding, Chester	Janitor I	135.00	1620.00
Rice, W. A.	Janitor II (2 months before retirement)	170.00	340.00
Thompson, Emmett	Janitor II	170.00	2040.00
Upperman, Elzy	Janitor II	170.00	2040.00

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Wakefield, Carrie M.	Janitor I	125.00	1500.00
(Rice)	Janitor I (10 months)	135.00	1350.00
(Barclay)	Janitor I (10 mos.)(Janitress)	120.00	1200.00
			<u>28,970.00</u>

Fell Hall

Bartelson, Melvin S.	Cook II	180.00	2160.00
Campbell, Lyda A.	Laundry Worker	135.00	1620.00
Canute, Carrie	Pastry Cook	135.00	1620.00
Culbertson, Vera J.	Domestic	115.00	1380.00
Francis, Melissa	Laundry Worker	135.00	1620.00
Hale, Zola	Domestic	115.00	1380.00
Hull, Edna	Domestic	115.00	1380.00
Johnson, Dorothy	Domestic	115.00	1380.00
Karloek, Nelle	Laundry Worker	130.00	1560.00
Moberly, Etta	Cook I	135.00	1620.00
Ramseyer, Albert	Janitor II	170.00	2040.00
Skidmore, Virginia M.	Domestic	140.00	1680.00
Wardell, Elizabeth	Cook I	155.00	1860.00
	Janitor I	135.00	1620.00
	Janitor I	135.00	1620.00
Winsett, Lena	Domestic	115.00	1380.00
			<u>25,920.00</u>

Smith Hall

Long, Everett	Janitor I	140.00	1680.00
Russell, Grace	Cook I	135.00	1620.00
			<u>3300.00</u>

University Farm

Graves, Paul	Dairy Farmer	185.00	2220.00
Mercier, Charles A.	General Farmer	205.00	2460.00
Sanders, Ernest H.	Farm Hand	155.00	1860.00
Webster, Harold	Swineherd	185.00	2220.00
Sanford			
Wilder, William G.	Farm Hand	155.00	1860.00
			<u>10,620.00</u>

IV. THE ORGANIZATION

1. Health Education Workshop

For a second consecutive summer, Illinois State Normal University is operating a Health Education Workshop in conjunction with the Illinois Department of Public Welfare and the United States Public Health Service, with 55 students registered from 21 counties. The interest in this program continues and promises to be even greater this year due to the inclusion, for one week, of the administrators of the teachers in attendance. In addition to these administrators, thirty to forty other administrators not having teachers in the workshop will be in attendance during the week of August 12 to 16, with all traveling and living expenses paid by the federal government through the State Department of Public Health. This new procedure is

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designed to interest administrators in sending their teachers to a similar workshop promised for next year having available for a third consecutive summer, stipends of \$100 for each student approved for attendance.

2. Veterans Testing Center

The work in the Veterans Testing Center continues to be in demand and during the past year (July 1945 to June 30, 1946) 480 veterans have been tested. In addition to the foregoing 480 counseled and tested a total of 325 veterans have received counseling service only. Thus official help has been given to 805 different veterans in the past twelve months. Word has been received that the contract for this program will be continued for another year dating from July 1, 1946.

3. Veterans School

The program offered in the Veterans School (Intermediate school between University High School and the University proper) continues to be of interest and service. Thus far, since the beginning of this work, about a year ago, 135 veterans have availed themselves of the opportunity to complete high school work and many of them have gone to college. On July 3, 1946, there were 50 young men participating in this program. This work will be continued as long as there is demand for this service.

4. Graduate Work

a. Report of Progress

The Graduate School continues to play an increasingly important part in the program of the University. There was certainly no mistake made in making this advanced work available to students desiring graduate study in the field of teacher education and at a University specializing exclusively in such professional work. As evidence of the interest in and acceptance of this program of graduate study, it may be noted that since the summer of 1944 there have been 202 persons registered in the Graduate School and that at the present time (summer session 1946) there are 110 students registered in 23 courses with total course registrations numbering 223, with 20 or more students in four courses and an average of approximately 10 students for all courses. It is interesting to compare the foregoing figures at the present time with the last summer session of 1945 when there were 43 students registered in 15 courses with total class registrations numbering 88.

The most important aspect of this graduate work is the consistent adherence to high standards that would be a credit to graduate schools established for some years in the best colleges and universities in the country. Library holdings, special materials and services, laboratory equipment, background of preparation of staff and quality of instruction, together with very thorough committee work in admitting and approving candidates for graduation, have all combined to make the work a credit to the University. Thus

TEACHERS COLLEGE BOARD

far, five persons have received the degree of Master of Science in Education,--one in June 1945, one in August 1945, and three on June 3, 1946. It now appears that there will be at least six who will receive this graduate degree at the summer commencement on August 23, 1946.

b. New Departments

It is the intention of the University, through the Graduate Council, to file with the Graduate Committee of the Teachers College Board a request, together with supporting evidence, for the inclusion of two departments, not at the present offering graduate work, that appear to be well qualified for such a program. The departments of Physical Science and of Health and Physical Education for Women are now able to meet all standards and, since there is a very large demand for teachers in these fields, especially in health and physical education, it is hoped, when these requests are presented to the Graduate Committee of the Teachers College Board prior to the next meeting of the Board, that favorable action may be obtained.

V. THE CURRICULUM- No report.

VI. BUILDINGS AND GROUNDS

1. Old Main

Rapid progress has been made on the removal of the tower, roof, and third story of Old Main and at the present time all of the superstructure has been removed and a new roof is being placed on the floor of the third story or over the second story. It is evident that the second story will be ready to use again when the regular school year opens in September. There will still remain the handicap resulting from the loss of the third floor rooms and offices. All available space of any kind whatsoever on the campus is being utilized but it may be necessary to rent additional classroom quarters near the campus.

2. New Building Program

Information has now been provided to the Division of Architecture and Engineering for their completion of final plans for the Administration Building and the Auditorium. Preliminary work has been done on the plans for the Special Education Building. This was done at a recent meeting on the campus of Mr. Booton and the associate architects selected for this building,--the firms of Lundeen and Hilfinger and of Schaeffer, Hooton, and Wilson. Both of these architectural firms, located in Bloomington, have now been given information and the authority to proceed as rapidly as possible with the plans for this building.

3. Land Acquisition

All reports on abstracts of the fifty-eight pieces of property desired and joint appraisals by three appraisers on each of the above number

PROCEEDINGS

of properties, have been obtained. Options are in the possession of the University on fifty of the fifty-eight pieces of property. Approval of options and recommendations to Director Thompson on nineteen pieces of property have been filed by Mr. Dunn. It is hoped that, within the next ten days, another group of ten properties may be cleared in the same manner. This will cover practically all of the territory immediately desired west of the campus. It now appears that there will not be sufficient funds, after the purchase of land adjoining the University Farm, to acquire much land east of the campus. There are no immediate plans for this territory and the most pressing needs west of the campus will be met when twenty-five to thirty pieces of property have been acquired.

VII. AUXILIARY ENTERPRISES

The annual reports of the operation of Fell Hall, Smith Hall, the Cafeteria, and the University Farm will be available for the next Board Report. The Cafeteria, which was opened in November 1945, has met a real need and one would hesitate to contemplate the situation regarding food services if the University had not opened this place where students and faculty could eat. The dining room services at Fell Hall and Smith Hall have operated under considerable handicap, due to inability to get certain equipment such as dishwashers, but all of these services are now able to operate to capacity, with Fell Hall accommodating 160 and Smith Hall 50, aside from approximately 400 meals served each day at the Cafeteria.

VIII. STUDENT LIFE

Housing continues to be the major problem confronting the University, since it controls not only the number of students who may be admitted but also the attitude and physical welfare of those who are finally accepted.

1. Veterans Housing

Units to accommodate 85 married veterans and 96 single veterans should be ready for occupancy about the time that school opens. It may be necessary to accommodate these students in temporary quarters for a short period in case all of these facilities are not available. Ample space has been provided on the south end of the University Farm, facing Sudduth Road, to accommodate housing not only for the twenty-seven buildings to be erected at this time but for a similar additional number that it is hoped may be forthcoming in the near future from further appropriations and allocations of structures by the federal government.

2. Civilian Housing

The approval by the Advisory Committee of the position of Director of Housing, which committee approval it is hoped will be sanctioned by the entire Teachers College Board, will provide a person, working with the Housing Committee of the faculty and the offices of the Dean of Men and the Dean of Women, who can devote full time and concentrate upon the acquisition of additional housing and the inspec-

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tion and approval of new, as well as present existing facilities in the community. The utilization of all possible space has been carried out on the campus. Fifty-one persons were added to Fell Hall by the acquisition of equipment to be located in rooms of sufficient size to accommodate more than the number of persons originally cared for. At Smith Hall, space for as many as ten additional men has been provided. An appeal has been made to citizens in the community of Normal and Bloomington to take additional students or to open their homes if they have not already been taking students. When the President of the University opened his home to students, it made it possible to make a strong appeal to the faculty to do the same thing and with the faculty actively interested and the University using residence halls to capacity, pressure could be placed upon townspeople. It is hoped, although by no means assured, that there will be sufficient housing to care for 1800 students by limiting the admissions to those who are preparing for teaching and will sign the pledge to teach and by taking into consideration the large number of students with homes in Bloomington, Normal, and places close enough where they may be able to live at home.

3. Classroom Housing

Because of the probable large enrollment this fall and the decrease in classroom space due to the loss of part of Old Main, it may be necessary, after the utilization of all space of any kind whatsoever, to resort to one or more of the following possible solutions of this problem:

- a. A longer school day with classes during the noon hour or an extra period added to the end of the present seven-period day.
- b. An extension of the present "late afternoon, evening and Saturday" class program.
- c. The renting of off-campus space in one or more of four churches and a lodge hall, all of which are located within two blocks of the campus.

X. MISCELLANEOUS

1. Educational Conferences

Illinois State Normal University has been host to three state meetings since May 1, 1946, these being the Illinois Academy of Science, the Illinois Association of Mathematics Teachers, and the Illinois Association of Speech Teachers.

Honors in the nature of being selected to serve in such capacities as president, editor, vice chairman, and second vice president of state and national organizations have come to eight members of the faculty. Most of these were listed in the May issue of Education Today, which has probably been read by all members of the Teachers College Board.

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2. Surplus Property

The acquisition of surplus government property, especially in the areas of industrial arts and science, continues to be a major contribution to the equipment of the University. Only recently a large aeroplane motor that was in its original shipping case and had never been used was given to the University. Any day it is expected that a P-51 plane will be flown into Chanute Field and from there transported to the campus. This, together with the large Trainer that was received some time ago and other equipment in the nature of motors, instruments, and other aeronautical materials, will give the University excellent facilities for work in this area on both the high school and university levels.

3. Prospective Enrollment

It now appears that the enrollment for the school year beginning in September 1946 will reach a point before the end of August that will make it necessary to deny admission to students even though they are definitely planning to teach. With a limitation of 800 in the freshman class it is interesting to note that on July 2 there were 414 applications for admission as compared with 119 a year ago on this same date. This number does not include the largest group of entering freshmen that we have ever had in summer session now registered and does not include upper class transfer students. It is evident that places for students to live and classroom and laboratory facilities will keep the enrollment at not more than 1800, as compared with a probable 2500 if those limitations were not in evidence. If admission were made available to all persons regardless of whether they planned to teach, it would be very difficult to estimate what the enrollment might be, because of central location and proximity to the University of Illinois that will be rejecting a great many students.

4. Foreign Visiting Professors

Recently information concerning the availability of certain foreign visiting professors was placed before the Advisory Committee for Illinois State Normal University and the idea of accepting the possibility of having these persons on the campus for a period of one to five days at a time was given approval, with the reservation that care be exercised in making sure that information provided be such as is compatible with accepted and approved American ideals. Most of these persons that are available are from some of the South American countries and from the Netherlands and the Scandinavian countries of Europe. This seems to be an excellent opportunity to bring to the students of the University some firsthand and valuable information.

5. University Foundation

a. Gifts

Gifts in the nature of materials in the area of art, valuable pieces for the museum, money in the nature of scholarships, and other equally desirable contributions, continue to come to the University through the University Foundation.

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b. Projects

Several projects have been proposed that might be worked out through the University Foundation and be made of advantage to the University. These are such as could be very desirable contributions through regular state channels but because of technical and legal difficulties would be possible only through the Foundation. Only one of these projects is presented at this time.

(1) Lake Bloomington Project

Considerable thought has been given to the leasing of land at Lake Bloomington, fourteen miles from the University campus, for the purpose of establishing a branch of the University activities that could be carried on to much better advantage in that area than on the campus proper. The land would be made available by the City of Bloomington and could not be purchased under any circumstances. The lease would be a very low figure, probably of the "one dollar and other considerations" type, but all buildings and other capital investments would have to be provided for through the resources of the University Foundation. Some of the purposes of this branch of the University would be:

- (a) Recreational Center. This would be in the nature of a camp under the direction of the Department of Health and Physical Education, similar to the only other camp of this type used in the United States, which is connected with New York University. Here the development of recreational leaders and the furtherance of the health and physical education program could be carried out to excellent advantage.
- (b) Music Camp. The establishment of facilities for music on both the high school and college levels would be worked out along lines similar to those of the well-known National Music Camp at Interlochen, Michigan, with which Illinois State Normal University had the only college affiliation for a number of years.
- (c) Art Colony. The opportunity of the Art Department to establish in this area facilities for art work that could be accomplished better in outdoor areas and along lines similar to such work in other places, has been considered as outstanding.
- (d) Biological Station. The location of a part of the work in biological science on Lake Bloomington could be such as to compare favorably with departments of those colleges and universities doing such work in a few parts of the country.
- (e) Geology-Geography. The territory in the vicinity of Lake Bloomington lends itself in excellent manner to intensive field work in geology and geography.

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- (f) Health Center. Much of the program in health education could be carried on to advantage in such facilities as could be provided through the Lake Bloomington project. The provision of a lodge, dining hall, infirmary, band shell, classrooms, laboratories, cabins, and other necessary buildings could make these facilities flexible enough to meet many other types of programs that could be carried on to much better advantage on Lake Bloomington than on the campus proper. It is believed that the necessary buildings for this project could be provided for at a cost of approximately \$50,000, this money to be raised through the friends of Illinois State Normal University in this vicinity and in general through interested alumni.

On June 5 representatives of the various departments concerned, together with the President, Dean, and Business Manager, visited Lake Bloomington and made the nineteen mile trip around the lake, examining four different sites that were understood to be available. Two of these sites, of sufficient acreage and proper location to meet the needs of the varied program here outlined, were approved and one of these will be requested from the Park Board of the City of Bloomington, with final granting of the land through the City Council in the near future, if this project is approved by the Teachers College Board, as well as by the Advisory Committee that has already indicated a favorable reaction. There would be no capital expenditure of any type necessary by the State of Illinois. This project, being a branch of the regular work of the University, would call for certain instructional staff. The cost of other operation, including food service, etc., would be of a self-supporting nature handled through the University Foundation or as an auxiliary enterprise of the University, if it seemed best that this be considered a part of regular income.

It is hoped that this request for going ahead with this project will be approved by the Teachers College Board so that steps may be taken immediately to obtain a lease on the available land from the City of Bloomington. Sites for such a project will be available only for a very short period of time according to reliable information.

X. SUMMARY

Consideration and favorable action by the Teachers College Board is requested and will be appreciated on the following recommendations:

1. Sanction of the granting of degrees and awarding of diplomas to the graduation list as presented, including those receiving the degrees of Master of Science in Education and Bachelor of Science in Education.
2. Acceptance of the resignations of Olivia Hansen, Helen Flynn, Mildred King, Elsie Bergland, Catherine Patterson, Garnet Greenwood, Gertrude O'Connor, Evelyn Acker, Wilhelmina Rich.

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- 2-a. Approval of the retirement of Miss Goodwin.
3. Granting of leaves of absence to Neva McDavitt and Thalia J. Tarrant.
4. Change in rank of Dr. Leslie A. Holmes from Associate Professor to Professor of Geology and Geography.
5. Approval of the creation of the positions of Instructor in Health and Physical Education for Boys in University High School, Assistant Professor of Spanish, Assistant Professor of Speech, Instructor in Education, Faculty Assistant in Health and Physical Education for Men.
6. Creation of the positions of Director of Housing and Clerk in the Business Office.
7. Approval of the addition of Eureka High School as an affiliated school in home economics and the continued use of the public schools of Farmington, Lexington, Metamora, and Morton as teaching centers in home economics.
8. Appointment of Robert O. Bone, Lucile W. Holmes, and Ruth L. Putt-camp to positions on the intersession and summer session faculty.
9. The appointment of Euretha McDonald and Jane H. Jackson as secretaries for periods and at salaries indicated.
10. The appointment of Ida Cruikshank as Director of Smith Hall.
11. The appointment of Margaret Parret and Waneta S. Catey as instructors as indicated.
12. The appointment of James Goff as Faculty Assistant in Health and Physical Education.
- 12-a. The appointment of Weldon Baterson and G. Harlowe Evans as Assistant Professors as indicated.
13. The transfers from and to the positions indicated of Eloise Malmberg, Ruth Clem and Gloria Piazzi.
14. The election of the faculty as listed for the three weeks intersession and other designated periods during June and the regular summer session faculty of eight weeks at salaries indicated.
15. The election of faculty members as recommended for employment of the regular school year 1946-1947 at salaries indicated effective September 1946.
16. The election of the administrative and office staff for a twelve months period beginning July 1, 1946 at salaries indicated.
17. The granting of leave of absence to Charles E. Hill, Stationary Fireman, at the University Heating Plant.

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18. The appointment of Perry Mann as Stationary Fireman at the Heating Plant, effective July 1, 1946, for a twelve months period.
19. The appointment of Harry Elton Waldon as Watchman, effective July 15, 1946, on a twelve months basis.
20. Changes in title of Harry G. Johnson and W. P. Lawson to the new title of Field Investigator II.
21. The appointment of the persons listed as non academic employees under Heating Plant, Grounds, Maintenance, Janitorial, Fell Hall, Smith Hall, and University Farm staffs, and Watchmen, for periods and at salaries indicated.
22. The approval of the suggested procedure for obtaining a lease on a tract of land at Lake Bloomington to be used for the provision of additional off-campus services of the University.

Respectfully submitted,

R. W. Fairchild

REPORT OF THE

EASTERN ILLINOIS STATE TEACHERS COLLEGE, CHARLESTON

For the Meeting in Springfield

July 8, 1946

To the Chairman, Secretary and Members
of the Teachers College Board,

Ladies and Gentlemen:

The following report concerning the Eastern Illinois State Teachers College is presented for your consideration:

I. STUDENTS

1. Enrollment, Spring Quarter, 1945-46

a. COLLEGE

<u>Class</u>	<u>Men</u>	<u>Women</u>	<u>Total</u>	<u>Total one year ago</u>	<u>Per Cent change</u>
Post Graduates	3	2	5	5	71.8@ gain
Seniors	41	38	79	46	71.8% gain
Juniors	54	41	95	44	115.9% gain
Sophomores	56	81	137	68	101.5% gain
Freshmen	189	122	311	132	135.6% gain
Unclassified	<u>1</u>	<u>1</u>	<u>2</u>	<u>1</u>	100.0% gain
Total	344	285	629	291	116.2% gain

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b. HIGH SCHOOLS

	<u>Boys</u>	<u>Girls</u>	<u>Total</u>	<u>Total one year ago</u>
T. C. High School	72	102	174	155
Humboldt C. H. S.	42	65	107	105
Kansas C. H. S.	27	63	90	93
Charleston C. H. S.	<u>0</u>	<u>0</u>	<u>0</u>	<u>281</u>
Total	141	230	371	634

c. ELEMENTARY SCHOOLS

	<u>Boys</u>	<u>Girls</u>	<u>Total</u>	<u>Total one year ago</u>
T. C. Elementary	109	120	229	224
Humboldt Elementary	32	37	69	59
Clear Springs Rural	0	0	0	11
Oak Grove Rural	0	0	0	7
Muddy Point Rural	<u>0</u>	<u>0</u>	<u>0</u>	<u>11</u>
Total	141	157	298	312

d. EXTENSION, second half-year, 1945-46

<u>Center</u>	<u>Course</u>	<u>Enrollment</u>	<u>Instructor</u>
Mt. Carmel	Social Science E235	23	Dr. Seymour
Campus	German 231, 232	2	Miss Carman
Hillsboro	Social Science E364	18	Dr. Coleman
Fairfield	Botany E122	21	Dr. Thut
Olney	Education E226	28	Dr. Heise
Robinson	Education E226	23	Dr. Heise
Lawrenceville	Education E226	28	Dr. Heise
Albion	Physical Education E345	15	Dr. Haight
Sullivan	Education E447	21	Dr. Zeigel
Danville	Social Science E170	<u>11</u>	Dr. Wood
Total		190	

Extension enrollment, first half-year, 1945-46	397
Extension enrollment, second half-year, 1945-46	<u>190</u>
	587

Extension enrollment 1945-46	587
Extension enrollment 1944-45	<u>718</u>
	131 loss
	18.3% loss

2. June graduation.

The following students completed the curriculum requirements for graduation, and are recommended for the award of the degree of Bachelor of Science in Education as of June 5, 1946:

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(Colon :) separates Major and Minor Subjects)

Allen, Mildred Marcella	Shelbyville
Home Economics: Physical Education	
Baird, Philip Gail	Sumner
Industrial Arts: Geography, Social Science	
Barnes, Edith Levitt	Charleston
Elementary Education: Geography	
Boley, Betty Jane	Olney
English: Commerce	
Brannah, Eleanor Joan	Charleston
English: Latin, Botany, Social Science	
Cameron, Jessie Rosella	St. Elmo
Social Science: Geography	
Coon, Mary Joan	Brocton
Commerce: Social Science	
Cruise, Anna Mae	Beecher City
Social Science: English	
Day, Benjamin Frank	Charleston
English: Physical Education	
Day, Luella	Charleston
Latin: English, Spanish, German	
Diel, Gladys Juanita	Noble
Social Science: English	
Fisher, Charlotte Greene	Charleston
Commerce: English, Social Science	
Fox, Paula Jeanne	Palestine
Home Economics: Botany	
Frommel, Richard Pierce	Charleston
Industrial Arts: Physics	
Glenn, Jr., William Joseph	Fairfield
Physical Education: Social Science	
Gray, Lennie	Brocton
Social Science: English, Geography	
Gresham, Betty Allen	Salem
Social Science: Speech, English	
Grote, Helen Elizabeth	Oconee
Home Economics: Commerce	

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Harrington, Helen Theresa	Arcola
English: Social Science, Speech	
Hawkins, James Preston	Charleston
Industrial Arts: Botany	
Hoult, Irma Alice	Chrisman
Home Economics: Music	
Keenen, Allen Wesley	Charleston
Mathematics: Physics, Social Science	
Leathers, Betty Jane	Oblong
English: Speech, Social Science	
Mason, Martha Moore	Charleston
Elementary Education: Music	
Monts, Elizabeth Ann	Charleston
Home Economics: Physical Education	
Pulliam, Harvey Wilford	Newton
Chemistry: Geography, Mathematics, German	
Refine, Melvina Jo	Springfield
Social Science: French, Spanish	
Roberts, James Hayden	Charleston
Speech: English, Social Science	
Schriner, Dale Dudley	Ashmore
Music: French	
Searby, Mary Jo	Browns
Commerce: Social Science	
Seeley, Ola Beatrice	Shumway
Geography: Social Science, English, German	
Sheets, Alice Louisa	Metcalf
Commerce: Social Science, Botany	
Shook, Marjorie Grace	Newton
Elementary Education: Social Science	
Smith, Virginia Combs	Farina
Home Economics: Physical Education, Chemistry	
Stansfield, Harriet Lucille	Lawrenceville
Mathematics: Commerce	
Stelzer, Harriet Nadean Woods	Mt. Carmel
Social Science: English	

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Sullivan, Andrew James	Charleston
Physical Education: Social Science, Geography	
Swinford, Wanda June	Windsor
Home Economics: Physical Education	
Taylor, Lee Horsley	Garrett
Social Science: Geography	
Toole, Mary Margaret	Mattoon
Elementary Education: Social Science	
Van Meter, Elizabeth Ann	Greenville
Elementary Education: Geography	
Warren, Mary Jean	Newton
Home Economics: English	
Weaver, Charles Earl	Charleston
Social Science: English	
Werner, Harold Cecil	Pana
Mathematics: Chemistry, Physics	
Wright, Henry Edward	Charleston
Physical Education: Social Science	

Men: 15 Women: 30 Total 45

3. Scholarship reports, Spring Quarter, 1946:

a. A list of students holding Teachers College Scholarships for the Spring Quarter, 1946, in triplicate, has been mailed to the Department of Registration and Education for processing under the provisions of Section 30-4 of "The School Code," so that \$19.50 may be refunded to each student at the given mailing address.

b. Illinois Military Scholarships for the summer of 1945 and the college year 1945-46, were similarly submitted to the Department of Registration and Education under date of May 13, 1946, totalling \$8,742.75, with request for transfer of fees to the Income Fund.

II. FACULTY.

1. Changes in summer term staff as presented in the April 22 report:

a. Resignations from teaching duties:

(1) Roberta L. Poos.

b. Transfer to sick leave:

(1) Nannilee Saunders.

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c. Additions:

(1) Helen M. Heath, A.M., as Substitute for Roberta L. Poos (English) at a salary of \$270 per month for June and July.

(2) Mary T. Samter, A.M., as Substitute for Nannilee Saunders (3rd Grade) at a salary of \$270 for June and \$135 for July.

(3) William P. Latham, A.M., as Supervisor of Elementary and High School Music, at a salary of \$270 for June and \$202.50 for July.

(4) The following teachers in the summer school of the Charleston High School as affiliated teachers (Faculty Assistants):

	<u>June</u>	<u>July</u>
Urban B. Jeffries	\$50.00	\$50.00
Neva Sloan	50.00	50.00
Wayne Butler	50.00	50.00
Eleanor Freeman	37.50	----
(to be assigned)	----	62.50
	<u>\$187.50</u>	<u>\$212.50</u>

(5) Allen B. McClure and Mary Ellen Pourchot, as affiliated teachers (Faculty Assistants) for the month of July only, at a salary of \$50.00 each, for Elementary School Physical Education.

(6) Richard T. Hartley, Ph.D., to the August Workshop Program at Effingham, at a salary of \$350.00-

(7) Walter A. Klehm, Ed., D., to the August Workshop Program at Effingham, at a salary of \$420.00.

(8) Maynard O'Brien, M.S., for half-time work in Physical Education for Men during August, at a salary of \$160.

2. Resignations:

a. J. Norman Carls, Ph.D., Professor and Head of the Department of Geography, on military leave, to accept a position with the U.S. Bureau of Census, effective June 1, 1946.

b. Grace M. Williams, A.M., Assistant Professor of Speech, on military leave, to continue graduate study.

c. Donald E. Johnson, A.M., Assistant Professor of Music, to continue graduate study.

d. Roy K. Wilson, A.M., Instructor and Director of Public Relations, on military leave, to become Assistant Director of Press and Radio Relations for the National Education Association in Washington, D. C.

e. Wayne P. Hughes, Ed.D., Associate Professor of Industrial Arts, on leave, to become the Director of the School and College Program of the National Safety Council effective July 1, 1946.

PROCEEDINGS

f. Winfield S. Angus, M.S., Assistant Professor of Physical Education for Men, on leave, to remain as Director of Physical Education for the public schools of Miami, Florida, effective July 3, 1946.

3. New Appointments:

a. Stanley M. Elam, B.Ed., Eastern Illinois State Teachers College, 1938; A.M., University of Illinois, 1942, late Lieutenant (jg), USNR, as Instructor and Director of Public Relations, vice Roy K. Wilson resigned, at a salary of \$300 per month, effective July 1, 1946, with part-time duty May 16-June 30 at \$275 per month, with a three-year probationary period.

b. Ernest S. Willner, A.B., 1929; A.M., 1930; Ph.D., University of Vienna, 1934, as Substitute Assistant Professor for E. Elizabeth Michael, on sabbatical leave for study, at a salary of \$2880 for the nine months of the college year 1946-47. Dr. Willner was recently discharged from the U. S. Army Specialist Service, with duty connected with prisoners of war.

c. Maynard O'Brien, B.S., 1931, Illinois Wesleyan University; M.S. University of Illinois, 1946, as Substitute Instructor for Captain Gilbert T. Carson, on military leave, at a salary of \$2880 for the nine months of the college year 1946-47.

d. William A. Healey, B.S., Whitewater (Wis.) State Teachers College, 1935; A.M., State University of Iowa, 1938, as Instructor in Physical Education in position left vacant during the war emergency, at a salary of \$2880 for the nine months of the college year 1946-47, with a three-year probationary period.

e. Mildred D. Morgan, B.S., 1929, A.M., University of Illinois, 1934, as Instructor in High School English and Dean of High School Girls, at a salary of \$2430 for nine months, with a three-year probationary period.

f. Inez Parker, B.S., West Texas State Teachers College, 1937, A.M., Colorado State College of Education, 1943, as Instructor in Art in the position vacant because of the continued disability of Alice McKinney, at a salary of \$2430 for nine months, with a three-year probationary period.

g. Lee C. Crook, B.S., University of Kentucky, 1934; M.M., University of Michigan, 1943, as Substitute Instructor in Music, vice Robert A. Warner on sabbatical leave, at a salary of \$2700 for nine months. Mr. Crook was recently discharged from the U. S. Naval Reserve.

h. Irene D. Groom, A.B., 1943; A.M., State University of Iowa, 1945, as Instructor and First Grade Critic Teacher, vice Ellen M. Nudd, at a salary of \$2520 for nine months, with a three-year probationary period.

i. Melvin O. Foreman, B.S., Capital University, 1935; S.M., 1929; Ph.D., University of Chicago, 1929, as Assistant Professor of Chemistry, in the position of Dr. Lois Dale left vacant during the war

TEACHERS COLLEGE BOARD

emergency, at a salary of \$3420 for nine months, with a three-year probationary period. Dr. Foreman has recently been discharged from the U. S. Army Air Corps.

j. Otho J. Quick, B.Ed., Eastern Illinois State Teachers College, 1936; A.M., University of Minnesota, 1946, as Substitute Instructor in Industrial Arts in the Teachers College High School, vice Ewell W. Fowler on sabbatical leave, at a salary of \$2700 for nine months. Mr. Quick served overseas as a pilot on a B-17 combat crew during World War II.

4. Change in duty:

a. William H. Zeigel, Ph.D., Associate Professor of Education and Acting Director of Public Relations vice Roy K. Wilson, resigned, to duty as Director of Student Personnel, beginning July 1, 1946, at a salary of \$405 per month for twelve months.

b. Willie L. Stevens, A.M., Substitute Assistant Professor and Fifth Grade Critic Teacher for 1945-46, to Assistant Professor and Fifth Grade Critic Teacher, vice Bernice Bankson, deceased, at a salary of \$2790 for nine months beginning September 7, 1946, with a two-year probationary period.

c. Elsie J. Hampton, A.M., Substitute Instructor and Sixth Grade Critic Teacher for 1945-46, to Instructor and Sixth Grade Critic Teacher at a salary of \$2520 for nine months beginning September 7, 1946, with a one-year probationary period.

5. Nine Months teaching faculty, 1946-47:

The following teaching staff is recommended for the college year 1946-47, with salary to be paid in nine equal installments beginning October 1, 1946, in the departments, rank and salary levels indicated.

a. PROFESSORS (\$4050-\$4950)

(Quota 1/5 to 1/4 or 17.4 to 21.75 Professors)

(* Indicates Head of a Department)

(H Indicates Honorary Degree)

		Began		Salary	Mo.
	Degree	service	Department	'46-47	rate
1. Widger, Howard DeF.	Ph.D.	1912	English*	4500	500
2. Spooner, Charles S.	Ph.D.	1919	Zoology*	4320	480
3. Stover, Ernest L.	Ph.D.	1923	Botany*	4320	480
4. Railsback, Ora L.	Ph.D.	1924	Physics*	4320	480
5.. Coleman, Charles H.	Ph.D.	1926	Soc. Sci.*	4230	470
6. Reinhardt, Emma	Ph.D.	1927	Education*	4230	470
7. Lantz, Charles P. (H)	Pd.D.	1911	Phys. Ed. (M)*	4140	460
8. McAfee, Florence	Ed.D.	1924	Phys.Ed. (W)*	4140	460

PROCEEDINGS

9. Phipps, Harris E.	Ph.D.	1931	Chemistry*	4140	460
10. Guinagh, Kevin	Ph.D.	1931	For. Lang.*	4140	460
11. Ross, J. Glenn	Ph.D.	1934	Speech*	4140	460
12. Thompson, James M.	Ed.D.	1937	Commerce*	4140	460
13. Klehm, Walter A.	Ed.D.	1938	Ind. Arts*	4140	460
14. Whiting, Mildred	Ph.D.	1936	Art*	4050	450
15. Morris, Sadie O.	Ph.D.	1938	Home Econ.*	4050	450
16. Schaupp, Roscoe F.	Ph.D.	1945	Library*	4050	450
17. (Mathematics)	Ph.D.	1946	Mathematics*	4050	450
18. (Geography)	Ph.D.	1946	Geography*	4050	450
				\$75,150	

b. ASSOCIATE PROFESSORS (\$3375-\$4275)

(Quota 1/4 to 2/5 or 21.75 to 34.8 Associate Professors)

(* Indicates Head of a Department)

(fp Indicates final year of probation)

(1p Indicates first year of probation)

	Degree	Began service	Department	Salary '46-47	Mo. rate
1. Seymour, Glenn H.	Ph.D.	1929	Soc. Sci.	3825	425
2. Rothschild, Donald A.	Ph.D.	1934	HS Prin.*	3825	425
3. Olsen, Hans C.	Ph.D.	1937	Rural Educ.*	3825	425
4. Waffle, Eugene M.	Ph.D.	1926	English	3735	415
5. Edwards, Arthur U.	Ph.D.	1935	ES Prin.*	3735	415
6. Dickerson, Earl S.	Ed.D.	1935	Commerce	3735	415
7. Dvorak, Leo J.	Ph.D.	1940	Music*	3735	415
8. (Hughes res.)	Ed.D.	1946	Ind. Arts	3645	405
9. Harris, Ruby M.	S.M.	1923	Geography	3645	405
10. Scruggs, Walter M.	Ph.D.	1929	Zoology	3645	405
11. Landis, Russell H.	Ed.D.	1930	Ind. Arts	3645	405
12. Thut, Hiram F.	Ph.D.	1932	Botany	3645	405
13. Alter, Donald R.	Ph.D.	1934	Soc. Sci.	3645	405
14. Zeller, Rose	Ph.D.	1930	Geography	3465	385
15. Wood, William G .	Ph.D.	1938	Soc. Sci.	3465	385
16. Anfinson, Rudolph D.	Ph.D.	1940	Music	3465	385
17. Hartley, Richard T. (fp)	Ph.D.	1944	Hygiene	3465	385
18. Marcy, Lawson F.	Ph.D.	1944	Chemistry	3465	385
19. Haight, Edith C.	Ph.D.	1936	Phys.Ed. (W)	3375	375
20. Schmalhausen, Ruth	Ed.D.	1937	Home Econ.	3375	375
21. Gallaway, Marian (1p)	Ph.D.	1944	Speech	3375	375
22. Palmer, Francis W. (fp)	Ph.D.	1945	English	3375	375
23. Ekeberg, Gladys W. (fp)	Ph.D.	1945	English	3375	375
				\$82,485	

c. ASSISTANT PROFESSORS (\$2700-\$3600)

(Quota 1/4 to 2/5 or 21.75 to 34.8 Assistant Professors)

(fp Indicates final year of probation)

TEACHERS COLLEGE BOARD

(1p Indicates first year of probation)
 (* Indicates positions vacant 1946-47)
 (res Indicates resigned)
 (sub Indicates substitute for 1946-47)

	<u>Degree</u>	<u>Began service</u>	<u>Department</u>	<u>Salary '46-47</u>	<u>Mo. rate</u>
1. Foreman, Melvin O. (1p)	Ph.D.	1946	Chemistry	3420	380
2. (Pierce vacancy)	Ph.D.	1946	Physics	3420	380
3. (Angus vacancy)	Ph.D.	1946	Phys. Ed.(M)	3420	380
4. (Williams vacancy)	Ph.D.	1946	English-Speech	3150	350
5. (Hanson vacancy)	Ed.D.	1946	Phys. Ed. (W)	3150	350
6. (new position)	Ph.D.	1946	Visual Ed.	3150	350
7. (Thomas vacncy)*	Ph.D.	---	Soc. Sci.	(3150)*	(350)*
8. (White vacancy)*	Ed.D.	---	Ind. Arts	(3150)*	(350)*
9. (Robinson substitute)	Ed.D.	1946	Commerce	3150	350
10. Carman, Ruth	A.M.	1914	HS For. Lang.	3060	340
11. Ellington, Lena B.	A.M.	1920	HS Soc. Sci.	3060	340
12. Stevens, Leah I.	S.M.	1920	ES 7th Gr.	3060	340
13. Levake, Edith P.	A.M.	1924	ES 8th Gr.	3060	340
14. Hostetler, Ruth	A.M.	1927	Mathematics	3060	340
15. Hendrix, Gertrude	A.M.	1930	HS Math.	1530 (1/2)	170
16. Michael, E. Elizabeth	A.M.	1930	For. Lang.	1440 (1/2)	160
17. Willner, Ernest S. (sub)	Ph.D.	1946	For. Lang.	2880	320
18. Van Horn, Paris J.	M.S.	1935	HS Phs. Ed.	2880	320
19. Warner, Robert A.	M.A.	1938	Music	1440 (1/2)	160
20. Robinson, Stanley C.	A.M.	1939	Commerce	720 (1/4)	160
21. Smith, Marvin F.	M.S.	1940	HS Commerce	2880	320
22. Fowler, Ewell W.	M.S.	1941	HS Ind. Arts	1440 (1/2)	160
23. Hoffman, Arnold J. (fp)	M.S.	1945	HS Science	2880	320
24. Hanson, Ethel I.	A.M.	1927	ES-HS Music	2790	310
25. Arnold, Myrtle	A.M.	1930	ES 4th Gr.	2790	310
26. Neely, Winnie D.	A.M.	1934	English	2790	310
27. Saunders, N annilee	A.M.	1935	ES 3rd Gr.	2790	310
28. Carson, Gilbert	A.M.	1936	Phys. Ed. (M)	ARMY ---	
29. Wheeler, Virginia O.	A.M.	1944	ES-HS Art	2790	310
30. Stevens, Willie L. (1p)	A.M.	1946	ES 5th Gr.	2790	310
31. Marks, Ica	M.S.	1932	HS Science	Leave	300
32. Hunter, Jessie M.	A.M.	1937	Commerce	2700	300
33. DeJordy, Alma (fp)	A.M.	1945	Library	2700	300
				<u>\$75,240</u>	

Note: 4 positions either vacant or substitute.

PROCEEDINGS

d. INSTRUCTORS (\$2250-\$3150)

(Quota not over 1/5 or 17.4 Instructors)

(fp Indicates final year of probation)

(1p Indicates first year of probation)

(sub Indicates substitute Instructor for 1946-47)

	<u>Degree</u>	<u>Began service</u>	<u>Department</u>	<u>Salary '46-47</u>	<u>Mo. rate</u>
1. Poos, Roberta L.	A.M.	1930	HS English	2880	320
2. O'Brien, Maynard (sub)	A.M.	1946	Phys. Ed.(M)	2880	320
3. Healey, William A. (1p)	A.M.	1946	Phys. Ed.(M)	2880	320
4. Devinney, Helen L.	A.M.	1946	Home Econ.	2790	310
5. Britton, Ellen P.	M.M.	1941	HS Music	1350 (1/2)	150
6. Countryman, Calvin (fp)	A.M.	1945	Art	2700	300
7. Crook, Lee C. (sub)	M.M.	1946	Music	2700	300
8. Latham, William P. (sub)	M.M.	1946	HS Music	2700	300
9. Quick, Otho J. (sub)	A.M.	1946	HS Ind. Arts	2700	300
10. Rice, Edna G. (sub)	A.M.	1945	HS Mathematics	2610	290
11. Buell, Elizabeth (sub)	A.M.	1945	HS Biology	2610	290
12. Lee, Dorothy M. (fp)	A.M.	1945	HS English	2610	290
13. Johnson, Marget Irene	M.M.	1939	Music	2610	290
14. Becker, Veronica M.	A.M.	1944	ES 2nd Gr.	2610	290
15. Elliott, Aline R.	A.M.	1944	ES Phys. Ed.	2610	290
16. (Johnson vacancy)	A.M.	1946	Music	2520	280
17. Hampton, Elsie (fp)	A.M.	1945	ES 6th Gr.	2520	280
18. Bally, Winifred H. (fp)	A.M.	1945	Phys. Ed. (W)	2520	280
19. Groom, Irene D. (1p)	A.M.	1946	ES 1st Gr.	2520	280
20. Love, Harriet	M.S.	1932	ES Library	2520	280
21. Ekstrand, Margaret	B.S.L.S.	1942	Library	2430	270
22. Smock, LeeAnna J. (fp)	A.M.	1944	Library	2430	270
23. Morgan, Mildred (1p)	A.M.	1946	HS English	2430	270
24. Parker, Inez (1p)	A.M.	1946	Art	2430	270
25. Taylor, Ila M (fp)	B.S.L.S.	1946	HS Library	2250	250
				<u>\$63,810</u>	

Note: 6 positions are substitute.

6. Leave of absence due to physical disability, under jurisdiction of University Retirement System:

a. Alice McKinney, A.M., Instructor in Art, September 1, 1946 to August 31, 1947, without salary.

b. Ica Marks, M.S., Assistant Professor and Critic Teacher of High School Science, September 1, 1946 to August 31, 1947, without salary.

7. Due to the need for supervision and organization of materials and equipment in the field of Visual Education, and of adding instruction in this

TEACHERS COLLEGE BOARD

field, request is made for an added position of Assistant Professor of Visual Education at a salary of approximately \$3150 for nine months.

8. Administrative staff, fiscal year 1946-47:

The following Administrative staff is recommended for the fiscal year 1946-47, with the duties, payroll rank and salary indicated.

	<u>Degree</u>	<u>Began service</u>	<u>Position</u>	<u>Salary '46-47</u>	<u>Mo. rate</u>
1. Buzzard, Robert G.	Ph.D.	1933	President	8500	708 1
2. Metter, Harry L. (with rank of Professor of Education)	Ph.D.	1934	Dir. T. Trng.	6000	500
3. Heller, Hobart F. (with rank of Professor of Mathematics)	Ph.D.	1928	Dean	6000	500
4. Heise, Bryan (with rank of Associate Professor of Education)	Ph.D.	1937	Dir. Extension	5100	425
5. Cavins, Harold M. (with rank of Associate Professor of Hygiene)	Ed.D.	1928	Dean of Men	4980	415
6. Lawson, Elizabeth K. (with rank of Associate Professor of Education)	Ph.D.	1939	Dean of Women	4980	415
7. Zeigel, William H., Jr. (with rank of Associate Professor of Education)	Ph.D.	1937	Dir. Admissions	4860	405
8. Elam, Stanley M. (with rank of Instructor of Education)	A.M.	1946	Dir. Pub. Rela.	3600	300
9. (to be filled) (with rank of Associate Professor of Hygiene)	M.D.	1946	Coll. Physician	4800	400
				<u>\$48,820</u>	

9. Emeritus faculty, old plan:

The following emeritus faculty members under the former plan of retirement, are recommended for the fiscal year 1946-47.

1. Ford, Ellen A.	Professor	1800
2. Weller, Annie L.	Professor	1800
3. Crowe, Albert B.	Assoc. Professor	1800
4. Ragan, Edith	Asst. Professor	1200
5. Morse, Anna B.	Instructor	1200
6. Coffman, Gilberta	Instructor	1100
		<u>\$8,900</u>

III. OTHER EMPLOYEES

1. Leave of absence due to disability:

PROCEEDINGS

a. Rilla J. Lanman, Janitor I, from September 1, 1946 to August 31, 1947, with jurisdiction under the University Retirement System.

2. Retirement due to having passed the 68th birthday, effective September 1, 1946.

a. Clodfelter, Edson	Stationary Engineer
b. Featherstun, Fred	Carpenter
c. Harlan, John O.	Janitor II
d. Wood, Frank J.	Janitor I

3. Retirement due to having passed the 67th birthday and because of written request for privilege of retirement as of September 1, 1946.

a. Granville Shafer Field Investigator II (Supt. of Buildings)

4. Employment of the following list of Classified Employees under the payroll titles indicated, for the fiscal year 1946-47, with the exceptions of persons scheduled for retirement as of September 1, 1946.

a. JANITORIAL SERVICES

	<u>Position</u>	<u>Salary</u> <u>'46-47</u>	<u>Per</u> <u>Mo.</u>
1. Baird, Charles N.	Janitor II	2040	170
2. Gwin, Frank	Janitor II	2040	170
3. Harlan, John O.	Janitor II	2040	170
4. Nixon, Eugene	Janitor II	2040	170
5. Wrenn, John	Janitor II	2040	170
6. Hardin, Al	Janitor I	1860	155
7. Moffett, Mitchell C.	Watchman I	1860	155
8. Moody, Thelma	Janitor I	1860	155
9. Myers, Charles	Janitor I	1860	155
10. York, Charles A.	Janitor I	1860	155
11. Wood, Frank J.	Janitor I	1860	155
12. Hallowell, Blanche	Domestic	1740	145
13. Shafer, Granville	Field Investigator II	3000	250
		\$26,100	

b. GROUNDS SERVICES

1. Monier, Camille F.	Field Investigator II	2820	235
2. White, Harry	Maintenance Equipment Oper.	2160	180
3. Rains, Oscar N.	Florist I	2040	170
4. Sims, Rex M.	Maintenance Laborer	1860	155
		\$8,880	

c. MAINTENANCE SERVICES

1. Featherstun	Carpenter	2610	217.50
2. Miller, Roscoe	Painter	2610	217.50
		\$5,220	

TEACHERS COLLEGE BOARD

d. HEATING SERVICES

1. Clodfelter, Edson	Stationary Engineer	3120	260
2. Livingston, John	Stationary Fireman	2340	195
3. McKee, Charles	Stationary Fireman	2340	195
4. Metcalf, C. Donald	Stationary Fireman	2340	195
5. Meyer, Ben	Stationary Fireman	2340	195
6. Stirewalt, Levi	Stationary Fireman	2340	195
		<u>\$14,820</u>	

e. OFFICE SERVICES

1. Davis, Dorothy V.	Clerk Stenographer I	1980	165
2. Fair, Florence L.	A.B. Clerk Stenographer I	1980	165
3. Cherry, Dorothy R.	Clerk Stenographer I	1680	140
4. Lionberger, Jane	B.E. Clerk Stenographer I	1980	165
5. Fisher, Charlotte G.	B.S. Clerk Stenographer I	1620	135
6. Whalen, Helen J.	Clerk Stenographer I	1980	165
7. Sorensen, Colleen	Clerk Stenographer I	1620	135
8. Sayler, Loretta	Clerk Stenographer I	1620	135
9.	Bookkeeping Mach. Oper. I	1560	130
10. Taylor, Violet B. (Clerk III)	A.B.Exec.Asst. in Admin. & Educ.	2940	245
11. Thompson, Mary E. (Nurse I)	R.N.Exec.Asst. in Admin. & Educ.	2700	225
12. Thomas, Blanche C. (College Registrar)	Exec.Asst. in Admin. & Educ.	3480	290
13. Gregg, Raymond R. (Executive I)	A.M.Exec.Asst. in Admin. & Educ.	4800	400
		<u>\$29,940</u>	

Recapitulation

1. Janitorial Services	\$26,100
2. Grounds Services	8,880
3. Maintenance Services	5,220
4. Heating Services	14,820
5. Office Services	29,940
	<u>\$84,960</u>

5. Employment of the following list of Classified Employees with duties connected with Auxiliary Enterprises, and with salaries paid from the Income Fund, Auxiliary Enterprises budget.

a. COLLEGE TEXTBOOK LIBRARY

1. Arnold, Henry J. (Clerk III)	A.M. Exec.Asst. in Admin. & Educ.	2820	235
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b. WOMEN'S DORMITORY

1. Reami, Elizabeth	Cook I	1620	135
2. Cotter, Alice	A.B. College Dormitory Manager	2508	209
3. Moore, Lulu	Domestic	1200	100

PROCEEDINGS

4. Weber, Frances	Domestic	1200	100
5. Phipps, Gertrude	Housekeeper	1440	120
6. Taylor, Esta	Pastry Cook	1320	110
7. Wright, Ruth	Domestic	1200	100
		<u>\$10,488</u>	

c. VETERANS' HOUSING PROJECT

1. (to be supplied)	Exec.Asst. in Admin. & Educ.	2400	200
		<u>\$2,400</u>	

6. Employee reorganization:

Due to two key positions being open as of September 1, 1946, due to retirement, previous conferences with the Position Classification Service, lead to the following recommendations for employee appointment and distribution of duties.

a. A Plant Maintenance Engineer I, salary \$280-\$330, to supervise the operation and management of the entire physical plant (campus and buildings), a new position.

b. Directly under the Plant Maintenance Engineer, the following foremen:

1. Janitor foreman (Janitor III, \$175-\$220).
2. Heating Foreman (Stationary Engineer, \$230-\$275)
or (Stationary Fireman, \$185-\$245).
3. Grounds foreman (Head farmer, \$205-\$275).
4. Maintenance foreman (Carpenter, \$2610).

c. Under the supervision of the above foremen, the various classified employees now at work, with vacancies occurring to be filled in regular procedure.

All positions to be filled through the authority of the Department of Registration and Education, with persons appointed having the qualifications and training set up by the Position Classification Survey. The vacancies thus set up are:

I. (vacancy) Plant Maintenance Engineer

A. (vacancy) Janitor III (Janitor foreman)

1. Baird Janitor II
2. Gwin Janitor II
3. Nixon Janitor II
4. Wrenn Janitor II
5. (vacancy) vacancy of Harlan, Janitor II,
to become a vacancy as Janitor I
6. Hardin Janitor I
7. Moffett Janitor I
8. Moody Janitor I

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|----------------------|-----------------------------|
| 9. York | Janitor I |
| 10. <u>(vacancy)</u> | Watchman I |
| | (vacancy of Wood, Janitor I |
| 11. Hallowell | Domestic |

- B. (vacancy)
Heating Plant Foreman
vacancy of Clodfelter, Stationary Engineer

- | | |
|---------------|--------------------|
| 1. Livingston | Stationary Fireman |
| 2. McKee | Stationary Fireman |
| 3. Metcalf | Stationary Fireman |
| 4. Meyer | Stationary Fireman |
| 5. Stirewalt | Stationary Fireman |

- C. Camille F. Monier
Field Investigator II (with duties as Supt. of Grounds)

- | | |
|----------|--------------------------------|
| 1. White | Maintenance Equipment Operator |
| 2. Sims | Maintenance Laborer |
| 3. Rains | Florist I |

- D. (vacancy)
Featherstun vacancy as Carpenter.
To serve as Maintenance Foreman

- | | |
|-----------|---------|
| 1. Miller | Painter |
|-----------|---------|

IV. ORGANIZATION

Eastern again calls to the consideration of the Board, the increasing demand for the organization of a four-year General College with a curriculum leading to a bachelor's degree without recommendation for teaching credentials. The privilege of presenting this request for a change in organization has been postponed during the war emergency, and we request permission to summarize the circumstances as now existing in our area.

1. From their beginning the State Normal Schools functioned in offering both secondary and college education in combined three, four and five year curriculums, thus serving as regional institutions. Not until reorganization as four-year teachers colleges did Eastern, Northern and Western require high school graduation for entrance. Continuously these institutions have been used as regional colleges by students transferring credit before graduation, and by approximately 25 per cent of the persons who graduated but did not teach.

2. The Hill-Brownell Survey of the Illinois Teachers Colleges made for the 63rd General Assembly, recognized this historical use of these institutions by the surrounding areas, and recommended that those institutions broaden their scope and openly become regional colleges.

3. General Education as a basis for professional training is increasingly becoming a prerequisite. The age area from 17 to 20 years

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is the period in which General Education can function while vocational choice is being made. Employment opportunity for this age group will probably become less widespread. Therefore General Education can absorb youth interest at this time with much profit for all concerned.

4. The majority of high school seniors have not made vocational choice by the time of graduation, except to be certain of little or no interest in a teaching career. Were a General College curriculum offered, students enrolled would meet teaching on a really professional level for the first time, and many would probably turn to teaching as a desirable life work. Any aid in recruiting capable teachers for the public schools is worthy of support.

5. The cost of attendance at an Illinois teachers college is markedly low, -- quite within the reach of the middle class from which a surprisingly high quality of teachers and professional persons originate. Such low cost is a factor now attracting veterans of World War II, who must live on limited governmental allowance. The teacher-training institutions can absorb an appreciable large number of students who can only afford low-cost education. Such a policy of educational offering is an established policy of the State of Illinois.

6. The graduate and professional schools of the University of Illinois are the climax areas for the training of Illinois youth. Immediately before the war, one-half of the master's degrees conferred annually by the University of Illinois, went to persons holding a degree from an Illinois teachers college. Thirty-one per cent of these master's degrees were not taken in Education. Such a distribution of interest outside Education, indicates that the teacher-training institutions are even now functioning as general colleges. Widening of opportunity for accomplishing preliminary training on the college level is a major obligation for the State of Illinois. The facilities of the teacher-training institutions should at least in part be directed towards meeting this immediate need.

7. There is a marked trend of the state teachers college as an institution to broaden its scope and to become a state college. On campuses where such dual functioning has been taking place for several years, administrative survey indicates the belief that both Teacher-training and General Education are strengthened by this close association. Particularly satisfactory has been the increase in respect for and the change to Teacher-training on the part of students who began college careers in the field of General Education.

8. The area of eastern and southeastern Illinois which is served by the Eastern Illinois State Teachers College is conspicuous by its lack of college facilities other than Eastern. The youth of this area are handicapped by the general lack of wealth accompanying a poor soil, and no back-log of college interest in home communities, as well as by this lack of immediate opportunity on the college level. The high schools of the area are not regarded as particularly good prospects for the development of the junior college plan. The immediate program of Eastern should serve this area, and should offer the General Education

TEACHERS COLLEGE BOARD

desired. County Superintendent and public school officials in the area almost unanimously endorse such an expansion educationally.

Such lines of reasoning as those expressed above, leads Eastern to join with Western in requesting the Teachers College Board to give permissive authority for the organizing of a four-year General College curriculum for use at the opening of the Fall Quarter, 1946, and to award the appropriate bachelor's degrees for the completion of the requirements of such a curriculum. Furthermore, Eastern respectfully requests the consideration of the Board in establishing a General College Committee as a standing committee, with duties in the General College field similar to those held by the Committee on Graduate Study in that respective area. Such a committee could work closely with the colleges desiring this expansion, and insure the Board of careful and intimate supervision.

VI. BUILDINGS AND GROUNDS

1. Eastern reports the installation and use of forty-six family units in "Trailer Village", with three additional trailers in such a damaged condition that major repairs must be made before either can be occupied. Two toilet-bath and one laundry utility trailer completes the physical portion of this housing project.

2. Only a part of the land desired for campus addition can be purchased at the present time, due to the excessive prices asked by the owners. Options for the pieces of land available at appraisal price are being filed with the Department of Registration and Education. Unless owners of other areas change their attitude, it is likely that condemnation proceedings must be used to obtain title.

3. An Associate Architect has been appointed for drawing the plans of the Laboratory School. Those plans have already gone through three preliminary drafts, and should be well along towards completion by early autumn.

4. Contracts have been let for the installation of acoustic tile ceilings in the gymnasiums of the Health Education Building and in the college Business Offices.

VII. AUXILIARY ENTERPRISES - No report.

VIII. STUDENT LIFE - No report.

IX. MISCELLANEOUS

It would be an unpardonable omission not to place on record in this report, and to call the attention of the Teachers College Board in particular, to the fact that both the first and the "special" second awards in the recently conducted Quiz Kid Radio Program, seeking "The Best Elementary Teacher of 1946" by national nomination and selection by a committee of prominent educators, were given to graduates of Illinois institutions under the supervision of this Board.

Mrs. Edith Brinker of Somerville, New Jersey, recipient of the

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first award, with a value of \$2500, is a diploma graduate of Southern. Miss Mildred Mills of Paris, Illinois, recipient of the "special" second place award, with a value of \$1500, is a diploma graduate of Eastern. Miss Mills will use her award to attend Eastern in 1946-47, and hopes to complete the work required for the bachelor's degree in June, 1947.

X. SUMMARY

Consideration of the Teachers College Board is requested on the following items:

1. Graduation of the list of persons certified as having completed the requirements for the Degree of Bachelor of Science in Education as of June 5, 1946.

2. Acceptance of the list of Teachers College Scholarships for the Spring Quarter, 1946, as furnished the Department of Registration and Education, so that these students may be remunerated for fees advanced.

3. Acceptance of the list of Military Scholarships for the Summer Term, 1945, and for the Fall and Winter Quarters, 1945-46, as furnished the Department of Registration and Education for processing so that funds may be transferred to the Income Fund, credit of Eastern.

4. Changes in the Summer School and August Workshop personnel as listed in this report.

5. Resignations of Roy K. Wilson, J. Norman Carls, Grace M. Williams, Donald E. Johnson, Wayne P. Hughes and Winfield S. Angus.

6. Employment of Stanley M. Elam, Ernest S. Willner, Maynard O'Brien, William A. Healey, Mildred D. Morgan, Inez Parker, Lee C. Crook, Irene D. Groom, Melville O. Foreman and Otho J. Quick, in the positions and at the salaries listed.

7. Change in duty for William H. Zeigel, Willie L. Stevens and Elsie J. Hampton.

8. Employment of the nine months faculty in the positions, at the salary levels and under the conditions stated.

9. Permission to fill existing vacancies and those which will arise before the next Board meeting, at approximately the salaries indicated.

10. Establishment of a new position as Assistant Professor of Visual Education.

11. Leaves of absence due to physical disability for the fiscal year 1946-47 of the University Retirement System, for Alice McKinney and Ica Marks.

12. Employment of the Administrative Staff as listed.

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13. Continuance of the Emeritus Faculty, old plan, as listed for the fiscal year 1946-47.

14. Leave of absence, due to continued disability, for the fiscal year 1946-47 of the University Retirement System for Rilla J. Lanman, Janitor I.

15. Retirement as of September 1, 1946, due to having passed the age of 68 years, of the following Employees: Edson Clodfelter, Fred Featherstun, John O. Harlan and Frank J. Wood.

16. Permissive retirement as of September 1, 1946, for Granville Shafer, Field Investigator II (Superintendent of Buildings), as per his request in writing, since he has passed his 67th birthday. Mr. Shafer is the person with longest continuous service with the college, having joined the staff in 1910. His quality of service has been outstandingly "superior".

17. Employment of persons on list of Classified Employees as per the positions and at the salaries indicated.

18. Employment of persons listed under Auxiliary Enterprises, with payment of salaries from the Income Fund.

19. Reorganization of the service employees as projected in this report, with shifts on August 16, 1946, if vacation periods make such action necessary, with all new positions filled under the Direction of the Department of Registration and Education with persons qualified for the duty indicated by the Position Classification Survey.

20. Deletion of all information concerning Scholarships from pages 2-8, and of all information concerning Faculty and Employee salary considerations, pages 16-21, from the Report of April 22, 1946, since the present report carries complete and final consideration of these items.

Respectfully submitted,

Robert G. Buzzard
President

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REPORT OF THE
WESTERN ILLINOIS STATE TEACHERS COLLEGE
MACOMB, ILLINOIS

Meeting in Chicago, Illinois
July 8, 1946

To the Members of the State Teachers College Board of Illinois:

The following report is submitted for the Western Illinois State Teachers College:

I. STUDENTS

A. Normal School Scholarship List of Students

I hereby certify to the State Teachers College Board that the persons with the addresses given in each case, a list of which was sent to the State Co-ordinator in April 1946 to be submitted to the State Treasurer, attended the Western Illinois State Teachers College during the Spring Quarter, 1946.

B. List of Military Scholarship Students

I hereby certify to the State Teachers College Board that the persons, whose names appear on the list of Military Scholarship students, attended the Western Illinois State Teachers College during the Fall, Winter, and Spring Quarters, 1945-1946, as indicated on the list which was sent to the Co-ordinator.

II. FACULTY

A. Changes in Summer School Faculty, 1946

1. Mr. Waldo Horrabin, Assistant Professor in the Department of Chemistry, requests a leave of absence without pay for the second summer term. Mr. Horrabin's salary is \$285 per month, or a total of \$427.50 for the term.
2. Dr. Kenneth H. Goode will be employed as Assistant Professor in the Department of Chemistry during the second summer term to replace Mr. Horrabin. Dr. Goode will receive \$285 per month, or a total of \$427.50, which is the same salary that Mr. Horrabin would have received.
3. Mr. Julius M. Robinson, Assistant Professor in the Department of Commerce, requests a leave of absence without pay for the first and second summer terms in order to continue graduate study at New York University. Mr. Robinson was to receive \$290 per month, or a total of \$870 for the two terms.
4. Mrs. Helen K. Moran will be employed as Instructor in the Department of Commerce for the first summer term to replace Mr. Robinson. Her salary will be \$270 per month, or a total of

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\$405 for the term. Mrs. Moran served as a substitute faculty member during the year 1946-47.

5. Miss Ruth Stickle will be employed as Instructor in the Department of English for the first summer term at a salary of \$260 per month, or a total of \$390 for the term. She will replace Miss Gladys Vawter who is on disability leave of absence. Miss Stickle's degrees are: B.Ed., Western Illinois State Teachers College; M.A., Columbia University. She is head of the English Department of the Galesburg Senior High School.
6. Miss Laurretta J. Robinson, seventh grade critic in the training school, requests a leave of absence without pay for the first summer term of 1946 in order to study toward the doctorate at the University of Wisconsin. Miss Robinson's salary is \$265 per month, or a total of \$397.50 for the term.
7. Mrs. Lera Burgess, elementary principal of Canton, Illinois, will replace Miss Laurretta J. Robinson as seventh grade critic for the first summer term at a salary of \$250 per month, or a total of \$375 for the term. Mrs. Burgess received the B.Ed. degree from Western Illinois State Teachers College and the M.A. degree from Northwestern University.
8. Mr. Oliver W. Beimfohr, who was employed to teach in the Department of Geography the second summer term, requests that he be released from his contract in order to study toward the doctorate at Ohio State University.
9. Mrs. Fredonia M. Pruitt will be employed to replace Mr. Beimfohr as Instructor in the Department of Geography the second summer term. She will receive \$250 per month, or a total of \$375 for the term, the same salary Mr. Beimfohr was to receive. Mrs. Pruitt received the B.S. and M.S. degrees from Columbia University and has done work toward the doctorate at that institution. She is a staff member in the Department of Geography and Geology at the University of Illinois.
10. Miss Marjorie Rich, who was employed on April 22, 1946, to teach the first six weeks in the summer of 1946, wishes to be released from her contract. Miss Rich was married recently and has moved to Canton, Illinois. No replacement will be made for her. The work will be divided among the other critic teachers.

B. Leaves of Absence

1. Miss Gladys Vawter, Assistant Professor in the Department of English, became ill on March 1, 1946, and requested a leave of absence due to physical disability effective May 1, 1946. She is now receiving disability benefits from the University Retirement System of Illinois. (Miss Vawter was listed in the April 22, Board Report for the first summer term at \$295 per month, or a total of \$442.50).

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2. Dr. Olga Sirola Foreman, college physican, has requested a maternity leave of absence for the fall quarter of 1946, She will receive no salary for this period.
3. Mr. Clifford Julstrom, Assistant Professor in the Department of Music, requests a leave of absence on half pay (\$145 per month for nine months) to study toward his doctorate. Mr. Julstrom returned to the United States in May from service with the Army in Europe, and thus his request for the leave of absence could not be presented in our April 22 report.
4. The leave of absence for Mr. Allan Laflin, which was approved by the Board on April 22, for the period September 1, 1946, to June 1, 1947, should be for the period October 1, 1946, to June 1, 1947. Mr. Laflin will be on campus on regular salary during the month of September as the college he wishes to attend does not start until October 1. This change will increase the total amount of his contract from \$2,362.50 to \$2,520.

C. New Appointments

1. Dr. Kenneth H. Goode will be employed, effective September 1, 1946, as an Assistant Professor in the Department of Chemistry to replace Miss Marjorie Rich. His salary will be \$310 per month, or a total of \$2,790 for the nine months. Dr. Goode received the A.B. and M.S. degrees from the University of Chicago and the Ph.D. from Pennsylvania State College. He has been a member of the faculty of Knox College for the past four years.
2. Mr. Arthur L. Fritschel will be employed, effective September 1, 1946, as Assistant Professor in the Department of Music at a salary of \$290 per month, or a total of \$2,610 for the college year. His degrees are: A.B., Colorado State College of Education and M.A., Northwestern University. He has completed twelve hours work toward the doctorate at Colorado State College of Education. Mr. Fritschel comes to Western from Kewanee where he was band director in the public schools.
3. Mr. Bernard J. Young will be employed, effective September 1, 1946, as Instructor in the Department of Geography and Geology at a salary of \$290 per month, or a total of \$2,610 for the college year. Mr. Young received the B.S. degree from State Teachers College, Bloomsburg, Pennsylvania, M.S. from Bucknell University, and has done graduate study toward the doctorate at New York University. Mr. Young has been a member of the faculty at Bloomfield Junior High School, Bloomfield, New Jersey.

D. Faculty Change in Spring Quarter, 1946

1. Dr. Robert A. Shiley, who was employed to start work on June 1, 1946, actually started teaching on May 1, 1946, due to the illness of Miss Gladys Vawter. His salary for the month was \$350.

E. Changes in Salary for 1946-47

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1. The following faculty members had reached the limit under the 1942 salary schedule in their respective ratings. Due to the adoption of the 1946 salary schedule by the State Teachers College Board on May 16, 1946, we wish to increase their salaries as follows:

<u>Name</u>	<u>Classification</u>	<u>Department</u>	<u>Change Monthly Salary</u>	
			<u>From</u>	<u>To</u>
Bailey, Dwight L.	Assoc. Prof.	Education	\$400	\$405
Hanson, Raymond W.	Assoc. Prof.	Phys. Education	400	420
Kraemer, Ernest L.	Instructor	Phys. Education	270	280
Langemo, Amanda	Instructor	English	270	275
Miner, Sarah	Asst. Prof.	Home Economics	330	340
Moon, Dorothy	Instructor	Phys. Education	270	275
Ohlson, Floyd	Instructor	Music	270	285
Roberts, John C.	Asst. Prof.	Education	330	360
Robinson, Lauretta J.	Instructor	Training School	270	285
Taylor, Loren E.	Instructor	Mathematics	270	285
Turner, C. Adam	Asst. Prof.	Education	330	335
Wetzel, Wayne	Assoc. Prof.	Industrial Arts	400	405

III. OTHER SCHOOL EMPLOYEES

A. Disability Leave of Absence

1. Mr. Harold Allen, Janitor III, has been ill since March 15, 1946, and requested a leave of absence due to physical disability effective June 1, 1946.

B. New Appointments

1. A request has been made for a Janitor I at \$140 per month to replace Mr. Allen during his illness.
2. Miss Betty Weaver was employed as Clerk-Stenographer II in the office of the Business Manager, effective June 10, 1946 at a salary of \$180 per month. Miss Weaver enlisted in the WAVES on September 1, 1944. She worked in the business office for two years prior to her enlistment.

C. Changes in Affiliated Schools Faculty List

1. Mr. Cecil Kipling will replace Miss Mary Hinman as teacher at the Fairmount School in 1946-47. He will receive \$50 per month from the college, the same salary Miss Hinman was to receive.
2. Mr. Chellis Young will replace Mr. Frederic Ketchum as principal and teacher of the upper grades in the Bardolph Grade School in 1946-47. Mr. Young will receive \$55 per month from the college. (Mr. Ketchum was to receive \$60 per month.)

IV. ORGANIZATION - No report.

V. CURRICULUM

In 1941 the Western Illinois State Teachers College was given permission to give two years of general college work. Bulletin Volume XXVI, No.1B, which was mailed to all State Teachers College Board members and the other four Illinois State Teachers College presidents,

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sets forth what we did and are doing the first two years as general college work.

Authority to permit Western to do general college work

“The Western Illinois State Teachers College was established April 24, 1899, under the name, Western Illinois State Normal School. In the language of the law, its purpose is, ‘to qualify teachers in the common schools of the State by imparting instruction in the Art of Teaching in all branches of study which pertain to a common school education, and such other studies as the board of trustees may from time to time prescribe.’ ”

Under this type of law or a similar law in other states, four years of liberal arts work is being carried on in state teachers colleges in the neighboring states of Indiana, Ohio, Michigan, and Missouri, and is under consideration in Iowa, Minnesota, Wisconsin, and New York.

We believe the Illinois State Teachers College Board has authority to permit Western to do four years of general college work.

Need for general college work

1. We now have 100 general college students in our college, 64 of whom would remain at Western to complete four years of work if offered, according to a survey made by Dr. H. Glenn Ayre, director of the general college work.
2. We have daily requests from G.I.'s for general college work. This is especially urgent as there is no place for many G.I.'s to obtain an education at the present time. According to Mr. C. Hostetler of the Veterans Administration of Chicago, out of 14,000 G.I.'s processed to attend college in Illinois 8% want English, 11% commerce, and 14% liberal arts; thus, 33% of the G.I.'s want liberal arts or general college work. We could serve such a group at Western as we have excellent Commerce and English Departments staffed by well-qualified teachers.
3. The University of Illinois held a meeting in Springfield on May 29, 1946, at which time they pointed out that:
 - a. Twenty-three thousand students would seek admission in the fall of 1946. The University can accommodate only 15,000; thus, there are 8,000 students who must be taken care of in some other education institution.
 - b. There also is a backlog of 700,000 recent high school graduates in the United States who seek a college education.
 - c. “The veterans are in a hurry. They have given their time and energy to the nation for the purposes of war and now they are anxious for an education.” The state public educational institution should provide these facilities. The veterans have a right to such an opportunity.

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- d. The situation is so urgent that the University is even recommending that 1,500 high school students do postgraduate work in their respective high schools.

We at Western have the facilities to meet the demands of a general college education without additional courses as set for teacher-education. We would eliminate the required professional courses such as methods, practice teaching, educational psychology, school administration, etc. These would be replaced by a field of concentration wherein students could do intense study in their chosen fields.

I do not wish to give a false impression relative to faculty and funds. It would mean additional faculty and additional funds in the future. This coming year a release of the \$15,000 emergency income reserve would meet our needs.

We believe it is more efficient, economical, and sound educationally to use these facilities at Western than to establish new educational institutions to meet the needs of the demands for general college work.

Teachers colleges in many states have been doing four years of general college work as well as teacher-education work without digressing the quality, emphasis, and importance of the preparation of teachers.

President Frank D. McElroy of Mankato State Teachers College of Minnesota for many years opposed the giving of general college or liberal arts training in teachers colleges, but recently he appeared before the State Teachers College Board in Minneapolis, Minnesota, and urged that all teachers colleges in Minnesota become four-year general colleges as well as teachers colleges due to the urgent need for such education.

Another item to consider concerning the offering of general college or liberal arts work at Western is that we are one hundred forty miles from the University of Illinois as compared with fifty or sixty miles as is the case in the other teacher-education institutions in the state. This makes the demand at Western greater on the part of the people in that section of the state than may be true in other sections.

We are herewith submitting a curriculum leading to the degree of Bachelor of Science in the General College Division:

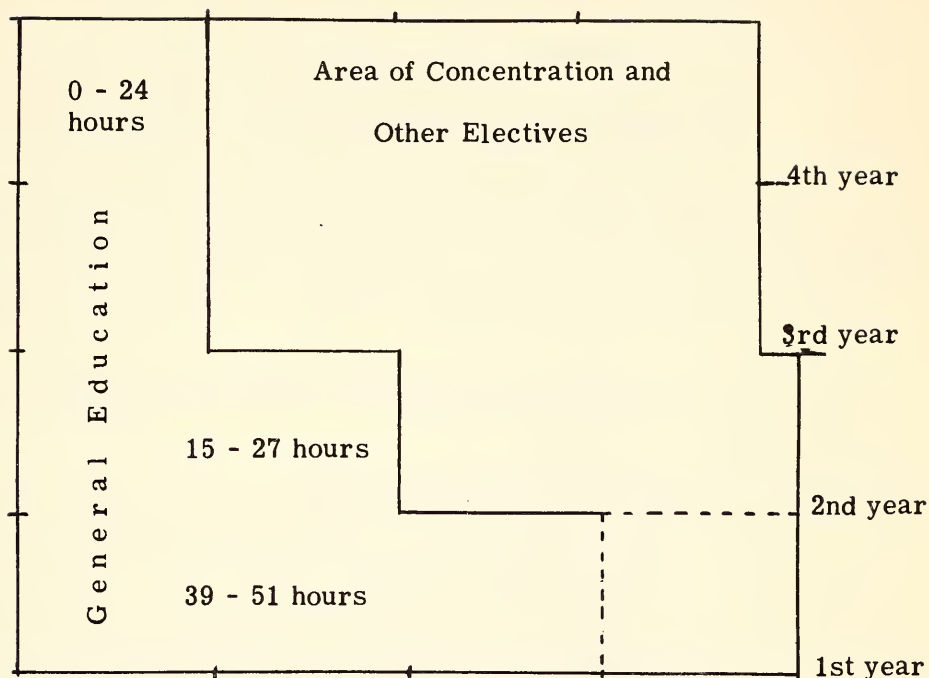
The curriculum in the General College Division has two major aims: (1) General education is emphasized in an attempt to provide the student with a broad cultural education for enriched living as a citizen and upon which to base specialized education. (2) In order to provide breadth and depth of learning the student is required to complete a well-planned and intensive study in an area of concentration.

The following diagrammatic scheme gives a general idea of the structure and flexibility of the program.

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Four-Year Program

The General College Division



During the first two years the emphasis is on general education, thus giving the student an opportunity to sample the areas of learning and build a broad background. There is also opportunity during the first year to begin specialization. As the student progresses in his college program the emphasis gradually shifts from general education to intensive study in an area of concentration. At the same time general education extends vertically through the entire program to emphasize the fact that it is a continuous process.

I CURRICULUM AREAS

The curriculum is divided into four areas with the subject-matter fields grouped as follows:

Area 1 - Humanities

English (oral and written), Fine Arts, Foreign Language, Literature, Music, General Psychology, Education 100.

Area 2 - Social Science

Economics, History, Human Geography, Political Science, Sociology.

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Area 3 - Physical and Biological Sciences

- (1) Bacteriology, Biology, Botany, Entomology, Health Physiology, Zoology.
- (2) Astronomy, Chemistry, Geography, Geology, Mathematics, Physics.

Area 4 - Practical and Applied Arts

Agriculture, Commercial Education, Home Economics, Industrial Arts, Library Science, Physical Education.

It is realized that few, if any, courses in our curriculum are designed to meet the philosophy of general education. However, it seems advisable to initiate this program with the existing courses rather than to attempt a sudden reconversion of courses to meet the aims and philosophy of general education.

A program of studies to satisfy the Basic Curriculum will be selected from the following.

II COURSES IN THE BASIC CURRICULUM

Area 1: English 113, 114; Speech 222; Art 130; Music 200; General Psychology 120, Education 100.

Area 2: Development of Civilization 134, 135, 136; Basic Social Life; Sociology 319, 320, 321, 449; Political Science 222, 443; Economics 331; Geography 326; Geology 220.

Area 3: Personal and Community Hygiene (Health 220 at present); Geography 212; Astronomy 212, Mathematics 100; Chemistry 121, 122, 123; Physics 121, 122, 123; Biology 120, 426, 433.

Area 4: Physical Education 118 (Men and women); Agriculture 120, 213, 219; Commercial Education 428; Home Economics 215, 329, 421.

III BASIC CURRICULUM (Required for the Bachelor of Science Degree)

	<u>Prescribed Electives Courses</u>
Area 1: English 113, 114; Speech 222, General Psychology 120 or Education 100	12 Hrs. 4 Hrs.
Area 2: Development of Civilization 134, 135, 136	12 Hrs.
Area 3: Biological Science and Health Electives from physical sciences and mathematics	12 Hrs. 12 Hrs.

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Area 4: Physical Education (Men's and women's gymnasium)	6 Hrs.	
Electives from courses in the Basic Curriculum listed under II.		<u>20 Hrs.</u>
	46 Hrs.	32 Hrs.

IV AREA OF CONCENTRATION (at least 60 hours)

This requirement is in addition to courses taken under the Basic Curriculum. In selecting courses for concentration at least 24 hours shall be devoted to each of two departments within a given area, or each of two subject-matter divisions within one department of a given area, except those whose concentration is in Area 4 may select 24 hours from a related area.

V ELECTIVES TO TOTAL 198 QUARTER HOURS

These should be chosen, with the advice of the counselor, to broaden the student's education or to give intensive study in another area or subject. Also foreign language requirements for graduate or professional study may be met through these electives.

It is recommended that the student working toward the B.S. degree complete approximately 54 hours in general education the first two years and elect the balance to make a total of 78 hours during the junior and senior years.

Note 1. A Flexible Advisory Program. It will be noted that of the 198 hours for the bachelor's degree in the General College Division only 46 hours are definitely prescribed, 12 more are confined to a specific area, and certain minimum requirements are set with regard to the student's area of concentration. This plan allows the student a maximum amount of freedom and flexibility in arranging his program. Set rules and regulations are a minimum. The student and faculty counselor must realize that as the flexibility and opportunity for choice increase, likewise the responsibility for intelligent planning and guidance increases. It is believed that the revised counseling and guidance program at Western is adequate to assist the student in selecting a course which will furnish him with a cohesive educational experience.

Note 2. All students in the General College Division will first register with the director of the division who will serve as counselor (or name a counselor) for (1) those who are in the four-year program and have not chosen an area of concentration, (2) those who expect to pursue the two-year curriculum in general education or any pre-professional curriculum not definitely designed for some particular department.

Students who have already decided upon an area of concentration, or at such time when an area of concentration is chosen, will be assigned to a counselor from the student's area of concentration.

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A SAMPLE PROGRAM WITH CONCENTRATION IN AREA 2

Social Science
(with major interest in History)

Basic Curriculum

English 113, 114; Speech 222	12 Qr. Hrs.	
General Psychology or Education 100	4 Qr. Hrs.	
Development of Civilization 134-35-36	12 Qr. Hrs.	
Physical Science and Mathematics	12 Qr. Hrs.	
Gym	6 Qr. Hrs.	
Health and Biological Science	12 Qr. Hrs.	
Geology 220)		
Geography 326)		
Music 200)	12 Qr. Hrs.	
Art 130)		
Social Science	8 Qr. Hrs.	
Total in Basic Curriculum	—	78 Qr. Hrs.

Concentration

History	36 Qr. Hrs.	
Political Science, Economics, Sociology	24 Qr. Hrs.	
Total in area of concentration (at least)		60 Qr. Hrs.

Electives

Minor Area	24 Qr. Hrs.	
Electives	36 Qr. Hrs.	
Total Minor Area and Other Electives		60 Qr. Hrs.
Total Hours		198 Qr. Hrs.

A SAMPLE PROGRAM WITH CONCENTRATION IN AREA 3

Mathematics
(with major interest in Mathematics)

Basic Curriculum

English 113, 114; Speech 222	12 Qr. Hrs.
General Psychology or Education 100	4 Qr. Hrs.
Development of Civilization 134-35-36	12 Qr. Hrs.
Physical Science	12 Qr. Hrs.
Gym	6 Qr. Hrs.
Health and Biological Science	12 Qr. Hrs.
Geology 220	4 Qr. Hrs.
Astronomy 212	4 Qr. Hrs.

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Art 130)	
Social Science)	12 Qr. Hrs.
Music 200)	—

Total in Basic Curriculum 78 Qr. Hrs.

Concentration

Mathematics	48 Qr. Hrs.
Laboratory Science	<u>24</u> Qr. Hrs.

Total in area of concentration (at least 60) 72 Qr. Hrs.

Electives

Electives	<u>48</u> Qr. Hrs.	<u>48</u> Qr. Hrs.
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Total Hours 198 Qr. Hrs.

VI. BUILDINGS AND GROUNDS

The three C.C.C. barracks obtained from Camp Custer, Michigan, have been erected as temporary men's dormitories. Twenty-five houses for married veterans are in the process of being erected on the southwest corner of the campus.

Building plans for the swimming pool, girls' dormitory, and the training school gymnasiums are practically ready for bids. These buildings are urgently needed, and we hope contracts may be let for these buildings in the near future.

Options on land purchases are progressing very satisfactorily through the joint efforts of Mr. Thompson, Mr. Downing, and members of the Post-War Planning Commission.

VII. AUXILIARY ENTERPRISES

A Gold Star Scholarship Fund has been established to commemorate the memory of the men and women who sacrificed their lives in World War I and World War II. To date nearly \$1,500 has been received from gifts by individuals, sororities, fraternities, and clubs. Governor Dwight H. Green's backing of the project aided the fund a great deal.

A new student loan fund for Western Illinois State Teachers College was established on June 6, 1946, in honor of the graduating class of 1906. Dr. Henry E. Hoagland, a graduate of the class of 1906, established the fund with an initial contribution of \$250. Dr. Hoagland, now professor of business finance at Ohio State University, announced the donation and loan fund establishment while he was at Western to speak at the forty-fourth annual commencement exercises. Dr. Hoagland, in establishing the fund, returned to the college his expense check for the trip and address here and then wrote out an additional amount to bring the total to \$250. Three persons have been named to administer the fund, which will provide

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loans to needy college students. They are: Oscar Champion, business manager, Postmaster T. L. Roark, and Mrs. S. A. Thompson, both of Macomb, and both members of the graduating class of 1906. It is the hope of the class that additional contributions will be made to the fund. This makes ten loan funds available to Western students.

VIII. STUDENT LIFE - No report.

IX. MISCELLANEOUS

1. Increase in Student Activity Fee

The Student Activity Fee at the Western Illinois State Teachers College is \$5.00 at the present time. This fee is used to pay for the operation of such activities as student athletics for men and women, the Courier (college newspaper), music, extracurricular activities, dramatics, speech, Y.M.C.A., Y.W.C.A., etc. All of these activities require more funds than are available due to increased cost in commodities and operation. We wish to obtain permission to increase the Student Activity Fee to \$6.00 per quarter. This would put Western on a par as to the amount of the Student Activity Fee with the other four state teacher-education colleges and universities.

II. FACULTY (continued)

C. New Appointments

4. Dr. Arthur J. TerKeurst, who has been Dean of Men for one year at the Southern Illinois Normal University, will return to Western as Associate Professor of Education, effective September 1, 1946, at a salary of \$350 per month, or a total of \$3,150 for the nine months. Dr. TerKeurst's degrees are: A.B., Hope College; M.S.E., Ph.D., Northwestern University.

E. Changes in Salaries for 1946-47

2. Due to a change in the assignment of work, we wish to change the salary of Miss Esther Stroup, who will be in charge of the home management house, and Miss Amanda Rosenquist, who will be in charge of teacher-education home economics courses instead of the home management house. Miss Stroup's salary should be changed from \$310 to \$270 per month. Miss Rosenquist's salary should be changed from \$260 to \$300 per month.

X. The approval of the State Teachers College Board is requested for the following recommendations:

- A. The list of Normal School Scholarship students for the spring quarter, 1946.
- B. The list of Military Scholarship students for the fall, winter, and spring quarters, 1945-46.

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- C. The leave of absence without pay for Mr. Waldo Horrabin for the second summer term, 1946.
- D. The appointment of Dr. Kenneth H. Goode as Assistant Professor in the Department of Chemistry to replace Mr. Horrabin for the second summer term, 1946, at a salary of \$285 per month, or a total of \$427.50 for the term.
- E. The leave of absence without pay for the first and second summer terms, 1946, for Mr. Julius M. Robinson, Assistant Professor in the Department of Commerce.
- F. The appointment of Mrs. Helen K. Moran as Instructor in the Department of Commerce for the first summer term at a salary of \$270 per month, or a total of \$405 for the term.
- G. The appointment of Miss Ruth Stickle as Instructor in the Department of English for the first summer term, 1946, at a salary of \$260 per month, or a total of \$390 for the term.
- H. The leave of absence without pay for the first summer term, 1946, for Miss Lauretta J. Robinson, seventh grade critic.
- I. The appointment of Mrs. Lera Burgess as seventh grade critic for the first summer term, 1946, at a salary of \$250 per month, or a total of \$375 for the term.
- J. The resignation of Mr. Oliver W. Beimfohr who was employed to teach in the Department of Geography the second summer term, 1946.
- K. The appointment of Mrs. Fredonia M. Pruitt as Instructor in the Department of Geography for the second summer term, 1946, at a salary of \$250 per month, or a total of \$375 for the term.
- L. The resignation of Miss Marjorie Rich who had been employed to teach in the Department of Chemistry for the first summer term, 1946.
- M. The leave of absence, effective May 1, 1946, for Miss Gladys Vawter due to physical disability.
- N. The leave of absence without pay for Dr. Olga Sirola Foreman for the fall quarter, 1946.
- O. The leave of absence on half salary for Mr. Clifford Julstrom, Assistant Professor in the Department of Music, for the period September 1, 1946, to June 1, 1947.
- P. The change in the leave of absence for Mr. Allan Laflin from the period September 1, 1946, to June 1, 1947, to the period October 1, 1946, to June 1, 1947, and the increase in the total amount of his contract for the year 1946-47 from \$2,362.50 to \$2,520.
- Q. The appointment of Dr. Kenneth H. Goode as Assistant Professor

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in the Department of Chemistry, effective September 1, 1946, at a salary of \$310 per month, or a total of \$2,790 for the year 1946-47.

- R. The appointment of Mr. Arthur L. Fritschel as Assistant Professor in the Department of Music, effective September 1, 1946, at a salary of \$290 per month.
- S. The appointment of Mr. Bernard J. Young as Instructor in the Department of Geography and Geology, effective September 1, 1946, at a salary of \$290 per month.
- T. The appointment of Dr. Arthur J. TerKeurst as Associate Professor in the Department of Education, effective September 1, 1946, at a salary of \$350 per month.
- U. The employment of Dr. Robert A. Shiley as Associate Professor in the Department of English for the month of May, 1946, at a salary of \$350.
- V. The change in salary for the college year 1946-47 for the following faculty members: Dwight L. Bailey, Raymond W. Hanson, Ernest L. Kraemer, Amanda Langemo, Sarah Miner, Dorothy Moon, Floyd Ohlson, John C. Roberts, Laurretta J. Robinson, Loren E. Taylor, C. Adam Turner, and Wayne Wetzel.
- W. The change in salary for the college year 1946-47 for Miss Esther Stroup from \$310 to \$270 per month.
- X. The change in salary for the college year 1946-47 for Miss Amanda Rosencuist from \$260 to \$300 per month.
- Y. The leave of absence for Mr. Harold Allen, effective June 1, 1946, due to physical disability.
- Z. The appointment of a Janitor I at \$140 per month to replace Mr. Allen.
- AA. The appointment of Miss Betty Weaver as Clerk Stenographer II, effective June 10, 1946, at a salary of \$180 per month.
- BB. The appointment of Mr. Cecil Kipling as teacher of the Fairmount School (affiliated school) at a salary of \$50 per month.
- CC. The appointment of Mr. Chellis Young as principal and teacher of the upper grades in the Bardolph Grade School (affiliated school) at a salary of \$55 per month.
- DD. The increase in the Student Activity fee from \$5.00 per quarter to \$6.00 per quarter.

Respectfully submitted,

F. A. BEU, President

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REPORT OF
SOUTHERN ILLINOIS NORMAL UNIVERSITY

Meeting of the Teachers College Board
Springfield, Illinois, July 8, 1946

To the Chairman and Members of the State Teachers College Board:

The following report is submitted for Southern Illinois Normal University:

I. STUDENTS

A. Enrollment for Spring Quarters, 1945-46 and 1944-45

	Spring Quarter 1945-46			Spring Quarter 1944-45
	Men	Women	Total	Total
1. University				
Graduates	27	22	49	11
Postgraduates	15	1	16	3
Seniors	91	105	196	100
Juniors	125	114	239	129
Sophomores	127	165	292	161
Freshmen	456	255	711	332
Unclassified	<u>21</u>	<u>7</u>	<u>28</u>	<u>14</u>
Total University				
Students in Residence	862	669	<u>1531</u>	<u>750</u>
2. University Extension	79	271	350	195
Total College Level Students			<u>1881</u>	<u>945</u>
3. Training Schools				
a. University High School			169	149
b. Allyn Training School			<u>169</u>	<u>188</u>
Total Training School Students			338	337
Total Southern Illinois Normal University Students			<u>2219</u>	<u>1282</u>
4. Affiliated Schools				
a. Rural Training Schools			88	63
b. Brush Training School			<u>182</u>	<u>169</u>
Total Affiliated School Students			270	232
Grand Total Given Instruction			<u>2489</u>	<u>1514</u>

B. Enrollment for Summer Quarter, 1945-46

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The current summer quarter of eight weeks opened Monday, June 10, 1946. The total enrollment of University students as of June 25, 1946, is 1572, as compared to 684 students in the first summer quarter of 1945. This represents an increase of 129 per cent. There is a total of 670 veterans enrolled this quarter. Only 29 veterans were registered last summer.

C. Teachers College Scholarships

A list of students in attendance for the spring quarter at Southern Illinois Normal University on Teachers College Scholarships and who are to be refunded certain amounts, under the provisions of Section 30-4 of "The School Code", was mailed on June 26, 1946, to Mr. Edwin McDonald, Coordinator, Teachers College Division, Department of Registration and Education, Springfield, Illinois. The action requested at this time is the approval of the certification of this list in order that these students may receive reimbursement.

II. FACULTY

A. Deaths and Resignations

1. I regret to report the death on May 18, 1946, of Miss Gladys Potter Williams, Associate Professor of Art, Emerita, and former Head of the Department of Art. Miss Williams rendered long and valuable service to the University from 1917, to 1942. She was known not only for her work developing our Department of Art but also for her own ability as an artist, her paintings having been frequently exhibited.
2. Dr. Fred R. Cagle, Assistant Professor and former Curator of the Biological section of the Museum, resigned his position effective May 14, 1946. Dr. Cagle has been on leave since February 1, 1946, as lecturer in Zoology at Tulane University, and intends to remain on the staff at Tulane.
3. Mrs. Lucy Fligor, Faculty Assistant in Education during the school year 1945-1946, resigned her position effective June 10, 1946. Mrs. Fligor intends to join her husband, who will be pursuing his graduate studies at Michigan State College next year.
4. Miss Reba Hartley resigned her position as Instructor in Physiology and Health Education effective June 10, 1946. Miss Hartley has served the University since 1942. At the time of her resignation she was on military leave. She is giving up teaching to be married.
5. Mrs. Audry Hill Lindsey, Instructor in University High School, resigned her position effective August 2, 1946. Mrs. Lindsey is retiring from teaching in order to join her husband who has recently returned from military service.
6. Dr. Edward C. McDonagh, Assistant Professor of Sociology

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resigned his position effective August 2, 1946, to accept a position at the University of Oklahoma.

7. Mr. Rockwell McCreight, Instructor in Education and Director of the Physical Plant, resigned his position effective June 8, 1946, to enter business. Since returning from military leave on December 21, 1945, Mr. McCreight has been acting as Director of the Physical Plant.
8. Mr. Homer C. Rose, Instructor in Industrial Education, resigned his position effective May 20, 1946. At the time of his resignation Mr. Rose was on military leave. He intends to continue serving in the armed forces.
9. Dr. Arthur J. TerKeurst, Associate Professor and Dean of Men, resigned his position effective August 10, 1946. Dr. TerKeurst has accepted a position elsewhere.

B. New Appointments

1. Miss Lelah Allison has been appointed as Instructor in English at a monthly salary of \$250.00 effective June 10, 1946, and continuing through the two months of the summer term only. Miss Allison served through the spring on a term appointment in the Department of English.
2. Dr. Thomas E. Barton, Professor of Geography, has been appointed for an additional three-fourths of a month, August 5-23 inclusive, at a salary of \$315.00. He will serve in off-campus workshops in conservation in a number of Southern Illinois counties.
3. Mrs. Mabel M. Caldwell has been appointed Faculty Assistant in Home Economics at a monthly salary of \$177.50 for four months only, effective July 1, 1946, and continuing until October 31, 1946. Mrs. Caldwell completed work for her first grade teacher's certificate at Southern Illinois Normal University with a minor in Home Economics, and has since had additional nutrition and food preservation courses at Southern. She has taught for eleven years in the public schools of Illinois and has been employed seasonally for three years as instructor and supervisor at the University's food cannery.
4. Dr. Robert C. Cassell has been appointed Professor of Agriculture and Chairman of the Department of Agriculture at a monthly salary of \$440.00 effective September 16, 1946. Dr. Cassell received his B.S. from the Iowa State College, his M. S. from the University of Idaho, and his Ph.D. from the University of Minnesota. He has had teaching experience at the University of Idaho, the University of Minnesota, Southern Illinois Normal University, and the University of Florida, where he has been engaged in researches on virus diseases in plants.
5. Dr. E. C. Coleman has been appointed Associate Professor of

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English, effective September 16, 1946, at a monthly salary of \$400.00. Dr. Coleman has his A. B. from the University of Illinois, his A. M. from the University of Wisconsin, and his Ph. D. from the University of Illinois. Dr. Coleman comes to us from Sul Ross State Teachers College where he has been not only chairman of the English Department for ten years but also chairman of the graduate council and supervisor of all graduate work for two years.

6. Mr. James E. Collier has been appointed Instructor in Geography at a monthly salary of \$300.00 effective June 10, 1946, and continuing through the summer term only. Mr. Collier is a graduate of Western Kentucky State Teachers College and received his M. A. from the University of Cincinnati. He has had teaching experience at Henderson State Teachers College in Arkansas, the University of Missouri, and the University of Nebraska.
7. Mrs. Zella Cundall has been appointed Faculty Assistant in the Library at a monthly salary of \$220.00 from June 14, 1946, to August 15, 1946, inclusive. Mrs. Cundall received her B. A. from the University of Illinois and her B. S. in Library Science from the University of Illinois Library School and has also done additional graduate work there. She has been a librarian in the Community High Schools in Carbondale and Danville, Illinois.
8. Mr. Raymond H. Dey has been appointed Director of Extension and Placements at a monthly salary of \$400.00 effective July 1, 1946, on a twelve-month basis. For payroll purposes Mr. Dey's title will be Executive Assistant in Education and Administration. Mr. Dey is a graduate of the University of Illinois with a B. S. and a M. S. in Education, and he has done additional graduate work there on his Doctor's degree. He has taught at Pana High School and was superintendent at Rosamond and Rankin before coming to Carbondale two years ago as superintendent of the Community and Attucks High Schools.
9. Mr. N. W. Draper has been appointed Instructor in English at a monthly salary of \$325.00 effective June 10, 1946, and continuing through the two months of the summer term only. Mr. Draper is a graduate of Southern and received his M. A. from the University of Michigan. He has previously taught at Southern during summer terms and is a teacher of English at the Carbondale Community High School.
10. Dr. Raymond W. Esworthy has been appointed Assistant Professor of Business and Economics at a monthly salary of \$350.00 effective June 10, 1946, and continuing two months of the summer term only. Dr. Esworthy has three degrees, including a Ph. D. in Accountancy, from the University of Illinois. He has taught in the LaSalle-Peru Junior College for five years and was in the U. S. Army two years, being discharged October 2, 1945.

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11. Mrs. Verla R. Foster has been appointed Faculty Assistant in Home Economics at a monthly salary of \$133.50 for four months only, effective July 1, 1946, and continuing until October 31, 1946. Mrs. Foster has had twenty-five years of practical experience including three years of experience in home canning units. She will be employed in our University canner unit.
12. Mr. Robert L. Gallegly has been appointed Executive Assistant in Education and Administration to serve as Chief Accountant at a monthly salary of \$300.00 effective June 15, 1946. Mr. Gallegly is a graduate of Southern and has done advanced study at the University of Illinois. He was head of the commerce department of the Marion, Illinois High School for three years, and then auditor for the Sherwin-Williams Company. He was a Captain in the Ordnance Department of the U. S. Army, in which he served four years.
13. Mrs. Catherine Martin Hall has been employed as a Faculty Assistant in the Allyn Training School for May 1, 2, and 3, 1946, at a rate of \$150.00 per month. Mrs. Hall substituted for one of our teachers who was ill.
14. Dr. Earl R. Hall has been appointed acting Assistant Professor in Education at a monthly salary of \$375.00 effective June 10, 1946, and continuing for the two months of the summer term only. Dr. Hall received his Bachelor's degree in Education from Western Illinois State Teachers College, his M. A. from the University of Illinois, and his Ph.D. from Teachers College, Columbia University. He has taught at Lehigh University and Hannibal-LaGrange College.
15. Mr. William H. Harlan has been appointed Assistant Professor of Sociology at a monthly salary of \$290.00, effective September 16, 1946. Mr. Harlan received his A. B. and M. A. from the University of Nebraska, and has done further work at the University of Iowa and the University of Chicago. He has taught at the University of Nebraska and the University of Iowa.
16. Mrs. Anne Placko Hedges has been appointed half-time Faculty Assistant in Education at a monthly salary of \$90.00 effective June 10, 1946, through July 19, 1946, for the first six weeks of the summer term. Mrs. Hedges has been serving as assistant critic at the Buncombe Rural School but is being used during the summer as assistant in the Kindergarten-Nursery School.
17. Mr. Lynn Holder has been appointed Instructor in Physical Education at a monthly salary of \$270.00 effective June 10, 1946. Mr. Holder is a graduate of Southern and received his Master's degree from Indiana University. He has had a fine record both as an athlete and as a coach.

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18. Dr. Frank L. Klingberg has been appointed Associate Professor of Government at a monthly salary of \$375.00 effective June 10, 1946, and continuing for the two months of the summer term only. Dr. Klingberg received his A.B. and A. M. from the University of Kansas and his Ph.D. from the University of Chicago. He comes to us from Knox College at Galesburg, Illinois, where he is chairman of the government department.
19. Dr. Douglas E. Lawson, Professor of Education, has been appointed for one additional month's work, August 5 to August 30, at a salary of \$420.00. He will teach in the summer workshop in education.
20. Mr. Fred Lingle has been appointed Instructor in English at a monthly salary of \$325.00 effective June 10, 1946, and continuing through the two months of the summer term only. Mr. Lingle is a graduate of Southern, has received his M. A. from the University of Illinois, and has done additional graduate work at the University of Wisconsin, New York University, and the University of Southern California. He comes to us from Herrin, Illinois, High School and has taught at Southern during previous summer terms.
21. Mr. Frank A. Marschik has been appointed Faculty Assistant in Industrial Education at a monthly salary of \$250.00 effective June 14, 1946, and continuing through the two months of the summer term only. Mr. Marschik is a graduate of Illinois State Normal University and has further study to his credit at the University of Illinois. He has served three and one-half years as Chief Machinist Mate in the U. S. Navy.
22. Miss Ruby Matthews has been appointed Faculty Assistant to the Director of Placement Service at a monthly salary of \$200.00 effective June 8, 1946, on a twelve-month basis. Miss Matthews is a graduate of Southern and has had four years of experience in placements work.
23. Mr. Walter Mazurek has been appointed Faculty Assistant in Physical Education at a monthly salary of \$150.00 effective June 1, 1946, on a twelve-month basis. Mr. Mazurek will serve as assistant to the Director of Athletics. He is a graduate of Westminster College at Fulton, Missouri.
24. Mr. John D. Mees has been appointed Assistant Professor and Principal of the University High School at a monthly salary of \$350 effective September 1, 1946. Mr. Mees is a graduate of Southern, received his Master's degree from the University of Illinois, and has done additional graduate work at Indiana University, the University of Chicago, and the University of Missouri. He is coming to us from the assistant principalship of the Thornton Township High School at Harvey, Illinois.
25. Miss Evelyn McKinley has been appointed Assistant Professor of Physiology and Health Education at a monthly salary of

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\$300.00 effective June 10, 1946, and continuing for the two months of the summer term only. Miss McKinley did her undergraduate work at Simpson College in Iowa and received her Master's degree in Education from Marquette University.

26. Mr. J. Stuart McNair has been appointed Instructor in Mathematics at a monthly salary of \$320.00 effective June 10, 1946, and continuing through the two months of the summer term only. Mr. McNair is a graduate of Knox College, received his M.S. from the University of Chicago, and has done additional graduate work at the University of Wisconsin. He has taught at the University of Wisconsin and comes to us from the Junior College of Balboa, Canal Zone.
27. Dr. Robert L. McNicoll has been appointed Associate Professor of History at a monthly salary of \$375.00 effective June 10, 1946, and continuing for the two months of the summer term only. Dr. McNicoll received his Bachelor's degree from Miami University and his Master's and Doctor's degrees from Duke University. He has taught at Miami University, the University of Peru in Lima, and the University of Havana in Cuba. He also served for one and one-half years with the Pan-American Bureau of the U. S. State Department.
28. Mr. Arnold O. Myhre has been appointed Instructor and assigned as tester and counselor at the Veterans' Guidance Center at a monthly salary of \$260.00 on a twelve-month basis effective June 1, 1946. Mr. Myhre received his B. A. from the University of Washington and his M. A. from Teachers College, Columbia University. He comes to us from Gila Junior College in Arizona, where he was director of guidance and placements.
29. Dr. Ted R. Ragsdale, Professor of Education, has been appointed for one additional month's work, August 5 to August 30, at a salary of \$410.00. He will teach in the summer workshop in education.
30. Mr. Hal Stone has been appointed Instructor in Chemistry at a monthly salary of \$300.00 effective June 10, 1946, and continuing for the two months of the summer term only. Mr. Stone is a graduate of Southern, received his M. A. from the University of Alabama, and is a teacher in the West Frankfort Community High School.
31. Dr. Joseph Van Riper has been appointed Associate Professor of Geography at a monthly salary of \$400.00 effective September 16, 1946. Dr. Van Riper is a graduate of the University of Michigan, and has his A. M. from Syracuse University and his Ph.D. from the University of Michigan. He was on the staff of Southern from 1939 to 1945, having left during the war years for a responsible position with the federal government. He has also taught at Syracuse University, Colgate University, and Marysville (Missouri) State Teachers College.

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32. Mr. Ben P. Watkins has been appointed as Assistant Professor in the Department of Art at a monthly salary of \$330.00, effective September 16, 1946, and continuing until June 13, 1947. Mr. Watkins received his Master of Arts in Fine Arts degree from Louisiana State University and has served as assistant, Instructor, or department head in a number of universities, including Louisiana State and Phillips Universities. He has been with us during this year's spring and summer quarters on a temporary appointment and has done excellent work in building up our Art Center.
33. Mr. John S. Wharton has been appointed as Instructor in Music at a monthly salary of \$260.00 effective September 16, 1946, and continuing through the nine months of the academic year only. Mr. Wharton has been serving on a term appointment as Instructor in Music and is to be continued for one more year.
34. Mr. Conrad White has been appointed Assistant Professor of Agriculture at a monthly salary of \$330.00 effective September 16, 1946, and continuing until June 13, 1947. Mr. White received his B. S. and his M. A. from the University of Missouri. He has had a great deal of practical agriculture experience and been serving us in our Department of Agriculture on a temporary basis during the spring and summer quarters of this year.
35. Dr. Henry L. Wilson has been appointed Assistant Professor of English at a monthly salary of \$340.00 effective June 17, 1946. Dr. Wilson received his B. A. from the University of Iowa, his M. A. from the University of Colorado, and his Ph.D. from the University of Iowa. He has taught at the University of Colorado, Purdue University, the University of Iowa, and the University of Idaho.
36. Dr. G. M. Wissink has been appointed Associate Professor of Physics at a monthly salary of \$400.00 effective September 16, 1946. Dr. Wissink received his A. B. from Hope College and his M. S. and Ph. D. from Iowa State College. He has been on the staff of Buena Vista College, Iowa State College, the University of Colorado, and Mankato (Minnesota) State Teachers College.

C. Change in Duties

1. Dr. T. W. Abbott, Professor of Chemistry and Dean of the College of Liberal Arts and Sciences, has been released from his duties as Director of Extension and acting Director of Placements, effective July 1, 1946. This relief is made possible by the appointment of Mr. Raymond H. Dey as Director of Extension and Placements. Dean Abbott, who has been carrying an unusually heavy load, will now be able to devote additional time to his deanship.
2. Mrs. Anne Placko Hedges, half-time Faculty Assistant, who

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has been serving as assistant critic at the Buncombe Rural School is to be transferred to the Kindergarten-Nursery School beginning September 16, 1946, at a salary of \$100.00 per month.

D. Leaves of Absence

1. Mr. Jean Fligor, Instructor in Education and Critic at Buncombe Rural School, has been granted a leave of absence effective September 16, 1946, and extending to June 15, 1947. Mr. Fligor plans to pursue work on his Doctor's degree at Michigan State College, East Lansing, Michigan. This leave is without pay.
2. Mrs Mabel P. Howell, Executive Assistant in Education and Administration, who has been serving as Chief Accountant, has been granted a leave of absence without pay effective August 1, 1946, and extending to August 1, 1947. Mrs. Howell plans to do graduate work in accounting and business administration at Washington University in St. Louis.

E. Termination of Services

1. Dr. Eli L. Borkon, Associate Professor of Physiology and Health Education and Associate College Physician, is leaving the University July 1, 1946, on an appointment to take additional training in internal medicine. Dr. Borkon requested first a sabbatical leave and then a twelve-month leave of absence without pay, but neither of these was recommended for him on the ground that the return of the veterans has made necessary the services of a male physician in our Health Service and it is virtually impossible to employ a university physician on a short-term appointment. In spite of these considerations, Dr. Borkon has decided to leave the University July 1, 1946, and we are, therefore, terminating his employment on that date.

F. Changes in Rank

1. I recommend the promotion of Mrs. Evelyn Davis Rieke from the rank of Instructor in Education to that of Assistant Professor in Education, effective September 16, 1946, at a monthly salary of \$310.00. Mrs. Rieke has had a leave of absence during the past year to pursue her advanced studies. As a result of the additional training she has received, she is now qualified for promotion to an Assistant Professorship.

G. Adjustment in Salary

1. The salary of Miss Mary Entsminger, Associate Professor of Education, has been increased \$46.50 per month for the two months of the 1946 Summer Term.
2. A week's vacation pay of \$67.50 has been allowed Mr. Rockwell McCreight, Instructor and Director of the Physical

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Plant, who resigned June 8, 1946, after having served since December 21, 1945.

- H. List of Faculty* and Administrative Personnel with Salaries for 1946-47. This list supersedes the one presented in the April 22, 1946, report to the Board. (Budgeted funds are available for these and all salaries in this Report).

<u>Name</u>	<u>Classification</u>	<u>Number of Weeks Employed</u>	<u>Annual Salary</u>	<u>Monthly Salary</u>
Abbott, Talbert W.	Ex.Asst.in Educ. & Adm. (Dean)	52	\$6480.00	\$540.00
Alexander, Orville	Ex.Asst.in Educ. & Adm. (Professor)	52	5700.00	475.00
Allen, John W.	Instructor	52	3840.00	320.00
Babcock, Gladys W.	Assistant Professor	36	3240.00	360.00
Bach, E. Louise	Assistant Professor	36	3060.00	340.00
Barber, J. Minnette	Ex.Asst.in Educ. & Adm. (Assistant Professor)	36	3375.00	375.00
Barbour, Frances	Associate Professor	36	3465.00	385.00
Barnes, Mary Louise	Assistant Professor	36	3060.00	340.00
Barton, Thomas F.	Professor	36	4365.00	485.00
Beach, Cornelia L.	Ex.Asst. in Educ. & Adm.	52	3600.00	300.00
Bosley, Howard E.	Associate Professor	52	5040.00	420.00
Bowyer, Emma L.	Professor	36	4050.00	450.00
Bracewell, George	Associate Professor	36	3510.00	390.00
Bradley, Edna	Faculty Assistant	52	2100.00	175.00
Bridges, A. Frank	Instructor	36	2880.00	320.00
Briggs, Harold E.	Professor	36	4410.00	490.00
Buboltz, Van A.	Assistant Professor	36	3330.00	370.00
Burns, Winifred	Assistant Professor	36	3150.00	350.00
Caldwell, Mabel M.	Faculty Assistant	16**	710.00	177.50
Cassell, Robert C.	Professor	36	4060.00	440.00
Clark, Lawrence	Associate Professor	8***	700.00	250.00
Clark, Lulu R.	Assistant Professor(Emerita)	36	1240.00	137.77
Coleman, E. C.	Associate Professor	36	3600.00	400.00
Cox, Elizabeth	Assistant Professor	36	3060.00	340.00
Davies, Dorothy	Associate Professor	36	3780.00	420.00
Davis, F. Aileen	Faculty Assistant	52	3000.00	250.00
Davis, J. Cary	Associate Professor	36	3690.00	410.00
Denny, Florence E.	Assistant Professor	52	4080.00	340.00
Dey, Raymond H.	Ex.Asst.in Educ. & Adm.	52	4800.00	400.00
Dillow, J. Ward	Assistant Professor	36	3150.00	350.00
Drummond, Lorena	Ex.Asst.in Educ. & Adm.	52	4500.00	375.00
English, Robert W.	Assistant Professor	36	3330.00	370.00
Entsminger, Mary	Associate Professor	36	3285.00	365.00
Etheridge, Frances	Assistant Professor (Sab. Lv. 1 year)	36	1440.00	160.00
Fair, Eugene R.	Ex.Asst. in Educ. & Adm. (Dean)	52	6000.00	500.00

* 36 weeks - Faculty payroll begins September 16, 1946.

** July, August, September, October, 1946.

***July and August, 1946.

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Faner, Robert D.	Associate Professor	36	\$1732.50	\$192.50
	(Sab. Lv. 1 year)			
Foster, Verla R.	Faculty Assistant	16*	534.00	133.50
Fox, Mae L.	Instructor (part-time)	36	585.00	65.00
Freeberg, William	Instructor	36	2700.00	300.00
Fulkerson, Elbert	Assistant Professor	36	3150.00	350.00
Gallegly, Robert	Ex.Asst. in Educ. & Adm.	52	3600.00	300.00
Gersbacher, Willard M.	Associate Professor	36	4050.00	450.00
Gibbons, M. Alberta	Assistant Professor	36	2790.00	310.00
Goodwin, Tina	Instructor (part-time)	36	585.00	65.00
Hall, Dilla A	Assistant Professor	36	3420.00	380.00
Hall, E. Emerson	Associate Professor	36	3060.00	340.00
Hankla, Golda D.	Instructor	36	2160.00	240.00
Hantz, Mary Jane	Instructor	36	2700.00	300.00
Harlan, William L.	Assistant Professor	36	2610.00	290.00
Harris, Jesse W.	Associate Professor	36	3870.00	430.00
Hedges, Anne P.	Faculty Assistant	36	900.00	100.00
Hinrichs, Marie A.	Professor	52	5820.00	485.00
Hites, Laird T.	Associate Professor	52	4500.00	375.00
Holder, Lynn	Instructor	36	2430.00	270.00
Howell, Mabel P.	Ex.Asst.in Educ. & Adm.	4**	300.00	300.00
Keefe, Leonard J.	Assistant Professor	36	3150.00	350.00
Kellogg, Thelma	Associate Professor	36	3690.00	410.00
King, Florence	Instructor (Emerita)	36	1200.00	133.33
Kite, Grace E.	Instructor	36	2340.00	260.00
Krappe, Edith S.	Assistant Professor	36	3150.00	350.00
Krause, Annemarie	Assistant Professor	36	3060.00	340.00
Lane, Mabel Sickman	Instructor	36	2520.00	280.00
Lawson, Douglas E.	Professor	37***	4532.50	490.00
Lay, Chester F.	President	52	8500.00	708.33
Lentz, E. G.	Professor	52	5640.00	470.00
Lingle, Leland P.	Associate Professor	36	3690.00	410.00
Lockwood, Bonnie A.	Faculty Assistant	52	2760.00	230.00
Lynn, Thelma	Instructor	52	3840.00	320.00
Malone, Willis E.	Assistant Professor	36	2970.00	330.00
Manering, Naomi	Faculty Assistant	52	2640.00	220.00
Marberry, William M.	Assistant Professor	36	3150.00	350.00
Martin, Glenn	Associate Professor	52	5400.00	450.00
Matthes, Helen	Instructor	36	2610.00	290.00
Matthews, Ruby	Faculty Assistant	52	2400.00	200.00
Mayhew, Maude	Instructor (part-time)	36	585.00	65.00
Mayor, John R.	Professor	36	4410.00	490.00
Mazurek, Walter	Faculty Assistant	52	1800.00	150.00
McDaniel, W. C.	Associate Professor	36	3870.00	430.00
McGowan, Glenn J.	Faculty Assistant	52	3000.00	250.00
McIntosh, David	Associate Professor	36	3060.00	340.00
McNeill, Elsie P.	Instructor	36	2430.00	270.00
McNeill, Mary Lou	Faculty Assistant	52	2400.00	200.00
Meehan, Elizabeth	Instructor	36	2610.00	290.00

* July, August, September, October, 1946.

** July, 1946.

***Extra week in September, 1946.

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Mees, John D.	Assistant Professor	38*	\$3325.00	\$350.00
Merwin, Bruce W.	Professor (Sab.Lv. 1 year)	36	2047.50	227.50
Miles, Edw. V. Jr.	Ex.Asst.in Educ. & Adm. (Associate Professor)	52	6120.00	510.00
Mott, Sina M.	Associate Professor	36	3465.00	385.00
Muzzey, Dorothy	Assistant Professor	36	3060.00	340.00
Myhre, Arnold O.	Instructor	52	3120.00	260.00
Narber, Helen L.	Assistant Professor	36	3150.00	350.00
Neckers, J. W.	Professor	36	4365.00	485.00
Neely, Julia	Associate Professor	36	3375.00	375.00
Neufeld, Anna K.	Assistant Professor	36	2925.00	325.00
Ogden, Susie	Assistant Professor	36	3330.00	370.00
Olson, Delmar	Assistant Professor	36	3240.00	360.00
Pardee, Charles J.	Assistant Professor	36	2970.00	330.00
Paterson, Charles	Assistant Professor	36	2790.00	310.00
Peacock, Vera L.	Professor	36	4365.00	485.00
Petroff, Louis	Assistant Professor	36	3060.00	340.00
Phelps, William Neal	Associate Professor	36	3465.00	385.00
Phillips, Frances	Instructor	36	2565.00	285.00
Pierce, John M	Assoc. Professor (Emeritus)	36	1700.00	188.88
Pitkin, Minnie Mae	Faculty Assistant	52	3000.00	250.00
Pitkin, William A.	Associate Professor	36	3870.00	430.00
Pulliam, Mabel	Ex.Asst.in Educ. & Adm.	52	3300.00	275.00
Purdy, Jesse R.	Associate Professor	36	3780.00	420.00
Ragsdale, Ted R.	Professor	37**	4393.75	475.00
Rahe, Harves C.	Assistant Professor	36	3150.00	350.00
Randle, William	Faculty Assistant	52	3000.00	250.00
Randolph Victor	Associate Professor	36	3465.00	385.00
Rehn, Henry J.	Ex.Asst. in Educ. & Adm. (Dean)	52	6720.00	560.00
Rieke, Evelyn Davis	Assistant Professor	36	2790.00	310.00
Roach, Lulu D.	Assistant Professor	36	3060.00	340.00
Robertson, Mary Anna	Ex.Asst. in Educ. & Adm.	52	4680.00	390.00
Rogers, Ora D.	Assistant Professor	36	2790.00	310.00
Sanders, Madge T.	Assistant Professor	36	2790.00	310.00
Schneider, William B.	Professor	36	4230.00	470.00
Schroeder, J. Henry	Professor (Sab.Lv. 1 year)	36	1980.00	220.00
Scott, Martha	Assistant Professor	36	2790.00	310.00
Scott, R. A.	Professor	36	4050.00	450.00
Shake, Shelby S.	Assistant Professor	36	3150.00	350.00
Shank, Marjorie	Ex.Asst. in Educ. & Adm. (Associate Professor)	52	4500.00	375.00
Shubert, Esther	Assistant Professor	52	3840.00	320.00
Shuman, Helen A.	Ex.Asst.in Educ. & Adm. (Associate Professor)	52	4680.00	390.00
Smith, Gladys L.	Assistant Professor	36	2790.00	310.00
Smith, Madeleine M.	Assistant Professor	36	2880.00	320.00
Smith, Mae T.	Instructor	36	2790.00	310.00
Spradling, Zita	Instructor	36	2520.00	280.00
Starck, Helen	Instructor	36	2520.00	280.00
Stehr, Jean	Instructor	36	2790.00	310.00
Stein, Hilda A.	Associate Professor	36	3375.00	375.00

* Extra two weeks in September, 1946.

**Extra week in September, 1946.

PROCEEDINGS

Stull, Marjorie	Instructor	36	2160.00	240.00
Swan, Dorothea	Assistant Professor	36	3060.00	340.00
Swartz, Willis G.	Professor	36	4365.00	485.00
Teel, Harley R.	Assistant Professor	36	2970.00	330.00
Tenney, Charles D.	Ex.Asst. in Educ. & Adm. (Professor)	52	6600.00	550.00
TerKeurst, Arthur J.	Ex.Asst. in Educ. & Adm. (Associate Professor)		446.67	350.00
Thalman, Wellington A.	Professor	36	4275.00	475.00
Treece, Madelyn S.	Instructor	36	2610.00	290.00
Trulove, Jewell	Instructor (part-time)	36	585.00	65.00
Van Lente, Kenneth A.	Professor	36	4230.00	470.00
Van Riper, Joseph	Associate Professor	36	3600.00	400.00
Van Trump, Ruby	Assistant Professor (Sab. Lv. for 1/2 year, full pay)	36	2790.00	310.00
Wakeland, Floyd V.	Associate Professor	36	3375.00	375.00
Warren, Fount G.	Professor	36	4230.00	470.00
Watkins, Ben P.	Assistant Professor	36	2970.00	330.00
Welch, Walter B.	Associate Professor	36	3960.00	440.00
Wharton, John S.	Instructor	36	2340.00	260.00
White, Conrad	Assistant Professor	36	2970.00	330.00
Wilhelm, Grace	Instructor (part-time)	36	585.00	65.00
Wilson, Henry L.	Assistant Professor	36	3060.00	340.00
Wissink, G. M.	Associate Professor	36	3600.00	400.00
Woody, Lucy K.	Professor	36	4140.00	460.00
Wright, Alice Kelsey	Assistant Professor	36	3060.00	340.00
Wright, C. E.	Faculty Assistant	36	900.00	100.00
Wright, John I.	Associate Professor	36	3330.00	370.00
Young, Otis B.	Professor	36	4050.00	450.00
Zimmerschied, Charlotte	Assistant Professor	36	3240.00	360.00

\$511,436.92

Student Help

52 75,000.00

\$586,436.92

I. List of Faculty with Salaries for Summer Term, 1946. This list supersedes the one presented in the April 22, 1946 Report of the Board.

Name	Classification	Number of Weeks		June	July	August
		Employed				
Abram, Elizabeth	Instructor	1	\$ 6.25	\$ ----	\$ ----	
Allen, John W.	Instructor	3	191.25	----	----	
Allison, Lelah	Instructor	9	250.00	250.00	62.50	
Babcock, Gladys W.	Assistant Professor	8	202.50	270.00	67.50	
Bach, E. Louise	Assistant Professor	8	210.00	280.00	70.00	
Bailey, William M.	Professor	8	341.25	455.00	113.75	
Barber, J. Minnette	Ex.Asst.in Educ.& Adm.	8	240.00*	320.00*	80.00*	
Barbour, Frances	Associate Professor	8	255.00	340.00	85.00	
Barnes, Mary Louise	Assistant Professor	8	217.50	290.00	72.50	
Barton, Thomas F.	Professor	11	315.00	420.00	420.00	

*Does not include maintenance at rate of \$30.00 per month.

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Borkon, Eli L.	Assoc. Prof. and College Physician	4	\$390.00	\$ ----	\$ ----
Bosley, Howard E.	Assoc. Professor	3	262.50	----	----
Bradley, Edna	Faculty Assistant	4	150.00	----	----
Bridges, A. Frank	Instructor	8	202.50	270.00	67.50
Briggs, Harold E.	Professor	8	300.00	400.00	100.00
Buboltz, Van A.	Asst. Professor	9	290.00	290.00	72.50
Clark, Maurice	Faculty Assistant	1	62.50	----	----
Collier, James E.	Instructor	8	225.00	300.00	75.00
Cundall, Zella	Faculty Assistant	8	110.00	220.00	110.00
Davies, Dorothy	Assoc. Professor	8	262.50	350.00	87.50
Davis, J. Cary	Assoc. Professor	8	255.00	340.00	85.00
Denny, Florence E.	Asst. Professor	3	225.00	----	----
Dillow, J. Ward	Asst. Professor	12	280.00	280.00	280.00
Draper, N. W.	Instructor	8	243.75	325.00	81.25
English, Robert W.	Asst. Professor	9	330.00	330.00	82.50
Entsminger, Mary	Assoc. Professor	8	282.38	376.50	94.12
Esworthy, R. W.	Asst. Professor	8	262.50	350.00	87.50
Faner, Robert D.	Assoc. Professor	9	320.00	320.00	80.00
Fligor, R. Jean	Instructor	12	210.00	210.00	210.00
Fulkerson, Elbert	Asst. Professor	8	247.50	330.00	82.50
Gallegly, Robert	Ex.Asst.in Educ.& Adm	2	150.00	----	----
Gersbacher, Willard M.	Assoc. Professor	8	277.50	370.00	92.50
Gibbons, M. Alberta	Asst. Professor	8	217.50	290.00	72.50
Hall, Dilla	Asst. Professor	9	320.00	320.00	80.00
Hall, Earl R.	Asst. Professor	8	281.25	375.00	93.75
Hall, E. Emerson	Assoc. Professor	8	255.00	340.00	85.00
Hankla, Golda D.	Instructor	8	172.50	230.00	57.50
Hantz, Mary Jane	Instructor	8	196.50	262.00	65.50
Harris, Jesse W.	Assoc. Professor	1	85.00	----	----
Hedges, Anne P.	Faculty Assistant	6	67.50	67.50	----
Hinrichs, Marie A.	Professor	3	330.00	----	----
Hites, Laird T.	Assoc. Professor	3	255.00	----	----
Holder, Lynn	Instructor	8	202.50	270.00	67.50
Kite, Grace E.	Instructor	8	157.50	210.00	52.50
Klingberg, Frank L.	Assoc. Professor	8	281.25	375.00	93.75
Krappe, Edith S.	Asst. Professor	8	232.50	310.00	77.50
Krause, Annemarie	Asst. Professor	8	232.50	310.00	77.50
Lane, Mabel Sickman	Instructor	8	180.00	240.00	60.00
Lawson, Douglas E.	Professor	12	420.00	420.00	420.00
Lentz, E. G.	Professor	3	322.50	----	----
Lindsey, Audry	Instructor	8	195.00	260.00	65.00
Lingle, Fred	Instructor	8	243.75	325.00	81.25
Lingle, Leland P.	Assoc. Professor	8	262.50	350.00	87.50
Lockwood, Bonnie A.	Faculty Assistant	3	131.25	----	----
Logan, Clarence C.	Asst. Professor	8	247.50	330.00	82.50
Manering, Naomi	Faculty Assistant	3	146.25	----	----
Marberry, William M.	Asst. Professor	9	280.00	280.00	70.00
Marschik, Frank A.	Faculty Assistant	-*	137.50	250.00	62.50
Martin, Glenn	Associate Professor	3	281.25	----	----
Matthews, Ruby	Faculty Assistant	3	150.00	----	----
Mayor, John R.	Professor	8	315.00	420.00	105.00

* Mr. Marschik's salary has been computed on the basis of 11/20 of a month in June and five weeks thereafter.

PROCEEDINGS

Mazurek, Walter	Faculty Assistant	4	150.00	----	----
McCoy, Eloise	Faculty Assistant	12	200.00	200.00	200.00
McDaniel, W. C.	Associate Professor	8	247.50	330.00	82.50
McDonagh, Edward C.	Asst. Professor	9	300.00	300.00	75.00
McIntosh, David	Assoc. Professor	8	255.00	340.00	85.00
McKinley, Evelyn	Asst. Professor	8	225.00	300.00	75.00
McNair, J. Stuart	Instructor	8	240.00	320.00	80.00
McNeill, Elsie P.	Instructor	8	187.50	250.00	62.50
McNicol, Robert	Assoc. Professor	8	281.25	375.00	93.75
Meehan, Elizabeth	Instructor	8	180.00	240.00	60.00
Merwin, Bruce W.	Professor	8	341.25	455.00	113.75
Mott, Sina M.	Assistant Professor	8	225.00	300.00	75.00
Myhre, Arnold O.	Instructor	4	260.00	----	----
Neckers, J. W.	Professor	8	337.50	450.00	112.50
Neely, Julia	Assoc. Professor	8	255.00	340.00	85.00
Olson, Delmar	Asst. Professor	8	247.50	330.00	82.50
Pardee, Charles J.	Asst. Professor	8	225.00	300.00	75.00
Paterson, Charles	Asst. Professor	8	217.50	290.00	72.50
Peacock, Vera L.	Professor	8	307.50	410.00	102.50
Petroff, Louis	Asst. Professor	8	225.00	300.00	75.00
Phelps, Wm. Neal	Assoc. Professor	9	330.00	330.00	82.50
Pickett, Ralph	Professor	8	300.00	400.00	100.00
Pitkin, Minnie Mae	Faculty Asst.	4	200.00	----	----
Pitkin, William A.	Assoc. Professor	8	273.75	365.00	91.25
Purdy, Jesse R.	Assoc. Professor	8	285.00	380.00	95.00
Ragsdale, Ted R.	Professor	12	410.00	410.00	410.00
Rahe, Harves C.	Asst. Professor	8	210.00	280.00	70.00
Randle, William	Faculty Asst.	4	235.00	----	----
Randolph, Victor	Asst. Professor	9	280.00	280.00	70.00
Roach, Lulu D.	Asst. Professor	8	232.50	310.00	77.50
Rogers, Ora D.	Asst. Professor	8	217.50	290.00	72.50
Sarton, May	Ex.Asst.in Educ.& Adm	4	247.50*	82.50*	----
Schneider, Wm. B.	Assoc. Professor	8	300.00	400.00	100.00
Schroeder, J. Henry	Professor	8	300.00	400.00	100.00
Scott, Martha	Asst. Professor	9	295.00	295.00	73.75
Scott, R. A.	Professor	8	300.00	400.00	100.00
Shake, Shelby S.	Asst. Professor	8	240.00	320.00	80.00
Shubert, Esther	Asst. Professor	3	195.00	----	----
Smith, Gladys L.	Asst. Professor	8	210.00	280.00	70.00
Smith, Madeleine M.	Asst. Professor	9	260.00	260.00	65.00
Smith, Mae T.	Instructor	8	202.50	270.00	67.50
Spradling, Zita	Instructor	8	176.25	235.00	58.75
Stehr, Jean	Instructor	8	180.00*	240.00*	60.00*
Stein, Hilda A.	Assoc. Professor	8	270.00	360.00	90.00
Stone, Hal	Instructor	8	225.00	300.00	75.00
Stull, Marjorie W.	Instructor	9	200.00	200.00	50.00
Teel, Harley R.	Asst. Professor	8	232.50	310.00	77.50
Thalman, Wellington A.	Professor	8	307.50	410.00	102.50
Treece, Madelyn S.	Instructor	8	187.50	250.00	62.50
Van Lente, Kenneth A.	Assoc. Professor	8	285.00	380.00	95.00
Van Trump, Ruby	Asst. Professor	8	217.50	290.00	72.50
Wakeland, Floyd V.	Assoc. Professor	8	262.50	350.00	87.50

* Does not include maintenance at the rate of \$30.00 per month.

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Warren, Fount G.	Professor	8	341.25	455.00	113.75
Watkins, Ben P.	Assistant Professor	9	300.00	300.00	75.00
Welch, Walter B.	Assoc. Professor	8	247.50	330.00	82.50
Wells, Florence A.	Asst. Professor	8	217.50	290.00	72.50
Wharton, John S.	Instructor	8	187.50	250.00	62.50
White, Conrad	Asst. Professor	9	300.00	300.00	75.00
Wilson, Henry L.	Asst. Professor	7	170.00	340.00	85.00
Woody, Lucy K.	Professor	8	307.50	410.00	102.50
Wright, John I.	Assoc. Professor	8	247.50	330.00	82.50
Young, Otis B.	Professor	8	315.00	420.00	105.00
Zimmerschied, Charlotte	Asst. Professor	9	310.00	310.00	77.50

\$30,085.13

\$32,563.50

\$9,613.37

III. OTHER SCHOOL EMPLOYEES

A. New Appointments

1. Mr. Francis W. Adams, East St. Louis, Illinois, was employed May 2, 1946, at a salary of \$200.00 per month as a Clerk III. Mr. Adams supervises the work in the Duplicating Service Office.
2. Mrs. Maxine Shanahan was employed May 2, 1946, as a Clerk Stenographer II at a salary of \$175.00 per month. Mrs. Shanahan works in the Registrar's Office.

B. Transfers

1. Mr. Joe Thomas was transferred from the position of Stationary Fireman to the position of Laborer Maintenance May 1, 1946. As a Laborer Maintenance, Mr. Thomas is paid \$127.00 per month. He has worked as a Stationary Fireman for the period December 1, 1945, through April 30, 1946, covering the time when it is necessary to maintain heavier fires.

- C. List of Regular Employees with Salaries for 1946-47. This list supersedes the one presented in the April 22, 1946 Report to the Board.

<u>Name</u>	<u>Classification</u>	<u>Months Employed</u>	<u>Annual Salary</u>	<u>Monthly Salary</u>
Adams, Francis W.	Clerk III	12	\$2640.00	\$220.00
Alexander, Raymond	Laborer Maintenance	12	1800.00	150.00
Anderson, William J.	Janitor I	12	1800.00	150.00
Bain, Herman	Watchman I	12	1860.00	155.00
Blythe, Albert	Laborer Maintenance	12	1680.00	140.00
Bradford, Benjamin	Stationary Fireman	12	2400.00	200.00
Clemens, Fred E.	Maintenance Painter	12	2880.00	240.00
Cochran, Oscar Elbert	Watchman I	12	1860.00	155.00
Etherton, Lucile H.	Clerk II	12	2220.00	185.00
Flowers, Noah	Farm Hand	12	1680.00	140.00

PROCEEDINGS

Hagler, Carl I.	Laborer Maintenance	12	1800.00	150.00
Hagler, Charles M.	Carpenter	12	2610.00	217.50
Hale, James Roy	Laborer Maintenance	12	1800.00	150.00
Higgins, Tom	Janitor I	12	1800.00	150.00
Hinchey, Bishop W.	Janitor I	12	1800.00	150.00
Jarrett, Hazel M.	Clerk I	12	1860.00	155.00
Keith, Ruby B.	Clerk Stenographer II	12	2220.00	185.00
Kinsey, Carl B.	Carpenter	12	2610.00	217.50
Knight, Ira Dennis	Janitor I	12	1800.00	150.00
Loveall, Guy	Janitor I	12	1800.00	150.00
Martin, Phillip	Painter	3	652.50	217.50
McCutcheon, Edward	Stationary Fireman	12	2400.00	200.00
McNeill, Lee	Grounds Foreman	12	2100.00	175.00
Michael, Harry A.	Plumber	12	3132.00	261.00
Miller, Fred	Stationary Fireman	12	2400.00	200.00
Mosley, Statsie C.	Laborer Maintenance	12	1680.00	140.00
Nagel, Ruth	Clerk Typist II	12	2100.00	175.00
Nelson, Leroy	Laborer Maintenance	12	1800.00	150.00
Nooner, Jo Ann	Clerk Stenographer I	12	1800.00	150.00
Peithman, Irvin	General Farmer	12	2400.00	200.00*
Porter, Verna	Clerk Typist II	12	2100.00	175.00
Schwegman, Virgil	Carpenter	12	2610.00	217.50
Shanahan, Maxine	Clerk Stenographer II	12	2220.00	185.00
Thomas, Joe	Laborer Maintenance	12	1800.00	150.00
Thornton, John W.	Watchman I	12	2070.00	172.50
Tripp, Edward	Painter	3	652.50	217.50
Trobaugh, Gus	Storekeeper I	12	2220.00	185.00
Troutman, Reid	Carpenter	12	2610.00	217.50
Turner, Durant	Laborer Maintenance	12	1680.00	140.00
Valentine, Columbus	Janitor I	12	1680.00	140.00
Valentine, Ima Mae	Domestic (1/2 time)	12	720.00	60.00
Weber, Rudolph	Electrician	12	3445.20	287.10
Widdows, Joe	Florist I	12	2100.00	175.00
Wiggins, Howard A.	Janitor III	12	2160.00	180.00
Williams, Charles T.	Plant Maintenance	12	3600.00	300.00
	Engineer I			

\$93,052.20

* Does not include \$20.00 maintenance per month.

IV. ORGANIZATION

- A. In the report to the Board of April 22, 1946, we proposed using the services of certain members of our staff during the month of August, 1946, for workshops and for tutorial and seminar courses, primarily to serve the needs of veterans. Because of the greatly increased enrollment of veterans and the heavy demand for additional courses, we find it necessary to plan still further courses in conformity with this policy.
- B. The offices of the Director of Placements and the Director of Extension have been combined, at least for the present; and Mr. Raymond H. Dey of Carbondale has been appointed as the new Director

TEACHERS COLLEGE BOARD

of Extension and Placements, effective July 1, 1946. Dean T. W. Abbott, who has been carrying a heavy burden as part-time Director of Extension and Acting Director of Placements, will now devote his full time to his deanship and professorship. Dean Abbott deserves the highest praise for his effective promotion of adult education in Southern Illinois, and it is expected that Mr. Dey will continue and augment this trend.

V. CURRICULUM

1. The graduate courses for the summer term of the 1945-46 session, as approved by the Board's Graduate Studies Committee, are as follows:

Summer Term, 1946

Botany 406	Fungi, five hours
Botany 430	Advanced Plant Physiology II, five hours
Chemistry 425	Physical Chemistry, five hours
Economics 415	Money and Banking, four hours
Economics 500	Economics Seminar, three or four hours
Education 421	Tests and Measurements, four hours
Education 424	School Administration, four hours
Education 428	Therapeutic Treatment of the Individual Student, four hours
Education 437	Problems in Reading, four hours
Education 500	Seminar in Education, four hours
Education 523	Theory and Legal Basis of American Education, four hours
Education 525	School Finance and School Plant Facilities, four hours
Education 526	Techniques and Therapy in Individual Guidance, four hours
Education 539	Community Development Through the School, four hours
English 462	Development of Tragic Drama from Aeschylus to Modern Times, four hours
English 566	Shakespeare, three hours
French 510	French Literature from 1850 to 1900, four hours
Spanish 415	Spanish Phonetics, three hours
Government 495	Constitutional Law, three hours
Government 505	Seminar, three hours
History 410	Special Reading Course, three hours
History 425	American Colonial History, three hours
History 431	Latin American Culture, three hours
History 436	Recent American History, 1865-1946, three hours
History 442	History of the West, 1767-1803, three hours
History 452	History Research and Thesis Writing, three hours
Mathematics 430	Synthetic Projective Geometry, four hours
Mathematics 481	Mathematical Statistics, three hours
Mathematics 525	Theory of Numbers, three hours
Physiology and Health Education 461	Health Education Workshop, eight hours
Zoology 420	Histology of Organs, four hours
Zoology 510	Bio-ecology, five hours

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This list includes 32 courses in 11 different departments for 124 hours credit, as compared with 16 courses in 5 different departments for 59 hours credit, which were offered in the summer term one year ago. The registration for the first term last summer included 30 graduate students and 55 class registrations of graduate students in graduate courses. The June 10 registration for the present summer term included 95 students and 225 class registrations of graduate students in graduate courses. These statistics indicate the growth of the graduate program at Southern.

2. College of Liberal Arts and Sciences. Special attention is being given to teaching the understanding of Latin American relations. This emphasis is implemented through two courses in Latin American History.

The University will have a Department of Philosophy for the first time the fall quarter, 1946.

The English Department has been instrumental in bringing to the campus a poet-in-residence for the summer term.

3. College of Vocations and Professions. The curriculum of the Department of Business has been divided into three parts: accounting, general business, and secretarial science training. A student may take major work in any one of these three areas.

A need long recognized will be met with increased offerings in Journalism. A separate Department of Speech will be in operation the fall quarter.

During the year the Curriculum Committee has been hearing and discussing reports on curricular changes in other colleges and universities. The Committee was asked to make such a study so that information concerning current happenings elsewhere might be available and also that there might be a better basis for possible recommendations to the President and Deans on Southern's curriculum. The Committee has also recommended that Honors work be continued and encouraged at Southern.

VI. BUILDINGS AND GROUNDS - No report.

VII. AUXILIARY ENTERPRISES

- A. List of Regular Employees--Auxiliary Enterprises, with Salaries for 1946-47. This list supersedes the one presented in the April 22, 1946, Report to the Board.

<u>Name</u>	<u>Classification</u>	<u>Months Employed</u>	<u>Annual Salary</u>	<u>Monthly Salary</u>
Bookstore:				
Trobaugh, Carl	Faculty Assistant	12	\$2760.00	\$230.00
Cafeteria:				
Allman, Pearl	Cook I	12	1620.00	135.00*

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Baggett, Edith	Cook I	12	\$1620.00	\$135.00*
Donaby, George	Janitor I	12	1620.00	135.00*
Morray, Zella	Domestic	12	1440.00	120.00*
Richardson, Ressie	Domestic	12	1440.00	120.00*
Throgmorton, Grace	Domestic	12	1440.00	120.00*
Windate, Lyda	Food Service Supr.	12	2460.00	205.00***
Residence Hall:				
Allen, Jesse	Janitor I	12	1860.00	155.00
Bowers, Frances	Cook I	12	1560.00	130.00*
Fulgham, Cora	Domestic	12	1380.00	115.00**
Rentfro, Bertha	Cook I	12	<u>1560.00</u>	130.00*
			\$20,760.00	
Student Help			<u>7000.00</u>	
			\$27,760.00	

* Does not include maintenance allowance of \$20.00 per month.

** Does not include maintenance allowance of \$30.00 per month.

***Does not include maintenance allowance of \$10.00 per month.

VIII. STUDENT LIFE

The presence of men in greater numbers than women has made a liveliness not previously experienced by the students of this college generation. Giving direction to and supervising the social life on the campus has again become one of the major functions of the personnel deans.

Campus life, however, is not altogether a replica of pre-war years. A number of the veterans are striving to build concern for what seem to them to be the more significant problems of the campus life. Getting an education has to them become a serious business. A "Mr. and Mrs. Club", started on the campus this spring, has created social opportunities for some of the married veterans.

The work of counselling returning veterans on problems pertaining to curriculum and various veteran legislation has continued at an increased rate.

The classified system of student employment continues to operate successfully.

Crowded living conditions make for some students studying and staying in school a difficult struggle. Obtaining temporary housing will do much to alleviate the acute housing situation.

IX. MISCELLANEOUS - No report.

X. SUMMARY

It is respectfully requested that the following action be taken by the Teachers College Board:

A. The acceptance of the list of Normal School Scholarships for

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the spring quarter of 1945-46, as submitted to Mr. Edwin McDonald, Coordinator, by mail on June 26, 1946.

- B. The acceptance of the resignation of Dr. Fred R. Cagle, Assistant Professor and former Curator of the Biological section of the Museum, effective May 14, 1946.
- C. The acceptance of the resignation of Mrs. Lucy Fligor, Faculty Assistant in Education, effective June 10, 1946.
- D. The acceptance of the resignation of Miss Reba Hartley, Instructor in Physiology and Health Education, effective June 10, 1946.
- E. The acceptance of the resignation of Mrs. Audry Hill Lindsey, Instructor in University High School, effective August 2, 1946.
- F. The acceptance of the resignation of Dr. Edward C. McDonagh, Assistant Professor of Sociology, effective August 2, 1946.
- G. The acceptance of the resignation of Mr. Rockwell McCreight, Instructor in Education and Director of the Physical Plant, effective June 8, 1946.
- H. The acceptance of the resignation of Mr. Homer C. Rose, Instructor in Industrial Education, effective May 20, 1946.
- I. The acceptance of the resignation of Dr. Arthur J. TerKeurst, Associate Professor and Dean of Men, effective August 10, 1946.
- J. Approval of the appointment of Miss Lelah Allison, Instructor in English, at a monthly salary of \$250.00, effective for the two months of the summer term only.
- K. Approval of the Appointment of Dr. Thomas E. Barton, Professor of Geography, for an additional three-fourths of a month, August 5-23, at a salary of \$315.00.
- L. Approval of the appointment of Mrs. Mabel M. Caldwell, Faculty Assistant in Home Economics, for four months only at a monthly salary of \$177.50, effective July 1, 1946.
- M. Approval of the appointment of Dr. Robert C. Cassell, Professor of Agriculture, at a monthly salary of \$440.00, effective September 16, 1946.
- N. Approval of the appointment of Dr. E. C. Coleman, Associate Professor of English, at a monthly salary of \$400.00 effective September 16, 1946.
- O. Approval of the appointment of Mr. James E. Collier, Instructor in Geography, at a monthly salary of \$300.00 for the summer term only.

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- P. Approval of the appointment of Mrs. Zella Cundall, Faculty Assistant in the library at a monthly salary of \$220.00, from June 14, 1946, to August 15, 1946, inclusive.
- Q. Approval of the appointment of Mr. Raymond Dey, Executive Assistant in Education and Administration, at a monthly salary of \$400.00, effective July 1, 1946.
- R. Approval of the appointment of Mr. N. W. Draper, Instructor in English, at a monthly salary of \$325.00, for the summer term only.
- S. Approval of the appointment of Dr. Raymond W. Esworthy, Assistant Professor of Business and Economics, at a monthly salary of \$350.00, for the summer term only.
- T. Approval of the appointment of Mrs. Verla R. Foster, Faculty Assistant in Home Economics, at a monthly salary of \$133.50, for four months only, effective July 1, 1946.
- U. Approval of the appointment of Mr. Robert L. Gallegly, Executive Assistant in Education and Administration, at a monthly salary of \$300.00, effective June 15, 1946.
- V. Approval of the appointment of Mrs. Catherine Martin Hall, Faculty Assistant in the Allyn Training School, for May 1, 2, and 3, 1946, at a rate of \$150.00 per month.
- W. Approval of the appointment of Dr. Earl R. Hall, Assistant Professor in Education, at a monthly salary of \$375.00, for the summer term only.
- X. Approval of the appointment of Mr. William H. Harlan, Assistant Professor of Sociology, at a monthly salary of \$290.00, effective September 16, 1946.
- Y. Approval of the appointment of Mrs. Anne Placko Hedges, half-time Faculty Assistant in Education, at a monthly salary of \$90.00, effective June 10, 1946, for the first six weeks of the summer term.
- Z. Approval of the appointment of Mr. Lynn Holder, Instructor in Physical Education, at a monthly salary of \$270.00, effective June 10, 1946.
- AA. Approval of the appointment of Dr. Frank L. Klingberg, Professor of Government, at a monthly salary of \$375.00 for the summer term only.
- BB. Approval of the appointment of Dr. Douglas E. Lawson, Professor of Education, for an additional month, August 5-30 inclusive, at a salary of \$420.00.
- CC. Approval of the appointment of Mr. Fred Lingle, Instructor in English, at a monthly salary of \$325.00, for the summer term only.

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- DD. Approval of the appointment of Mr. Frank A. Marschik, Faculty Assistant in Industrial Education, at a monthly salary of \$250.00, effective June 14, 1946, for the summer term only.
- EE. Approval of the appointment of Miss Ruby Matthews, Faculty Assistant to the Director of Placement Service, at a monthly salary of \$200.00, effective June 8, 1946.
- FF. Approval of the appointment of Mr. Walter Mazurek, Faculty Assistant in Physical Education, at a monthly salary of \$150.00, effective June 1, 1946.
- GG. Approval of the appointment of Mr. John D. Mees, Assistant Professor and Principal of the University High School, at a monthly salary of \$350.00, effective September 1, 1946.
- HH. Approval of the appointment of Miss Evelyn McKinley, Assistant Professor of Physiology and Health Education, at a monthly salary of \$300.00, effective for the summer term only.
- II. Approval of the appointment of Mr. J. Stuart McNair, Instructor in Mathematics, at a monthly salary of \$320.00, for the summer term only.
- JJ. Approval of the appointment of Dr. Robert L. McNicoll, Associate Professor of History, at a monthly salary of \$375.00, for the summer term only.
- KK. Approval of the appointment of Mr. Arnold O. Myhre, Instructor and assigned as Tester and Counselor at the Veterans' Guidance Center, at a monthly salary of \$260.00, effective June 1, 1946.
- LL. Approval of the appointment of Dr. Ted R. Ragsdale, Professor of Education, for one additional month of work, August 5-30 inclusive, at a salary of \$410.00.
- MM. Approval of the appointment of Mr. Hal Stone, Instructor in Chemistry, at a monthly salary of \$300.00 for the summer term only.
- NN. Approval of the appointment of Dr. Joseph Van Riper, Associate Professor of Geography, at a monthly salary of \$400.00, effective September 16, 1946.
- OO. Approval of the appointment of Mr. Ben P. Watkins, Assistant Professor in the Department of Art, at a monthly salary of \$330.00, effective September 16, 1946, and continuing until June 13, 1947.
- PP. Approval of the appointment of Mr. John S. Wharton, Instructor in Music, at a monthly salary of \$260.00, effective September 16, 1946, for the nine months of the academic year 1946-47 only.

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- QQ. Approval of the appointment of Mr. Conrad White, Assistant Professor of Agriculture, at a monthly salary of \$330.00, effective September 16, 1946, and continuing until June 13, 1947.
- RR. Approval of the appointment of Dr. Henry L. Wilson, Assistant Professor of English, at a monthly salary of \$340.00, effective June 17, 1946.
- SS. Approval of the appointment of Dr. G. M. Wissink, Associate Professor of Physics, at a monthly salary of \$400.00, effective September 16, 1946.
- TT. Approval of the change in duties for Dr. T. W. Abbott, Professor of Chemistry and Dean of the College of Liberal Arts and Sciences, who has been released from duties as Director of Extension and Acting Director of Placements, effective July 1, 1946.
- UU. Approval of the change in duties for Mrs. Anne Placko Hedges, half-time Faculty Assistant, who is to be transferred from the position of Assistant Critic at Buncombe Rural School to the Kindergarten-Nursery School, effective September 16, 1946, at a salary of \$100.00 per month.
- VV. Approval of a leave of absence without pay for Mr. Jean Fligor, Instructor in Education and Critic at Buncombe Rural School, effective September 16, 1946, to June 15, 1947.
- WW. Approval of a leave of absence without pay for Mrs. Mabel P. Howell, Executive Assistant in Education and Administration, effective August 1, 1946 to August 1, 1947.
- XX. Approval of the termination of services of Dr. Eli L. Borkon, Associate Professor of Physiology and Health Education and Associate College Physician, effective July 1, 1946.
- YY. Approval of the change in rank and salary for Mrs. Evelyn Davis Rieke, Instructor in Education.
- ZZ. Approval of the salary adjustment for Miss Mary Entsminger, Associate Professor of Education, in the amount of \$46.50 per month, for the two months of the 1946 summer term.
- AAA. Approval of the salary adjustment for Mr. Rockwell McCreight, Instructor and Director of the Physical Plant, in the amount of \$67.50, for a week's vacation pay.
- BBB. Approval of the list of Faculty and Administrative Personnel with salaries recommended for the year 1946-47. (Student help is included in this list).
- CCC. Approval of the list of Faculty with salaries recommended for the summer term 1946.

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- DDD. Approval of the employment of Mr. Francis W. Adams as a Clerk III, at a monthly salary of \$200.00, effective May 2, 1946.
- EEE. Approval of the employment of Mrs. Maxine Shanahan as a Clerk Stenographer II, at a monthly salary of \$175.00, effective May 2, 1946
- FFF. Approval of the transfer of Mr. Joe Thomas from the position of Stationary Fireman to the position of Laborer Maintenance, effective May 1, 1946, at a monthly salary of \$127.00.
- GGG. Approval of the list of regular employees with salaries recommended for 1946-47.
- HHH. Approval of the list of regular employees--Auxiliary Enterprises--with salaries (student help is included in this list) for 1946-47.

Respectfully submitted,

Chester F. Lay, President

MINUTES OF THE MEETING OF THE TEACHERS COLLEGE BOARD October 14, 1946

The regular meeting of the Teachers College Board and the college presidents was held at 9:30 A.M. on Monday, October 14, 1946, at Northern Illinois State Teachers College, DeKalb, Illinois. Frank G. Thompson, Director of the Department of Registration and Education, and Chairman of the Board, presided.

The following members were present:

Mr. Frank G. Thompson, Chairman
Mr. Vernon L. Nickell, Secretary
Mr. Richard F. Dunn
Mr. Russell L. Guin
Miss Harriet A. McIntire
Mr. Ira M. Means
Mrs. Helen R. Pegelow
Mr. Lewis M. Walker

The following members were absent:

Dr. Preston Bradley
Mr. Lindell W. Sturgis
Mr. Robert W. Davis

Also present were:

Dr. Karl L. Adams, President
Mr. Emil A. Anderson, Business Manager
Northern Illinois State Teachers College

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Dr. Robert G. Buzzard, President
Eastern Illinois State Teachers College

Dr. R. W. Fairchild, President
Mr. Preston Ensign, Business Manager
Illinois State Normal University

Dr. Frank A. Beu, President
Western Illinois State Teachers College

Dr. Chester F. Lay, President
Mr. Edw. V. Miles, Jr., Business Manager
Southern Illinois Normal University

Mr. Charles G. Lanphier, Co-ordinator
Department of Registration and Education
Springfield, Illinois

Chairman Thompson called the meeting to order and roll call was taken.

Mr. Walker moved that the minutes of the meeting of July 8, 1946, be approved. The motion was seconded by Miss McIntire, carried unanimously, and the minutes stood approved.

Director Thompson appointed the following members to serve on the Budget Committee: Mr. Dunn, Chairman, Mrs. Pegelow and Mr. Guin.

Secretary Nickell made the motion to proceed with the reading of the presidents' reports. The motion was seconded by Mr. Dunn, carried unanimously and the meeting proceeded accordingly.

REPORT FOR NORTHERN ILLINOIS STATE TEACHERS COLLEGE:

President Adams presented the report for Northern, with the following correction: Under X, Summary, #2 should read as follows: "Approval of the appointments of Miss Helen Eshbaugh, Mr. Walter R. Johnson, Miss Margaret Moran, Dr. Frederick W. Rolf, Mrs. Harriett Davy, Mrs. Marie Dayton, Mrs. Catherine Wilkening and Mr. John W. Pace at the salaries indicated."

Also under X, Summary, another item, #8, should be added as follows: "Resolution for Veterans' Educational Facilities other than Housing." This Resolution is quoted, in full, as follows:

RESOLUTION FOR VETERANS' EDUCATIONAL FACILITIES PROGRAM

WHEREAS, Northern Illinois State Teachers College, (herein called the "Applicant"), acting by and through its governing body, upon the basis of available data, has found that there exists or impends an acute shortage of educational facilities required for persons engaged in the pursuit of courses of training or education under Title II of the Servicemen's Readjustment Act of 1944, as amended, and to relieve such shortage proposes to request the United States of America, through the Bureau of Community Facilities, Federal Works Agency (herein called the "Government"), to provide educational facilities, pursuant to Public Law 697, 79th Congress, (Section 504 of the

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Lanham Act, as amended), and in connection therewith, has examined and considered such law, the Regulations, the Information for Applicants, the form of application and the form of proposed agreement:

NOW, THEREFORE, be it resolved by the Illinois State Teachers College Board of the Applicant (herein called the "Governing body"), that a justification of need and that an application or applications be filed, in such form as may be required by the government, to provide such educational facilities as are required to alleviate such acute shortage, and that the Applicant will comply with the various requirements and conditions necessary to enable the Government to provide such facilities; and

BE IT FURTHER RESOLVED that Karl L. Adams is hereby designated as the Applicant's Representative and is authorized in his capacity as such Representative to file with the Government a justification of need and an application or applications to negotiate, execute, and enter into an agreement or agreements with the Government in substantially the form of agreement considered by the Governing Body, to negotiate, execute and enter into such other agreements and instruments and to perform and do any and all acts as may be necessary to provide a suitable site and site preparation, streets or roadways, sidewalks, landscaping, utility mains, technical or engineering data, architectural or engineering services, necessary rights of entry and rights of way for Government operations, to accept on behalf of the Applicant ownership and possession of such facilities, to assure the Government that such facilities will be utilized by the Applicant to carry out the purposes of such law, and to do or perform any and all other acts that are necessary to accomplish the purposes of the Applicant's application, to perform the Applicant's obligations under its agreement with the Government, and to obtain the provision of such facilities.

CERTIFICATE OF RECORDING OFFICER

I, the undersigned, the duly qualified and acting (Title of Officer) of the (Educational Institution) (herein called the "Applicant") and the keeper of the records of the Applicant including the journal of proceedings of the (Governing Body of Applicant) (herein called the "Governing Body"), do hereby certify:

1. That the attached Resolution for Veterans Educational Facilities (herein called the "Resolution"), is a true and correct copy of the Resolution as finally adopted at a meeting of the Governing Body held on the _____ day of _____ 194__ and duly recorded in my office;

2. That said meeting was duly convened and held in all respects in accordance with law and to the extent required by law due and proper notice of such meeting was given; and a legal quorum was present throughout the meeting, and a legally sufficient number of members of the Governing Body voted in the proper manner and for the adoption of said Resolution; that all other requirements and proceedings under the law incident to the proper adoption or passage of said Resolution, including publication if required, have been duly fulfilled, carried out, and otherwise observed; and that I am authorized to execute this certificate.

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3. That if an impression of a seal has been affixed below, it constitutes the official seal of the Applicant and this certificate is hereby executed under such official seal; but if no seal has been affixed, the Applicant does not have an official seal.

IN WITNESS WHEREOF, I have hereunto set my hand this _____
day of _____, 194__.

(Name of Officer)

Secretary Nickell moved to accept the report, as amended, Seconded by Mr. Means, the motion carried unanimously and the report for Northern Illinois State Teachers College was approved.

REPORT FOR EASTERN ILLINOIS STATE TEACHERS COLLEGE:

President Buzzard presented the report for Eastern. Mr. Guin moved the adoption of Eastern's report with the exception of item #11, under X, Summary, be deleted or postponed for further action. Item #11 read as follows: "Permission to organize a four-year General College Curriculum, and to graduate persons completing such a curriculum with the appropriate A.B. or B.S. degree."

Under IX. Miscellaneous, another item, #2, should be added as follows: "Resolution for Veterans' Educational Facilities other than Housing." This resolution is quoted, in full, as follows:

RESOLUTION FOR VETERANS' EDUCATIONAL FACILITIES PROGRAM

WHEREAS, Eastern Illinois State Teachers College (herein called the "Applicant"), acting by and through its governing body, upon the basis of available data has found that there exists or impends an acute shortage of educational facilities required for persons engaged in the pursuit of courses of training or education under Title II of the Servicemen's Readjustment Act of 1944, as amended, and to relieve such shortage proposes to request the United States of America, through the Bureau of Community Facilities, Federal Works Agency (herein called the "Government"), to provide educational facilities, pursuant to Public Law 697, 79th Congress (Section 504 of the Lanham Act, as amended), and in connection therewith has examined and considered such law, the Regulations, the Information for Applicants, the form of application and the form of proposed agreement:

NOW, THEREFORE, be it resolved by the Illinois State Teachers College Board of the Applicant (herein called the "Governing Body"), that a justification of need and that an application or applications be filed, in such form as may be required by the Government, to provide such educational facilities as are required to alleviate such acute shortage, and that the Applicant will comply with the various requirements and conditions necessary to enable the Government to provide such facilities; and

BE IT FURTHER RESOLVED that Robert G. Buzzard is hereby designated as the Applicant's Representative and is authorized in his capacity as such Representative to negotiate, execute, and enter into an agreement or

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agreements with the Government in substantially the form of agreement considered by the Governing Body, to negotiate, execute and enter into such other agreements and instruments and to perform and do any and all acts as may be necessary to provide a suitable site and site preparation, streets or roadways, sidewalks, landscaping, utility mains, technical or engineering data, architectural or engineering services, necessary rights of entry and rights of way of such facilities, to assure the Government that such facilities will be utilized by the Applicant to carry out the purposes of such law, and to do or perform any and all other acts that are necessary to accomplish the purposes of the Applicant's application, to perform the Applicant's obligations under its agreement with the Government, and to obtain the provision of such facilities.

CERTIFICATE OF RECORDING OFFICER

I, the undersigned, the duly qualified and acting (Title of Officer)
of the (Educational Institution) (Herein called the "Applicant"),
and the keeper of the records of the Applicant including the journal of pro-
ceedings of the (Governing Body of the Applicant) (herein called the "Gov-
erning Body"), do hereby certify:

1. That the attached Resolution for Veterans Educational Facilities, (herein called the "Resolution"), is a true and correct copy of the Resolution as finally adopted at a meeting of the Governing Body held on the _____ day of _____, 194____, and duly recorded in my office.

2. That said meeting was duly convened and held in all respects in accordance with law and to the extent required by law due and proper notice of such meeting was given; and a legal quorum was present throughout the meeting, and a legally sufficient number of members of the Governing Body voted in the proper manner and for the adoption of said Resolution, that all other requirements and proceedings under the law incident to the proper adoption or passage of said Resolution, including publication if required, have been duly fulfilled, carried out, and otherwise observed; and that I am authorized to execute this certificate.

3. That if an impression of a seal has been affixed below, it constitutes the official seal of the Applicant and this certificate is hereby executed under such official seal; but if no seal has been affixed, the Applicant does not have an official seal.

IN WITNESS WHEREOF, I have hereunto set my hand this _____
day of _____, 194 _____.

(Name of Officer)

Mr. Guin's motion to approve the report, as amended, was seconded by Mrs. Pegelow. This motion carried unanimously, and the report for Eastern Illinois State Teachers College was approved.

Before proceeding with the president's reports, Director Thompson suggested the motion be made that the Housing Committee be requested to take up the matter of the proposed building with the necessary authorities in Springfield. This motion was made by Mr. Walker, Seconded by Mr. Nickell, the motion carried unanimously.

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REPORT FOR ILLINOIS STATE NORMAL UNIVERSITY;

President Fairchild presented the report for Illinois State Normal University, with the following addition under IX. Miscellaneous: #2. "The Lake Bloomington Project, offering additional instructional services to the University, was presented to the City Council of Bloomington on October 11 and was referred to the Council as a whole for action regarding our request for 80 acres of land on a 99 year lease at \$1.00 and other considerations per year."

Under X, Summary, another item, #16, should be added as follows: "Resolution for Veterans' Educational Facilities other than Housing." This resolution is quoted in full as follows:

RESOLUTION FOR VETERANS' EDUCATIONAL FACILITIES PROGRAM

WHEREAS, Illinois State Normal University (herein called the "Applicant"), acting by and through its governing body, upon the basis of available data, has found that there exists or impends an acute shortage of educational facilities required for persons engaged in the pursuit of courses of training or education under Title II of the Servicemen's Readjustment Act of 1944, as amended, and to relieve such shortage proposes to request the United States of America, through the Bureau of Community Facilities, Federal Works Agency, (herein called the "Government"), to provide educational facilities, pursuant to Public Law 697, 79th Congress, (Section 504 of the Lanham Act, as amended), and in connection therewith has examined and considered such law, the Regulations, the Information for Applicants, the form of application and the form of proposed agreement;

NOW, THEREFORE, be it resolved by the Illinois Teachers College Board of the Applicant (herein called the "Governing Body"), that a justification of need and that an application or applications be filed, in such form as may be required by the Government, to provide such educational facilities as are required to alleviate such acute shortage, and that the Applicant will comply with the various requirements and conditions necessary to enable the Government to provide such facilities; and

BE IT FURTHER RESOLVED that R. W. Fairchild is hereby designated as the Applicant's Representative and is authorized in his capacity as such Representative to file with the Government a justification of need and an application or applications to negotiate, execute, and enter into an agreement or agreements with the Government in substantially the form of agreement considered by the Governing Body to negotiate, execute and enter into such other agreements and instruments and to perform and do any and all acts as may be necessary to provide a suitable site and site preparation, streets or roadways, sidewalks, landscaping, utility mains, technical or engineering services, necessary rights of entry and rights of way for Government operations, to accept on behalf of the Government ownership and possession of such facilities, to assure the Government that such facilities will be utilized by the Applicant to carry out the purposes of such law, and to do or perform any and all other acts that are necessary to accomplish the purposes of the Applicant's application, to perform the Applicant's obligations under its agreement with the Government and to obtain the provisions of such facilities.

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CERTIFICATE OF RECORDING OFFICER

I, The undersigned, the duly qualified and acting (Title of Officer) of the (Educational Institution) (herein called the "Applicant"), and the keeper of the records of the Applicant including the journal of proceedings of the _____ (herein called the "Governing Body"), do hereby certify;

1. That the attached Resolution for Veterans Educational Facilities, (herein called the "Resolution"), is a true and correct copy of the Resolution as finally adopted at a meeting of the Governing Body held on the _____ day of _____, 194____, and duly recorded in my office;

2. That said meeting was duly convened and held in all respects in accordance with law and to the extent required by law due and proper notice of such meeting was given; and a legal quorum was present throughout the meeting, and a legally sufficient number of members of the Governing Body voted in the proper manner and for the adoption of said Resolution; that all other requirements and proceedings under the law incident to the proper adoption or passage of said Resolution, including publication if required, have been duly fulfilled, carried out, and otherwise observed; and that I am authorized to execute this certificate.

3. That if an impression of a seal has been affixed below, it constitutes the official seal of the Applicant and this certificate is hereby executed under such official seal; but if no seal has been affixed, the Applicant does not have an official seal.

IN WITNESS WHEREOF, I have hereunto set my hand this _____ day of _____ 194____.

(Name of Officer)

The motion was made by Mr. Dunn to accept the report, as amended. Seconded by Mr. Walker, the motion carried unanimously and the report for Illinois State Normal University was approved.

REPORT FOR WESTERN ILLINOIS STATE TEACHERS COLLEGE:

President Beu presented the report for Western, requesting that item #3 on page 5 be deleted. This item read as follows: "Mr. Burdette Graham will be employed as instructor in the Department of Agriculture to replace Dr. John Sullivan. Mr. Graham's salary will be \$300.00 per month beginning September 1, 1946. He has the B. Ed. degree from Western Illinois State Teachers College and M. S. degree from the University of Illinois." Thus item K, under X, Summary, should automatically be deleted.

Also to be deleted under X. Summary, are items R and S. Item R. reads as follows: "The four-year curriculum in the General College Division and the granting of the Bachelor of Science Degree upon completion of this curriculum". Item S reads as follows: "A request for funds for a state-owned president's house to be included in the 1947-49 budget."

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Under X. Summary, another item, reading as follows, should be added: "Resolution for Veterans' Educational Facilities other than Housing." This resolution is quoted in full as follows:

RESOLUTION FOR VETERANS EDUCATIONAL FACILITIES PROGRAM

WHEREAS, Western Illinois State Teachers College (herein called the "Applicant"), acting by and through its governing body, upon the basis of available data, has found that there exists or impends an acute shortage of education facilities required for persons engaged in the pursuit of courses of training or education under Title II of the Servicemen's Readjustment Act of 1944, as amended, and to relieve such shortage proposes to request the United States of America, through the Bureau of Community Facilities, Federal Works Agency, (herein called the "Government"), to provide educational facilities, pursuant to Public Law 697, 79th Congress, (Section 504 of the Lanham Act, as amended), and in connection therewith, has examined and considered such law, the Regulations, the Information for Applicants, the form of application and the form of proposed agreement;

NOW, THEREFORE, be it resolved by the Illinois State Teachers College Board of the Applicant, (herein called the "Governing Body"), that a justification of need and that an application or applications be filed, in such form as may be required by the Government, to provide such educational facilities as are required to alleviate such acute shortage, and that the Applicant will comply with the various requirements and conditions necessary to enable the Government to provide such facilities; and

BE IT FURTHER RESOLVED that Frank A. Beu is hereby designated as the Applicant's Representative and is authorized in his capacity as such Representative to file with the Government a justification of need and an application or applications to negotiate, execute, and enter into an agreement or agreements with the Government in substantially the form of agreement considered by the Governing Body, to negotiate, execute and enter into such other agreements and instruments and to perform and do any and all acts as may be necessary to provide a suitable site and site preparation, streets or roadways, sidewalks, landscaping, utility mains, technical or engineering data, architectural or engineering services, necessary rights of entry and rights of way for Government operations, to accept on behalf of the Applicant ownership and possession of such facilities, to assure the Government that such facilities will be utilized by the Applicant to carry out the purposes of such law, and to do or perform any and all other acts that are necessary to accomplish the purpose of the Applicant's application, to perform the Applicant's obligations under its agreement with the Government, and to obtain the provision of such facilities.

CERTIFICATE OF RECORDING OFFICER

I, the undersigned, duly qualified and acting (Title of Officer) of the (Educational Institution) (herein called the "Applicant"), and the keeper of the records of the Applicant including the journal of proceedings of the (Governing Body of Applicant) (herein called the "Governing Body"), do hereby certify:

1. That the attached Resolution for Veterans Educational Facilities, (herein called the "Resolution"), is a true and correct copy of the

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Resolution as finally adopted at a meeting of the Governing Body held on the _____ day of _____ 194____, and duly recorded in my office;

2. That said meeting was duly convened and held in all respects in accordance with law and to the extent required by law due and proper notice of such meeting was given; and a legal quorum was present throughout the meeting, and a legally sufficient number of members of the Governing Body voted in the proper manner and for the adoption of said Resolution; that all other requirements and proceedings under the law incident to the proper adoption or passage of said resolution, including publication if required, have been duly fulfilled, carried out, and otherwise observed; and that I am authorized to execute this certificate.

3. That if an impression of a seal has been affixed below, it constitutes the official seal of the Applicant and this certificate is hereby executed under such official seal; but if no seal has been affixed, the Applicant does not have an official seal.

IN WITNESS WHEREOF, I have hereunto set my hand this _____ day of _____, 194____.

(Name of Officer)

In connection with the building program at Western Illinois State Teachers College, the following resolution has been offered:

WHEREAS, the Teachers College Board of the State of Illinois, in regular session assembled this 14th day of October, 1946, has, on this date and on previous occasions, approved certain plans for the growth and expansion of the Western Illinois State Teachers College at Macomb, Illinois, and

WHEREAS, in order to provide additional grounds for the location of buildings and the expansion of educational facilities, it will be necessary to acquire tracts and parcels of real estate, NOW, THEREFORE,

BE IT RESOLVED by the Teachers College Board of the State of Illinois, that it is necessary for the State of Illinois to acquire for the use of Western Illinois State Teachers College, the following parcels of real estate, all located in the County of McDonough and State of Illinois:-

Owners: Donald B. Tolley and Winifred L. Tolley.

Lots Twelve (12), Thirteen (13) and Fourteen (14) in Block One (1) Eads Addition to the City of Macomb, McDonough County, Illinois.

Owners: Elma Bateson, Jessie Madalin Bateson and Clinton F. Bateson.

Lots Three (3) and Four (4), Block Five (5) Chandler and Graves, Addition to the City of Macomb, McDonough County, Illinois.

Owners: Cearl Keith Balmer.

TEACHERS COLLEGE BOARD

One Hundred Sixteen (116) Feet off of the East end of Lot Eight (8), Block Five (5) Chandler and Graves Addition to the City of Macomb, McDonough County, Illinois.

Owners: Howard Sadler and Lucille Sadler.

Lots One (1) and Two (2), Block Five (5), Chandler and Graves Addition to the City of Macomb, McDonough County, Illinois.

Owners: Carl B. Martin and Tessie A. Martin.

Seventy-five (75) feet of even width off of the West side of the following described land: Beginning and the Southeast Corner of the West Half of the Northwest Quarter of the Northeast Quarter of Section 36, Township Six (6) North, Range 3, West of the Fourth Principal Meridian, McDonough County, Illinois, running thence North 283 feet, thence West 253 feet, thence South 283 feet, thence East 251 feet, to the place of beginning, also described as Lot B in the Northeast Quarter of Section 36, township and range aforesaid, according to a Plat in Surveyor's Record H, Page 60 in the Recorder's Office of McDonough County, Illinois.

Owners: George Rippetoe.

The East One-half (1/2) of ten (10) acres off of the South side of Lot number two (2) and a strip of land eight (8) feet wide off of the East side of Lot number four (4), both lots being a part of the subdivision of the Northwest Quarter of Section Thirty-six (36), Township Six (6) North, Range Three (3) West of the Fourth Principal Meridian, McDonough County, Illinois, according to a plat in the Recorder's Office of McDonough County, Illinois in Book 3 of Miscellaneous Records on Page 113.

Owners: Fred H. Currens and Winona P. Currens

Lot Two (2) of a Subdivision of the Northwest Quarter of Section Thirty-six (36), Township Six (6) North, Range Three (3) West of the Fourth Principal Meridian, McDonough County, Illinois, according to a plat recorded in Volume 3, Miscellaneous records, Page 113, in the office of the Recorder of McDonough County, Illinois, also a strip of land Eight (8) feet wide off of the East side of Lots 3 & 4, according to said Plat, except ten (10) acres off of the South side of said Lot Two (2).

Owners: Carrie Rigg and Virgil Rigg.

Twenty (20) acres off of the West side of the Northwest Quarter of the Northeast Quarter of Section 36, Township Six (6) North, Range Three (3) West of the Fourth Principal Meridian, McDonough County, Illinois, excepting therefrom the following: Beginning at a point 387 feet 3 inches East of the Northwest Corner of the Northwest Quarter of the Northeast Quarter of

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said Section 36, thence East 269 feet 3 inches, thence South 1360 feet, thence West 269 feet and 3 inches, then North 1360 feet to the place of beginning; also a part of the Northwest Quarter of said Section 36, described as follows: Commencing at the Northeast Corner of the Northwest Quarter of the said Section 36, thence West 669 feet to a street, thence South along the East Line of said Street 1330 feet, thence North 1330 feet to the point of beginning, being a part of said Lot 1 of said Quarter Section as shown by Plat in the Recorder's Office of McDonough County, Illinois in miscellaneous Record 3, Page 113, excepting therefrom a plot of ground in the Southwest Corner of the above described land, bounded as follows: Commencing at a point 1330 feet South and 669 feet West of the Northeast Corner of the Northwest Quarter of said Section 36, thence North 160 feet, thence East 300 feet, thence South 160 feet, thence West 300 feet to the point of beginning.

Owners: Walter Applegren and Naomi Applegren.

Lots Six (6) and Seven (7) and Lot (8), except Twenty-three (23) feet off of the West end and One Hundred Sixteen (116) feet off of the East end of said Lot Eight (8), all in Block Five (5), Chandler and Graves Addition to the City of Macomb, McDonough County, Illinois.

Owners: Charles Burton Inman and Mary Elizabeth Inman, as tenants in common for life and then to the bodily heirs of Charles Burton Inman and Mary Elizabeth Inman.

Lot Five (5), Block Five (5) in Chandler and Graves Addition to the City of Macomb, McDonough County, Illinois.

Miss McIntire moved that the report be approved as amended. The motion was seconded by Mr. Dunn, carried unanimously, and the report for Western Illinois State Teachers College was approved.

REPORT FOR SOUTHERN ILLINOIS NORMAL UNIVERSITY

President Lay presented the report for Southern, with the following corrections: On Page 16, item #25 should read as follows: "Dr. Maurits Kesnar has been appointed Professor of Music and Chairman of the Department, replacing Mr. David McIntosh", on page 21, item #4, the last sentence should read as follows: "We therefore are extending here military leave as an Assistant Professor only and cancelling her sabbatical leave for the school year 1946-47."; On page 27, the first item on the page, the following should be included after the word "occupancy". "With the assistance of the Advisory Committee and Board Chairman, an application for securing actual title has been filed, presumably by purchase at 100% discount."

Under IX. Miscellaneous. Item A. Tuition, should be corrected to read as follows: "For some years there has been collected from students on our campus \$5.00 per term for activity fees. This sum has been the sole financial support of most student activities and the primary support for athletics. The funds so provided have always been inadequate, and presently are less

TEACHERS COLLEGE BOARD

than those retained at some of our sister institutions. We desire, subject to the approval of the student body, to collect \$8.00 each quarter hereafter, on behalf of the student body, as a part of the earnest attempt now being made to increase the quality and variety of recreational and character building student activities, particularly athletics, at the time our young men are returning in such large numbers from the military services."

Item P, on page 36, should be corrected to read as follows: "Approval of the removal of Mr. Edward McCutcheon from the payroll as stationary fireman and his retention as maintenance laborer, effective August 1, 1946."

Item S, page 36, should be corrected to read as follows: "Upon the approval of the student body, the student activity fees may be increased from \$5.00 to \$8.00 per quarter."

Under X, Summary, the following item should be added. "Resolution for Veterans' Educational Facilities other than Housing." This resolution is quoted in full as follows:

RESOLUTION FOR VETERANS' EDUCATIONAL FACILITIES PROGRAM

WHEREAS, Southern Illinois Normal University (herein called the "Applicant") acting by and through its governing body, upon the basis of available data, has found that there exist or impends an acute shortage of educational facilities required for persons engaged in the pursuit of courses of training or education under Title II of the Servicemen's Readjustment Act of 1944, as amended, and to relieve such shortage proposes to request the United States of America, through the Bureau of Community Facilities, Federal Works Agency (herein called the "Government"), to provide educational facilities, pursuant to Public Law 697, 79th Congress, (Section 504 of the Lanham Act, as amended), and in connection therewith, has examined and considered such law, the Regulations, the Information for Applicants, the form of application and the form of proposed agreement:

NOW, THEREFORE, be it resolved by the Illinois State Teachers College Board of the Applicant (herein called the "Governing Body"), that a justification of need and that an application or applications be filed, in such form as may be required by the Government, to provide such educational facilities as are required to alleviate such acute shortage, and that the Applicant will comply with the various requirements and conditions necessary to enable the Government to provide such facilities; and

BE IT FURTHER RESOLVED that Chester F. Lay is hereby designated as the Applicant's Representative and is authorized in his capacity as such Representative to file with the Government a justification of need and an application or applications to negotiate, execute, and enter into an Agreement or agreements with the Government in substantially the form of agreement considered by the Governing Body, to negotiate, execute and enter into such other agreements and instruments and to perform and do any and all acts as may be necessary to provide a suitable site and site preparation, streets or roadways, sidewalks, landscaping, utility mains, technical or engineering data, architectural or engineering services, necessary rights of entry and rights of way for Government operations, to accept on behalf of the Applicant ownership and possession of such facilities, to assure the Government that such facilities will be utilized by the Applicant to carry out the purposes of

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such law, and to do or perform any and all other acts that are necessary to accomplish the purposes of the Applicant's application, to perform the Applicant's obligations under its agreement with the Government, and to obtain the provision of such facilities.

CERTIFICATE OF RECORDING OFFICER

I, the undersigned, the duly qualified and acting _____ (Title of Officer) of the _____ (Educational Institution) (herein called the "Applicant"), and the keeper of the records of the Applicant including the journal of Proceedings of the _____ (Governing Body of Applicant) (herein called the "Governing Body"), do hereby certify:

1. That the attached resolution for Veterans Educational Facilities, (herein called the "Resolution"), is a true and correct copy of the Resolution as finally adopted at a meeting of the Governing Body held on the _____ day of _____ 194__ and duly recorded in my office.

2. That said meeting was duly convened and held in all respects in accordance with the law and to the extent required by law due and proper notice of such meeting was given; and a legal quorum was present throughout the meeting, and a legally sufficient number of members of the Governing Body voted in the proper manner and for the adoption of said Resolution; that all other requirements and proceedings under the law incident to the proper adoption or passage of said resolution, including publication if required, have been duly fulfilled, carried out, and otherwise observed; and that I am authorized to execute this certificate.

3. That if an impression of a seal has been affixed below, it constitutes the official seal of the Applicant and this certificate is hereby executed under such official seal; but if no seal has been affixed, the Applicant does not have an official seal.

IN WITNESS WHEREOF, I have hereunto set my hand this _____ day of _____ 194__.

(Name of Officer)

Motion was made by Mr. Walker to approve the report as amended. Seconded by Mr. Means, the motion carried and the report for Southern Illinois Normal University was approved.

The resolution for Veterans' Educational Facilities other than Housing, which is being quoted, was adopted for the five colleges. The motion was made by Miss McIntire for Northern Illinois State Teachers College, Mr. Walker for Eastern Illinois State Teachers College, Mr. Means for Western Illinois State Teachers College, Mrs. Pegelow for Illinois State Normal University and Mr. Guin for Southern Illinois Normal University. Each motion was seconded by Mr. Dunn and carried unanimously.

Mr. Walker moved that President Adams' report on dates for holding meetings be adopted, subject to emergencies. Seconded by Mr. Means, the

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motion unanimously carried. The dates are as follows: January 13, 1947; April 14, 1947; July 14, 1947; and October 13, 1947.

A motion for adjournment was made by Mr. Dunn, seconded by Mr. Means and unanimously carried.

Frank G. Thompson,
Chairman

Vernon L. Nickell
Secretary

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REPORT OF THE

NORTHERN ILLINOIS STATE TEACHERS COLLEGE

To be presented at the meeting of the Teachers College Board at DeKalb

October 14, 1946

To the Chairman and Members of the Teachers College Board

Ladies and Gentlemen: I have the honor to submit the following report.

I. STUDENTS

1. Enrollment for the year 1945-1946 (36 weeks) counting no names twice:

	Men	Women	Total	Total one year ago
Post Graduates	8	2	10	8
Seniors	43	61	104	79
Juniors	39	99	138	71
Sophomores	56	95	151	110
Freshmen	<u>230</u>	<u>239</u>	<u>469</u>	<u>287</u>
TOTAL	376	496	872	555

2. Enrollment, summer session, 1946

	Men and boys	Women and girls	Total	Total one year ago
College	<u>282</u>	<u>316</u>	<u>598</u>	<u>311</u>
Elementary Grades	<u>82</u>	<u>51</u>	<u>133</u>	<u>127</u>
TOTAL	364	367	731	438

3. Per capita cost of students in the college for the year beginning July 1, 1945 and ending June 30, 1946.

	Equivalent for 36 weeks
Enrollment, summer session, 1945.....	311
Enrollment, fall quarter, 1945.....	582
Enrollment, winter quarter, 1945-6	652
	69
	194
	217

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Enrollment, spring quarter, 1946	764	255
Enrollment, extension, 1945-6	412	34
		<u>769</u>

Total expenditures from appropriations made by the General Assembly, not including permanent improvements but including appropriation for Repairs and Equipment \$498,786.64

Expenditures from the Teachers College Income Fund, not including the dormitory (Williston Hall) and not including permanent improvements \$8,876.88

The total cost of operating the college for one year, not including permanent improvements was \$507,663.53

'44-'45 Per capita cost based on 36 weeks -
 $\$507,663.53 \div 769 =$ \$634.15
 '43-'44 801.81

Two years ago this September, we enrolled 432 college students. Last year (1945) we enrolled 582 college students. The enrollment today is 1435. This tremendous enrollment has disturbed the entire organization at the college. Not only are the numbers excessive, but the demands for courses have shifted because the population now has reversed itself in the ratio between men and women. We now have nearly twice as many men as women. Shortages in staff, in books and in other materials for instruction, classrooms large enough to hold the classes, make the problem of conducting an adequate college experience for these people quite a challenge.

5. The students whose names are listed below completed the requirements for graduation at the close of the summer session, August 9, 1946.

Degree of Bachelor of Science in Education

<u>Name</u>	<u>Curriculum</u>	<u>Address</u>
Esther Mae Barton	Later Elementary	Dixon
Ethel Baugh	Early Elementary	Hammond, Ind.
Marguerite A. Baumgaertner	Later Elementary	Huntley
Russell J. Benson	Industrial Arts	Earlville
James R. Bogan	Physical Education	Chicago Heights
Faye Bumgarner Bowser	Later Elementary	Elgin
Hortense Bredehorst	Early Elementary	DeKalb
Nayola Brooks	Home Economics	Sterling
Elizabeth Burns	Later Elementary	Rockford
Marion Eleanore Carlson	Early Elementary	East Moline
Margaret Cazemier	Later Elementary	Westmont
Florence A. Clarke	Later Elementary	LaSalle
Myrta Adele Coddington	Early Elementary	Aurora
Floyd H. Corl	Industrial Arts	Rock Falls
George John Dekan	Later Elementary	Winfield
Verda A. Dierzen	Later Elementary	Woodstock
Elizabeth Erickson	Early Elementary	Waterman

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Beryl Skinner Fish	Later Elementary	Franklin Grove
Nancy Grace Frisby	Early Elementary	Elgin
Stasia Elizabeth Gannon	Early Elementary	Woodstock
Agnes Johnson	Later Elementary	Millington
Esther Marie Johnson	Early Elementary	Elgin
Helen Jones	Later Elementary	Elgin
Shirley Anne Jones	Home Economics	Maple Park
Robert Kemman	Zoology	Des Plaines
Helen Marie Kurth	English	Park Ridge
Geraldine L. Lewis	Later Elementary	Dixon
Eloise Linden	Later Elementary	Sycamore
John W. Masley	Social Science	Batavia
Dorothy Meiser	Social Science	Chicago
Jeanette Helen Meyer	Early Elementary	Franklin Grove
Dorothy Mezei	Early Elementary	Chicago
Lois Mitchell	Early Elementary	Waukegan
Edith Mae Newcomer	Early Elementary	German Valley
Shirley H. Newquist	Early Elementary	Aurora
Mabel E. Oakland	Early Elementary	Rochelle
Evelyn Semlar Ollman	Later Elementary	Ashton
Edward Hagelin Pearson	Later Elementary	Skokie
Lois Marie Rath	English	Savanna
Suzane Cowlin Reed	Later Elementary	Woodstock
J. Audley Risley	Industrial Arts	DeKalb
Ruth Sampson	Fine Arts	Plano
Maurice Stein	Physical Education	Chicago
Martha Stenstrom	Early Elementary	Rockford
Carl Summers	Later Elementary	Elgin
Ralph J. Terry	Later Elementary	Leland
M. Genevieve Thompson	Later Elementary	Chicago Heights
Ruth Turner	Later Elementary	St. Charles

II. FACULTY

New Appointments

- a. I wish to report for approval the appointment of Miss Helen Eshbaugh to handle the work in the foods division in the Department of Home Economics. Miss Eshbaugh replaces Mrs. Ruth Skaggs who resigned. Miss Eshbaugh earned her bachelor's degree at this college and is completing her master's degree at the Colorado State College of Agriculture and Mechanic Arts at Ft. Collins. She has had teaching experience at the Stillman Valley High School where she served as training teacher. Miss Eshbaugh began work with the opening of college in September at a salary of \$2700 for nine months.

- b. I wish to report for approval the appointment of Mr. Walter R. Johnson to work as appraiser in the Veterans Guidance Center. Mr. Johnson earned his bachelor's degree at the University of Wisconsin and his master's degree at Northwestern University. He has had teaching experience at the DePere High School and served in the armed forces from 1941 to 1946. Mr. Johnson reported for work on September 1 at a salary of \$300 per month for twelve months.

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- c. I wish to report for approval the appointment of Miss Margaret Moran to serve as librarian, replacing Miss Alice Dunlap who resigned. Miss Moran earned her bachelor's degree at Northwestern University and her bachelor of science in library work at the University of Illinois. She has taught in the schools of Indiana, served as librarian at the East Detroit, Michigan High School, at the Thornton Township High School, and at Northwestern University library. She began work with the opening of college in September at a salary of \$2430 for nine months.
- d. I wish to report for approval the appointment of Dr. Frederick W. Rolf to handle the work in chemistry in the Department of Physical Sciences. Dr. Rolf earned his bachelor's, master's, and doctor's degrees at the State University of Iowa. His experience includes teaching at the Texas Technological College, chemist in industrial concerns, city chemist at Rock Island, Illinois, and service with the Army Air Force. Dr. Rolf began his work with the opening of college in September at a salary of \$3000 for nine months.
- e. I wish to report for approval the appointment of Mrs. Harriett Davy to teach courses in composition in the Department of English on a half time basis. This arrangement was made to help take care of the tremendous enrollment in these classes. Mrs. Davy earned her bachelor's degree at Northwestern University and was formerly head of the English Department at the DeKalb Township High School. She began work on September 16 at a salary of \$110 for half time. Mrs. Davy is a citizen of DeKalb.
- f. I wish to report for approval the appointment of Mrs. Marie Dayton to teach half time in the Department of Physical Education for Women. Mrs. Dayton earned her bachelor's degree at the University of Illinois and has had experience in teaching and in supervising activities in large centers. She began work at the opening of college in September at a salary of \$120 per month on a half time basis for nine months. Mrs. Dayton is a citizen of DeKalb.
- g. I wish to report for approval the appointment of Mrs. Catherine Wilkening of Glen Ellyn to handle the Activity classes in the Women's Physical Education Department. Mrs. Wilkening has had some excellent training in physical activity and supervision of play activities and in the dance. She is a graduate of the Chicago Normal School of Physical Education, has attended the Western State Teachers College at Kalamazoo, Michigan, and has special professional training in the dance. She began her work on September 21 at a salary of \$200 a month for nine months. Mrs. Wilkening is at present commuting to her work.

III. OTHER SCHOOL EMPLOYEES

I wish to present for approval of the Board the following actions with respect to our Civil Service employees. These actions governing employment have all followed the regular pattern set up by the administration and approved by the Board.

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1. Resignations

Charles Hotchkiss, Maintenance Worker, as of July 12.
Kathryn Rapp, Clerk Stenographer II, as of August 31.
John Williams, Stationary Fireman, as of August 13.
Axel Lindeberg, Laborer Maintenance, as of August 31.

2. New Appointments

Ben J. Snyder, Laborer Maintenance, as of July 16 at \$135 per month.
Gilford Black, Janitor I, as of August 17 at \$150 per month.
James Vanucci, Janitor I as of August 12 at \$145 per month.
George Bitter, Stationary Fireman, as of September 18 at \$185 per month.
Donna Mae Emery, Clerk Typist I as of September 11 at \$125 per month.

Olaf Hanson, Watchman I, as of September 16 at \$130 per month.
This is a temporary position.
Horace Hunt, Trades Helper, as of September 1 at \$165 per month.
Betty Staffeldt, Clerk Stenographer I, as of September 11 at \$230 per month.
Calvin Wiltsie, Watchman I, as of September 16 at \$130 per month.
This is a temporary position.

3. Change in Status

Eva J. Chambers, from Clerk Typist I to Clerk Stenographer II, at a change in salary from \$125 to \$150 per month as of September 1.

4. Leave of Absence

The college is granting leave of absence to two persons because of serious illness. These will operate under the University Retirement procedure for disability:

Alexander Baird, Janitor II, as of July 15.
Leta Groves, Clerk Stenographer I, as of September 30.

5. Retirement

Theodore Swanson, Janitor II, as of August 31.

IV. THE ORGANIZATION - No report.

V. THE CURRICULUM - No report.

VI. BUILDINGS AND GROUNDS

In this board report I plan to make just two or three statements about our buildings and grounds since the Board is to meet at DeKalb. Members of the Board will have a chance to see for themselves the present conditions on the campus.

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Since I explained to the Board at the last meeting that there was some possibility that the FPHA building program would not produce the desired housing by the time college opened, I want to report that none of these buildings is ready for occupancy and as nearly as I can now state, they will not be ready for the better part of a month! In fact, at the time this report is being written, there has not been a single plumber on the grounds. The failure of these 112 spaces for veterans to be ready at the opening of college has worked a serious handicap on the entire college organization.

The postwar plans for a new library building, a women's dormitory, and the rehabilitation of our heating and power distribution are now practically complete. However, building costs are such that there is considerable likelihood that no one of these will be able to be put into operation except by piecemeal. The purchase of our land has been completed and the checks for that have been delivered to the owners in every case. The college has in this fund a small amount from which it was planned we could buy some farm land adjoining the property on the north. However, the price of this land has jumped from 200% to 300%, making it necessary to condemn it if we are to buy it. I expect to make one further effort to negotiate with the Ellwood estate on this farm land before recommending condemnation proceedings. I shall be glad to show this property to members of the Board who care to see it.

I should like to call attention again to the desirability of backing legislation to make it legal and feasible for these teachers colleges to erect on the campuses self-liquidating buildings such as dormitories, union buildings, cafeterias, etcetera. A number of colleges in a number of different states are already using such a procedure and you will recall that in the postwar appropriation made by the last general assembly, similar permission was given to the University of Illinois.

VIII. AUXILIARY ENTERPRISES

Teachers College Income Fund April 1st to June 30, 1946

RECEIPTS

Board and Room, Williston Hall	\$16,010.50	
Meals, Williston Hall	1,097.48	
Registration fees, college	2,863.30	
Registration - late fees	15.00	
Registration, extension	1,880.00	
Library fees	38.14	
Transcript fees	166.00	
Veterans Guidance Center	3,905.95	
Miscellaneous	45.31	
Transfer of funds - scholarships	540.00	
	<u>\$26,561.68</u>	
Previously reported July 1, 1945 to March 31, 1946	65,518.90	
Total receipts to June 30, 1946		\$92,080.58

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EXPENDITURES

Personal Services

120 - Salaries \$2,891.50

Contractual Services

224 - Machinery and mechanical equipment 114.00

233 - Rental of real property 260.00

248 - Waste removal, cleaning and exterminating 1,254.25

249 - Other contractual services 93.04

Office Expense

261 - Postal and postal charges 741.57

280 - Photographic services 28.60

285 - Professional and technical services not otherwise classified 1,000.00

289 - Miscellaneous office expense 218.00

Travel

291 - Travel 285.60

Commodities

302 - Stationery, printing and office supplies 2,097.27

321 - Parts and fittings for office furniture and equipment 14.16

360 - Food supplies 5,169.79

370 - Wearing apparel 294.66

391 - Household, laundry and cleaning supplies . 192.61

399 - Commodities not otherwise classified 231.92

Awards

466 - Maintenance and travel 250.00

Equipment

510 - Office furniture and equipment 111.07

530 - Household equipment and furnishings 967.67

550 - Scientific instruments and apparatus 135.05

560 - Library books, maps, paintings and specimens 287.69

599 - Equipment not otherwise classified 484.82

17,123.27

Previously reported July 1, 1945 to March 31, 1946... 35,507.70

\$52,630.97

Balance 39,449.61

Surplus, 63rd biennium 39,918.83

Balance, excess of receipts over expenditures, June 30, 1946 ... \$79,368.44

III. STUDENT LIFE

The members of the college faculty are conscious of the fact that we have a real challenge on the campus this year.

Our present enrollment differs materially from any previous enrollment we have had on the campus, both in size, sex ratio, and in maturity. They are, taken as a whole, a fine group of young people. They know quite definitely what they want and most of them understand that it requires some effort on their part to get it. Their presence on the campus has multiplied many of our problems and much of our expense. Their presence also produces an entirely different pattern for the regu-

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lar college activities. This college is moving directly toward an extension in its counselling and guidance program and in the development of a two-year program of general education upon which all professional training is based. It will require several years for us to work this out in its most effective manner but we are certain we are heading in the right direction. The influx of new students has accelerated the need.

IX. MISCELLANEOUS - No report.

X. SUMMARY. Action is requested on the following.

1. Approval of the granting of degrees to the August graduates.
2. Approval of the appointments of Miss Helen Eshbaugh, Mr. Walter R. Johnson, Miss Margaret Moran, Dr. Frederick W. Rolf, Mrs. Harriett Davy, Mrs. Marie Dayton, Mrs. Catherine Wilkening, and Mr. John W. Pace at the salaries indicated.
3. Acceptance of the resignations of the following employees: Charles Hotchkiss, Kathryn Rapp, John Williams, Axel Lindeberg.
4. Approval of the appointments of the following employees at the salaries indicated: Ben J. Snyder, Gilford Black, James Vanucci, George Bitter, Donna M. Emery, Olaf Hanson, Horace Hunt, Betty Staffeldt, Calvin Wiltsie.
5. Approval of the change of status for Eva J. Chambers.
6. Approval of the granting of leave of absence to the following employees: Alexander Baird, Leta Groves.
7. Approval of the retirement of Theodore Swanson.

Respectfully submitted,

Karl L. Adams,
President

RESOLUTION FOR VETERANS' EDUCATIONAL FACILITIES PROGRAM

At the State Teachers College Board meeting on Monday, October 14, the following action was taken in regard to the report from NORTHERN ILLINOIS STATE TEACHERS COLLEGE:

Dr. Adams, President, presented the report for NORTHERN ILLINOIS STATE TEACHERS COLLEGE. A copy of this report is attached.

Mr. Nickell moved the adoption of Northern Illinois State Teachers College report.

Under IX. MISCELLANEOUS should be added:

"2. Resolution for Veterans' Educational Facilities other than Housing."
This resolution is as follows:

TEACHERS COLLEGE BOARD

"WHEREAS, Northern Illinois State Teachers College (herein called the 'Applicant'), acting by and through its governing body, upon the basis of available date, has found that there exists or impends an acute shortage of educational facilities required for persons engaged in the pursuit of courses of training or education under Title II of the Servicemen's Readjustment Act of 1944, as amended, and to relieve such shortage proposes to request the United States of America through the Bureau of Community Facilities, Federal Works Agency, (herein called the 'Government'), to provide educational facilities, pursuant to Public Law 697, 79th Congress, (Section 504 of the Lanham Act, as amended), and in connection therewith, has examined and considered such law, the Regulations, the Information for Applicants, the form of application and the form of proposed agreement:

"NOW, THEREFORE, be it resolved by the Illinois State Teachers College Board of the Applicant (herein called the 'Governing Body') that a justification of need and that an application or applications be filed, in such form as may be required by the Government, to provide such educational facilities as are required to alleviate such acute shortage, and that the Applicant will comply with the various requirements and conditions necessary to enable the Government to provide such facilities; and

"BE IT FURTHER RESOLVED that Karl L. Adams is hereby designated as the Applicant's Representative and is authorized in his capacity as such Representative to file with the Government a justification of need and an application or applications to negotiate, execute, and enter into an agreement or agreements with the Government in substantially the form of agreement considered by the Governing Body, to negotiate, execute and enter into such other agreements and instruments and to perform and do any and all acts as may be necessary to provide a suitable site and site preparation, streets, or roadways, sidewalks, landscaping, utility mains, technical or engineering data, architectural or engineering services, necessary rights of entry and rights of way for Government operations, to accept on behalf of the Applicant ownership and possession of such facilities, to assure the Government that such facilities will be utilized by the Applicant to carry out the purposes of such law, and to do or perform any and all other acts that are necessary to accomplish the purposes of the Applicant's application, to perform the Applicants' obligations under its agreement with the Government, and to obtain the provision of such facilities."

Mr. Nickell's motion was seconded by Mr. Means and the motion unanimously carried.

STATE TEACHERS COLLEGE BOARD

At the State Teachers College Board meeting on Monday, October 14, the following action was taken in regard to the report from EASTERN STATE TEACHERS COLLEGE:

Dr. Buzzard, President, presented the report for EASTERN STATE TEACHERS COLLEGE. A copy of this report is attached.

Mr. Gwin moved the adoption of EASTERN STATE TEACHERS COLLEGE report, with the exception that item #11, under "X. SUMMARY" be deleted or postponed for further action. Item #11 reads as follows:

PROCEEDINGS

“Permission to organize a four-year General College Curriculum, and to graduate persons completing such a curriculum with the appropriate A.B. or B.S. degree.”

Under IX. MISCELLANEOUS should be added:

“2. Resolution for Veterans' Educational Facilities other than Housing.” This resolution is as follows:

“WHEREAS, Eastern Illinois State Teachers College (herein called the ‘Applicant’), acting by and through its governing body, upon the basis of available data, has found that there exists or impends an acute shortage of educational facilities required for persons engaged in the pursuit of courses of training or education under Title II of the Servicemen's Readjustment Act of 1944, as amended, and to relieve such shortage proposes to request the United States of America through the Bureau of Community Facilities, Federal Works Agency, (herein called the ‘Government’), to provide educational facilities, pursuant to Public Law 697, 79th Congress, (Section 504 of the Lanham Act, as amended), and in connection therewith, has examined and considered such law, the Regulations, the Information for Applicants, the form of application and the form of proposed agreement:

“NOW, THEREFORE, be it resolved by the Illinois State Teachers College Board of the Applicant (herein called the ‘Governing Body’) that a justification of need and that an application or applications be filed, in such form as may be required by the Government, to provide such educational facilities as are required to alleviate such acute shortage, and that the Applicant will comply with the various requirements and conditions necessary to enable the Government to provide such facilities; and

“BE IT FURTHER RESOLVED that Robert G. Buzzard is hereby designated as the Applicant's Representative and is authorized in his capacity as such Representative to file with the Government a justification of need and an application or applications to negotiate, execute, and enter into an agreement or agreements with the Government in substantially the form of agreement considered by the Governing Body, to negotiate, execute and enter into such other agreements and instruments and to perform and do any and all acts as may be necessary to provide a suitable site and site preparation, streets, or roadways, sidewalks, landscaping, utility mains, technical or engineering data, architectural or engineering services, necessary rights of entry and rights of way for Government operations, to accept on behalf of the Applicant ownership and possession of such facilities, to assure the Government that such facilities will be utilized by the Applicant to carry out the purposes of such law, and to do or perform any and all other acts that are necessary to accomplish the purposes of the Applicant's application, to perform the Applicants' obligations under its agreement with the Government, and to obtain the provision of such facilities.”

Mr. Gwin's motion was seconded by Mr. Means and the motion unanimously carried.

STATE TEACHERS COLLEGE BOARD

Secretary

TEACHERS COLLEGE BOARD
REPORT OF THE
EASTERN ILLINOIS STATE TEACHERS COLLEGE, CHARLESTON
FOR THE MEETING IN DE KALB
October 14, 1946

To the Chairman, Secretary and Members
of the State Teachers College Board,

Ladies and Gentlemen:

The following report concerning the Eastern Illinois State Teachers College is presented for your consideration:

I. STUDENTS

1. Enrollment during summer of 1946

	<u>Men</u>	<u>Women</u>	<u>Total</u>	<u>Total one year ago</u>
Summer term, 8 weeks	341	327	668	250
Reading Workshop, 3 weeks	1	49	50	38
Effingham Workshop, 3 weeks	<u>5</u>	<u>95</u>	<u>100</u>	<u>62</u>
Total different students			818	350

2. Enrollment, Fall Quarter, 1946

Since enrollment for the Fall Quarter, 1946, has closed, a report and an analysis of the current student body is hereby presented.

a. The increase of enrollment from 405 one year ago to 1,218 at present, an increase of 200 per cent, has presented problems that are a most welcome change from the "enrollment depth" of three years ago. To indicate the shift, tabulation of Fall Quarter enrollments of recent years are:

<u>Fall Quarter</u>	<u>Men</u>	<u>Women</u>	<u>Total</u>
1940 (Highest enrollment before World War II)	545	607	1,152
1943 (Lowest enrollment during World War II)	44	238	282
1944	76	255	331
1945	112	293	405
1946	848	370	1,218

The enrollment by class levels indicates probably greater increase as the Class of '50 proceeds through course.

PROCEEDINGS

Post-graduate		6
Unclassified		2
Seniors	Class of 1947	117
Juniors	Class of 1948	139
Sophomores	Class of 1949	207
Freshmen	Class of 1950	<u>747</u>
Total		1,218

The choice of curriculum again indicates the regard the surrounding area has for using Eastern as other than a teacher-training institution. By curriculums enrollment is divided:

	<u>Teachers college curriculum</u>	<u>General college curriculum</u>
Post-graduates	6	0
Unclassified	2	0
Seniors	117	0
Juniors	134	5
Sophomores	169	38
Freshmen	<u>426</u>	<u>321</u>
	854	364

70.3 per cent of the student body is enrolled in teacher-training, 29.7 per cent in general college.

3. Graduates, August, 1946

The following students completed curriculum requirements on August 2, 1946, and are recommended for graduation with the degree of Bachelor of Science in Education as of that date:

(Colon (:)) separates Major and Minor Subjects)

Brown, John Thomas Villa Grove
Physical Education : Industrial Arts

Brown, Maxine Mildred Mattoon
Elementary Education : English

Clawson, Herbert Austin Danvers
Physics : Mathematics

Coleman, Clarence Mills Willow Hill
Mathematics : Social Science

Deverick, Lawrence Martin Charleston
Botany : Zoology, Geography

Deverick, Ruth Shawver Charleston
Commerce : Social Science

TEACHERS COLLEGE BOARD

Facott, George Albert	Charleston
Industrial Arts : Physics	
Estell, Clarice Mary	Mattoon
Music : Commerce	
Fredenberger, Sarah Emerine	Marshall
Elementary Education : English	
Funkhouser, Evelyn	Lerna
English : Social Science	
Giffin, James Francis	Casey
Commerce : Social Science	
Grace, Byron Frantz	Keensburg
Social Science, Geography : English	
Huelskoetter, Viola Esther	Altamont
Commerce : Physical Education, Social Science	
Jenkins, David Pierce	Highland Park
Industrial Arts : Social Science	
Marvin, James Lowell	Oblong
Music : Physics	
McIntosh, Shirley Jean	Charleston
English : Commerce	
Newell, Thomas Mac	Charleston
Chemistry, Mathematics : Physics, German	
Reiling, Rolla	Grayville
Physical Education : Geography	
Reiss, Theresa Mathilda	Ramsey
Geography : Social Science	
Simmonds, Charlotte June	Danville
Elementary Education : Geography	
Smith, James Watson	Brazil, Ind.
Industrial Arts : Physical Education	
Weaver, Lena Ida	Charleston
Art : English	
Wiley, James Philip	Mattoon
Industrial Arts : Social Science	

Recapitulation : Class of 1946

PROCEEDINGS

	<u>Men</u>	<u>Women</u>	<u>Total</u>
June graduates	15	30	45
August graduates	<u>13</u>	<u>10</u>	<u>23</u>
Totals	28	40	68

4. Per Capita Cost, 1945-46:

Enrollment

	<u>Students</u>	<u>Courses</u>	<u>Quarter hours</u>
Summer term, 1945 (6 weeks)	65	133	532
Summer term, 1945 (8 weeks)	185	565	2,260
Refresher course, 1945 (3 weeks)	22	22	88
Reading Workshop, 1945 (3 weeks)	16	16	64
Fairfield Workshop, 1945 (3 weeks)	100	100	400
Fall Quarter, 1945	405	1,624	6,496
Winter Quarter, 1945-46	462	1,854	7,416
Spring Quarter, 1946	629	2,532	10,128
Extension, 1945-46 (1st half)	396	396	1,584
Extension, 1945-46 (2nd half)	<u>189</u>	<u>189</u>	<u>756</u>
Totals	2,469	7,431	29,724

29,724 quarter hours divided by 48 quarter hours, the full-time college student load for 36 weeks, equals 619.25. Therefore the weighted enrollment for 1945-46 equals 619.25 college students.

Expenditures

Administration	\$ 69,673.06
Physical plant	93,248.55
Instruction	309,744.79
Library	25,890.46
Income fund	<u>280.09</u>

Total \$ 498,836.95

\$498,836.95 divided by 619.25, the weighted student divisor, equals \$805.55, the per capita cost for 1945-46. The per capita cost for the previous year, 1944-45, was \$943.22.

5. A list of Teachers College Scholarships used during the summer of 1946 has been filed with the Department of Registration and Education, so that refund of fees may be made to the individuals concerned.

II. FACULTY

1. Return to duty from leave of absence:

TEACHERS COLLEGE BOARD

a. Dr. Walter M. Scruggs, Associate Professor of Zoology, from service with the U. S. Army Medical Corps, with rank of Captain.

b. Dr. James M. Thompson, Professor of Business Education, from service with the U. S. Navy as Commanding Officer of the School for Yeomen, San Diego, California, with the rank of Lieutenant Commander.

c. Dr. Russell H. Landis, Associate Professor of Education, from service with the U. S. Office of Education.

d. Myrtle Arnold, A.M., Assistant Professor and Fourth Grade Critic Teacher, from a second year of graduate study at the University of Southern California.

2. Report on sabbatical leave of absence for study:

Faculty members on sabbatical leave for study during 1946-47 are located as follows:

a. Stanley C. Robinson	Business Educ.	New York University
b. E. Elizabeth Michael	Foreign Lang.	Laval University
c. Allen P. Britton	HS Music	Univ. of Michigan
d. Robert A. Warner	Music	Univ. of Michigan
e. Ewell W. Fowler	HS Ind. Arts	Univ. of Missouri
f. Gertrude Hendrix*	HS Mathematics	Univ. of Chicago

*Held over from 1945-46.

3. Resignations:

a. Ernest Willner, Ph.D., Substitute Assistant Professor of Foreign Languages, effective August 15, 1946.

b. Robert A. Wagoner, A.M., Substitute Instructor in Foreign Languages, effective October 1, 1946.

c. Marian Gallaway, Ph.D., Associate Professor of Speech (Dramatics), as of August 15, 1946.

d. Willie L. Stevens, A.M., Assistant Professor and Fifth Grade Critic Teacher, as of August 25, 1946.

4. Substitute Instructors:

a. Bertrand P. Holley, A. B., Murray State Teachers College (Kentucky), 1944; will receive A.M., Northwestern University, August 1947, as Substitute Instructor in Business Education, vice Stanley C. Robinson, on leave, at a salary of \$2430 for nine months.

PROCEEDINGS

b. Robert A. Wagoner, A.B., 1937; A.M., University of Chicago, 1938, as Substitute Instructor in Foreign Languages, vice E. Elizabeth Michael, on leave, at a salary of \$2880 for nine months. Resigned as of October 1, 1946.

c. Caroline Kennedy, A.B., Birmingham-Southern College, 1926; A.M., University of Alabama, 1930; Ph.D., Laval University, 1941, as Substitute Assistant Professor of Foreign Languages, vice E. Elizabeth Michael, on leave, at a salary of \$360 per month for 8-1/4 months.

d. Hamilton B. Smith, B.F.A., 1941; M.M., University of South Dakota, 1946, as Substitute Instructor in HS Music, vice Allen P. Britton, on leave, at a salary of \$2610 for nine months.

5. Replacements:

a. Mary J. Balloon, B.M., Wooster College, 1942; M.M., Northwestern University, 1946, as Instructor in Music (Piano), vice Irene Johnson, resigned, at a salary of \$2610 for nine months, with a three-year probationary period.

b. Lloyd R. Burley, B.Ed., Duluth State Teachers College, 1933; A.M., 1934; Ph.D., State University of Iowa, 1941, as Associate Professor of Physical Education for Men, vice Winfield S. Angus, resigned, at a salary of \$3735 for nine months, with a three-year probationary period.

c. Glenn Q. Lefler, A.B., 1929; A.M., 1932; Ph.D., Indiana University, 1936, as Associate Professor of Physics; in the position formerly held by Dr. William M. Pierce, at a salary of \$3735 for nine months, with a three-year probationary period.

d. Esther B. Miller, A.B., Iowa State Teachers College, 1938; M.M. Northwestern University, 1945, as Instructor in Music (Voice), vice Donald E. Johnson, resigned, at a salary of \$2520 for nine months, with a three-year probationary period.

e. Elbert R. Moses, Jr., A.B., University of Pittsburgh, 1932; M.S., 1934; Ph.D., University of Michigan, 1936, as Associate Professor of Speech (Corrective), vice Grace M. Williams, resigned, at a salary of \$3555 for nine months, with a three-year probationary period.

f. Elton M. Scott, B.S., Sam Houston State Teachers College, 1930; A.M., Peabody College for Teachers, 1936; Ph.D., University of Wisconsin, 1941, as Associate Professor and Head of the Department of Geography, vice J. Norman Carls, resigned, at a salary of \$3825 for nine months, with a three-year probationary period.

g. Raymond A. Plath, B.S., 1933; MPh., 1936; Ph.D., University of Wisconsin, 1939, as Assistant Professor of Social Science (Economics-American History), vice Dr. Simeon E. Thomas, retired (1941), at a salary of \$3330 for nine months, with a three-year probationary period.

h. Florence E. Reid, A.B., Iowa State Teachers College, 1930; A.M. State University of Iowa, 1936; two years' additional graduate study,

TEACHERS COLLEGE BOARD

Pennsylvania State College, as Assistant Professor and Fifth Grade Critic Teacher, vice Willie Louise Stevens, resigned, at a salary of \$2700 for nine months, with a three-year probationary period.

i. George W. Ross, A.B., 1945; A.M., University of Washington, 1946, as Instructor in Speech (Dramatics), vice Marian Gallaway, resigned, at a salary of \$2880 for nine months, with a three-year probationary period.

j. Theodore Weaver, A.B., 1929; A.M., Ohio State University, 1930; two years' additional graduate work, Ohio State University, as Assistant Professor of Mathematics, vice Fiske Allen, retired (1940), at a salary of \$3240 for nine months, with a three-year probationary period.

k. Betty Farians, B.S., University of Cincinnati, 1943; A.M. (expected June 1947), University of Cincinnati, as Instructor in Physical Education for Women (Dance-Sports), vice Janet Hanson, resigned, at a salary of \$2520 for nine months, with a three-year probationary period.

6. New Positions:

a. William D. Murray, A.B., 1934; A.M., Ohio State University, 1935; Ph.D., University of Minnesota, 1940, as added Assistant Professor of Zoology, at a salary of \$3240 for nine months, with a three-year probationary period.

b. Kathryn Sommerman, B.S., University of Connecticut, 1937; M.S. 1941; Ph.D., University of Illinois, 1945, as added Assistant Professor of Zoology, at a salary of \$3060 for nine months, with a three-year probationary period.

c. Robert Lee Blair, A.B., 1928; A.M., Ohio State University, 1929; Ph.D., University of Illinois, 1936; as added Assistant Professor of English, at a salary of \$3330 for nine months, with a three-year probationary period.

d. Martha Lois Smith, A.B., Florida State College for Women, 1930; A.M., Emory University, 1935; Ph.D., George Peabody College for Teachers, 1941, as added Assistant Professor of English at a salary of \$2970 for nine months, with a three-year probationary period.

e. Chenault Kelly, A.B., University of Kentucky, 1927; A.M., Teachers College, Columbia University, 1937, as added Instructor in English for 1946-47 only, at a salary of \$2520 for nine months.

f. Charles Elliott, B.Ed., Eastern Illinois State Teachers College, 1931; A.M., University of Missouri, 1946, as added Instructor in Industrial Arts for 1946-47 only, at a salary of \$2880 for nine months.

g. Eve Mary Kelly, A.B., State University of Iowa, 1916; A.M., Teachers College, Columbia University, 1946, as added Instructor in English, at a salary of \$2880 for nine months, with a three-year probationary period.

PROCEEDINGS

h. Jeanette Lucille Sullivan, B.S. in Ed., Illinois State Normal University, 1944, as an added Instructor in Business Education for the Fall Quarter, 1946, at a salary of \$720.

7. Change of status:

a. Robert B. Thrall, B.Ed., Eastern Illinois State Teachers College, 1936; A.M, University of Illinois, 1938, from quarter-time to half-time Instructor in Industrial Arts, at a salary of \$150 per month.

8. Faculty Assistants:

a. Elaine Hansen, B.S., Iowa State College, 1946, as Faculty Assistant in the Chemistry Laboratories, at a salary of \$100 per month.

b. Florence A. Rice, B.Ed., Eastern Illinois State Teachers College, 1941, as Faculty Assistant in the Physics Laboratories, at a salary of \$100 per month.

III. OTHER EMPLOYEES

1. Retirement due to reaching age of 68:

a. Granville Shafer (Superintendent of Buildings), Field Investigator II.

b. Edson Clodfelter, Stationary Engineer.

c. John O. Harlan, Janitor II.

d. Frank J. Wood, Watchman I.

e. Fred Featherstun, Maintenance Carpenter.

2. Replacements for above retirements:

a. Robert O. Brooks, Janitor II, for Granville Shafer, \$145 per month.

b. John Livingston, Stationary Engineer, for Edson Clodfelter; promoted from Stationary Fireman, \$230 per month.

c. Lloyd Smith, Janitor I, for John O. Harlan, \$130 per month.

d. Edgar B. Rennels, Watchman I, for Frank J. Wood, \$130 per month.

e. Ben H. Edman, Maintenance Carpenter, for Fred Featherstun, \$185 per month.

3. Vacancies in classified employees:

a. No person has yet reported as Plant Maintenance Engineer, though requisition was filed in August.

TEACHERS COLLEGE BOARD

b. Promotion of John Livingston to Stationary Engineer, leaves a vacancy in Livingston's former duties--maintenance plumber-electrician. Proper disposal of this position must await the employment of the Plant Maintenance Engineer.

IV. ORGANIZATION

1. Permission is requested to change the name of the Department of Commerce to the Department of Business Education.

2. Eastern again calls the attention of the Board to the desire for a General College Curriculum, four years in length, as per the eight reasons given in the Report for July 8, 1946, on which action was withheld. The analysis of the 1946-47 student body showing 29.3 per cent enrolled in this type of curriculum, evidences the degree of interest. Eastern again requests the Board for authorization of such a curriculum.

V. CURRICULUM - No report.

VI. BUILDINGS AND GROUNDS

1. Contract has been made with the Federal Public Housing Authority for the gift of ten metal buildings 20' x 54'6", to be used for recreational, office, food supply, laundry, or other uses involving war veterans. These buildings were shipped by rail from the Engineer Depot, Baton Rouge, Louisiana, on October 2. Eastern must assume the cost of transportation and installation, but has applied for funds for this use from the Federal Works Agency.

2. Negotiations for cafeteria equipment from the Federal Public Housing Authority was almost completed, when the University of Wisconsin withdrew its agreement to turn over surplus equipment at the Badger Ordnance Plant. Application has been made to the Federal Works Agency for a cafeteria building and equipment.

3. The barracks providing dormitory quarters for 96 single veterans and 72 two-bedroom apartments for married veterans are progressing slowly. Some delay has been due to the attitude of owners from whom the land needed is in process of purchase. October 29 is completion date on this project--but December 1 is a more likely date.

4. Ten expansible trailers and one bath-toilet utility trailer have been secured from George Field near Lawrenceville, for use in housing new faculty families. These trailers are secured by a contract from FPHA whereby the college bears all transportation and installation expense. This addition gives "Trailerville" a total of 59 dwelling units under college rental from FPHA.

5. Some difficulty is being met in securing materials and contract for installation of the sewer lines, water lines, electric lines, walks and drives by college expense, for the Veterans Housing Project, due to dislike of accepting any except a "cost plus" type of contract.

6. The acoustic tile ceiling in the men's gymnasium has been installed, and the influence when the room is used for College Assembly is particularly

PROCEEDINGS

appreciated. Work of installation in the women's gymnasium and certain classrooms is almost completed.

7. Change in plans for the addition to the Heating Plant, as a part of the Postwar Building Program, brings the bid for construction within the amount of funds available, and it is likely that contracts will be let soon.

VII. AUXILIARY ENTERPRISES - No report.

VIII. STUDENT LIFE - No report.

IX. MISCELLANEOUS

1. The annual audit took place early in July, with all accounts found satisfactory. Copy of the report of the auditors is on file with the Department of Registration and Education.

2. Resolution for Veterans Educational Facilities other than Housing.

X. SUMMARY

Consideration of the Teachers College Board is requested on the following items:

1. Graduation of the list of candidates for the degree of Bachelor of Science in Education, as of August 2, 1946.

2. Return to duty of Dr. Walter M. Scruggs, Dr. James M. Thompson, Dr. Russell H. Landis and Miss Myrtle Arnold.

3. Acceptance of resignations of Ernest Willner, Robert A. Wagoner, Marian Gallaway and Willie Louise Stevens.

4. Employment as substitutes for 1946-47 of Bertrand F. Holley, Robert A. Wagoner, Caroline Kennedy and Hamilton B. Smith, under conditions stated in this report.

5. Employment as regular members of the faculty of Mary J. Balloon, Lloyd R. Burley, Glenn Q. Lefler, Esther B. Miller, Elbert R. Moses, Jr., Elton M. Scott, Raymond A. Plath, Florence E. Reid, George W. Ross, Theodore Weaver and Betty Farians, under the position, rank, salary and probation conditions as specified.

6. Employment as added faculty members of William D. Murray, Kathryn Sommerman, Robert Lee Blair, Martha Lois Smith, Chenault Kelly, Charles Elliott, Eve Mary Kelly and Jeanette Lucille Sullivan, under the conditions stated in this report.

7. Change in the status of Robert B. Thrall to half-time Instructor in Industrial Arts.

8. Employment of Elaine Hansen and Florence A. Rice as Faculty Assistants for 1946-47.

TEACHERS COLLEGE BOARD

9. Approval of the appointment by regular channels of the following Classified Employees, now within their six-month probationary period:

Robert O. Brooks	Janitor II
John Livingston	Stationary Engineer
Lloyd Smith	Janitor I
Edgar B. Rennels	Watchman I
Ben H. Edman	Maintenance Carpenter

10. Change in name of Department of Commerce to Department of Business Education.

11. Permission to organize a four-year General College Curriculum, and to graduate persons completing such a curriculum with the appropriate A.B. or B.S. degree.

12. Approval of Resolution for Federal aid other than housing.

Respectfully submitted,

Robert G. Buzzard
President

ILLINOIS STATE NORMAL UNIVERSITY

NORMAL, ILLINOIS

PRESIDENT'S REPORT TO THE STATE TEACHERS COLLEGE BOARD FOR THE MEETING IN DE KALB

October 14, 1946

To the Chairman and Members of the Teachers College Board:

The following report is submitted from the Illinois State Normal University:

I. STUDENTS

1. Attendance for the Year 1945-46, including the Summer of 1945

	Men and <u>Boys</u>	Women and <u>Girls</u>	Total <u> </u>
a. University	587	1313	1900
b. Extension	31	370	401
c. High School	238	213	451
d. Elementary Grades	<u>315</u>	<u>290</u>	<u>605</u>
	1171	2186	3357

2. Per Capita Cost for University Year, 1945-1946.

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- a. Following the plan of computation agreed upon by the presidents and registrars of the five state teachers colleges on February 2, 1941, the per capita cost as computed is here presented on such a basis.

	<u>Semester Hours Earned</u>
Summer session, 1945	5342
First semester, 1945-1946	14390
First semester, extension	605
Second semester, 1945-1946	17199
Second semester, extension	472
Three weeks session, 1946	2341
Three weeks session, extension	640
	<u>40989</u>

40989 semester hours divided by 32 semester hours (average annual student load) gives 1281 students as the basic figure for computing per capita cost.

- b. Cost of operating the University for the year beginning July 1, 1945, and ending June 30, 1946, including all items except Permanent Improvements and expenditures for Fell Hall, Smith Hall, University Farm, and University Cafeteria.

Expenditures - July 1, 1945 - June 30, 1946

General Administration and General Office	\$156,052.74
Instruction	559,746.69
Extension	4,428.81
Library	65,298.98
Physical Plant	<u>135,587.75</u>
Total Expenditures	\$921,114.97

- c. Computation of Per Capita Cost

Total Expenditures \$921,114.97 ÷ 1281 = \$719.06

The per capita cost of \$719.06 for the past fiscal year is \$112.03 less than the corresponding figure of \$832.02 for the previous fiscal year.

3. Attendance for the Summer Session 1946

The wisdom of operating our summer work on the basis of including an intersession of three weeks seems to be justified in terms of the constantly increasing enrollment and the record number of persons in attendance during this period in 1946. The fact that there were 801 students in campus classes, aside from 177 in four off-campus workshops and 47 in two conservation clinics, or a total of 1025 students obtaining work for credit during the three weeks' period of June 10 to June 28, seems to warrant the continuation of this type of summer calendar and program.

TEACHERS COLLEGE BOARD

Of special interest will be the large increase in the number of graduate students with 57 in the intersession as compared with 15 a year ago at the corresponding time and 113 in the regular summer session as compared with 43 in the 1945 summer session. There is no question but that the offering of graduate work in the teachers colleges is meeting a real need in teacher education in Illinois.

The figures for the regular summer session, also representing an increase over last year, probably need no explanation. It is interesting to note from the tabulation on the next page the totals of 1946 as compared with those of a year ago.

	Men and Boys	Women and Girls	Total	Total One Year Ago
a. University				
Intersession (3 weeks)				
Graduates	42	15	57	15
Seniors	48	113	161	113
Juniors	57	104	161	86
Sophomores	41	72	113	59
Freshmen	81	41	122	43
Unclassified	20	135	155	56
Post Graduates	<u>13</u>	<u>19</u>	<u>32</u>	<u>32</u>
Total College Students on Campus for Intersession	302	499	801	404
Regular Summer Session (8 weeks)				
Graduates	74	39	113	43
Seniors	89	195	284	216
Juniors	70	163	233	152
Sophomores	56	110	166	74
Freshmen	107	78	185	81
Unclassified	54	212	266	122
Post Graduates	<u>29</u>	<u>79</u>	<u>108</u>	<u>52</u>
Total College Students on Campus for Regular Session	<u>479</u>	<u>876</u>	<u>1355</u>	<u>740</u>
Total College Students on Campus for Intersession and Regular Summer, Session	781	1375	2156	1144
b. University High School	86	81	167	167
c. University Elementary School	97	66	163	197
d. Auxiliary Training Schools				
Illinois Soldiers and Sailors Childrens School	<u>134</u>	<u>85</u>	<u>219</u>	<u>224</u>

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Total Pupils, Elementary and Secondary	<u>317</u>	<u>232</u>	<u>549</u>	<u>588</u>
Total	1098	1607	2705	1732
Extension (Intersession)	<u>213</u>	<u>11</u>	<u>224</u>	<u>35</u>
Grand Total	1311	1618	2929	1767

4. Attendance for the First Semester, 1946-1947

The report of attendance for the current semester in final and tabulated form is not due at this time, but it may be of interest to observe the enrollment situation at the present time.

As of September 30 the total enrollment is 1801, composed of 861 men and 940 women. Of this total enrollment, there are 800 beginning freshmen, 635 veterans, and 54 graduate students. These figures include campus classes and are entirely separate from the enrollment of the off-campus extension courses and the Veterans School with 30 additional veterans.

Illinois State Normal University was recently accorded by the Associated Press the unique position of probably being the only college or university in the country that did not break all previous records in enrollment this fall. Our figure of 1801 is less than the enrollment of at least five previous years and certainly far under the highest enrollment of 1974 in 1938-1939. There is no question but what we would have surpassed our highest enrollment except for the decision to:

- (1) Limit the freshman class to 800 students.
- (2) Admit as new students only those expecting to teach, except for 100 persons living in Bloomington and Normal who were accepted for this year on a special (non-teaching) basis as an accommodation to them and because they already had their own living quarters.
- (3) Establish quotas for departments based upon available classroom and library facilities and the probability of placement four years hence. For example, it appears that over 150 men sought to enter the Department of Health and Physical Education and 60 was set as the quota for that department. A few accepted admission in other departments but many of them went elsewhere.
- (4) Keep the total enrollment within the available housing (living quarters), classroom space, faculty, and textbooks. It was believed that by taking 800 freshmen, the total enrollment might be about 1800, which was the number of students it was thought could be handled in a satisfactory manner.

Illinois State Normal University may have been criticized on the

TEACHERS COLLEGE BOARD

basis of denying or discouraging admission to a number of students, including some planning to teach, but there certainly was no criticism when it was found that rather good living quarters, adequate classroom space (including rental space in a church within a block of the campus), an adequate supply of text books, and sufficient faculty provided better working conditions than found in many of the colleges and universities throughout the country.

5. Extension

A report on the details of off-campus extension service will be provided in the next Board Report. At the present there are nine classes in eight centers, with 320 students enrolled, handled by seven faculty members as a part of their regular teaching load.

6. 1946 Summer Session Graduates

a. The students whose names are listed below completed the requirements for graduation from their various courses at the close of the summer session August 23, 1946. I recommend that these students be approved as graduates.

GRADUATE SCHOOL

MASTER OF SCIENCE IN EDUCATION DEGREE

Harry L. Adams Normal

B.Ed., Illinois State Normal University, 1929

Secondary Education - Administration

Title of Thesis: A Plan for the Improvement of Guidance in the
Bloomington High School

Howard Paul Curry Normal

B.S. in Ed., Illinois State Normal University, 1945

Elementary Education - Administration

Title of Thesis: The Development of Certain Activities Designed
to Establish and Maintain Desirable Home-School
Relations: A Bibliographical Study of Periodical
Literature

Wayne Elmo Gross Blue Mound

B. Ed., Illinois State Normal University, 1940

Secondary Education - Administration

Title of Thesis: The Projectable Audio-visual Education Program
and Its Utilization in the High Schools of McLean
County, Illinois

Kathleen Cecilia Jarrett Normal

B.Ed., Illinois State Normal University, 1938

Special Education - Area of Socially Maladjusted

Title of Thesis: A Survey to Determine Who Are Socially
Maladjusted

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Dempsey Ellis Reid Palmyra
B. Ed., Illinois State Normal University, 1937
Elementary Education - Administration
Title of Thesis: A Proposed Plan for the Teaching of Elementary Woodworking

Gladys Jackson Wibking Charleston
B. S. in Ed., Illinois State Normal University, 1946
Secondary Education - English
Title of Thesis: The Interpretation and Appreciation of Verse and Poetry

UNDERGRADUATE SCHOOL

BACHELOR OF SCIENCE IN EDUCATION

Art Education

Esther Lucille Miller Balboa, Canal Zone
Arlene Jane Waters Forest Park

Home Economics Education

Gladys Montgomery Aull Taylorville
Helen Louise Karloski Decatur

Industrial Arts Education

Charles Brumett Forrest
Fredric Kingsley Johnson Normal
Leland Thomas Wright Moweaqua

Speech Education

Irene Elinor Cherhavy Chicago
Leija Viitanen McReynolds Stanford
Katherine Jane Price Tepperman Springfield

Music Education

Ralph John Houghton Hoopeston
William Lee Johnston Kenney
Gwendolyn Reese Cedar Rapids, Ia.
Charles Edwin Shepherdson Mechanicsburg

Business Education

Narcissus Ann Donovan Cerro Gordo
Pauline Marie Elgin Bloomington
Charles Gerald Garrison Divernon
Jean Munch Linn Lovington
Richard Louis Paynic Wood River

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Health and Physical Education

John Harlis Clough	Carrollton
Robert Ernest Edwards	Pearl
Ermalea Ellis	Bloomington
Harold Albert Gaffney	Bloomington
Glenn Donald Gilbertsen	Newark
Shirley Catherine Kelley	Elgin
Richard Bernard Shively	Mentor, Ohio
Alex George Takacs	Divernon
Shirley Jean Yermasak	Cicero

Secondary Education

James Grant Arnold	Heyworth
Warren Louis Buck	Normal
Mary Ellen Cunningham	Sumner
Betty Lee Drake	Green Valley
Raymond L. Farber	Piper City
Harold Myers Gambrel	Clinton
Harold Edwin Gordon	Bloomington
Grace Gregg Hauser	Litchfield
Floyd Olin King	Hillsboro
Martha Evelyn Lewis	Chillicothe
Edwin Morse McWherter	Forrest
Kenneth Robert Miller	Pekin
William Dale Morton	Cerro Gordo
Juanita Gwendolyn Nutt	Miami, Fla.
Ralph Joseph Faulsen	McLean
Clara Vail Reeves	Griggsville
Earl Clayton Sharick	Lacon
Leslie Joe Wehling	East St. Louis
Leon Weiner	Chicago
Dorothy Jean Weldon	Chicago
Laverne Harry Wenzelman	Kankakee

Elementary Education

Charles E. Alexander	Tremont
Milford Voigt Arndt	Rutland
Mae Belle Baird	Normal
Florence Landfried Biehl	Belleville
Doris R. Boon	Danville
Jeannette Valerie Carter	Rockford
Grace Irene Cinnamon	Neponset
Ann Cioni	Standard
Ruth Marie Conger	Carlock
Virginia Catherine Conrad	Bloomington
Eithal Lorraine Hanson Curry	Normal
Helen Lois DeHart	Arthur
Alvina Elsie Eller	Pekin
Latney Norman Field	East Lynn
Nessie Olivia Foale	Decatur
Evelyn Vivian Hanson	Normal
Barbara Sophia Hart	Franklin

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Nell Hashagen	Western Springs
Helen Elizabeth Holmes	Alton
Eleanor Rankin Johnson	Lovington
Mary V. Knight	Granite City
Jessie J. Leibold	Venice
Nora Dell LeMarr	Modesto
Lois Lilly	Monticello
Josephine A. Mathews	Bradley
Burman Louis Miller	Normal
Frances Anita Neel	Danville
E. Violet Nelson	Monmouth
Mary Thomas Paloumpis	Minonk
Franklin Harris Parsons	Armstrong
Mildred Watson Perry	Ludlow
Ruth Russell	Decatur, Ala.
Ellen A. Schultheis	Chenoa
Luella Estelle Schultze	Decatur
Violette O. Shimmin	Reddick
Everett William Singleton	Collinsville
Clara Kathryn Sinn	Mackinaw
Forrest Edward Sloan	Danville
Edith Elaine Vaughn	Tallula

Summary of Undergraduate Division Groups

Art Education	2
Home Economics Education	2
Industrial Arts Education	3
Speech Education	3
Music Education	4
Business Education	5
Health and Physical Education	9
Secondary Education	21
Elementary Education	39

Total August Bachelors Graduates	88
Total August Masters Graduates	<u>6</u>
Total August Graduates	94

7. Scholarship Lists of Students

- a. Certification is here made to the State Teachers College Board that the list of persons, with addresses for each, sent to the Chairman of the Teachers College Board on July 18, 1946 to be submitted to the State Treasurer, attended classes and completed work in the intersession at Illinois State Normal University for the three weeks period, June 10 to June 28, 1946.
- b. Certification is here made to the State Teachers College Board that the list of persons, with addresses for each, sent to the Chairman of the Teachers College Board on September 5, 1946 to be submitted to the State Treasurer, attended classes and completed work in the regular summer session at

TEACHERS COLLEGE BOARD

Illinois State Normal University for the eight weeks period,
July 1 to August 23, 1946.

II. FACULTY

1. Resignations

- a. Miss Gertrude Dubats, Instructor in Business Education, in order to accept a position on the staff of Indiana State Teachers College, Terre Haute, effective August 23, 1946.
- b. Dr. Henrietta Fleck, Professor of Home Economics and Head of the Department of Home Economics, in order to accept a position as Director of the Department of Home Economics at New York University, effective August 30, 1946.
- c. Miss Louise Stubblefield, Assistant Librarian and Librarian of the University High School, in order to accept a position as Head Reference Librarian at the Galesburg branch of the University of Illinois, effective November 1, 1946.
- d. Mrs. Jeanne Howard, Faculty Assistant in the Physical Science Department, effective September 16, 1946, because of illness.

2. Leave of Absence

- a. Dr. Charles E. Decker, Professor of Education and Director of the Division of Secondary Education, effective September 9, 1946, due to illness, this leave to cover the first semester of the 1946-1947 school year.

3. Changes in Rank and Salary

- a. Miss Ruth Henline, whose salary was listed as \$2880 on page 13 of the July 8 Board Report, should have been listed to receive \$2925 to be correct and conform with the corresponding salaries receiving similar adjustment.
- b. The salary of Mr. Edwin G. Struck, listed as \$2193.75 on page 14 of the Board Report of July 8, should be changed to \$330 per month or \$2970 for the school year of nine months, since he now finds it apparently impossible to accept the leave of absence for the second semester of the present school year.
- c. At the Board meeting on July 8, 1946, Dr. G. Harlowe Evans was elected to the position as Assistant Professor of Physical Science at a salary of \$3375. The salary indicated is one that would entitle him to the rank of Associate Professor and, since he has the qualifications for that rank, I would recommend that the rank be changed to that of Associate Professor, no other change in the appointment being necessary.

4. New Positions Recommended.

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Authorization is requested for the following positions in addition to those authorized in the July 8, 1946, Board Report.

- a. English, covering the appointment of someone to handle largely freshman classes. The position may be considered as one that was absorbed during the time of the war and formerly filled by Miss Evelyn Rezek who resigned.
- b. Business Education, covering classes in shorthand and typing, this position probably being one that includes the work of Mr. Albert Fries who resigned several years ago and whose position was absorbed during the time of the war.
- c. Health and Physical Education for Women, to care for an entirely additional teaching load due to an unusual increase in enrollment of women in September. The person for this position would in reality take the place of Miss Esther Hume who resigned a few years ago and whose position was never filled.
- d. Faculty Assistant in Elementary Education, covering assistance to Dr. E. A. Lichty, Principal of the Metcalf Elementary School in handling the eighth grade in order that Dr. Lichty may be released for the teaching of a class or two in education, because of increased enrollment, and to handle additional administrative duties in the enlarged Metcalf Elementary School. This position should be handled by a graduate assistant giving part time to the necessary duties.
- e. Science, covering work in chemistry and natural science survey courses, due to increased enrollment.

5. New Appointments

- a. Dr. Robert I. Brigham, Associate Professor of English, at a salary of \$405 per month or \$3645 for nine months, effective September 1946, to take the place of Dr. Edward Johnson, resigned. Dr. Brigham has his bachelor's degree from Clark University, and A.M., M. Ed., and Ph. D. degrees from the University of Missouri. His teaching experience has been at Westminster College, Missouri, the University of Missouri, Yankton College, South Dakota, and the University of Kansas City.
- b. Dr. Helen M. Cavanagh, Assistant Professor of Social Science, at a salary of \$370 per month, or \$3330 for the school year of nine months, effective September 1946, to fill a vacancy as listed in the July 8, 1946, Board Report. Dr. Cavanagh has her bachelor's degree from Randolph Macon College in Virginia and her master's and doctor's degrees from the University of Chicago. Her teaching experience has been at Camden, Arkansas and Battle Creek, Michigan. She has also had experience as Head of the History Department in William Woods College in Missouri. For the past three years she has served with the War Department as Analyst.

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- c. Mr. William E. De Clark, Assistant Professor of English, at a salary of \$355 per month or \$3195 for the school year of nine months, effective September 30, 1946, to take the place of Mrs. Marion Taylor, resigned. Mr. De Clark has his bachelor's degree from Butler University, Indianapolis, Indiana, and his master's from the University of Illinois, and is in the final stages of completion of work for his doctor's degree at the University of North Carolina. His teaching experience has been at the University of Illinois, the University of North Carolina, Indiana University, Colorado State College, Ft. Collins.
- d. Dr. Marie M. Dirks, Professor of Home Economics and Director of the Division of Home Economics Education, at a salary of \$490 per month or \$4050 for the school year of nine months, effective September 1946, to take the place of Dr. Henrietta Fleck, resigned. Dr. Dirks has her bachelor's degree from the University of Nebraska, her master's from the University of Minnesota, and her doctor's from Ohio State University. Her teaching experience has been in high schools in Nebraska and Iowa, in North Dakota State College and Ohio State University.
- e. Dr. Miriam Gray, Associate Professor of Health and Physical Education, at a salary of \$375 per month or \$3375 for the year of nine months, effective September 1946, in place of Miss Catherine Patterson, resigned. Dr. Gray has her bachelor's degree from the University of Missouri and her master's and doctor's degrees from Teachers College, Columbia University. She has taught in elementary, junior and senior high schools in Missouri, Oklahoma, and New York and for the past three years has been on the staff of the Department of Physical Education for Women at the University of Texas.
- f. Miss Frieda Anne Grieder, Assistant Dean of Women and Director of Fell Hall, at a salary of \$300 per month on a twelve months basis, or \$3600, aside from living quarters in Fell Hall, to take the place of Miss Helen Flynn, resigned. Miss Grieder has her bachelor's degree from Albion College in Michigan, her master's from Syracuse University, New York, and is completing work for her doctor's degree at Stanford University in California. She has had additional work at Michigan State Teachers College at Ypsilanti, the American School of Oriental Research in Jerusalem, and Harvard University. Her teaching and administrative experience has been in high schools in Michigan, the Chicago Teachers College, as Director of Personnel, and Winona State Teachers College in Minnesota, as Dean of Women.
- g. Miss Delma E. Harding, Assistant Professor of Biological Science at a salary of \$345 per month or \$3105 for the school year of nine months, effective October 7, 1946, to take the place of Miss Elizabeth Beynon, resigned. Miss Harding has her bachelor's degree and master's degree from the State University of Iowa. Her teaching experience has been in four

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Iowa high schools, and recently she has served with the United States Public Health Service in Nashville, Tennessee, and Atlanta, Georgia.

- h. Dr. Frances P. Hoffman, Associate Professor of Health and Physical Education, at a salary of \$375 per month or \$3375 for the school year of nine months, effective September 1946, to take the place of Miss Esther Hume, resigned. Dr. Hoffman has bachelor's degrees from Arnold College, New Haven, Connecticut, and New York University, and master's and doctor's degrees from New York University. Her teaching experience has been in Academy, New York, Winthrop College, Rock Hill, South Carolina, Brooklyn College, Brooklyn, New York.
- i. Miss Verna A. Hoyman, Instructor in English, at a salary of \$320 per month or \$2880 for nine months, effective November 4, 1946, to fill a position in the University High School as a result of a leave of absence granted to Miss Lela Winegarner. Miss Hoyman has her bachelor's degree from the Iowa State Teachers College and her Master of Science in Education degree from Northwestern University with additional graduate work at the State University of Iowa and the University of Chicago. Her teaching experience has been in elementary and high schools in Michigan, Iowa, South Dakota, Illinois, Missouri, and Minnesota. She was formerly Dean of Women and teacher of English and Speech in the State Teachers College in Winona, Minnesota, and comes at the present time from the State Teachers College at Platteville, Wisconsin. From 1935 to 1937 she was on the staff of Illinois State Normal University at the affiliated Illinois Soldiers and Sailors Childrens School.
- j. Miss Marie Jessa, Instructor in Business Education, at a salary of \$300 per month or \$2700 for nine months, effective September 1946, to fill a position requested and created in letter to the Advisory Committee under date of August 10, 1946. Miss Jessa has her bachelor's degree from Illinois State Normal University and her master's from the State University of Iowa. She has done further graduate work at the University of Missouri. Her teaching experience has been in several high schools in Illinois, including Pekin and Bloomington, and in Lynchburg (Virginia) College and Stephens College in Missouri.
- k. Miss Helen McEwen, Instructor in Business Education, at a salary of \$320 per month or \$2880 for the school year of nine months, effective September 1946, to take the place of Miss Gertrude Dubats, resigned. Miss McEwen has her bachelor's degree from Lake Forest College and her master's from Teachers College, Columbia University. Her teaching experience has been in Paw Paw, Shelbyville, and Dundee high schools in Illinois, and the senior high schools of northern Michigan.

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- l. Miss Hazel Messimore, Assistant Professor of Spanish, at a salary of \$370 per month or \$3330 for nine months, effective September 1946, to fill a new position created at the July 8, 1946, Board Meeting. Miss Messimore has her bachelor's degree from Wittenberg College in Ohio and her master's from Middlebury College in Vermont. She has had additional work at Western Reserve University, the University of Colorado, and National University of Buenos Aires. She is completing work for her doctor's degree at the University of Colorado. Her teaching experience has been in several high schools in Ohio, in Stephens College, Columbia, Missouri, in Lima, Peru, and Quito, Ecuador. She has also served as Consultant in English in the Inter-American Affairs Office in South America.
- m. Miss Margaret Murley, Assistant Professor of Biological Science, at a salary of \$345 per month or \$3105 for the school year of nine months, effective October 21, 1946, to take the place of Dr. Opal Hartline, resigned. Miss Murley has her bachelor's degree from the Iowa State Teachers College and her master's from Northwestern University. Her teaching experience has been in elementary and high schools in Iowa, Northwestern University, and Iowa State College at Ames.
- n. Dr. Earl H. Peterson, Associate Professor of English, at a salary of \$405 per month or \$3645 for the school year of nine months, effective September 1946, to take the place of Miss Esther Richard, resigned. Dr. Peterson has his bachelor's degree from the University of Colorado, his master's from State College of Washington, and his doctor's from the University of Illinois. His teaching experience has been in rural, junior, and senior high schools in Colorado, Colorado School of Mines, University of Illinois, Northwestern State College, Alva, Oklahoma, Kansas State College, Manhattan.
- o. Dr. Donald T. Ries, Assistant Professor of Biological Science (Entomology), at a salary of \$330 per month or \$2970 for the year of nine months, effective September 1946, to fill an existing vacancy listed and approved in the July 8, 1946, Board Report. Dr. Ries has his bachelor's degree from Cornell University at Ithaca, New York, his master's from Michigan State College, and his doctor's degree also from Cornell. His teaching experience has been in Michigan State College, Cornell University, Pennsylvania State College, and the Crambrook Institute of Science, in Michigan. He has worked with the Illinois State Conservation Department and the Illinois State Natural History Survey, and for some time prior to the war was Park Naturalist at Starved Rock State Park. During the war he was an officer in the Sanitary Corps of the United States Army for a period of three years.
- p. Dr. Gwen Smith, Assistant Professor of Health and Physical Education, at a salary of \$345 per month or \$3105 for the year of nine months, effective September 1946, in place of

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Miss Elsie Bergland, resigned. Dr. Smith has her bachelor's and master's degrees from the State Teachers College at San Marcos, Texas, and her doctor's degree from the State University of Iowa. She has had teaching experience in high schools and junior colleges in Texas and Iowa.

- q. Miss Harriet R. Wheeler, Instructor in Business Education, at a salary of \$300 per month or \$2700 for the school year of nine months, effective September 1946, to fill an existing position listed in the Board Report of July 8, 1946. Miss Wheeler has her bachelor's degree from Augustana College at Rock Island and her master's degree from the State University of Iowa. She has also had additional work at the Gregg School in Chicago. Her teaching experience has been in several high schools in Illinois, including Morton, and in Clinton, Iowa.
- r. Mrs. Venora Decker, Faculty Assistant in Milner Library, at a salary of \$135 per month for twelve months, or \$1620 for the year, effective September 1, 1946, to take the place of Mrs. Eloise D. Malmberg, transferred to Director of Housing, and later Mrs. Ruth L. Puttcamp, who had the position during the months of July and August. Mrs. Decker has her bachelor's degree, with master's practically completed, at the University of Wisconsin. Her teaching experience was in high schools in English and Latin.
- s. Miss Eva Dell Maurer, Faculty Assistant (student) in Chemistry, at a salary of \$80 per month for twelve months, or \$960 for the year, effective September 1946, to take the place of Mrs. Jeanne L. Howard, resigned.
- t. Mrs. Joybelle D. Craig, Clerk Stenographer I, as Secretary in the Office of the Director of Publicity, at a salary of \$155 per month, or \$1860 for the year, effective September 9, 1946, to take the place of Mrs. Wilhelmina Rich, resigned. This non-teaching position has been approved through regular channels.
- u. Mrs. Alicejane Smith, Clerk Stenographer I, as Secretary to the Principal of the University High School, at a salary of \$155 per month, or \$1860 for the year, effective August 1, 1946, to take the place of Miss Gloria Piazzzi, transferred to University Accountant in the Business Office. This non-teaching position has been approved through regular channels.
- v. Mrs. Marian Wresinski, Clerk Stenographer I, as Clerk in the Business Office, at a salary of \$150 per month, or \$1800 for the year, effective September 18, 1946, to fill a newly created position authorized on page 17 of the Board Report of July 8, 1946. This non-teaching position has been approved through regular channels.
- w. Faculty of Off-Campus Home Economics Centers.

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Continuing our policy and practice of having our Smith-Hughes Home Economics student teaching done in certain designated and approved off-campus centers, it is recommended that the following teachers at places indicated be employed at the rate of \$12.50 per student teacher per month. These student teachers, not in excess of two in any center at any one time, live in the community for a period of eight weeks and do their student teaching under the direct supervision of the local home economics teacher approved by the State Supervisor of Home Economics of the Illinois Board for Vocational Education and the Illinois State Normal University. These teachers, properly qualified by training and experience, are:

Marianne Clinch	Farmington
Lou Hampson	Morton
Louisa McClure	Metamora
Eleanor Neuhoﬀ	Eureka
Marcella Wilson	Lexington

x. Substitute Teachers

In order to have approval for substitute teachers who are used on a per day or irregular financial status and are not considered as regular teachers, I am recommending for sanction of the Teachers College Board the following persons who reside in Bloomington and Normal, most of them being ex-teachers and unusually well qualified for handling emergency work: Mrs. Martha Rypins, Mrs. Lucilla Randell, Mrs. Mary Davis Ries, Mrs. Lucille Holmes, Mrs. Joyce Evans, Mrs. Merle Raab, Mrs. Grace Saar, Mrs. Christine Stombaugh, Mrs. Ione Lueck, Mrs. Zeno O. Foster, Mrs. Elizabeth White, Miss Eunice Blackburn, Mrs. Catherine Morgan Austin, Mrs. Edna Foster, Mrs. Alice Stoik, Mrs. Ruth Rice, Mrs. Hazel Rice, Mrs. Annabelle Stout, Mrs. Hazel Ringer, Mrs. Mescal Lovelass, Mr. N. L. Kessinger.

6. Affiliated Schools

a. Illinois Soldiers and Sailors Childrens School

This, the largest of the affiliations with the University, represents an organization of kindergarten, grades one to six, and junior high school (grades seven and eight), with the boys and girls of high school age attending University High School on the University Campus. There are twenty-two teachers at the Childrens School with the salaries of all but the Principal and two other teachers paid by the Department of Public Welfare, but with the selection and control of these teachers handled by Illinois State Normal University.

It is a pleasure to report that the Director, Deputy Director, and others in the Department of Public Welfare, with Mr. James R. Cretcher, Superintendent of the Illinois Soldiers and Sailors Childrens School, taking a lead in the movement, have

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made possible an advance to almost maximum in salaries under the schedule at the Childrens School. The initial salary for new teachers is now \$250 a month with work available for eleven or twelve months, depending upon the nature of the position. The listing of staff, positions, and salaries is included in this report as a matter of record, since all of these salaries, aside from the three noted, are paid through the Department of Public Welfare.

<u>Name</u>	<u>Position</u>	<u>Per Month</u>	<u>*Per Year</u>
#John R. Reusser	Principal	\$360	\$4320 (12 mo.)
Grace Fuller Anderson	Second Grade	210	2310
Gladys Ellen Baker	Fifth Grade	250	2750
Veda Bolt Bauer	Junior High School Math.	260	2860
Lorle Dean	Sixth Grade	260	2860
John F. Foy	Boy's Physical Educ.	260	3120 (12 mo.)
Roland A. Gleisner	Junior High School English	260	2860
Roland O. Gray	Industrial Arts	260	3120 (12 mo.)
John E. Houghton	Industrial Arts	260	3120 (12 mo.)
Clara Kepner	Fourth Grade	260	2860
Mary Ellen Kessinger	Music	200	2400 (12 mo.)
Fred J. Knuppel	Industrial Arts	260	3120 (12 mo.)
Dominic Leonardelli	Junior High School Science	250	2750
Ann Marie Obrsajko	Junior High School Soc.Sci.	250	2750
#Margaret Parret	Junior High School Speech	250	2750
Hanri R. Percy	Dir. of Religious Educ.	260	3120 (12 mo.)
Mable A. Pumphrey	Fifth Grade	260	2860
Josephine Shea	Sixth Grade	260	2860
#Alice Sheveland	Third Grade	275	3025
	First Grade	250	2750
	Home Economics	250	2750
	Girl's Physical Educ.	250	3000 (12 mo.)

*11 months unless otherwise indicated.

#On payroll of Illinois State Normal University and paid through Department of Registration and Education.

III. OTHER EMPLOYEES

1. Resignations

- a. Mr. Perry Mann, Stationary Fireman, effective July 17, 1946, to accept another position.
- b. Mr. Everett Long, Janitor I, effective July 31, 1946, in order to accept a position elsewhere.

2. Leave of Absence

- a. Mrs. Melissa Francis, laundry worker at Fell Hall, effective September 30 for one year, due to illness.

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3. New Positions Recommended

- a. Storekeeper at the gymnasium to be in charge of the towel and equipment cage and to aid in the repair of athletic equipment, to assist in the care of the athletic field, and to assume other duties for which there is very urgent need at this time. This position would be paid for from available funds at an amount not to exceed \$150 per month or \$1800 for the year of twelve months. This non-teaching position has been cleared through Springfield.
- b. Maintenance Plumber. The excessive amount of plumbing work that needs attention and the demand of those concerned that this be done by a qualified plumber, and because of the high cost as well as the difficulty of getting a plumber, all
- c combine to make necessary the establishment of the position of Maintenance Plumber at a rate of \$225 per month for twelve months. This position is a non-teaching position and is being cleared through the proper channels in Springfield.
- c. Trades Helper. In order to keep pace with the vast amount of carpentry that is necessary on the campus in connection with the regular program, as well as expansion demanded by excessive enrollment, it is recommended that an additional position of Trades Helper be created at a salary of not to exceed \$175 per month. This is a non-teaching position and is being cleared through the proper channels in Springfield.

4. New Appointments Recommended

All of the following appointments have been cleared through regular and designated channels and have been approved by the Chairman of the Teachers College Board and the members of the Advisory Committee. These positions are all of a twelve months nature and are effective from the dates indicated until July 1, 1947.

- a. Mr. Don Karr, Maintenance Painter, at a monthly salary of \$240, or an annual salary rate of \$2880, effective September 1, 1946.
- b. Mr. Richard J. Parido, Storekeeper in McCormick Gymnasium, at a monthly salary of \$150 or an annual salary rate of \$1800 effective September 1, 1946.
- c. Mr. A. C. Schroeder, Watchman I, at a monthly salary of \$135, or an annual salary rate of \$1620, effective September 20, 1946.
- d. Mr. Roy R. Farmer, Stationary Fireman, at a monthly salary of \$185 or an annual salary rate of \$1920, effective September 20, 1946.
- e. Mr. Robert E. Bigger, Stationary Fireman, at a monthly salary of \$185, or an annual salary rate of \$1920, effective October 1, 1946.

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- f. Mrs. Nellie Fritzen, Janitor I, at a monthly salary of \$120, or an annual salary rate of \$1440, effective October 7, 1946.
- g. Mr. Chester R. Holmes, Janitor I, at a monthly salary of \$135, or an annual salary rate of \$1620, effective October 10, 1946.

5. Positions Unfilled

At the present time the following authorized positions have not been filled and this has created considerable difficulty in the operation of the physical plant.

- a. Janitor I, \$1620.
- b. Janitor I, \$1620.
- c. Maintenance Plumber, \$2700.
- d. Trades Helper, \$2100.
- e. Domestic at Fell Hall, \$1380.

IV. THE ORGANIZATION

1. Affiliated Schools

At the present time the status of the affiliated school situation is as follows:

- a. The continuation of the affiliation of the Illinois Soldiers and Sailors Childrens School through the Department of Public Welfare with Illinois State Normal University continuing to pay the salaries of the principal and two teachers and the other 19 members of the staff paid through the Department of Public Welfare.
- b. Bloomington Public Schools, where there is a continuation of the student teaching work in the field of special education with the salary of one teacher in work for the mentally retarded paid by Illinois State Normal University but all other expenses cared for by the Bloomington Board of Education. Teaching in other areas of special education is provided in rooms where the salaries of the teachers and operating expenses are paid by the Bloomington Board of Education.
- c. Normal Public Schools, where there is a continuation of student teaching in certain special areas on elementary and high school levels, this student teaching being without expense to Illinois State Normal University. Such areas as agriculture, art, music, and health and physical education are used at times when there is need for extra student teaching facilities.
- d. Off Campus Home Economics Centers located at Farmington, Morton, Metamora, Eureka, and Lexington, where student

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teachers live for certain periods of time and do their teaching under the supervision of approved local home economics teachers for which Illinois State Normal University pays these instructors at the rate of \$12.50 per month per student teacher for a two months period for each teacher.

- e. Rural Schools used in the past are not being continued at the present time. It was hoped to maintain the affiliation with the Walker Rural School but we were unable to get a teacher with proper qualifications even though the total salary offered by the University and the local board was \$300 per month plus automobile maintenance. It was finally necessary for the school board to take a teacher who was a two-year normal graduate and who was not qualified to handle music and with whom student teachers could not be placed. It is interesting to note that this teacher is paid \$250 per month. It is hoped that this and possibly other rural affiliations may be re-established in the near future.

2. Graduate Work

- a. Prior to the next meeting of the Teachers College Board a formal request with supporting materials and other evidence will be submitted to the Graduate Committee of the Teachers College Board and at the Board meeting a request will be made for the addition of the Departments of Physical Science (physics-chemistry) and Health and Physical Education for Women to qualify for graduate work. It is felt that these departments and since there is a demand for such teachers that cannot be met at the present time, it is hoped that favorable consideration may be given to including these departments in the approved list for graduate work, effective in the summer of 1947.

V. THE CURRICULUM - No report.

VI. BUILDINGS AND GROUNDS

1. Old Main

The work on the removal of the third floor, roof, and tower of Old Main was completed in very satisfactory manner prior to the opening of school on September 9, 1946. Most of the work was completed a few weeks ahead of schedule and before the opening of school, but the redecoration of the classrooms on the second floor continued until September 9. The building is now considered safe for use and classrooms and offices have been returned to the second floor. The handicap from the loss of classroom space and offices from the third floor is severely felt and has made necessary the renting of off-campus quarters.

Many alumni and local citizens have become exceedingly interested in the final disposition of Old Main. A committee has been appointed from interested local citizens and alumni and this committee has

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requested Mr. Dunn to inquire of Director Thompson as to the possibility of having the Division of Architecture and Engineering determine the cost of restoring the outside of the building with necessary and probable complete changes on the inside. It is understood that these requests have been carried out and that the Division of Architecture and Engineering will check over the situation very soon. Since their first question will be as to the use that will be made of the building, a local committee of staff members has been appointed by the President to study the situation and make recommendations as to the best use of a newly constructed Old Main. When this committee has completed its work, the information will be given to the Division of Architecture and Engineering.

2. Building Program (Portion Already Approved)

- a. Auditorium, Music, Speech, Administration Buildings. Plans for these structures are not much further advanced than at the time of the last Board meeting, even though it has been decided temporarily to concentrate on the auditorium and administration buildings. It seems that the Chicago office of the Division of Architecture and Engineering has been deluged with other requests, especially from Natural Resources, but they are now promising to push these plans to completion.
- b. Special Education Building. The detailed work for this building is in the hands of associate architects,--two local firms in Bloomington. Their first or preliminary blueprints have been prepared for discussion with those responsible for the use of the building and it is expected that this work will move along very rapidly.
- c. Heating Plant. The first preliminary plans have been prepared by associate architects from Decatur and this part of the work will keep ahead of any of the actual work to be done involving changes in the heating system.

It is very evident that additional funds are going to be needed to complete all of these projects. It is presumed that this will be a part of a general discussion on the part of the Teachers College Board, the Post War Planning Commission, and others concerned, since the situation at Illinois State Normal University is very similar to that of other projects for which there are insufficient funds.

3. Immediate Needs (Beyond Present Projects Approved)

- a. President's Home. President Beu has made a complete and excellent presentation of the situation regarding presidents' homes at state teachers colleges throughout the country. The need at Illinois State Normal University is increasingly great and begins to present a very serious situation. I would like to join with President Beu in requesting consideration of the building of houses for presidents during the next biennium.

TEACHERS COLLEGE BOARD

- b. Fell Hall Addition. The most economical method of adding to our housing for women is to give consideration to the utilization of the fourth floor or attic area of Fell Hall, present women's residence. There is ample space to include rooms that will house 60 additional women, the cost of which, as estimated by the Division of Architecture and Engineering, would be \$93,000. This would include all carpentry, plumbing, wiring, and other work necessary to make the rooms completely available.

For some years there has been talk of adding a wing to the south end of the building that would correspond with the wing originally constructed at the north end of the main structure. This would take care of approximately 75 additional students. The general facilities, such as dining room, kitchen, and living room, are large enough to accommodate the additional students included in these proposed additions.

- c. High School. As one of the next steps in the post war building program, a University High School should be included not only to adequately house high school facilities for an enrollment sufficient to meet student teaching needs, but also to make available quarters now occupied by the high school over the campus and much needed by other departments.
- d. Elementary School. A university elementary school should be built at an early date to free the present Thomas Metcalf Building for classroom purposes. This building should be used first to accommodate the activities now in Old Main in order that work could be done in restoring that building. There should also be an elementary school of adequate size to meet student teaching needs and this should be a part of our student teaching area, which is being started at the present time with the Special Education Building.
- e. Old Main. The reconstruction of Old Main should be undertaken at the earliest possible moment that classrooms, offices, and other activities can be removed temporarily to other quarters on the campus.

4. Self-Liquidating Program

- a. Residence Halls. Aside from the additions to Fell Hall, it is hoped that provision, by legislative enactment and later by arrangements with proper organizations for financing the project, may be made in order to provide much-needed residence halls for men and women. If the regular building program could be relieved of the necessity of such provision and this handled through a satisfactory self-liquidating program, it would hasten the construction of these buildings and move forward, in order of building schedule, some of the proposed other buildings on the campus.
- b. Student Union. In order to hasten the construction of a much-needed Student Union it is hoped that this may be worked out

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through some self-liquidating plan such as was used at the University of Illinois

VII. AUXILIARY ENTERPRISES

1. Cafeteria

One of the best projects established at I.S.N.U., at least in recent years, has been that of the University Cafeteria, located temporarily on the ground floor of Fell Hall, until such time as a new cafeteria is provided on the ground floor of the proposed auditorium. The lack of eating places in Normal and the ability to provide excellent food at very reasonable cost, has resulted in the use of the cafeteria by a large number of students. It will be noted with interest that the report for the first year of the operation of the cafeteria shows an excess of income over expenditures.

CAFETERIA

July 1, 1945 - June 30, 1946

RECEIPTS		\$28,193.89
EXPENDITURES		
Food	\$15,659.28	
Household Supplies	722.74	
Preparation of Food	9,254.36	25,636.38
EXCESS OF INCOME OVER EXPENDITURES		\$ 2,557.51

2. Fell Hall (Women's Residence)

Fell Hall, as in recent years, has shown a slight deficit despite all possible economies within reason in a program calling for certain standards of food service and living conditions. It is the cost of food and the low figure of \$7.25 per week charged last year that have produced the deficit. Beginning with July 1, 1946, the rate on meals was changed from \$7.25 to \$9.00 per week. This change, with the \$3.00 per week for rooms, makes a total of \$12.00 per week charged each resident of the Hall. This additional charge, plus the housing and serving of 51 additional girls, should result in a balance rather than a deficit for the present year, despite decided advances in the cost of food.

FELL HALL

July 1, 1945-June 30, 1946

RECEIPTS	\$39,428.88
LESS, REFUNDS	784.38
	\$38,644.50

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EXPENDITURES

Director of Hall	\$1,250.00	
Student Help	2,919.00	
Water	171.09	
Telephone	378.39	
Electricity	2,903.45	
Office Expense	30.00	
Cleaning	33.50	
Food	21,836.10	
Preparation of Food and Janitorial Services	12,675.36	
Household Supplies	<u>1,169.32</u>	<u>\$43,366.21</u>

EXCESS OF EXPENDITURES OVER INCOME \$ 4,721.71

3. Smith Hall

Although the report of receipts and disbursements for Smith Hall is dated from July 1, 1945 to June 30, 1946, we did not get into the Hall until approximately January 1, 1946, following complete rehabilitation left. Navy V-12 left. The relatively small deficit during that period of time should be eliminated and some profit shown on the present year, since the cost of board has been raised from \$7.25 to \$9.00 per week and the cost of rooms from \$2.75 to \$3.00, with 52 rather than 42 men in the Hall this year.

SMITH HALL

July 1, 1945 - June 30, 1946

RECEIPTS	\$14,006.89	
LESS: REFUNDS	<u>78.35</u>	
		\$13,928.54

EXPENDITURES

Director of Hall	\$ 810.00	
Student Help	579.74	
Water	39.63	
Telephone	82.61	
Gas	83.55	
Electricity	447.73	
Repairs	37.81	
Exterminating Service	12.00	
Cleaning	55.80	
Coal	361.32	
Household Supplies	433.61	
Food	7,866.56	
Preparation of Food and Janitorial Services	<u>3,664.44</u>	<u>14,474.80</u>

EXCESS OF EXPENDITURES OVER INCOME \$ 546.26

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4. University Farm

The University Farm, like any single department of the University that operates as a laboratory, in this instance for the Agriculture Department, is certain to show cost in excess of income. This would be true of chemistry, physics, biology, and other laboratories is considered on the same basis. However, the deficit this year is less than in previous years and is certain to become still less with the acquisition of additional land now in progress. This additional land will enable the University to produce more food for stock and will increase the turn-over in live stock that will be marketed. It is considered that the finances of the University Farm are in very good shape, but can and will be improved with the larger program to be undertaken this present school year.

UNIVERSITY FARM July 1, 1945-June 30, 1946

RECEIPTS

Sales - Livestock	\$5,275.83		
Sales - Produce	4,693.99		
Miscellaneous	<u>1,520.01</u>	\$11,489.83	
Food furnished to Fell Hall		<u>926.17</u>	
			\$12,416.00

EXPENDITURES

Personal Services		\$10,524.67	
Contractual Services			
Telephone	\$ 89.65		
Electricity	220.80		
Water	88.94		
Repairs to Machinery	<u>71.39</u>	470.78	
Office Expense			
Truck license	2.00		
Pedigrees	37.00		
Membership	15.00		
Veterinarian Services	<u>203.56</u>	257.56	
Commodities			
Stock Food	8,927.67		
Supplies	116.92		
Gasoline and oil	181.40		
Coal	84.38		
Ice	<u>142.20</u>	9,452.57	
Equipment		<u>101.49</u>	20,807.07

EXCESS OF EXPENDITURES OVER INCOME \$ 8,391.07

VIII. STUDENT LIFE

1. Housing

Illinois State Normal University has been fortunate in being able to adequately house all students who came to the University this fall, although approximately 50 men are now housed in Cook Hall Gymnasium (high school and elementary gymnasium) until the federal

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housing units are completed. All other students have been able to locate rooms or at least temporary living quarters of a very satisfactory nature near the University. It is believed that these housing conditions will be conducive to better feeling on the part of the students and also to their carrying on their regular activities, including satisfactory classroom work. The federal housing units will probably not be ready much before Christmas, although some of them were promised as early as July.

2. Future Teachers of America

The local chapter of Future Teachers of America has just received its charter from headquarters in Washington, D. C. They are undertaking a very definite program of organizing chapters in high schools in central Illinois with the thought of developing a greater interest in the teaching profession on the part of high school students who may later become teachers college students.

IX. MISCELLANEOUS

1. Annual Audit

The annual audit of the books of Illinois State Normal University was completed in August and a report as to very satisfactory conditions has been received from the State Auditor's office.

X. SUMMARY

Consideration and favorable action by the Teachers College Board is requested on the following recommendations:

1. Sanction of the granting of degrees and awarding of diplomas to the graduates as listed, including those receiving the degrees of Master of Science in Education and Bachelor of Science in Education, at the August 23, 1946 commencement.
2. Approval of the certification of two scholarship lists submitted under dates of July 18, 1946, and September 5, 1946, covering scholarships for the intersession and regular summer session of 1946.
3. Acceptance of the resignations of Gertrude Dubats, Henrietta Fleck, Louise Stubblefield, Jeanne Howard.
4. Granting of leave of absence to Charles E. Decker for the first semester of the 1946-1947 school year.
5. Changes in salaries of Ruth Henline and Edwin G. Struck, as indicated.
6. Change in the rank of G. Harlowe Evans, as presented.
7. Creation of additional positions in English, Business Education, Health and Physical Education for Women, and Chemistry-Natural Science Survey.

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8. Employment of the following persons at salaries stipulated and for periods indicated: Robert I. Brigham, Helen M. Cavanagh, William E. De Clark, Marie M. Dirks, Miriam Gray, Frieda Anne Grieder, Delma E. Harding, Frances P. Hoffman, Verna A. Hoyman, Marie Jessa, Helen McEwen, Hazel Messimore, Margaret Murley, Earl H. Peterson, Donald T. Ries, Gwen Smith, Harriet R. Wheeler, Venora Decker, Eva Dell Maurer, Joybelle D. Craig, Alicejane Smith, Marian Wresinski.
9. Approval of the establishment of off-campus home economics centers and the employment of Marianne Clinch, Lou Hampson, Louisa McClure, Eleanor Neuhoff, Marcella Wilson under arrangements indicated.
10. Approval of the following persons as eligible substitute teachers; Mrs. Martha Rypins, Mrs. Lucilla Randell, Mrs. Mary Davis Reis, Mrs. Lucile Holmes, Mrs. Joyce Evans, Mrs. Merle Raab, Mrs. Grace Saar, Mrs. Christine Stombaugh, Mrs. Ione Lueck, Mrs. Zeno O. Foster, Mrs. Elizabeth White, Miss Eunice Blackburn, Mrs. Catherine Morgan, Austin, Mrs. Edna Foster, Mrs. Alice Stoik, Mrs. Ruth Rice, Mrs. Hazel Rice, Mrs. Annabelle Stout, Mrs. Hazel Ringer, Mrs. Mescal Lovelass, Mr. N. L. Kessinger.
11. Acceptance of the resignations of Perry Mann and Everett Long as Stationary Fireman and Janitor respectively.
12. Granting of leave of absence to Melissa Francis.
13. Authorization of new positions of Storekeeper, Maintenance Plumber, and Trades Helper.
14. The appointment of Don Karr, Richard J. Parido, A. C. Schroeder, Roy A. Farmer, Robert E. Bigger, Nellie Fritzen, Chester R. Holmes, for positions indicated and at salaries stipulated.
15. Approval of off-campus affiliated schools as listed.

Respectfully submitted.

R. W. Fairchild

SUPPLEMENT TO PRESIDENT'S REPORT TO THE STATE TEACHERS COLLEGE BOARD For the meeting in Springfield July 8, 1946

Some matters have arisen since the completion of the Board Report that seem to make it desirable at this time to supplement the information already provided with other items for Board consideration.

Insert between 1 and 2 under II FACULTY on page 5 of the Report as

1-A. Retirement

TEACHERS COLLEGE BOARD

- a. Miss May Goodwin, Instructor and Assistant Principal of the Affiliated Illinois Soldiers and Sailors Childrens School since 1920, has decided that she would like to retire at this time. Miss Goodwin is under the Public School Retirement System and not under the University Retirement System and her salary has been paid by the Department of Public Welfare. For a period of forty-six years, Miss Goodwin has rendered service to the schools of Illinois, twenty-six of these years being at the Illinois Soldiers and Sailors Childrens School. She has earned the opportunity that she is now taking for retirement after many years of work with boys and girls who have needed and appreciated her counsel and instruction. As a matter of record and appreciation this retirement is made a part of this Report to the Teachers College Board, regardless of the salary being paid through other channels and the retirement system being other than that under which the University operates. This retirement becomes effective August 23, 1946.

Insert under New Appointments, II FACULTY, page 8 of the Report as

6. New Appointments

(c) Regular School Year, 1946-1947

- (4) Mr. Weldon Watterson, Assistant Professor of Geography, to fill a leave of absence position resulting from a leave granted to Miss Neva McDavitt. Mr. Watterson has his Bachelor's degree from Illinois State Normal University in 1937, his Master's degree from the University of Chicago in 1942, and is at the present time doing work on his Doctor's degree at the University of Chicago. This work can be finished during the course of any two quarters at a later date. His teaching experience has been in Harrisburg High School and in the University of Chicago, where he has been an assistant to Miss Edith Parker of the Geography Department. Mr. Watterson, through experience as a participant in an I. S. N. U. Geography Course and in other ways, is qualified to take over that activity in the summer of 1947. The salary for this position is \$335. per month or \$3015 for the school year of nine months.
- (5) Dr. G. Harlowe Evans, Assistant Professor of Physical Science (physical chemistry), to fill an existing vacancy that resulted from the retirement of Mr. H. W. Adams as Head of the Department of Physical Science in August 1945, at which time Dr. R. U. Gooding was appointed Head, the position in the department never having been filled. Dr. Evans has degrees of B. S., M. S., and Ph.D. from the University of Michigan. His teaching experience has been at Taylor University in Indiana, where he served as Head of the Chemistry Department, at Huntingdon College at Montgomery, Alabama, where he was Head of the Physical Science Department, and at Illinois Wesleyan

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University, where he has been Associate Professor of Chemistry since May 1945. In addition, and prior to his teaching, Dr. Evans served for two years as a research chemist with the DuPont organization. This appointment to the faculty of I. S. N. U. is effective September 1946 with the rank of Assistant Professor at a salary of \$375 per month or \$3375 for the school year of nine months.

In addition to the foregoing, upon which action is desired, the following matters are called to the attention of the Teachers College Board without being incorporated into the Report as presented.

1. Through Mr. Preston M. Ensign, Business Manager of the University, figures are available indicating the imperative need of Illinois State Normal University for legislative action that will make available the use of money in the Income Fund before the close of the fiscal year ending June 30, 1947. With ample money available, as a result of unexpected receipts and with expenditures having been made from Standard Accounts, it is necessary that the money on hand be made available as soon after January 1, 1947, as possible. Action is not requested so far as Illinois State Normal University alone is concerned but in conjunction with the other teachers colleges that may find themselves in a similar situation. Since this should probably be joint action, the request is not made for such approval in the SUMMARY of the Board Report.
2. Aside from the five teaching positions for which persons have been recommended under II-6-c in this report, there are twenty-six other faculty positions to be filled including six at the Affiliated Soldiers and Sailors Childrens-School. With the newly adopted salary schedule for the Teachers Colleges and an upward revision of salaries on the schedule at the Childrens School, through the Department of Public Welfare, there is much more encouragement afforded in attempting to fill existing vacancies. These improved possibilities for the employment of qualified and capable personnel are much appreciated.

Special Note. At the bottom of page 10 of the July 8, 1946, Board Report, please add the name of Harry Lovelass for the months of July and August at \$300 per month or \$600 for the two months. This was omitted from the summer session listing.

R. W. Fairchild, President

SUPPLEMENTAL REPORT OF THE WESTERN ILLINOIS STATE TEACHERS COLLEGE, MACOMB Meeting in DeKalb, Illinois October 14, 1946

To the Members of the State Teachers College Board of Illinois:

The following supplemental report is submitted for the Western Illinois State Teachers College:

TEACHERS COLLEGE BOARD

I. STUDENTS

The response of the citizens of Macomb to provide housing for students at Western was excellent. This made it possible for us to enroll 1,227 students on campus. Of this number 506 are World War II veterans.

The previous record enrollment at Western was 1,040 in 1939-40.

II. FACULTY

A. Resignation

1. Mr. Carl Nelson, Assistant professor in the Department of Music, resigned effective August 24, 1946 to accept a position at Ball State Teachers College at an increased salary.

B. Leave of Absence

1. Dr. Irving Garwood, who has been on leave of absence due to physical disability since September 30, 1945, will not be able to return to duty this year and will continue to receive disability benefits; therefore, his name will not be on the pay roll for 1946-47 as indicated in our April 22, 1946 board report.

C. New Appointments

1. Mr. Oliver G. Boe was employed as an instructor in the Department of English, effective September 1, 1946, at a salary of \$275 per month or a total of \$2,475 for the college year. Mr. Boe received the A.B. degree from Luther College and the A.M. degree from the University of Illinois. He served three years in the U. S. Army as a psychological examiner, and prior to that time he served as a civil service testing officer for the State of Minnesota and taught in high schools in Carrollton, Illinois, and Louisville, Kentucky. Mr. Boe replaces Dr. Irving Garwood who is on leave due to physical disability.
2. Mr. Norman Paar was employed as an instructor in the Department of English, effective September 1, 1946, at a salary of \$290 per month or a total of \$2,610 for the college year. Mr. Paar's degrees are: B.S., Valparaiso University; M.S., University of Illinois. For the past three years Mr. Paar served as a USO director, and he has taught in the public schools at Royal Oak, Michigan, and Warsaw, Illinois.
3. Mrs. Lila S. Linder was employed for the months of September, October, and November as an instructor in the Department of English. She has the B.Ed. degree from Western Illinois State Teachers College and the M.A. degree from Teachers College, Columbia University. Mrs. Linder served as a substitute in the English Department in 1945-46, and she is employed this year due to the large enrollment in the Freshman Class. Her salary will be \$250 per month.

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4. Mr. Leslie J. VanEtten was employed as instructor in the Department of Agriculture to replace Dr. John Sullivan who resigned. Mr. VanEtten will receive \$150 per month for one-half time work or a total of \$1,350 for the year. His degrees are: B.Ed., Western Illinois State Teachers College; M.S., University of Illinois.
5. Miss Olga Andersen was employed as instructor in the Department of Geography and Geology, effective September 1, 1946, to replace Mr. Joseph Kenny who is on leave of absence for the year. She will receive \$285 per month for nine months. Miss Andersen has the A.B. degree from Nebraska Wesleyan University and the M.A. degree from the University of Nebraska
6. Mrs. Frances Ohlson will serve as an assistant in the training school at a salary of \$75 per month or a total of \$675 for the year.
7. Mr. Francis J. Streim was employed, effective September 1, 1946, as instructor in the Department of Music to replace Mr. Carl Nelson, Mr. Streim will receive \$275 per month or a total of \$2,475 for the college year. Mr. Streim's degrees are: A.B., Milton College; A.M., University of Wisconsin. Mr. Streim served in the U. S. Army and taught in the high school at Elmwood, Wisconsin.
8. Mrs. Virginia Stein Ehringer was employed for the months of September, October, and November as an instructor in the Department of Biological Sciences at a salary of \$200 per month. Mrs. Ehringer received the B.Ed. degree from the Western Illinois State Teachers College and has had high school teaching experience. Her employment was made necessary by the large enrollment in the Freshman Class.
9. Miss Geraldine Trevor was employed, effective September 16, 1946, as a faculty assistant to teach one class in business arithmetic in the Department of Commerce and to assist in the Department of English. She will receive \$100 per month for one-half time work. Miss Trevor has the A.B. degree from Coe College and is enrolled in graduate work at Western. She has had experience as a faculty assistant in mathematics at Coe College.

III. Employees

A. New Appointments

1. Mrs. Ann Louise Abell Minder will be employed, effective September 9, 1946, as Clerk Stenographer II. She will work one-half time, and her salary is \$100 per month.
2. Mr. Ronnie Purdum will be employed as Janitor I at a salary of \$140 per month. Mr. Purdum will replace Mr. Kenneth Hodges who has been serving as a janitor. Mr. Hodges has

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been transferred to grounds maintenance to replace Mr. Marion Moon who retired August 31, 1946.

IV. SUMMARY

The approval of the State Teachers College Board is requested for the following recommendations:

- A. The resignation of Mr. Carl Nelson effective August 24, 1946.
- B. The appointment of Mr. Oliver G. Boe as instructor in the Department of English at a salary of \$275 per month.
- C. The appointment of Mr. Norman Paar as instructor in the Department of English at a salary of \$290 per month.
- D. The appointment of Mrs. Lila S. Linder as instructor in the Department of English for the fall quarter at a salary of \$250 per month.
- E. The appointment of Mr. Leslie J. VanEtten as instructor in the Department of Agriculture at a salary of \$150 per month for one-half time work.
- F. The appointment of Miss Olga Anderson as instructor in the Department of Geography and Geology at a salary of \$285 per month.
- G. The appointment of Mrs. Frances Ohlson as assistant in the training school at a salary of \$75 per month.
- H. The appointment of Mr. Francis J. Streim as instructor in the Department of Music at a salary of \$275 per month.
- I. The appointment of Mrs. Virginia Stein Ehringer as instructor in the Department of Biological Sciences for the fall quarter at a salary of \$200 per month.
- J. The appointment of Miss Geraldine Trevor as faculty assistant in the Department of Commerce and the Department of English at a salary of \$100 for one-half time work.
- K. The appointment of Mrs. Ann Louise Abell Minder as Clerk Stenographer II at a salary of \$100 per month for one-half time work.
- L. The appointment of Mr. Ronnie Purdum as Janitor I at a salary of \$140 per month.

Respectfully submitted,

F. A. Beu,
President

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REPORT OF
SOUTHERN ILLINOIS NORMAL UNIVERSITY

Meeting of the Teachers College Board
DeKalb, Illinois, October 14, 1946

To the Chairman and Members of the Teachers College Board:

The following report is submitted for Southern Illinois Normal University.

I. STUDENTS

A. Enrollment for Summer Sessions, 1944-45 and 1945-46

	1st Summer Term 1944-45	Summer Session, 1945-46		
1. University	Total	Men	Women	Total
Master's degree				
Candidates	30	61	40	101
Postgraduates	<u>13</u>	<u>24</u>	<u>9</u>	<u>33</u>
Total, College				
Graduates	43	85	49	134
Seniors	146	131	141	272
Juniors	175	145	213	358
Sophomores	142	148	126	274
Freshmen	159	315	172	487
Unclassified	<u>19</u>	<u>15</u>	<u>33</u>	<u>48</u>
 Total University				
Students in Residence	684	839	734	1573
 Veterans (included in above totals)	(29)	(673)	(6)	(679)
 2. University Extension (duplicates excluded)	0	29	106	135
 Total University Level Students	684			1708
 3. Training Schools				
a. University High School	146	73	90	163
b. Allyn Training School	<u>114</u>	<u>62</u>	<u>52</u>	<u>114</u>
 Total Training School Students	260	135	142	277
 Total Students at Southern Illinois Normal University	<u>944</u>			<u>1985</u>

TEACHERS COLLEGE BOARD

In addition to the regular summer session of eight weeks, special tutorial courses were offered, under authorization of the Teachers College Board at the April 22, 1946, and July 8, 1946, meetings, primarily for veterans in order to adjust their programs for more advantageous registration in the fall quarter. A total of 338 students, including 299 men and 39 women, took special tutorial work in August. The work was especially designed to take care of students registered in the spring quarter who wished additional preparation for the fall quarter. Of the 338 enrolled only 18 were students who were not in attendance during the spring quarter of 1945-46. 288 veterans completed tutorial courses in August. It is our belief that this period of adjustment on a tutorial basis proved to be very satisfactory and worthwhile, particularly for the veterans.

B. Enrollment for Regular Session 1945-46 (36 weeks)

	1944-45			1945-46
	Total	Men	Women	Total
Master's degree				
Candidates	27	33	27	60
Postgraduates	<u>8</u>	<u>22</u>	<u>5</u>	<u>27</u>
Total, College				
Graduates	35	55	32	87
Seniors	107	106	128	234
Juniors	148	130	137	267
Sophomores	200	146	203	349
Freshmen	531	565	344	909
Unclassified	<u>19</u>	<u>34</u>	<u>8</u>	<u>42</u>
Total Net Enrollment	1040	1036	852	1888

C. Per Capita Cost of Operation, College Students

Below is presented the statement of Per Capita Cost of Operations for College Students for the year July 1, 1945 to June 30, 1946:

Enrollment by Quarter Hours

First Summer, 1945 (8 weeks)	6,756	
Second Summer, 1945 (4 weeks)	917	
Fall, 1945	15,533.5	
Winter, 1946	17,354	
Spring, 1946	22,293	
Extension	<u>3,738</u>	
Total	66,591.5 ÷ 48	<u><u>1,387.33</u></u>

Cost of Operation

Actual Expenditures from July 1, 1945 to June 30, 1946
(State Appropriations and Income Fund)

Personal Services	\$608,356.24
Contractual Services	40,072.56
Office Expenses	6,576.35

PROCEEDINGS

Travel	10,927.51
Commodities	36,686.06
Equipment	38,308.77
Retirement Contributions	21,787.00
Refunds	724.15
Postage	3,405.00
Printing	5,098.00
Total	\$771,941.64 ⁽¹⁾

PER CAPITA COST

$$\$771,941.64 \div 1387.33 = \$556.42$$

(1)

Excluding expenditures for Auxiliary Enterprises

The per capita cost for 1945-46 is \$125.14 less than 1944-45.

D. Enrollment for Fall Quarter, 1946

The current fall quarter opened Monday, September 16, 1946. The total enrollment of University students is 2708, as compared to 1073 in the fall quarter of 1945. This represents an increase of 152%. The total number of veterans enrolled is 1491 as compared to 93 in the fall of 1945, representing an increase of 1503%. There are 47 students enrolled in the Graduate School, compared with 26 last fall. This is an increase of 81%. The enrollment in the College of Education for this quarter is 1238 as compared to 765 in the fall quarter of 1945, an increase of 62%. In the College of Liberal Arts and Sciences the enrollment for the fall of 1946 is 617 as compared to 256 last fall, an increase of 141%. The enrollment in the College of Vocations and Professions is 806 as compared with 52 a year ago. This is an increase of 1450%. The extension enrollment for the Fall Quarter is incomplete, however, the total as of October 4 is 871. Of these, 666 are men and 205 are women. This is an increase of 47% over the 592 enrolled last fall.

Enrollment Summary Fall Quarter, 1946-1947

	College of Education			College of Liberal Arts and Sciences		
	Men	Women	Total	Men	Women	Total
Master's degree Candidates						
Postgraduates	5	2	7	2	0	2
Total, College Graduates	5	2	7	2	0	2
Seniors	86	80	166	46	8	54
Juniors	78	121	199	58	15	73
Sophomores	108	145	253	122	22	144
Freshmen	342	260	602	281	62	343
Unclassified	7	4	11	0	1	1
Total Enrollment	626	612	1238	509	108	617

Veterans (included in above totals)

TEACHERS COLLEGE BOARD

	College of Vocations and Professions			Totals		
	Men	Women	Total	Men	Women	Total
Master's degree Candidates				26	21	47
Postgraduates	<u>1</u>	<u>0</u>	<u>1</u>	<u>8</u>	<u>2</u>	<u>10</u>
Total, College Graduates	1	0	1	34	23	57
Seniors	16	2	18	148	90	238
Juniors	41	10	51	177	146	323
Sophomores	119	11	130	349	178	527
Freshmen	568	36	604	1191	358	1549
Unclassified	<u>1</u>	<u>1</u>	<u>2</u>	<u>8</u>	<u>6</u>	<u>14</u>
Total Enrollment	746	60	806	1907	801	2708
Veterans (included in above totals)				(1477)	(14)	(1491)

E. Graduates

Summary of Degrees, 1945-1946

			Men	Women	Total
Graduate School					
M. S. in Ed.	June 7, 1946		<u>2</u>	<u>0</u>	<u>2</u>
	August 2, 1946		2	2	4
	August 30, 1946		<u>0</u>	<u>1</u>	<u>1</u>
	Total		4	3	7
College of Education					
B. S. in Ed.	June 7, 1946		30	59	89
	August 2, 1946		25	25	50
	August 30, 1946		<u>5</u>	<u>7</u>	<u>12</u>
	Total		60	91	151
College of Liberal Arts and Sciences					
B. A.	June 7, 1946		8	5	13
	August 2, 1946		4	3	7
	August 30, 1946		<u>1</u>	<u>0</u>	<u>1</u>
	Total		13	8	21
B. S.	June 7, 1946		7	1	8
	August 2, 1946		4	1	5
	August 30, 1946		<u>0</u>	<u>0</u>	<u>0</u>
	Total		11	2	13
College of Vocations and Professions					
B. S.	June 7, 1946		2	2	4
	August 2, 1946		0	4	4
	August 30, 1946		<u>0</u>	<u>0</u>	<u>0</u>
	Total		2	6	8
Grand Total			90	110	200

PROCEEDINGS

The following students completed their work at the end of the spring and summer sessions, 1946, on the dates indicated, and I recommend that their graduation be approved.

Spring Term: June 7, 1946

MASTER OF SCIENCE IN EDUCATION DEGREE

<u>Students</u>	<u>Town</u>	<u>County</u>
Glenn J. McGowan (Ed. Adm. & Supervision)	Carbondale	Jackson
George William Schroeder (Social Science)	Carbondale	Jackson

BACHELOR OF SCIENCE IN EDUCATION DEGREE

Arthur Eugene Abney (Elementary Education)	Harco	Saline
Attie Belle Adams (Mathematics-History)	Herrin	Williamson
Mary Frances Allen (Music-English)	Jacksonville	Morgan
Mary Florence Alston (Mathematics-Hist., Eng.)	Sparta	Randolph
Marjorie Dawe Appert (English and Commerce)	Marion	Williamson
Ernest R. Arms (Ind. Education-Music)	Johnston City	Williamson
Dixie Bean (Elementary Education)	Golconda	Hardin
Betty Jule Bowen (Government-Eng., Econ.)	Herrin	Williamson
Martha Louise Brann (Home Economics-Art)	Equality	Gallatin
Helen Hall Brennan (Commerce-English)	Carbondale	Jackson
Norma Lou Brown (Phy. Education-English)	Carbondale	Jackson
Ernestine Elizabeth Budina (Home Econ.-Art)	O'Fallon	St. Clair
Bertha Welch Burgess (Home Econ.-Soc.Sci.)	Carbondale	Jackson
Clydell Gay Burgess (Mathematics-Physics)	Carbondale	Jackson
John Carlton Busenhardt (Commerce-Econ.)	Carbondale	Jackson
Mildred Diskey Cicka (History-English)	Sparta	Randolph
Edward Everett Clark (Art-Music)	Carbondale	Jackson
Zella Cook (Elementary Education)	E. St. Louis	St. Clair
Loyal O. Covington (Chem.-Geog., Math., P.Ed.)	Carbondale	Jackson
Ernestine Cox (Musc.-Eng., Soc. Studies)	W. Frankfort	Franklin
Mary Louise Cox (Home Econ.-Commerce)	Ozark	Johnson
Margaret Ellen Craig (Home Econ.Soc.Stud.)	Herrin	Williamson
Robert E. Crombar (Elementary Education)	Murphysboro	Jackson
F. Aileen Davis (French-Soc., Com., Eng.)	Marion	Williamson
Leon Howard Dickerson (Elementary Educ.)	Herrin	Williamson
Troy Clyde Dorris (Biology-Geography)	Woodlawn	Jefferson
Mary Catherine Ehresmann (Comm.-English)	Prairie du Rocher	Randolph
Herschel Wayne Ellis (Elem. Education)	Herrin	Williamson
Fred Avery Fansler (History-English)	Fairfield	Wayne
Feorl J. Fiss (English-History)	Royalton	Franklin
Lucille Hartley Fligor (Elem. Education)	Carbondale	Jackson
Dorothy Fogler (Home Econ.-English)	Flora	Clay
Raymond W. Foster (English & Pol.Science)	Sparks Hill	Hardin
Bernice Marion Fritz (Home Econ.-Latin)	E. St. Louis	St. Clair
Helen Louise Garrison (Home Econ.-Soc.Sci.)	Dahlgren	Hamilton
Robert I. Gregg (Ind.Ed.-Math., Physics)	Shawneetown	Gallatin
LaDonna Jean Harrell (Soc.Studies-Music)	Xenia	Wayne
Dorothy Mae Hart (Phy.Ed.-Com., Phys. & Hygiene)	Murphysboro	Jackson

TEACHERS COLLEGE BOARD

<u>Students</u>	<u>Town</u>	<u>County</u>
Jack R. Hedges (Government-Economics)	Carbondale	Jackson
Charles A. Helwig (Latin-French,History)	Murphysboro	Jackson
Warren Clifford Hess (Economics-English)	Granite City	Madison
William Carey Hodge (Industrial Ed.-Art)	Carbondale	Jackson
Ruth Arvada Jackson (Sociology-English)	Marion	Williamson
Dorothy Lorraine Jones (Commerce-Sociology)	Hartford	Madison
Ruby B. Keith (Art-Commerce)	DuQuoin	Perry
Howard Eugene Keller (Elem. Ed. and Agri.)	Dongola	Union
June B. Laurie (Home Econom.-English)	Gillespie	Macoupin
Robert Lee Leathers (Geog.-P.Education)	Cisne	Wayne
Bette Jane Leckrone (Home Econ.-English)	Salem	Marion
Hazel Snyder Lefler (Geog.-Eng., Hist.)	Cartersville	Williamson
Mildred Liebheit (History-Geog.,Eng.)	Waterloo	Monroe
Betty Qualls Malinsky (Home Econ.-Gen.Sci.)	Valier	Franklin
Alice Choate Mann (Elem. Educ.)	Cartersville	Williamson
Robert E. Mann (English-Sociology)	Granite City	Madison
Mary Elizabeth Martin (Kind.-Pro. Educ.)	Collinsville	Madison
Helen Alvera Mataya (Soc.Science-English)	Herrin	Williamson
Ruby Matthews (Commerce-History)	Orient	Franklin
Raymond Roscoe McBride (History-Geog.)	Ava	Jackson
Ruth Esther McFeron (Latin and Sociology)	Anna	Union
Geraldine Montgomery Miller (History-Eng.)	Carbondale	Jackson
Jane Frances Mitchell (Comm. and Geog.)	Murphysboro	Jackson
Thomas B. Newman (Sociology-Hist.,Eng.)	Benton	Franklin
Lottie Jane Owen (Zoology & Phys.-Soc.Sci.)	Carbondale	Jackson
George Lavern Patrick (Elem. Educ.)	Cartersville	Williamson
June Phillips (Music-English)	Benton	Franklin
Carl Lee Phipps (History-Geog.)	Norris City	White
Clarence Baird Pierce (Hist.-Phys.Educ.)	Christopher	Franklin
Claude Franklin Piersall (Sociology-Hist., Speech)	Annapolis	Crawford
Victor Arthur Pixley (Math.-Physics)	West Salem	Wabash
Pauline Potts (Phys.Educ.-Phys. & Hygiene)	Keyesport	Clinton
Juanita Prickett (English-Sociology)	Elkville	Jackson
Doris Henderson Ragsdale (Elem. Educ.)	Marion	Williamson
Evelyn Louise Reichmann (Sociology-Eng.)	Carlinville	Macoupin
Carl Francis Rolando (Econ.-Eng.,Soc.Stud.)	Gillespie	Macoupin
Dorothy Venus Rush (English-Zoology)	Herrin	Williamson
MarianOpaline Schroeder (Elem.Educ.)	Flora	Clay
Nan Shelton (Geog.-Soc.Studies,English)	Cairo	Alexander
Inez Singleton (Sociology-Psychology)	Shattuc	Clinton
Carolyn Louise Stotlar (Kindergarten-Nursery)	Herrin	Williamson
Jane Dean Swofford (Home Econ.-English)	W. Frankfort	Franklin
Alma Farrar Todd (Home Econ.-English)	Venice	Madison
Vada Miller Tudor (History-English)	Dahlgren	Hamilton
Cleo Ulm (Physical Educ.-Sociology)	Granite City	Madison
Faye B. Vandever (Elem. Education)	Princeton	Bureau
Grace M. Wegner (French-Spanish,History)	Belleville	St. Clair
James Edward West (Ind. Educ.-History)	Anna	Union
Clarence Eugene Whisler (Hist.-Eng.,Pol.Sci.)	Ava	Jackson
Alonzo J. Woods (English-Hist.,Geog.)	New Athens	St. Clair

PROCEEDINGS

BACHELOR OF ARTS (L.A.S.)

<u>Students</u>	<u>Town</u>	<u>County</u>
Gerald McDonald Bethards (Sociology-Eng.)	Shirland	Winnebago
Helen Jean Blackburn (Math.-Hist., Geog.)	Salem	Marion
Bruce B. Church (History-English)	Carbondale	Jackson
Marion Richard Dowell (History-English)	DuQuoin	Perry
Lillian Goddard (English and Sociology)	Carbondale	Jackson
Ora Elizabeth Gray (Phys.& H.Educ.-Sociology)	Darlington, S. C.	Darlington
Douglas William Greene (Econ.-History)	Godfrey	Madison
Lois Afton Gruenfelder (Art-Eng., Hist.)	Highland	Madison
Helen Virginia House (Sociology-English)	Herrin	Williamson
Harold Lee Maze (History-Sociology)	Carbondale	Jackson
Allan E. Miller (History-English)	Carbondale	Jackson
Donald A. Payne (English-Hist., Journalism)	Carbondale	Jackson
J. Eugene M. Wells (Geog.-Hist., Pol.Sci.)	Mt. Vernon	Jefferson

BACHELOR OF SCIENCE (L.A.S.)

James McCoin Allison (Geog.-Chemistry)	Ellery	Wayne
Rex Ray Bivins (Zoology-English)	Murphysboro	Jackson
Harry Louis Davis (Chemistry & Zoology)	Marion	Williamson
Everett L. Deason (Math.-Chemistry)	Hurst	Williamson
Homer Harvey Hanson (Math.Chem., Eng., Zoology)	Murphysboro	Jackson
Marian Frances Hargis (Botany-Zoology)	Salem	Marion
Walter Hastings McDonald (Geog.-Math.)	Carbondale	Jackson
Lloyd A. Rains (Geog.-Math., Gen.Sci.)	Ava	Jackson

BACHELOR OF SCIENCE (VOCATIONS AND PROFESSIONS)

Gloria C. Barger (Comm., Econ., English)	Harrisburg	Saline
Max M. Lewis (Economics-Hist., Govt.)	Christopher	Franklin
Herman L. Philbrick (Economics and Comm.)	Long Island, N. Y.	
Guanaviere Wheeler (Commerce-Economics)	Hettick	Macoupin

First Summer Session: August 2, 1946

BACHELOR OF SCIENCE IN EDUCATION DEGREE

Margaret Grant Booth (Elem. Educ.)	Anna	Union
Velia A. Bortolotti (Elem. Educ.)	W. Frankfort	Franklin
Doris Elva Bowers (Elem. Education)	Nashville	Washington
Gary P. Brazier (Social Studies-English)	Carbondale	Jackson
Murvin H. Brown (Ind. Educ.-Com., Soc.Sci.)	Noble	Richland
Cleo Dorris Carter (Elem. Education)	Marion	Williamson
Imogene Iris Clark (Soc. Studies-English)	Mt. Vernon	Jefferson
Dorothy Jean Dennis (Phys.Educ.-Phys. & H.Ed.)	Harrisburg	Saline
Lewis W. Dobbs (Government-Hist., Phys.Sci.)	Dix	Jefferson
Pearl Williams Easterly (Elem. Educ.)	Carbondale	Jackson
Rudelle Edmonds (Sociology-Hist., Commerce)	Olmstead	Pulaski
Harry Burke Foltz (History-Eng., Econ.)	Carlinville	Macoupin

TEACHERS COLLEGE BOARD

<u>Students</u>	<u>Town</u>	<u>County</u>
John T. Fullerton (Math.-Eng.,Physics)	Coulterville	Randolph
Cloman D. George (Botany-Agriculture)	Golconda	Pope
Maude Smith Gerlach (Elem. Educ.)	Ava	Jackson
Ethel Maxwell Gilbert (Elem. Educ.)	Centerville Sta.	St. Clair
Scott P. Gill (Phys.Educ.-Phys. & H.Educ.)	Carbondale	Jackson
Betty Ann Grater (Commerce and Geog.)	Carbondale	Jackson
Mary Kathryn Greaney (English-History)	Cairo	Alexander
James Clarence Greer (History-English, Soc.Sci.)	Centralia	Marion
Phyllis June Hays (Kind.-Primary Educ.)	W. Frankfort	Franklin
Virginia Bernice Heflin (Elem.Educ.)	Kell	Marion
William Thomas Holder (Government- Eng.,Music)	Carbondale	Jackson
Ernest L. Hood (Elem. Education)	McLeansboro	Hamilton
Guy J. Hunter (Elem. Education)	Cypress	Johnson
Effie Grace Kittle (Elem. Education)	Decatur	Macon
Herall Cornelius Largent (Econ.-Eng.,Govt.)	Christopher	Franklin
Wyatt A. Lindsey (Elem.Educ.)	Carterville	Williamson
Vivian Elizabeth Lupardus (Eng.-Chem.,Soc.)	Granite City	Madison
Edward A. Martin (English-History)	Percy	Randolph
Martha Jane McAfoos (Home Econ.-Soc.Studies)	Benton	Franklin
Paul Willis McKinnis (Phys.Educ.-English)	Eldorado	Saline
Elaine Audrey Miller (History-Com.,Spanish)	Murphysboro	Jackson
Lebern N. Miller (Elem.Education)	Benton	Franklin
Evelyn Ann Missavage (Sociology-Eng.,Soc.Sci.)	Royalton	Franklin
Arthur E. Newbern (Ind. Education-History)	Olmsted	Pulaski
Everett C. Parkhill (Math.-Physics,Geog.)	Dahlgren	Hamilton
Clara Pixley (English and Phys.Educ.)	West Salem	Wabash
James Pleasant (English-Sociology)	Murphysboro	Jackson
Thelma Estelle Quigley (History-English)	Swanwick	Perry
George Clay Ragland (Math.-Music,English)	Carbondale	Jackson
Claude J. Rose, Jr. (Math.-Soc., Soc.Sci.)	Hurst	Williamson
Helen Mar Schwegman (English-Commerce)	Herrin	Williamson
Don Ray Sheffer (Phys.Educ.-Phys. & H.Educ.)	Zeigler	Franklin
Pearle M. Tate (Elem. Education)	W. Frankfort	Franklin
Dwight Teel (Elem. Education)	DuQuoin	Perry
Cecil J. Trainer (Elem. Education)	Wolf Lake	Union
Vivian Vickers (English-History)	Carbondale	Jackson
Virgin N. Wheelles (Elem. Education)	Makanda	Jackson
Retha G. Witzel (Commerce-Government)	Centralia	Jefferson

BACHELOR OF ARTS DEGREE (L.A.S.)

John William Hawkins (Botany-Chem.,Zool.)	Carbondale	Jackson
Patricia Schultz Kobler (Art-English)	Cairo	Alexander
John E. Loftus (Economics-Sociology)	Greenville	Bond
Max L. Martin (Sociology-English)	Carterville	Williamson
Robert Ellis Stiff (History-Geography)	Carbondale	Jackson
Loraine L. Waters (Art-English)	Percy	Randolph
Peggy Wilhelm (Social Studies-English)	Carbondale	Jackson

PROCEEDINGS

BACHELOR OF SCIENCE DEGREE (L.A.S.)

John O. Erkman (Physics-Mathematics)	Enfield	White
Margaret Kathryn Henderson (Chem.-Physics, History)	Cairo	Alexander
Thomas Nelson Kias (Zoology-Hist., Geog., Eng.)	Carbondale	Jackson
Victor Arthur Pixley (Music-Mathematics)	West Salem	Wabash
Gerald E. Webb (Chemistry-Zoology)	Harrisburg	Saline

BACHELOR OF SCIENCE DEGREE (VOCATIONS AND PROFESSIONS)

Marguerite C. Barra (Home Econ.-Art)	Johnston City	Williamson
Esther Jane Craver (Home Econ.-Art)	Murphysboro	Jackson
Edythe Miller Gahan (Home Econ.-Art)	Oak Park	Cook
Lois J. Lay (Home Econ.-Art)	Carbondale	Jackson

MASTER OF SCIENCE IN EDUCATION DEGREE

Berthal D. Middleton (Administration)	Xenia	Clay
Gladys M. Pyatt (Mathematics)	Pinckneyville	Perry
Alice Phillips Rector (Ed. Adm. & Super.)	Carbondale	Jackson
Gaffney A. Taylor (Ed. Adm. & Super.)	Colp	Williamson

August Session: August 30, 1946

BACHELOR OF SCIENCE IN EDUCATION DEGREE

Ray Adams (Elementary Education)	Goreville	Johnson
Alice Violet Buehler (Elem. Education)	Trenton	Clinton
Nellie Roberta Frailey (Elem. Education)	Elizabethtown	Hardin
Ruby Worrell Henry (Kindergarten Educ.)	Carbondale	Jackson
Mary Dorothy Jacobs (English-History)	Murphysboro	Jackson
Dwight Karnes (Elem. Education)	Raleigh	Saline
Bertha Estella Kuhn (Kinder.-Primary Educ.)	Trenton	Clinton
Clark H. Keuhn (History-Geog., English)	W. Frankfort	Franklin
Jamie Lee McGee (Soc. Studies-Math.)	Granite City	Madison
Thomas L. Settle (Ind. Arts-Music)	Mt. Vernon	Jefferson
Nina Louise Theiss (History-Eng., Govt.)	Collinsville	Madison
Gwyneth Lee Williams (Music-English)	Christopher	Franklin

BACHELOR OF ARTS DEGREE (L.A.S.)

Charles H. Ellis (History-Music)	Pittsburg	Williamson
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MASTER OF SCIENCE IN EDUCATION

Anna Ellean McCann (Elem. Education)	Murphysboro	Jackson
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F. Teachers College Scholarships

Lists of students in attendance for the summer session 1945-46 at Southern Illinois Normal University on Teachers College Scholarships and who are to be refunded certain amounts, under the provisions of Section 30-4 of "The School Code", were mailed on

TEACHERS COLLEGE BOARD

August 10, 1946, and on September 17, 1946, to Mr. Charles G. Lanphier, Co-ordinator, Teachers College Division, Department of Registration and Education, Springfield, Illinois. The action requested at this time is the approval of the certification of these lists in order that these students may receive reimbursement.

II. FACULTY

A. Resignations

1. Dr. Vincent G. DiGiovanna, Associate Professor of Physical Education for Men, resigned, effective September 6, 1946. Dr. DiGiovanna has been on military leave since September 1, 1943.
2. Dr. E. Emerson Hall, Associate Professor of Education, resigned, effective August 2, 1946. He has accepted a position at Mississippi Southern College at Hattiesburg.
3. Dr. O. Wendell Margrave, Assistant Professor of Music, resigned, effective July 16, 1946. Dr. Margrave has been on leave in military service, mainly, since February, 1942.
4. Mr. Arnold O. Myhre, Instructor, resigned, effective July 3, 1946. Mr. Myhre had served five weeks as a counselor and tester in our Veterans Guidance Center, but during that period has been unable to obtain housing for himself and family. He therefore returned to his home on the West Coast.
5. Mr. Delmar W. Olson, Assistant Professor of Industrial Education, resigned, effective August 3, 1946. Mr. Olson has accepted a position at Kent State College in Ohio.
6. Mr. Harves C. Rahe, Assistant Professor of Business, resigned, effective August 3, 1946. Mr. Rahe has accepted a position at the University of Cincinnati.
7. Miss Martha Scott, Assistant Professor of Zoology, resigned, effective September 11, 1946. Miss Scott has accepted a position at San Francisco Junior College.

B. New Appointments

1. Dr. Eleanore Aldworth was appointed Associate Professor of Physiology and Health Education for the five weeks, July 1, through August 2, 1946, at a total stipend of \$450.00. She taught and gave counsel in the summer health education workshop. Dr. Aldworth received her Bachelor's degree from Teachers College, Columbia University, her Master's degree from New York University, and her degree as Doctor of Public Health from the University of Michigan. She taught previously at State Teachers College in West Chester, Pennsylvania, and served as health teaching supervisor in Onondaga County, New York.

PROCEEDINGS

2. Mr. Edward L. Allen has been appointed Rural Critic with the rank of Faculty Assistant at a monthly salary of \$240.00 for the nine months extending from September 16, 1946, to June 13, 1947, inclusive. Mr. Allen received his Bachelor of Education degree from Southern and for the past year has been working here on his Master of Science in Education degree. He also held a graduate assistantship in 1945-46.
3. Dr. Mary Eileen Barry has been appointed Assistant Professor of Foreign Languages at a salary of \$375.00 per month, effective September 16, 1946. Dr. Barry received her Bachelor of Arts and Master of Arts degrees from the University of Manitoba and her Doctor of Philosophy degree from the University of Chicago. She has taught in the University of Chicago and the University of Oregon.
4. Dr. W. C. Bicknell has been appointed Professor of Industrial Education at a monthly salary of \$440.00, effective September 16, 1946. Dr. Bicknell has been assigned to the chairmanship of the Industrial Education Department. He received his Bachelor of Science degree from North Texas State Teachers College and his Master of Arts and Doctor of Education degrees from the University of Missouri. He has also studied at the University of California in Los Angeles. He has taught at the State Teachers College at Kearney, Nebraska, where he served as acting director of the Industrial Education Department and Dean of Men. At the University of Missouri he was director of the Mechanical Arts courses. He was head of the testing, grading, routing, and research program in the Naval Diesel School of the University of Missouri, and was a supervisor at the Pratt and Whitney Aircraft Corporation at Kansas City, Missouri.
5. Mr. Ledford J. Bischof has been appointed Faculty Assistant at a monthly salary of \$250.00, effective August 19, 1946. Mr. Bischof received his Bachelor of Education degree from Northern Illinois State Teachers College, and served as a psychologist and psychometrist in the United States Army, in which he had the rank of First Lieutenant. He has taught at the Glidden School at DeKalb, Illinois, the grade school in Berwyn, Illinois, and the Morton High School in Cicero, Illinois. He has been assigned to counselling and testing in the Veterans Guidance Center.
6. Mr. Van A. Buboltz, Assistant Professor in Business, was appointed for an additional month's work, effective August 19, 1946, at a total salary of \$290.00. He was assigned to the supervising of the University cannery and of the Veterans Housing Project during this period.
7. Dr. Norman Caldwell has been appointed Assistant Professor of History at a monthly salary of \$360.00, effective September 16, 1946. Dr. Caldwell received his Bachelor of Education degree from Southern and his Master of Arts and Doctor of Philosophy degrees from the University of Illinois. He

TEACHERS COLLEGE BOARD

studied at Heidelberg in Germany, and served as Captain in the United States Army during the war. He has been on the staff of the University of Illinois and was recently head of the Department of History and Political Science at the College of the Ozarks.

8. Mrs. Gladys Rice Clark has been appointed part-time Instructor in Mathematics at a monthly salary of \$150.00, from September 19, 1946, to the end of the fall quarter, December 6, 1946. Mrs. Clark received the degree of Bachelor of Science in Education from the University of Nebraska and the Master of Arts degree from Teachers College at Columbia University. She has taught at high schools in Albion, Lincoln, and Neligh, Nebraska, and in the Calhoun and Horace Mann Schools in New York City.
9. Dr. Lawrence E. Clark has been appointed as Associate Professor at a monthly salary of \$365.00 for the period from September 7, 1946, to September 10, 1947, inclusive. Dr. Clark will continue to serve during this period at the Veterans Guidance Center, in which he had a term appointment as counsellor and tester during the past school year.
10. Miss Dorothy Cox has been appointed part-time Instructor in Mathematics at a monthly salary of \$80.00, effective September 18, 1946, and continuing until the end of the fall quarter, December 6, 1946. Miss Cox received her Bachelor's degree from the University of Illinois and her Master's degree from the University of Iowa. She has taught at high schools in Macomb, Harrisburg, and Carterville, Illinois, and Monticello, Iowa.
11. To teach August courses for veterans, Mr. Robert W. English, Assistant Professor of Industrial Education, was appointed for an additional month, effective August 5, 1946, to August 30, 1946, inclusive, at a total salary of \$330.00.
12. To teach August courses for veterans, Dr. Raymond W. Esworthy was appointed Assistant Professor in Business for two weeks only, effective August 5, 1946, to August 16, 1946, inclusive, at a total salary of \$175.00.
13. Mr. Willard L. Finley has been appointed part-time Instructor in Chemistry at a monthly salary of \$200.00, effective September 19, 1946, and continuing until the end of the fall quarter, December 6, 1946. He received his Bachelor of Science degree from Geneva College and his Master of Science degree from the University of Illinois. He has had practical experience as a chemist in the United States Bureau of Mines, the Koppers Company, the International Coal Carbonization Corporation, the Sinclair Oil Company, and the Pure Oil Company. His appointment made possible the addition of two sections of Chemistry to help provide freshmen courses for the large fall quarter enrollment.

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14. Mrs. Helen Goetz has been appointed part-time Faculty Assistant at a monthly salary of \$75.00, effective September 16, 1946. Mrs. Goetz is a Registered Nurse and has previously served in our Health Service Department. She has had fifteen years of experience in private nursing in St. Louis, Missouri, in the Illinois State Health Department, and in the Metropolitan Life Insurance Company.
15. Mr. Chalmer A. Gross has been appointed Instructor in University High School at a monthly salary of \$300.00, effective September 16, 1946. Mr. Gross received his Bachelor of Science in Education and his Master of Science degrees from the University of Illinois and has had additional work at the University of Illinois. He taught Physics in our Aviation Cadet Candidate Program during the war and has served many years at the Carbondale Community High School. Mr. Gross will supervise the work in Science in the University High School.
16. Mrs. Chalmer A. Gross has been appointed part-time Faculty Assistant in English at a monthly salary of \$125.00, effective September 19, 1946, and ending with the last day of the fall quarter, December 6, 1946. She received her Bachelor of Arts degree from Carthage College and has done graduate work at the University of Cincinnati. She taught for nine years in Romney, West Virginia, and for five years in Carbondale Community High School. Her appointment made possible the addition of two sections of freshmen English to the fall quarter schedule.
17. Dr. Earl R. Hall has been appointed Assistant Professor of Education at a monthly salary of \$375.00 for nine months only beginning September 16, 1946, and ending June 13, 1947. Dr. Hall received his Bachelor of Education degree at Western Illinois State Teachers College, his Master of Arts degree from the University of Illinois, and his Doctor of Education degree from Teachers College, Columbia University. He has taught at Hannibal-LaGrange College, at Lehigh University, and during the past summer session at Southern Illinois Normal University.
18. Mr. William H. Harlan has been appointed Assistant Professor of Sociology at a monthly salary of \$320.00, effective September 16, 1946. Mr. Harlan's appointment at a salary of \$290.00 monthly was reported in the July 8, 1946, Report to the Teachers College Board. In view of the fact that he did additional graduate work at the University of Chicago during the summer and that he found difficulty obtaining housing in Carbondale at a reasonable price he was appointed at the new figure.
19. Mrs. Ruby Price Henderson has been appointed part-time Instructor at a monthly salary of \$110.00, effective September 16, 1946, and continuing through January 31, 1947, and full-time Instructor at a monthly salary of \$270.00 from February

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- 1, 1947, to June 13, 1947, during which time she will replace Miss Ruby Van Trump, second grade supervisor, who has been granted a half-year sabbatical leave for the latter half of the school year. Mrs. Henderson is a graduate of Southern and received her Master's degree from Northwestern University. She served for three years as rural supervisor for Eastern Illinois State Teachers College at Charleston and has also served in this capacity at Southern in previous years.
20. Mr. Harold C. Hines has been appointed Instructor in Music at a monthly salary of \$320.00, for the nine months of the school year extending from September 16, 1946, to June 13, 1947, inclusive. Mr. Hines received his Bachelor of Science and Master of Science in Music degrees from the University of Illinois. He taught in the Atwood, Illinois, Township High School, and was bandleader in the Army Air Forces at Minster Field, California, for a period of over two years. Mr. Hines was in service for five years and held the rank of Chief Warrant Officer in the Army Air Corps.
 21. Dr. Marshall S. Hiskey has been appointed Associate Professor of Psychology at a monthly salary of \$425.00 on a twelve-month basis, effective September 1, 1946. For the present he is serving as Acting Dean of Men. He received his Bachelor of Science and Master of Science degrees from Kansas State Teachers College, and his Doctor of Philosophy degree from the University of Nebraska. He taught at the University of Nebraska, and at the State Teachers College in Edinboro, Pennsylvania, where he was director of the psycho-educational clinic. He served as Lieutenant in the United States Navy during the war years.
 22. Mr. Lynn Holder, Instructor in Physical Education and Assistant Football Coach, was appointed for an additional two weeks from September 1, to September 14, 1946, inclusive, at a total salary of \$135.00. Mr. Holder was needed to help in the early football practice which started earlier this year than heretofore.
 23. Mr. Arthur Hunter has been appointed Faculty Assistant in Zoology at a monthly salary of \$200.00, from September 18, 1946, to the end of the fall quarter, December 6, 1946. Mr. Hunter received his Bachelor's degree from Southern and has done advanced graduate work at Michigan State College and recently at this University.
 24. Mr. Herbert E. Johnson has been appointed Faculty Assistant in Economics and Geography at a monthly salary of \$250.00, effective September 19, 1946, and extending to the end of the fall quarter, December 6, 1946. He is a graduate of Southern and has nearly completed his work for the Master of Education degree. During the past school year he served as a graduate assistant in our University High School. His appointment made possible the addition of two large sections of Economics and one large section of Geography to the fall quarter schedule.

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25. Dr. Maurits Kesnar has been appointed Professor of Music at a monthly salary of \$470.00, effective September 16, 1946. He is a native of Holland and has a Master's diploma from the Royal Conservatory in Amsterdam. He received his Master of Arts and Doctor of Philosophy degrees from the University of Iowa. Dr. Kesnar is a professional violinist, having been a member of the Amsterdam Symphony Orchestra, the Royal Dutch Orchestra, the Wiesbaden Symphony Orchestra, the Minneapolis Symphony Orchestra, and the New York Stadium Orchestra. He taught at Phillips University in Oklahoma, and served as Director of the School of Music at Augustana College, Rock Island, Illinois.
26. Dr. Frank L. Klingberg has been appointed Associate Professor of Government at a monthly salary of \$425.00, effective September 16, 1946. Dr. Klingberg received his Bachelor of Arts and Master of Arts degrees from the University of Kansas and his Doctor's degree from the University of Chicago. He was chairman of the Government Department at Knox College and served previously at Southern Illinois Normal University as visiting professor during the past summer.
27. Dr. P. Merville Larson has been appointed Associate Professor of Speech at a monthly salary of \$460.00, effective September 16, 1946. Dr. Larson has also been assigned to the chairmanship of the Speech Department. He received his Bachelor of Science and Master of Science degrees from Kansas State College and his Doctor's degree from Northwestern University. He also attended Colorado State College, the University of Colorado, and Denver University. He taught at the Hutchinson, Kansas, Junior College; the Moorhead, Minnesota, State Teachers College; the North Park College; the Eastern Illinois State Teachers College; the Southwest Texas State Teachers College; and the Texas College of Arts and Industries, where he was head of the Department of Speech.
28. Mrs. Georgia Lingle was appointed Faculty Assistant in Foreign Languages for one month only, effective July 8, 1946, through August 2, 1946, at a salary of \$250.00. She replaced Miss Madeleine Smith, who was granted a leave for the last month of the summer session. Mrs. Lingle received her Bachelor of Education degree from Southern and her Master of Arts degree from the University of Illinois. She has had fourteen years of experience teaching languages in Southern Illinois high schools.
29. To teach August courses for veterans, Mr. Leland P. Lingle, Associate Professor in Physical Education for Men, was appointed for an additional month, effective August 5, 1946, to August 30, 1946, inclusive, at a total salary of \$350.00.
30. Mrs. Margaret Shaw Lynch has been appointed Faculty Assistant in Physical Education for Women at a monthly salary of \$225.00 for the three months of the fall quarter only, beginning September 16, 1946. She will serve in place of Mrs.

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Dorothy Muzzey, who is on leave because of ill health. Mrs. Lynch received her Bachelor of Science in Education degree from Southern and has taught in our University High School and in the Elmwood Park High School.

31. Dr. Lewis A. Maverick has been appointed Professor of Economics at a monthly salary of \$500.00, effective September 16, 1946. Dr. Maverick received the Bachelor of Science degree from Washington University, the Doctor of Education degree from Harvard University, and the Doctor of Philosophy degree from the University of California. He has taught at Harvard University and the University of California at Los Angeles, where he served as registrar and as chairman of the Department of Economics.
32. To teach August courses for veterans, Dr. John R. Mayor, Professor of Mathematics, was appointed for an additional month, effective August 5, 1946, to August 30, 1946, inclusive, at a total salary of \$420.00.
33. To teach August courses for veterans, Dr. Edward C. McDonagh, Assistant Professor of Sociology, was appointed for an additional month, effective August 5, 1946, to August 30, 1946, inclusive, at a total salary of \$300.00.
34. Dr. Robert E. McNicoll has been appointed Associate Professor of Latin-American Culture at a monthly salary of \$425.00, effective September 16, 1946. Dr. McNicoll received his Bachelor of Arts degree from Miami University and his Master of Arts and Doctor of Philosophy degrees from Duke University. He has taught at Miami University, the University of Peru in Lima, and the University of Havana in Cuba. He also served one and one-half years with the Pan-American Bureau in the United States State Department. During the past summer he taught at Southern Illinois Normal University on a term appointment.
35. Miss Eva Mirabal has been appointed Artist-in-Residence at a monthly salary of \$300.00, effective September 16, 1946, and continuing through June 13, 1947. For payroll purposes Miss Mirabal will be listed as Executive Assistant in Education and Administration. She will receive \$270.00 per month in cash, since her salary includes maintenance at Anthony Hall at the rate of \$30.00 per month. Miss Mirabal is a distinguished young artist whose works have been exhibited at numerous places, including the Grafton Galleries in Los Angeles; the Santa Fe Art Museum; the Tulsa Art Center, the Addison Gallery of American Art; the Faulkner Memorial Art Gallery; the Dayton Art Institute; and numerous college and university museums. She was a Staff Sergeant in the Women's Army Corps and throughout her career in the Army continued her work as an artist by painting memorial plaques for the chapels at the Separation Center, Fort Dix, New Jersey, and murals at Patterson Field, Ohio.

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36. Mrs. Jean Neckers has been appointed part-time Faculty Assistant in Speech at a monthly salary of \$150.00 for the period from September 19, 1946, to the end of the fall quarter, December 6, 1946. Mrs. Neckers received her Bachelor of Arts degree from Hope College and has done additional work at Southern and at Northwestern University.
37. To teach August courses for veterans, Miss Susie Ogden, Assistant Professor of Business, was appointed for two weeks only, effective August 19, 1946, to August 30, 1946, inclusive, at a total salary of \$155.00.
38. Mrs. Louise O'Neil Parker has been appointed Faculty Assistant in Health Education at a monthly salary of \$250.00, effective September 16, 1946. Mrs. Parker is a graduate nurse and has worked previously in our Health Service for two years. She received her Bachelor of Education degree from Southern and has done work toward the degree of Master of Public Health at the University of Michigan.
39. To teach August courses for veterans, Dr. William A. Pitkin, Associate Professor of Social Sciences, was appointed for an additional month, effective August 5, 1946, to August 30, 1946, inclusive, at a total salary of \$365.00.
40. Dr. Victor Randolph, Assistant Professor of Education, was appointed for an additional month's work, effective August 5, 1946, to August 30, 1946, inclusive, at a total salary of \$280.00. He served as a temporary replacement of Mr. Arnold O. Myhre, who resigned as appraiser and counsellor in the Veterans Guidance Center.
41. Mrs. Alice Phillips Rector has been appointed Instructor at a salary of \$240.00 per month for the nine months from September 16, 1946, to June 13, 1947, inclusive. Mrs. Rector holds the degrees of Bachelor of Education and Master of Science in Education from Southern. She has also studied at the University of Illinois, has taught for five years in Illinois high schools, and was graduate assistant in our University High School this past year. She is assigned to our guidance and testing program.
42. Mr. Alex Reed has been appointed Instructor in Agriculture at a monthly salary of \$320.00 on a twelve-month basis, effective July 1, 1946. Mr. Reed received the Bachelor of Science and Master of Science degrees from the University of Illinois. He has done additional graduate work at the University of Illinois and at Colorado State Teachers College. He taught for seventeen years at Brownstown, Illinois High School and served as principal for the last four years.
43. To teach August courses for veterans, Dr. William B. Schneider, Associate Professor of English, was appointed for an additional month, effective August 5, 1946, to August 30, 1946, inclusive, at a total salary of \$400.00.

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44. Mrs. Bernice Lafoon Sickman has been appointed half-time Faculty Assistant to serve as Assistant Rural Critic at a monthly salary of \$105.00 for eight months extending from September 16, 1946, to May 16, 1947, inclusive. Mrs. Sickman received her Bachelor of Science in Education degree from Southern and has also studied at the Southeast Missouri State Teachers College and Teachers College, Columbia University.
45. Mr. Alfred Morris Simpson has been appointed Instructor in the University High School at a monthly salary of \$270.00 for the nine months of the school year beginning September 16, 1946, and ending June 13, 1947. Mr. Simpson received his Bachelor's degree from Southern and his Master of Arts degree from the University of Illinois. He has also studied at Illinois State Normal University, Butler University, and Indiana University. He has taught for fourteen years in the public schools of Illinois and has served as principal and superintendent at Burnt Prairie, Illinois, and Springerton, Illinois. He served in the United States Navy with the rank of Lieutenant Commander.
46. Miss Gladys O. Smith has been appointed part-time Instructor at a monthly salary of \$65.00 for the nine months from September 16, 1946, to June 13, 1947, inclusive. Miss Smith will serve in our affiliated practice school in Carterville, Illinois. She received her Bachelor of Education degree from Southern and her Master of Arts in Education degree from the University of Illinois. She has also studied in the University of California, the University of Maine, and the University of Colorado.
47. Mr. Robert A. Steffes has been appointed Instructor in Journalism at a monthly salary of \$300.00, effective September 16, 1946. Mr. Steffes received his Bachelor of Science degree at the South Dakota State College and has nearly completed his work for the Master of Science degree at Syracuse University. He is experienced in practical journalism, having owned and operated the Turton Trumpet at Turton, South Dakota, and having done editorial work for the Brookings Register and Redfield Journal Observer, both South Dakota weekly newspapers.
48. Miss Elizabeth Opal Stone who was appointed Assistant Professor at a monthly salary of \$300.00, effective August 19, 1946, has been assigned to Wheeler Library. Miss Stone received her Bachelor of Science degree from the Northwest Missouri State Teachers College, and her Bachelor of Science in Library Science and Master of Science in Library Science degrees from the University of Illinois. She has taught and served as librarian at the University of Illinois, the University of Southern California, and the University of Dubuque. She was previously on the staff at Southern Illinois Normal University from 1929 to 1936.

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49. Mr. Hal Stone has been appointed part-time Instructor in Chemistry at a monthly salary of \$100.00 for three months only beginning September 23, 1946. He received his Bachelor's degree from Southern and his Master's degree from the University of Alabama, and has done further graduate work at Alabama. He serves on the staff of West Frankfort Community High School and during the past summer session taught at Southern Illinois Normal University on a short term appointment. His appointment made possible the addition of one evening section of freshman Chemistry for the fall quarter, 1946.
50. Dr. Clarence L. Vinge has been appointed Associate Professor of Geography at a monthly salary of \$425.00, effective September 16, 1946. Dr. Vinge received his Bachelor of Arts degree from the Northern Michigan College of Education and his Master of Philosophy and Doctor of Philosophy degrees from the University of Wisconsin. Dr. Vinge has taught at the University of Wisconsin and served ten months as a business economist for the War Production Board at Washington, D. C. He was in the United States Army from May, 1942, to July, 1945, as a photographic officer and Army pilot, and was awarded the Distinguished Flying Cross and a Purple Heart.
51. Mrs. Irma Tate Ward has been appointed Faculty Assistant in Botany at a monthly salary of \$250.00, effective October 1, 1946, and ending with the last day of the fall quarter, December 6, 1946. Mrs. Ward received her Bachelor's degree from Southern and has taught in the Greenville, Illinois, High School. She is assisting in handling the laboratory work in sections of freshman Botany which have been added because of the large fall quarter enrollment.
52. To teach August courses for veterans, Mr. Fount G. Warren, Professor of Education, was appointed for an additional month, effective August 5, 1946, to August 30, 1946, inclusive, at a total salary of \$455.00.
53. To teach August courses for veterans, Mr. Ben F. Watkins, Assistant Professor of Art, was appointed for an additional month, effective August 5, 1946, to August 30, 1946, inclusive, at a total salary of \$300.00.
54. Miss Irene G. Watson has been appointed part-time Instructor at a monthly salary of \$65.00 for the nine months from September 16, 1946, to June 13, 1947, inclusive. Miss Watson will serve in our affiliated practice school in Carterville, Illinois. She received her Bachelor of Science degree from James Millikin University and her Master of Arts degree from the University of Illinois. She has also studied at Northwestern University.
55. To teach August courses for veterans, Mr. John I. Wright, Associate Professor of History, was appointed for an

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additional month, effective August 5, 1946, to August 30, 1946, inclusive, at a total salary of \$330.00.

C. Leaves of Absence

1. Dr. Thelma L. Kellogg, Associate Professor of English, has been granted a leave of absence without pay for the three months of the fall quarter beginning September 16, 1946. Dr. Kellogg suffered a heart attack early in the summer and is still confined to the hospital.
2. Mrs. Dorothy M. Muzzey, Assistant Professor of Physical Education for Women, has been granted a leave of absence without pay for the three months of the fall quarter beginning September 16, 1946. Mrs. Muzzey requested this leave on the advice of her physician.
3. Miss Madeleine Smith, Assistant Professor of Foreign Languages, was granted a leave of absence without pay from July 6, 1946, through August 2, 1946. Miss Smith was chosen as one of the one hundred French teachers in the United States to make a two-months good-will visit to France under the auspices of and at the expense of the French government.
4. Miss Frances D. Etheridge, Assistant Professor of Physical Education for Women, was recommended in the April 22, 1946, Report to the Teachers College Board for a sabbatical leave of absence at half-pay during the academic year, 1946-47. Miss Etheridge reports, however, that she has not been released from the Womens Army Corps and intends to continue in the Army for the next school year. We therefore are extending her military leave and cancelling her sabbatical leave for the school year 1946-47.

D. Retirements

1. In the Report to the State Teachers College Board dated April 22, 1946, it was stated that Dr. William M. Bailey, Mr. C. C. Logan, and Miss Florence A. Wells, would be retired, effective August 31, 1946. Since these faculty members completed their teaching August 2, 1946, and it appeared that they would lose nearly one month's annuity payment unless the effective retirement date was changed, the effective date of their retirement has been changed to August 3, 1946.

E. Termination of Services

1. Miss Eloise McCoy, Faculty Assistant, served until September 1, 1946, when her appointment was terminated.
2. Dr. Joseph Van Riper, Associate Professor of Geography, who had accepted an appointment for the present school year, received an offer from Syracuse University and, in spite of his agreement with us, chose to accept it. We therefore terminated his employment, effective July 15, 1946.

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3. Dr. G. M. Wissink, Associate Professor of Physics, who had accepted an appointment for the present school year, was unable to find suitable housing in Carbondale and decided to return to his former position in Mankato, Minnesota. His employment was terminated, therefore, effective July 28, 1946.

F. Adjustments in Salary

1. Miss Frances Barbour, Associate Professor of English, taught for one-third time at one-third salary during the two months of the summer session, June 10, to August 2, 1946, inclusive. She therefore received one-third of her customary salary of \$340.00 per month, namely, \$85.00 for June, \$113.33 for July, and \$28.33 for August.
2. Through an error in distinguishing between the nine-months and twelve-months payrolls, Dr. Lawrence E. Clark, Associate Professor, received only three-quarters of a month's pay in June. His salary, therefore, was adjusted so that during the first week of September he received one week's pay of \$87.50.
3. In the July 8, 1946, Report to the Teachers College Board, Miss Florence E. Denny, Assistant Professor of Physiology and Hygiene, was recommended for a twelve-months appointment, effective July 1, 1946. Miss Denny was unable to work after the close of the summer session, August 2, 1946, because of illness in her family. We therefore transferred her from the twelve-months to the nine-months payroll, effective September 16, 1946.
4. The salary of Mr. Walter Mazurek, Faculty Assistant in Physical Education for Men, has been increased from \$150.00 to \$175.00 per month, effective September 1, 1946.

III. OTHER SCHOOL EMPLOYEES

A. New Appointments

1. Miss Dorothy Ann Evans, Marion, Illinois, was employed August 1, 1946, at a salary of \$130.00 per month as a Clerk Stenographer I. Miss Evans works in the President's Office.
2. Mr. Frederick Howard Fraser was employed July 3, 1946, as a Watchman I at a salary of \$125.00 per month.
3. Mrs. Alice Albon Griffin was employed as a Clerk Stenographer II on July 9, 1946. Mrs. Griffin is being paid \$175.00 per month. She works in the President's Office.
4. Mr. Wayne Marten was appointed as a plumber at \$1.50 per hour on July 1, 1946.
5. Mr. T. H. North was employed as a temporary Stationary Fireman July 23, 1946, at a monthly salary of \$185.00. Mr.

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North's employment is to be terminated October 30, 1946; he is the fireman in the cannery which is operated during the canning season.

B. Replacements

1. Mr. William Claunch, Jr., was appointed to the position of Janitor I September 1, 1946. Mr. Claunch replaced Mr. Thomas Young whose resignation was accepted, effective January 14, 1946. He is to be paid \$115.00 per month.

C. Leaves

1. Mr. Herman Bain, Watchman I, has been on sick leave since June 8, 1946. The date of his return cannot be determined at the present time.
2. Mr. Virgil Schwegman, Carpenter, was granted one-half month's leave without pay for the period June 4 through June 18, 1946, to take care of personal business.
3. Mr. Albert Blythe, Maintenance Laborer, has been granted a six weeks leave of absence without pay to take care of personal business of an emergency nature. His leave began September 1, 1946, and will end October 15, 1946.

D. Resignations

1. Mr. Noah Flowers, Farm Hand, resigned August 31, 1946. At the present time a replacement has not been requested.
2. Miss Ruby Keith, Clerk Stenographer II, resigned September 9, 1946. Miss Keith was employed in the office of the Dean of Vocations and Professions. A replacement for Miss Keith has not been requested.
3. Mr. Phillip Martin, Painter, resigned June 21, 1946. Mr. Martin was a temporary painter and has not been replaced.

E. Removals

1. Mr. Edward McCutcheon failed to take the Civil Service examination for a Stationary Fireman; therefore, it was necessary to remove Mr. McCutcheon from the payroll, effective August 1, 1946. Mr. McCutcheon has filed an application for reinstatement as a Maintenance Laborer; however, final clearance has not been made. Replacement for the position of Stationary Fireman which Mr. McCutcheon had filled has been requested.

F. Terminations

1. Mr. Durant Turner's employment was terminated July 1, 1946, since he left his position without giving proper notice. Replacement has not been requested.

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IV. ORGANIZATION - No report.

V. CURRICULUM

A. Residence courses

The new graduate courses for the fall quarter of the 1946-47 session, as approved by the Board's Graduate Studies Committee, are as follows:

Education 432 (332)	Public Opinion, Propaganda, and Education; four hours
Education 436 (336)	Technique in Individual Measurement; four hours
English 469	The Criticism of Literature; four hours
French 500	Romance Philology; four hours
History 403	Latin American Culture; three hours
History 411	Intellectual History of the United States to 1860; three hours
History 451	Historiography; three hours
Mathematics 405	Differential Equations I; three hours
Spanish 530	Recent Latin American Poetry; three hours
Zoology 512	Zoogeography; five hours

Among the new undergraduate courses for the fall quarter are courses such as: a freshman agriculture course in Foultry Production, business courses in Transportation and Financial Management, an introductory course in Home Economics for freshmen, a freshman industrial education course in Descriptive Geometry, Elementary Greek, a music course in Keyboard Harmony and a journalism Laboratory course. Courses in Latin and Journalism have been restored to the curriculum this fall. A full degree program in Journalism is to be opened as rapidly as students become ready for more advanced courses.

Offerings in Speech have been expanded with the creation of a Speech Department.

The Artist-in-Residence on the campus for the 1946-47 session maintains a studio and observes and counsels art students. Students may also observe her work and technique.

B. Extension Courses

Twenty extension courses have already been scheduled for the fall in the following centers: Anna, Belleville, Benton, Carmi, Chester, East St. Louis, Edwardsville, Fairfield, Elizabethtown, Golconda, Harrisburg, Marion, Metropolis, McLeansboro, Mt. Vernon, Nashville, Pinckneyville, New Shawneetown, Waterloo, and West Frankfort.

Twenty different courses, located in eighteen different counties, are now in session. Figures obtained from records in the Extension Office, which are given below, indicate that this is the largest number of courses and the greatest enrollment ever experienced by the Extension Service during the fall quarter.

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Year	Number of Courses	Total Enrollment
1938	10	400
1939	10	474
1940	14	824
1941	15	725
1942	10	312
1943	13	485
1944	17	667
1945	17	599
1946	20	880

In spite of the very critical shortage of instructional staff, Southern Illinois Normal University is making every effort to meet the heavy demands for Extension work. These demands come chiefly from three sources: teachers who have been issued emergency certificates and are anxious for extension courses to prepare themselves more adequately for their work, emergency certificated teachers who desire to meet the provisions of the "five semester hour law" which will probably be enforced again by next summer, and teachers who began their professional careers without four full years of college training and are anxious to secure as many courses as possible in order to qualify for better positions with consequent better salaries.

The Extension Department is not limiting its efforts to meeting the needs of teachers. There are many other needs in this area which we hope to serve adequately at the earliest possible time.

VI. BUILDING AND GROUNDS

A. Student Housing

The table below, prepared as of September 30, 1946, shows the actual and proposed expenditures for veterans housing made available through contracts with the Federal Public Housing Authority:

A. Chautauqua Street Housing Project

Contract No. ILL-V-11330:

Actual Expenditures				-- -- -- --
Contracts and Orders:				
Utility Installation	\$68,911.00			
Furnishings	<u>910.00</u>	69,821.00		
Requisitions:				
No. 106 Activation	2,250.00			
No. 178 Activation	15,288.00	17,538.00	\$87,359.00	

B. Illinois Ordnance Plant Housing

Project, Contract No. ILL-V-11329

Actual Expenditures:		
Busses		<u>1,037.00</u>
Total		\$88,396.00

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To date, no buildings have been occupied. The Chautauqua Street Housing Project, Contract Number ILL-V-11330, should be ready for occupancy by 105 married veterans and their families before the opening of the winter quarter, December 9, 1946.

The Illinois Ordnance Plant Housing Project, Contract Number ILL-V-11329, which calls for the conversion of five buildings at the Illinois Ordnance Plant at Crab Orchard Lake into 104 apartments for married veterans, may be ready during the winter quarter. A total of 209 family apartments for veterans should, therefore, become available during the present school year.

At present, no rooms for single veterans have been contracted for, but a permit has been secured from War Assets Administration to enter and use the Administrative Area which includes two dormitories with facilities for housing 306 single veterans at the Illinois Ordnance Plant. For a time it appeared that the cost of activating and managing these dormitories might be prohibitive, but negotiations are going forward with the War Assets Administration, and we expect to obtain for the State of Illinois a reasonable lease or contract pursuant to our present permit for use and occupancy.

House-to-house surveys of Carbondale, Murphysboro, and other nearby towns have been made with a view to locating every possible room, apartment, and residence for both student and faculty veterans. The home management house is being used temporarily this quarter to alleviate the critical faculty housing situation. The Veterans Lounge on the campus will be moved shortly into one of the residences acquired by the University in its land-buying program and will then provide more commodious recreational space for men. In spite of the delays of extended negotiations, of obtaining priorities, and of locating critical materials, the Veterans Housing Program is moving along and should soon give us a measure of relief from our student housing difficulties.

B. Land Acquisition Program

Options on 30 properties totaling \$283,850 have been obtained. Deeds have been obtained to 19 of the 30 properties optioned.

C. Major Repairs

In the April 22, 1946, Report to the Board, it was stated that four contracts had been awarded for major repairs, namely:

- (1) construction of a vault in the Registrar's Office and alterations in the President's Office
- (2) construction of a tunnel between the Auditorium and the Allyn Building
- (3) installation of electric cable in the tunnel to the gymnasium, and
- (4) flooring of the third floor of the Main Building with asphalt tile.

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All of these contracts have been completed. Two other contracts have been awarded for repairs to water mains, however, contracts yet remain to be awarded for:

- (1) the replacement of windows and window frames on the third floor of Main Building, and
- (2) interior painting of the library and exterior painting of farm buildings, and
- (3) mechanical work on underground distribution system.

D. President's House

The problem presented by President Beu, concerning residences for the Presidents is almost a critical problem at Southern. I hope the matter will receive careful and full study by the members of the Board. At Southern it appears to be a matter small in cost but large in its potential benefits to all on the campus as well as to the head of the institution.

VII. AUXILIARY ENTERPRISES

The statements of profit and loss for the Bookstore, the Cafeteria, and the Residence Hall are given below:

CAFETERIA

Statement of Profit and Loss

July 1, 1945 to June 30, 1946

RECEIPTS

Sales - Regular	\$36,361.98	
Sales - Banquets	1,005.65	
Transfers - (Non-Cash)	<u>178.23</u>	
Total Receipts		\$37,545.86

EXPENDITURES:

Personal Services:		
Regular	\$10,875.85	
Student	<u>4,680.23</u>	15,556.08
Contractual Services:		
Repair and Maintenance of		
Office Furniture and		
Equipment	35.19	
Waste Removal, Cleaning and		
Exterminating Services	<u>1,067.88</u>	1,103.07
Travel		51.20
Commodities:		
Stationery, Printing and		
Office Supplies	10.40	
Food Supplies	23,366.97	

PROCEEDINGS

Household, Laundry and Cleaning Supplies	781.55	
Commodities Not Otherwise Classified	<u>3.67</u>	24,162.59
Equipment: Household Equipment and Furnishing		<u>7.09</u> 40,880.03 ⁽¹⁾
Excess of Expenditures Over Receipts		3,334.17
⁽¹⁾ Does not include allocation for water, electricity, heat and rent.		

Adjustments

DEDUCTIONS:

Inventory:

Inventory, 6/30/46	2,201.15	
Inventory, 7/1/45	<u>1,924.38</u>	276.77

Bills Holding:

Bills Holding, 7/1/45	3,808.85	
Bills Holding, 6/30/46	<u>3,022.07</u>	786.78

Capital Expenditures:

Equipment:

Household Equipment and Furnishing		<u>7.09</u> <u>1,070.64</u>
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NET LOSS

\$ 2,263.53

RESIDENCE HALL

Statement of Profit and Loss

July 1, 1945 to June 30, 1946

RECEIPTS:

Room and Board	\$ 26,092.62
Extra Meals and Lodging	480.60
Transfers - (Non-Cash)	<u>96.00</u>

Total Receipts \$26,669.22

EXPENDITURES:

Personal Services:

Regular	\$8,694.63	
Student	<u>38.40</u>	8,733.03

Contractual Services:

Repair and Maintenance of Machinery and Mechanical Equipment	46.05
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Repair and Maintenance Ser- vices Not Otherwise Classi- fied	19.61
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TEACHERS COLLEGE BOARD

Waste Removal, Cleaning and Exterminating Services	\$1,381.47		
Other Contractual Services	<u>1.00</u>	\$ 1,448.13	
Office Expenses:			
Subscriptions, Information Services and Association Dues			72.30
Travel			30.63
Commodities:			
Stationery, Printing and Office Supplies	15.10		
Structural and Maintenance Materials and Fixtures	5.11		
Medical, Scientific and Laboratory Supplies	67.09		
Food Supplies	8,415.59		
Household, Laundry and Cleaning Supplies	734.18		
Forage, Farm and Garden Supplies	<u>5.10</u>	9,242.17	
Equipment:			
Household Equipment and Furnishings		<u>235.94</u>	
Total Expenditures			<u>19,762.20⁽¹⁾</u>
Excess of Receipts Over Expenditures			6,907.02
Adjustments			
ADDITIONS:			
Capital Expenditures:			
Equipment:			
Household Equipment and Furnishings		\$ 235.94	
Bills Holding:			
Bills Holding, 7/1/45	\$1,223.61		
Bills Holding, 6/30/46	<u>1,013.41</u>	<u>210.20</u>	<u>446.14</u>
			7,353.16
DEDUCTIONS:			
Inventory:			
Inventory, 7/1/45		3,965.54	
Inventory, 6/30/46		<u>2,432.09</u>	<u>1,533.45</u>
NET PROFIT			<u><u>\$5,819.71</u></u>

(1)

Does not include allocation of expenditures for water, electricity and heat charged to Physical Plant.

PROCEEDINGS

BOOKSTORE

Statement of Profit and Loss

July 1, 1945 to June 30, 1946

RECEIPTS:

Sales:

Supplies	\$5,760.13	
Books	<u>1,461.04</u>	\$7,221.17
Transfers to Departments (Non-Cash)		1,127.50
Penalties		95.95
Rental Fees		<u>9,677.11</u>

Total Receipts \$18,121.73

EXPENDITURES:

Personal Services:

Regular	2,640.00	
Student	1,098.20	3,738.20

Printing 534.32

Commodities:

Stationery, Printing and Office Supplies	1,973.22	
Wearing Apparel	1,628.40	
Commodities Not Otherwise Classified	<u>9,551.28</u>	<u>13,152.90</u>

Total Expenditures 17,425.42

Excess of Receipts Over Expenditures 696.31

Adjustments for Changes in Inventory

ADDITION:

Inventory June 30, 1946 (Supplies Only)	<u>60,447.30</u>
	61,143.61

DEDUCTION:

Inventory June 30, 1945 (Supplies Only)	<u>58,693.80</u>
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NET PROFIT 2,449.81

VIII. STUDENT LIFE

During the summer session student life activities remain on a sort of plateau; however, with the opening of the University year in the fall student activities reach a peak since a series of events is sponsored particularly for beginning students to help in making satisfactory adjustments necessary for successful participation in University life.

Because of our large enrollment this fall our registration period

TEACHERS COLLEGE BOARD

was increased by one day. The Opening All-School Dance, sponsored by Southern Veterans on the evening of the second day of registration, played an important part in the social program of orientation week. An "Organization Hour" was arranged by major organizations at which time their plans and purposes were presented. Because of the large number of veterans' wives the Southern Homemakers Group was organized.

An effort has been made by faculty and former students at Southern to help each "newcomer" in the creating of a meaningful and enjoyable student life as a background for his educational efforts.

The post-war student body at Southern, as in all colleges, at present is a highly interesting and varied group which will make for a complex and possibly a difficult type of student life. But we have invited whosoever will to come, and we will work that they may have a more abundant life. Our Counselling and Guidance Program is being expanded to meet these needs.

IX. MISCELLANEOUS

A. Tuition

For some years there has been retained on our campus \$5.00 per term from tuition fees paid by students. This sum has been the sole financial support of most student activities and the primary support for athletics. The funds so provided have always been inadequate, and presently are less than those retained at some of our sister institutions. We desire to retain \$8.00 each quarter hereafter, as a part of the earnest attempt now being made to increase the quality and variety of recreational and character building student activities, particularly athletics, at the time our young men are returning in such large numbers from the military services.

B. Workshops

During the 1946 summer session, seven workshops were organized and conducted by the College of Education. The seven separate workshops were of three distinct types--health education, rural education, and conservation. Both health education workshops were held on campus. One rural education workshop with an enrollment of 82 students was held on campus and one with an enrollment of 59 students was held at Mt. Vernon. The three conservation workshops were held off campus.

The eight-week health education workshop was staffed by members of the Department of Physiology and Health Education from the College of Liberal Arts and Sciences and by two visiting professors, Dr. Eleanore Aldworth of New York and Miss Evelyn McKinley of Wisconsin. Fifty-five of the sixty-six students were awarded Federal scholarships in Public Health Education through the Illinois State Department of Public Health in the amount of \$100 each. Running concurrently with the last week of this workshop was one especially arranged for school administrators from Southern Illinois. Twenty-five county and city superintendents, high school and

PROCEEDINGS

elementary school principals attended, on expense allotments from the State Department of Public Health.

The Chairman of the Geography Department of the College of Liberal Arts and Sciences directed the three one-week conservation workshops in August at Chester, Vienna, and Belleville for teachers of Randolph, Johnson, Pope, Massac, St. Clair and neighboring counties. Approximately twenty-five students were registered in each of these conservation workshops, which were arranged jointly by the State Department of Public Instruction and Southern Illinois Normal University.

C. United States Veterans Administration and Illinois Veterans Commission

We are pleased to report that we have arranged for cooperation of the Illinois Veterans Commission in assisting veterans to secure their payments and other rights under the laws and regulations. A Southern graduate, Mr. William R. Vinkelmeyer, has been employed by the Commission to devote full time to our veterans who are students.

After setting up the Illinois Veterans Commission work, the United States Veterans Administration asked and were allowed to send "training officers" to clear the veterans applications for their government pay, during registration week. We provided secretarial help and two or more staff members to assist them for the days they were here. They demanded that the Illinois Veterans Commission workers subordinate themselves to the Federal Workers, as was done.

The Federal Veterans' Administration now propose to have one or two of their so-called "training officers" regularly working on our campus, and they are asking for office facilities, which in itself constitutes a serious difficulty. I regret to report action taken by them while here, which if persisted in seems certain to foment trouble with veterans. They raised the question as to whether the veterans should receive special services from Southern comparable to the quarterly tuition (\$80) being paid by the Federal government, as compared with the regular tuition (\$17.50 or \$25.00). The actual yearly cost per student, however, is \$556.00, of which only \$293.00 will be paid by the Federal government; and a loss of \$263.00 will be incurred by the State of Illinois on each veteran. Moreover, the tuition paid for veterans is set by contract with the Federal Veterans Administration and exactly conforms to the calculation imposed on us by them.

For representatives of Veterans Administration to demand of the University Administration, as they did, the supplying of unstated extra services for veterans, is an attempt to substitute Federal control for State control of this University. I have protested the matter to their East St. Louis office, and have received no satisfaction. I request, therefore, that the Board inform the Presidents as to our rights and our duty if and when confronted with efforts by Federal employees to interfere in educational processes with students, or to

TEACHERS COLLEGE BOARD

take over regular functions of the Registrar, Dean of Men, or others of the University staffs.

X. SUMMARY

It is respectfully requested that the following action be taken by the Teachers College Board:

- A. Acceptance of the lists of graduates for June 7, 1946; August 2, 1946; and August 30, 1946.
- B. Acceptance of the lists of Teachers College Scholarships for the summer of 1946.
- C. Acceptance of the resignations of the following: Dr. Vincent G. DiGiovanna, Dr. E. Emerson Hall, Dr. O. Wendell Margrave, Mr. Arnold O. Myhre, Mr. Delmar W. Olson, Mr. Harves C. Rahe, and Miss Martha Scott.
- D. Approval of the following appointments at salaries indicated in the report: Dr. Eleanore Aldworth, Mr. Edward L. Allen, Dr. Mary Eileen Barry, Dr. W. C. Bicknell, Mr. Ledford J. Bischof, Mr. Van A. Buboltz, Dr. Norman Caldwell, Mrs. Gladys Rice Clark, Dr. Lawrence E. Clark, Miss Dorothy Cox, Mr. Robert W. English, Dr. Raymond W. Esworthy, Mr. Willard L. Finley, Mrs. Helen Goetz, Mr. Chalmer A. Gross, Mrs. Chalmer A. Gross, Dr. Earl R. Hall, Mr. William H. Harlan, Mrs. Ruby Price Henderson, Mr. Harold C. Hines, Dr. Marshall S. Hiskey, Mr. Lynn Holder, Mr. Arthur Hunter, Mr. Herbert E. Johnson, Dr. Maurits Kesnar, Dr. Frank L. Klingberg, Dr. P. Merville Larson, Mrs. Georgia Lingle, Mr. Leland P. Lingle, Mrs. Margaret Shaw Lynch, Dr. Lewis A. Maverick, Dr. John Mayor, Dr. Edward C. McDonagh, Dr. Robert E. McNicoll, Miss Eva Mirabal, Mrs. Jean Neckers, Miss Susie Ogden, Mrs. Louise O'Neill Parker, Dr. William A. Pitkin, Dr. Victory Randolph, Mrs. Alice Phillips Rector, Mrs. Alex Reed, Dr. William B. Schneider, Mrs. Bernice Lafoon Sickman, Mr. Alfred Morris Simpson, Miss Gladys O. Smith, Mr. Robert Steffes, Miss Elizabeth Opal Stone, Mr. Hal Stone, Dr. Clarence L. Vinge, Mrs. Irma Tate Ward, Mr. Fount G. Warren, Mr. Ben P. Watkins, Miss Irene G. Watson, and Mr. John I. Wright.
- E. Approval of a leave of absence without pay for the following: Dr. Thelma L. Kellogg, Mrs. Dorothy M. Muzzey, and Miss Madeleine Smith.
- F. Approval of a cancellation of sabbatical leave for Miss Frances D. Etheridge, Assistant Professor of Physical Education for Women, for year 1946-47 and extension of her military leave for the year 1946-47.
- G. Approval of the date August 3, 1946, as the retirement date for Dr. William M. Bailey, Mr. C. C. Logan, and Miss Florence A. Wells.

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- H. Approval of the termination of services of the following: Miss Eloise McCoy, Dr. Joseph Van Riper, and Dr. G. M. Wissink.
- I. Approval of a salary adjustment for the following: Miss Frances Barbour, Dr. Lawrence E. Clark, Miss Florence E. Denny, and Mr. Walter Mazurek.
- J. Approval of the employment of the following employees at salaries indicated in the report: Miss Dorothy Ann Evans, Mr. Frederick Howard Fraser, Mrs. Alice Albon Griffin, Mr. Wayne Marten, and Mr. T. H. North.
- K. Approval of the appointment of Mr. William Claunch as a replacement of Mr. Thomas Young.
- L. Approval of sick leave for Mr. Herman Bain, Watchman I, effective June 8, 1946.
- M. Approval of one-half month's leave without pay for Mr. Virgil Schwegman, Carpenter, effective June 4, 1946, to June 18, 1946, inclusive.
- N. Approval of six week's leave of absence without pay for Mr. Albert Blythe, Maintenance Laborer, effective September 1, 1946, to October 16, 1946, inclusive.
- O. Approval of the resignations of the following: Mr. Noah Flowers, Miss Ruby Keith, and Mr. Philip Martin.
- P. Approval of the removal of Mr. Edward McCutcheon from the payroll, effective August 1, 1946.
- Q. Approval of the termination of employment of Mr. Durant Turner, effective July 1, 1946.
- R. Approval of the action taken in executing contracts for F.P.H.A. Projects No. ILL-V-11330 and No. ILL-V-11329 and Permit for use and occupancy at Illinois Ordnance Plant, as reported under Division VI, Buildings and Grounds, Section A, Student Housing, of this report.
- S. Approval of the retaining of \$8.00 per term from tuition fees paid by students at Southern Illinois Normal University, for student activities.
- T. Advice or directions concerning interference by Federal employees in internal administration of Illinois institutions.

Respectfully submitted,

CHESTER F. LAY,
President

TEACHERS COLLEGE BOARD

MINUTES OF THE MEETING OF THE TEACHERS COLLEGE BOARD November 18, 1946

The regular meeting of the Teachers College Board was held at 9:30 A.M. on Monday, November 18, 1946, at the Abraham Lincoln Hotel in Springfield, Illinois. Frank G. Thompson, Director of the Department of Registration and Education, and Chairman of the Board, presided.

The following members were present:

Mr. Frank G. Thompson, Chairman
Mr. Vernon L. Nickell, Secretary
Mr. Richard F. Dunn
Mr. Russell L. Guin
Miss Harriet A. McIntire
Mr. Ira M. Means
Mrs. Helen R. Pegelow
Mr. Lewis M. Walker
Mr. Lindell W. Sturgis
Mr. Robert W. Davis

The following members were absent:

Dr. Preston Bradley

Also present was Mr. Charles G. Lanphier, Co-ordinator for the State Teachers Colleges.

The meeting was called to order by Chairman Thompson and roll call was taken.

Mr. Nickell moved that the minutes of the meeting of October 14, 1946, be taken up later on in the meeting and passed for approval. The motion was seconded by Mr. Guin and carried unanimously.

The Budget Committee, composed of Mr. Dunn, Chairman, Mrs. Pegelow and Mr. Guin, gave their report regarding the budgets for the five State Teachers Colleges, and that the presidents of the teachers colleges be authorized to include in their budgets an amount for presidents salaries to enable the salaries to be increased to the maximum of \$10,000.00. Mr. Sturgis made the motion that the report of the Budget Committee be approved and that the revised budget, now in the hands of the Board and the Committee, be approved for Northern Illinois State Teachers College; Illinois State Normal University; Eastern Illinois State Teachers College; Western Illinois State Teachers College and Southern Illinois Normal University. The motion was seconded by Mr. Walker and carried unanimously.

In connection with Southern Illinois Normal University, the following motion was offered by Mr. Nickell:

"I move that the Teachers College Board carry out a thorough and complete investigation of the charges smoldering around Southern; that the date be set as early in January as possible; that the Board convene in Carbondale for this purpose; that we spend as much time as is necessary to make a full and complete investigation, holding a hearing asking those who have charges

PROCEEDINGS

to present them at this hearing or, if they so desire, ahead of time to submit them to the President of the Board in Springfield in writing. Further, that when the Board convenes, individuals will be asked to submit pertinent facts regarding the situation."

The following suggestions regarding this motion were presented by Mr. Dunn:

- (1) That the Board invite all persons interested in the welfare of Southern Illinois Normal University to submit information based on facts, pertinent to the welfare of Southern, to the Board by December 31, 1946, in writing if possible, signed by such persons and that any such persons should be willing to confer and cooperate with the Board, even to the extent of submitting to an examination by the Board if the Board so desires.
- (2) That the Board give unbiased attention to all criticisms and hold such hearings as the criticisms indicate to be advisable or necessary.
- (3) That until complaints are made and investigated, the Board will expect the undivided loyalty of the faculty, student body, alumni, educators, and all persons who are interested, to keep Southern on the high educational plane which it deserves.

Mr. Davis moved that the motion of Mr. Nickell and the suggestions by Mr. Dunn, in substance, be passed. Motion was seconded by Mr. Sturgis and unanimously carried.

Chairman Thompson appointed Mr. Dunn and Mr. Davis to prepare a statement for the press, which was submitted as follows:

"The Teachers College Board, in regular session assembled in Springfield, Illinois, by resolution duly adopted, took action inviting all persons interested in the welfare of Southern Illinois Normal University to submit information, based on facts, pertinent to the welfare of Southern, to the Board by December 31, 1946, in writing if possible, signed by such persons and that any such persons should be willing to confer and cooperate with the Board, even to the extent of submitting to an examination by the Board if the Board so desires."

"The Board further took action to give unbiased attention to all criticisms and hold such hearings as the criticisms indicate to be advisable or necessary. The Board was very emphatic in demanding that until the investigation is completed the school should have the undivided support and loyalty of the faculty, student body, alumni, educators, and all persons interested in the school, to keep Southern Illinois Normal University on the high educational plane which it deserves."

"The date set for the meeting by the Board is January 20, 1947."

Mr. Nickell moved that this statement be approved as submitted. Motion seconded by Mr. Sturgis and passed unanimously.

TEACHERS COLLEGE BOARD

Mr. Dunn submitted the following resolution in connection with the Veterans' Educational Facilities at Illinois State Normal University:

RESOLUTION FOR VETERANS' EDUCATIONAL FACILITIES PROGRAM

Authorizing the Filing of an Application with the United States of America for Provision of Veterans' Educational Facilities, and Designating and Authorizing a Representative.

WHEREAS, Illinois State Normal University (herein called the "Applicant"), acting by and through its governing body, upon the basis of available data, has found that there exists or impends an acute shortage of educational facilities required for persons engaged in the pursuit of courses of training or education under Title II of the Servicemen's Readjustment Act of 1944, as amended, and to relieve such shortage proposes to request the United States of America, through the Bureau of Community Facilities, Federal Works Agency, (herein called the "Government"), to provide educational facilities, pursuant to Public Law 697, 79th Congress, (Section 504 of the Lanham Act, as amended), and in connection therewith, has examined and considered such law, the Regulations, the Information for Applicants, the form of application and the form of proposed agreement;

NOW, THEREFORE, be it resolved by the Teachers College Board of the Applicant (herein called the "Governing Body"), that a justification of need and that an application or applications be filed, in such form as may be required by the Government, to provide such educational facilities as are required to alleviate such acute shortage, and that the applicant will comply with the various requirements and conditions necessary to enable the Government to provide such facilities; and

BE IT FURTHER RESOLVED that R. W. Fairchild, President, is hereby designated as the Applicant's Representative and is authorized in his capacity as such Representative to file with the Government a justification of need and an application or applications to negotiate, execute, and enter into an agreement or agreements with the Government in substantially the form of agreement considered by the Governing Body, to negotiate, execute and enter into such other agreements and instruments and to perform and do any and all acts as may be necessary to provide a suitable site and site preparation, streets or roadways, sidewalks, landscaping, utility mains, technical or engineering data, architectural or engineering services, necessary rights of entry and rights of way for Government operations, to accept on behalf of the Applicant ownership and possession of such facilities, to assure the Government that such facilities will be utilized by the Applicant to carry out the purposes of such law, and to do or perform any and all other acts that are necessary to accomplish the purposes of the Applicant's application, to perform the Applicant's obligations under its agreement with the Government, and to obtain the provision of such facilities.

CERTIFICATE OF RECORDING OFFICER

We, the undersigned, the duly qualified and acting Chairman and Secretary of the Teachers College Board, having jurisdiction over Illinois State Normal University (herein called the "Applicant") and the keeper of the records of the Applicant, including the journal of Proceedings of the Teachers College Board (herein called the Governing Body), do hereby certify:

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1. That this Resolution for Veterans Educational Facilities (herein called the "Resolution"), is a true and correct presentation of the action as finally adopted at a meeting of the Governing Body held on the eighteenth day of November 1946, and duly recorded in our office.

2. That said meeting was duly convened and held in all respects in accordance with law and to the extent required by law due and proper notice of such meeting was given; and a legal quorum was present throughout the meeting, and a legally sufficient number of members of the Governing Body voted in the proper manner and for the adoption of said Resolution; that all other requirements and proceedings under the law incident to the proper adoption or passage of said Resolution, including publication, if required, have been duly fulfilled, carried out, and otherwise observed; and that we are authorized to execute this certificate.

3. That if an impression of a seal has been affixed below, it constitutes the official seal of the Applicant and this certificate is hereby executed under such official seal; but if no seal has been affixed, the Applicant does not have an official seal.

IN WITNESS WHEREOF, we have hereunto set our hands this eighteenth day of November, 1946.

Frank G. Thompson, Chairman

If Applicant has an official seal,
impress here.

(S E A L)

Vernon L. Nickell, Secretary

Miss McIntire moved that this resolution for Illinois State Normal University be approved. Motion seconded by Mr. Walker and carried unanimously.

Mrs. Pegelow submitted the following resolution in connection with Veterans' Educational Facilities at Eastern Illinois State Teachers College:

RESOLUTION FOR VETERANS' EDUCATIONAL FACILITIES PROGRAM

Authorizing the Filing of an Application
with the United States of America for
Provision of Veterans' Educational Fa-
cilities, and Designating and Authorizing
a Representative.

WHEREAS, Eastern Illinois State Teachers College (herein called the "Applicant"), acting by and through its governing body, upon the basis of available data, has found that there exists or impends an acute shortage of educational facilities required for persons engaged in the pursuit of courses of training or education under Title II of the Servicemen's Readjustment Act of 1944, as amended, and to relieve such shortage proposes to request the United States of America, through the Bureau of Community Facilities, Federal Works Agency, (herein called the "Government"), to provide educational facilities, pursuant to Public Law 697, 79th Congress, (Section 504 of

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the Lanham Act, as amended), and in connection therewith, has examined and considered such law, the Regulations, the Information for Applicants, the form of Application and the form of proposed agreement;

NOW, THEREFORE, be it resolved by the Teachers College Board of the Applicant (herein called the "Governing Body"), that a justification of need and that an application or applications be filed, in such form as may be required by the Government, to provide such educational facilities as are required to alleviate such acute shortage, and that the Applicant will comply with the various requirements and conditions necessary to enable the Government to provide such facilities; and

BE IT FURTHER RESOLVED that Robert G. Buzzard, President, is hereby designated as the Applicant's Representative and is authorized in his capacity as such Representative to file with the Government a justification of need and an application or applications to negotiate, execute, and enter into an agreement or agreements with the Government in substantially the form of agreement considered by the Governing Body, to negotiate, execute and enter into such other agreements and instruments and to perform and do any and all acts as may be necessary to provide a suitable site and site preparation, streets or roadways, sidewalks, landscaping, utility mains, technical or engineering data, architectural or engineering services, necessary rights of entry and rights of way for Government operations, to accept on behalf of the applicant ownership and possession of such facilities, to assure the Government that such facilities will be utilized by the Applicant to carry out the purposes of such law, and to do or perform any and all other acts that are necessary to accomplish the purposes of the Applicant's Application, to perform the Applicant's obligations under its agreement with the Government, and to obtain the provision of such facilities.

CERTIFICATE OF RECORDING OFFICER

We, the undersigned, the duly qualified and acting Chairman and Secretary of the Teachers College Board, having jurisdiction over Eastern Illinois State Teachers College (herein called the "Applicant") and the keeper of the records of the Applicant, including the Journal of Proceedings of the Teachers College Board (herein called the "Governing Body"), do hereby certify:

1. That this Resolution for Veterans Educational Facilities (herein called the "Resolution"), is a true and correct presentation of the action as finally adopted at a meeting of the Governing Body held on the eighteenth day of November, 1946, and duly recorded in our offices.

2. That said meeting was duly convened and held in all respects in accordance with law and to the extent required by law due and proper notice of such meeting was given; and a legal quorum was present throughout the meeting, and a legally sufficient number of members of the Governing Body voted in the proper manner and for the adoption of said Resolution; that all other requirements and proceedings under the law incident to the proper adoption or passage of said Resolution, including publication, if required, have been duly fulfilled, carried out, and otherwise observed; and that we are authorized to execute this certificate.

PROCEEDINGS

3. That if an impression of a seal has been affixed below, it constitutes the official seal of the Applicant and this certificate is hereby executed under such official seal; but if no seal has been affixed, the applicant does not have an official seal.

IN WITNESS WHEREOF, we have hereunto set our hands this eighteenth day of November, 1946.

Frank G. Thompson, Chairman

If Applicant has an official seal,
impress here.

Vernon L. Nickell, Secretary

(S E A L)

Motion was made by Mr. Sturgis that this resolution be approved for Eastern Illinois State Teachers College. Motion seconded by Mr. Means and carried.

Mr. Means submitted the following resolution in connection with Veterans' Educational facilities at Western Illinois State Teachers College:

RESOLUTION FOR VETERANS' EDUCATIONAL FACILITIES PROGRAM

Authorizing the Filing of an Application with
the United States of America for Provision of
Veterans' Educational Facilities, and Design-
ating and Authorizing a Representative.

WHEREAS, Western Illinois State Teachers College (herein called the "Applicant"), acting by and through its governing body, upon the basis of available data, has found that there exists or impends an acute shortage of educational facilities required for persons engaged in the pursuit of courses of training or education under Title II of the Servicemen's Readjustment Act of 1944, as amended, and to relieve such shortage proposes to request the United States of America, through the Bureau of Community Facilities, Federal Works Agency, (herein called the "Government"), to provide educational facilities, pursuant to Public Law 697, 79th Congress, (Section 504 of the Lanham Act, as amended), and in connection therewith, has examined and considered such law, the Regulations, the Information for Applicants, the form of application and the form of proposed agreement;

NOW, THEREFORE, be it resolved by the Teachers College Board of the Applicant, (herein called the "Governing Body"), that a justification of need and that an application or applications be filed, in such form as may be required by the Government, to provide such educational facilities as are required to alleviate such acute shortage, and that the Applicant will comply with the various requirements and conditions necessary to enable the Government to provide such facilities; and

BE IT FURTHER RESOLVED that Frank A. Beu, President, is hereby designated as the Applicant's Representative and is authorized in his capacity as such Representative to file with the Government a justification of need and an application or applications to negotiate, execute, and enter into an

TEACHERS COLLEGE BOARD

agreement or agreements with the Government in substantially the form of agreement considered by the Governing Body, to negotiate, execute, and enter into such other agreements and instruments and to perform and do any and all acts as may be necessary to provide a suitable site and site preparation, streets or roadways, sidewalks, landscaping, utility mains, technical or engineering data, architectural or engineering services, necessary rights of entry and rights of way for Government operations, to accept on behalf of the Applicant ownership and possession of such facilities, to assure the Government that such facilities will be utilized by the Applicant to carry out the purposes of such law, and to do or perform any and all other acts that are necessary to accomplish the purposes of the Applicant's application, to perform the Applicant's obligations under its agreement with the Government, and to obtain the provision of such facilities.

CERTIFICATE OF RECORDING OFFICER

We, the undersigned, the duly qualified and acting Chairman and Secretary of the Teachers College Board, having jurisdiction over Western Illinois State Teachers College (herein called the "Applicant") and the keeper of the records of the Applicant, including the journal of proceedings of the Teachers College Board (herein called the "Governing Body"), do hereby certify:

1. That this Resolution for Veterans Educational Facilities, (herein called the "Resolution"), is a true and correct presentation of the action as finally adopted at a meeting of the Governing Body held on the eighteenth day of November, 1946, and duly recorded in our offices.

2. That said meeting was duly convened and held in all respects in accordance with law and to the extent required by law due and proper notice of such meeting was given; and a legal quorum was present throughout the meeting, and a legally sufficient number of members of the Governing Body voted in the proper manner and for the adoption of said resolution, including publication, if required, have been duly fulfilled, carried out, and otherwise observed; and that we are authorized to execute this certificate.

3. That if an impression of a seal has been affixed below, it constitutes the official seal of the Applicant and this certificate is hereby executed under such official seal; but if no seal has been affixed, the Applicant does not have an official seal.

IN WITNESS WHEREOF, we have hereunto set our hands this eighteenth day of November, 1946.

Frank G. Thompson, Chairman

If Applicant has an official seal,
impress here.

(S E A L)

Vernon L. Nickell, Secretary

Mr. Dunn moved that this resolution be approved for Western Illinois State Teachers College. Motion seconded by Mr. Guin and unanimously carried.

PROCEEDINGS

Miss McIntire submitted the following resolution in connection with Veterans' Educational Facilities at Northern Illinois State Teachers College:

RESOLUTION FOR VETERANS' EDUCATIONAL FACILITIES PROGRAM

Authorizing the Filing of an Application with the United States of America for Provision of Veterans' Educational Facilities, and Designating and Authorizing a Representative.

WHEREAS, Northern Illinois State Teachers College (herein called the "Applicant"), acting by and through its governing body, upon the basis of available data, has found that there exists or impends an acute shortage of educational facilities required for persons engaged in the pursuit of courses of training or education under Title II of the Servicemen's Readjustment Act of 1944, as amended, and to relieve such shortage proposes to request the United States of America through the Bureau of Community Facilities, Federal Works Agency, (herein called the "Government"), to provide educational facilities, pursuant to Public Law 697, 79th Congress, (Section 504 of the Lanham Act, as amended), and in connection therewith, has examined and considered such law, the Regulations, the Information for Applicants, the form of application and the form of proposed agreement;

NOW, THEREFORE, be it resolved by the Teachers College Board of the Applicant (herein called the "Governing Body"), that a justification of need and that an application or applications be filed, in such form as may be required by the Government, to provide such educational facilities as are required to alleviate such acute shortage, and that the Applicant will comply with the various requirements and conditions necessary to enable the Government to provide such facilities; and

BE IT FURTHER RESOLVED that Karl L. Adams, President, is hereby designated as the Applicant's Representative and is authorized in his capacity as such Representative to file with the Government a justification of need and an application or applications to negotiate, execute, and enter into an agreement or agreements with the Government in substantially the form of agreement considered by the Governing Body, to negotiate, execute and enter into such other agreements and instruments and to perform and do any and all acts as may be necessary to provide a suitable site and site preparation, streets or roadways, sidewalks, landscaping, utility mains, technical or engineering data, architectural or engineering services, necessary rights of entry and rights of way for Government operations, to accept on behalf of the Applicant ownership and possession of such facilities, to assure the Government that such facilities will be utilized by the Applicant to carry out the purposes of such law, and to do or perform any and all other acts that are necessary to accomplish the purposes of the Applicant's application, to perform the Applicant's obligations under its agreement with the Government, and to obtain the provision of such facilities.

CERTIFICATE OF RECORDING OFFICER

We, the undersigned, the duly qualified and acting Chairman and Secretary of the Teachers College Board having jurisdiction over Northern Illinois State Teachers College (herein called the "Applicant"), and the keeper of the records of the Applicant, including the journal of proceedings of the Teachers

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College Board (herein called the "Governing Body"), do hereby certify:

1. That this Resolution for Veterans Educational Facilities, (herein called the "Resolution"), is a true and correct presentation of the action as finally adopted at a meeting of the Governing Body held on the eighteenth day of November, 1946, and duly recorded in our offices.

2. That said meeting was duly convened and held in all respects in accordance with law and to the extent required by law due and proper notice of such meeting was given; and a legal quorum was present throughout the meeting, and a legally sufficient number of members of the Governing Body voted in the proper manner and for the adoption of said Resolution; that all other requirements and proceedings under the law incident to the proper adoption or passage of said Resolution, including publication, if required, have been duly fulfilled, carried out and otherwise observed; and that we are authorized to execute this certificate.

3. That if an impression of a seal has been affixed below, it constitutes the official seal of the Applicant and this certificate is hereby executed under such official seal; but if no seal has been affixed, the Applicant does not have an official seal.

IN WITNESS WHEREOF, we have hereunto set our hands this eighteenth day of November, 1946.

Frank G. Thompson, Chairman

If Applicant has an official seal,
impress here.

Vernon L. Nickell, Secretary

(S E A L)

Mr. Guin moved that this resolution be adopted for Northern Illinois State Teachers College. Motion seconded by Mrs. Pegelow and unanimously carried.

Mr. Sturgis presented the following resolution in connection with Veterans' Educational Facilities at Southern Illinois Normal University:

RESOLUTION FOR VETERANS' EDUCATIONAL FACILITIES PROGRAM

Authorizing the Filing of an Application with the United States of America for Provision of Veterans' Educational Facilities, and Designating and Authorizing a Representative.

WHEREAS, Southern Illinois Normal University, (herein called the "Applicant"), acting by and through its governing body, upon the basis of available data, has found that there exists or impends an acute shortage of educational facilities required for persons engaged in the pursuit of courses of training or education under Title II of the Servicemen's Readjustment Act of 1944, as amended, and to relieve such shortage proposes to request the United States of America, through the Bureau of Community Facilities, Federal Works Agency, (herein called the "Government"), to provide educational

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facilities, pursuant to Public Law 697, 79th Congress, (Section 504 of the Lanham Act, as amended), and in connection therewith, has examined and considered such law, the Regulations, the Information for Applicants, the form of application and the form of proposed agreement;

NOW, THEREFORE, be it resolved by the Teachers College Board of the Applicant, (herein called the "Governing Body"), that a justification of need and that an application or applications be filed, in such form as may be required by the Government, to provide such educational facilities as are required to alleviate such acute shortage, and that the Applicant will comply with the various requirements and conditions necessary to enable the Government to provide such facilities; and

BE IT FURTHER RESOLVED that Chester F. Lay, President, is hereby designated as the Applicant's Representative and is authorized in his capacity as such Representative to file with the Government a justification of need and an application or applications to negotiate, execute, and enter into an agreement or agreements with the Government in substantially the form of agreement considered by the Governing Body, to negotiate, execute and enter into such other agreements and instruments and to perform and do any and all acts as may be necessary to provide a suitable site and site preparation, streets or roadways, sidewalks, landscaping, utility mains, technical or engineering data, architectural or engineering services, necessary rights of entry and rights of way for Government operations, to accept on behalf of the Applicant ownership and possession of such facilities, to assure the Government that such facilities will be utilized by the Applicant to carry out the purposes of such law, and to do or perform any and all other acts that are necessary to accomplish the purposes of the Applicant's application, to perform the Applicant's obligations under its agreement with the Government, and to obtain the provision of such facilities.

CERTIFICATE OF RECORDING OFFICER

We, the undersigned, the duly qualified and acting Chairman and Secretary of the Teachers College Board, having jurisdiction over Southern Illinois Normal University (herein called the "Applicant"), and the keeper of the records of the Applicant, including the journal of proceedings of the Teachers College Board, (herein called the "Governing Body"), do hereby certify:

1. That this Resolution for Veterans Educational Facilities, (herein called the "Resolution"), is a true and correct presentation of the action as finally adopted at a meeting of the Governing Body held on the eighteenth day of November, 1946, and duly recorded in our offices.

2. That said meeting was duly convened and held in all respects in accordance with law and to the extent required by law due and proper notice of such meeting was given; and a legal quorum was present throughout the meeting, and a legally sufficient number of members of the Governing Body voted in the proper manner and for the adoption of said Resolution; that all other requirements and proceedings under the law incident to the proper adoption or passage of said Resolution, including publication, if required, have been duly fulfilled, carried out, and otherwise observed; and that we are authorized to execute this certificate.

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3. That if an impression of a seal has been affixed below, it constitutes the official seal of the Applicant and this certificate is hereby executed under such official seal; but if no seal has been affixed, the Applicant does not have an official seal.

IN WITNESS WHEREOF, we have hereunto set our hands this eighteenth day of November, 1946.

Frank G. Thompson, Chairman

If Applicant has an official seal,
impress here.

Vernon L. Nickell, Secretary

(S E A L)

Mr. Davis moved that this resolution be adopted for Southern Illinois Normal University. Mr. Dunn seconded the motion and it was carried unanimously.

Motion was made by Miss McIntire that the meeting be adjourned for lunch. Motion seconded by Mr. Sturgis and carried.

The afternoon session of the meeting of the State Teachers College Board was called to order by Chairman Thompson.

The minutes of the meeting of October 14, 1946, were read by Mr. Nickell. Mr. Means moved that these minutes be approved. Motion seconded by Mrs. Pegelow and unanimously carried.

Mr. Nickell presented the following resolution:

“That the requests of the Presidents of the five State Teachers Colleges and Normal Universities have approval of the Board if their request for a supplemental appropriation, at the earliest possible time upon the convening of the 65th General Assembly, is approved, said requests being as follows: Northern Illinois State Teachers College, \$358,077.00; Eastern Illinois State Teachers College, \$185,000.00; Illinois State Normal University, \$281,662.00; Western Illinois State Teachers College, \$137,500.00; Southern Illinois Normal University, \$200,000.00; that said appropriation be made as against the funds in the Income Funds for each of said institutions and not from the General Revenue Fund.”

Mr. Nickell moved that this resolution be adopted. Seconded by Mr. Guin and unanimously carried.

Mrs. Pegelow moved that the above resolution be sent to the Governor, appealing to him for his aid and support in securing its emergency passage in the quickest possible time due to the existing emergency in the five State Teachers Colleges. This motion was seconded by Mr. Sturgis and carried.

Mr. Dunn moved that the complaint from Daniel L. Flynn, with reference to acceptance of credits at Illinois State Normal University, be referred to President Fairchild with the understanding that his action will be final. This motion was seconded by Miss McIntire and unanimously carried.

